



**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des  
soumissions → TPSGC**  
10th Floor, 4900 Yonge Street /  
10e étage, 4900 rue Yonge  
Toronto  
Ontario  
M2N 6A6

**REQUEST FOR PROPOSAL  
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

|  |   |
|--|---|
| <b>Title - Sujet</b><br>Commercial Washers & Dryers  |   |
| <b>Solicitation No. - N° de l'invitation</b><br>W0113-19CS31/A   | <b>Date</b><br>2019-12-04   |
| <b>Client Reference No. - N° de référence du client</b><br>W0113-19CS31  |   |
| <b>GETS Reference No. - N° de référence de SEAG</b><br>PW-\$TOR-008-7858   |   |
| <b>File No. - N° de dossier</b><br>TOR-9-42084 (008)   | <b>CCC No./N° CCC - FMS No./N° VME</b>                                    |
| <b>Solicitation Closes - L'invitation prend fin</b><br><b>at - à 02:00 PM</b><br><b>on - le 2020-01-17</b>   | <b>Time Zone</b><br><b>Fuseau horaire</b><br>Eastern Standard Time<br>EST |
| <b>F.O.B. - F.A.B.</b><br><b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>                                      |   |
| <b>Address Enquiries to: - Adresser toutes questions à:</b><br>Leslie, Sandra  | <b>Buyer Id - Id de l'acheteur</b><br>tor008                              |
| <b>Telephone No. - N° de téléphone</b><br>(416) 575-8256 ( )   | <b>FAX No. - N° de FAX</b><br>( ) -                                       |
| <b>Destination - of Goods, Services, and Construction:</b><br><b>Destination - des biens, services et construction:</b><br>DEPARTMENT OF NATIONAL DEFENCE<br>See Herein<br>BORDEN<br>Ontario<br>L0M1C0<br>Canada |   |

**Instructions: See Herein**

**Instructions: Voir aux présentes**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Public Works and Government Services Canada  
Ontario Region  
10th Floor, 4900 Yonge Street  
Toronto  
Ontario  
M2N 6A6

|  |  |
|--|--|
| <b>Delivery Required - Livraison exigée</b><br>See Herein  | <b>Delivery Offered - Livraison proposée</b> |
| <b>Vendor/Firm Name and Address</b><br><b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>   |  |
| <b>Telephone No. - N° de téléphone</b><br><b>Facsimile No. - N° de télécopieur</b>   |  |
| <b>Name and title of person authorized to sign on behalf of Vendor/Firm</b><br><b>(type or print)</b><br><b>Nom et titre de la personne autorisée à signer au nom du fournisseur/<br/>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b> |  |
| <b>Signature</b>   | <b>Date</b>                                  |

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Amd. No. - N° de la modif.  
File No. - N° du dossier  
TOR-9-42084

Buyer ID - Id de l'acheteur  
TOR008  
CCC No./N° CCC - FMS No./N° VME

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## **PART 1 - GENERAL INFORMATION**

### **1 Requirement**

The requirement is detailed under Article 2 of the resulting contract clauses.

### **2 Debriefings**

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

### **3 epost Connect service**

This bid solicitation allows bidders to use the epost Connect service provided by Canada Post Corporation to transmit their bid electronically. Bidders must refer to Part 2 entitled Bidder Instructions, and Part 3 entitled Bid Preparation Instructions, of the bid solicitation, for further information.

## **PART 2 - BIDDER INSTRUCTIONS**

### **1 Standard Instructions, Clauses and Conditions**

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2019-03-04) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

### **2 Submission of Bids**

Bids must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit specified below by the date and time indicated on page 1 of the bid solicitation:

Courier/Post: Ontario Region – Tendering Office  
10th Floor, 4900 Yonge Street  
Toronto, Ontario  
M2N 6A6

epost: [TPSGC.orreceptiondessomissions-orbidreceiving.PWGSC@tpsgc-pwgsc.gc.ca](mailto:TPSGC.orreceptiondessomissions-orbidreceiving.PWGSC@tpsgc-pwgsc.gc.ca)

**Note:** Bids will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation, as detailed in Standard Instructions [2003](#), or to send bids through an epost Connect message if the bidder is using its own licensing agreement for epost Connect.

Facsimile number: 416-952-1256

### **3 Enquiries - Bid Solicitation**

All enquiries must be submitted in writing to the Contracting Authority no later than ten (10) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada Applicable Laws

#### 4. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

### PART 3 - BID PREPARATION INSTRUCTIONS

#### 1 Bid Preparation Instructions

- If the Bidder chooses to submit its bid electronically, Canada requests that the Bidder submits its bid in accordance with section 08 of the 2003 standard instructions. The epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation.

