

This bid solicitation is being issued to fulfill the requirement of the Courts Administration Service (hereinafter referred to as "CAS" or Canada) for the services of transcription, court reporting and court registrar-technician services for the Province of Alberta for proceedings of the Federal Court of Appeal, the Federal Court, the Court Martial Appeal Court of Canada and the Tax Court of Canada (the Courts) on an "as and when requested basis".

It is intended to result in the award of one (1) contract from contract award to March 31, 2021, plus three (3) one (1) year irrevocable options allowing Canada to extend the term of the contract.

Evaluation Process and Selection Methodology: A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

Intellectual Property: CAS has determined that any intellectual property (IP) rights arising from the performance of the Work under the resulting contract will belong to Canada, for the following reasons, as set out in the *Policy on Title to Intellectual Property Arising Under Crown Procurement Contracts*: "5. Where the Foreground IP consists of material subject to copyright, with the exception of computer software and all documentation pertaining to that software."  
(URL: [Appendix A – Exceptions to Contractor Ownership and Treasury Board Exemption](#))

The requirement is not subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), and the Canada-European Union Comprehensive Economic and Trade Agreement (CETA), but is subject to the Canadian Free Trade Agreement (CFTA).

Further to Annex 5 (Services) Paragraphs 2 and 3 of World Trade Organization Agreement on Government Procurement (WTO-AGP), WTO-AGP does not apply to this procurement.

Further to Annex 1001.1b-2, Appendix 1001.1b-2-A, Schedule of Canada, R. Professional, Administrative and Management Support Services, Services Exclusions by Major Service Category: R104 Transcription services; and R116 Court Reporting Services of the North American Free Trade Agreement (NAFTA), NAFTA does not apply to this procurement.

Further to Annex 19-5 – Services of the Canada-European Union Comprehensive Economic and Trade Agreement (CETA), CETA does not apply to this procurement.

There is a security requirement associated with the requirement. For additional information, consult the bid solicitation document.