The bid must be gathered per section and separated as follows:

Section I: Technical Bid  
Section II: Financial Bid  
Section III: Certifications  
Section IV: Additional Information

- If the Bidder chooses to submit its bid in hard copies, Canada requests that the Bidder submits its bid in separately bound sections as follows:

Section I: Technical Bid (2 hard copies)

Section II: Financial Bid (1 hard copy)  
Section III: Certifications (1 hard copies)

If there is a discrepancy between the wording of the soft copy on electronic media and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

- If the Bidder is simultaneously providing copies of its bid using multiple acceptable delivery methods, and if there is a discrepancy between the wording of any of these copies and the electronic copy provided through epost Connect service, the wording of the electronic copy provided through epost Connect service will have priority over the wording of the other copies.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of hard copy of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy](#)

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on Green Procurement (<https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

### **Section I: Technical Bid**

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

### **Section II: Financial Bid**

Bidders must submit their financial bid in accordance with the Basis of Payment.

#### **1.1 Electronic Payment of Invoices – Bid**

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex “C” Electronic Payment Instruments, to identify which ones are accepted.

If Annex “C” Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

#### **1.2 Exchange Rate Fluctuation**

C3011T (2013-11-06), Exchange Rate Fluctuation

#### **1.3 SACC Manual Clauses**

### **Section III: Certifications**

Bidders must submit the certifications and additional information required under Part 5.

## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **1 Evaluation Procedures**

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

#### **1.1 Technical Evaluation**

##### **1.1.1 Mandatory Technical Criteria**

See Annex D, Mandatory Technical Criteria

#### **1.2 Financial Evaluation**

The totals for Table 1, Table 2, Table 3, and Table 4 will be added together to determine the Total Evaluated Price.

*SACC Manual* Clause [A0220T](#) (2014-06-26), Evaluation of Price-Bid

### **2 Basis of Selection**

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

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## **PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION**

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

### **1 Certifications Required with the Bid**

Bidders must submit the following duly completed certifications as part of their bid.

#### **1.1 Integrity Provisions - Declaration of Convicted Offences**

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

### **2 Certifications Precedent to Contract Award and Additional Information**

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

#### **2.1 Integrity Provisions – Required Documentation**

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

#### **2.2 Federal Contractors Program for Employment Equity - Bid Certification**

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

## **PART 6 - RESULTING CONTRACT CLAUSES**

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

### **1 Security Requirements**

1.1 There is no security requirement applicable to the Contract.

### **2 Requirement**

The Contractor must provide the items detailed under the "Requirement" at Annex "A".

### **3 Standard Clauses and Conditions**

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

#### **3.1 General Conditions**

[2010A](#) (2018-06-21), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

### **4 Term of Contract**

#### **4.1 Period of the Contract**

The period of the Contract is from Date of Contract Award to June 30, 2020 inclusive.

#### **4.2 Delivery Date**

All the deliverables must be received on or before March 25, 2020.

#### **4.3 Delivery Points**

Delivery of the requirement will be made to delivery point(s) specified at Annex "B" of the Contract.

### **5 Authorities**

#### **5.1 Contracting Authority**

The Contracting Authority for the Contract is:

Name: Sandra Leslie  
Title: Supply Specialist  
Organization: Public Works and Government Services Canada  
Acquisitions Branch  
Address: 10th Floor, 4900 Yonge Street  
Toronto, ON M2N 6A6  
  
Telephone: 416-575-8256  
E-mail address: [sandra.leslie2@pwgsc-tpsgc.gc.ca](mailto:sandra.leslie2@pwgsc-tpsgc.gc.ca)

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

## 5.2 Project Authority

The Project Authority for the Contract is:

(To be provided at contract award)

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

## 5.3 Contractor's Representative (To be completed by bidder)

Name:

Title:

Organization:

Address:

Telephone:

Facsimile:

E-mail address:

## 6 Payment

### 6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price as specified in Annex B for a cost of \$ \_\_\_\_\_ insert the amount at contract award). Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work

### 6.2 Limitation of Price

SACC Manual clause [C6000C](#) (2017-08-17) Limitation of Price

### 6.3 Multiple Payments

H1001C (2008-05-12) Multiple Payments

### 6.4 Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;

- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);
- f. Large Value Transfer System (LVTS) (Over \$25M)

## 7 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
  - a) The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
  - b) One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

## 8 Certifications and Additional Information

### 8.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

## 9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in \_\_\_\_\_ (*insert the name of the province or territory as specified by the Bidder in its bid, if applicable*).

## 10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2018-06-21), General Conditions - Goods (Medium Complexity);
- (c) Annex A, Requirement;
- (d) Annex B, Basis of Payment;
- (e) the Contractor's bid dated \_\_\_\_\_ (*insert date of bid*)

## 11 Defence Contract

SACC *Manual* clause A9006C (2012-07-16 ) Defence Contract

## 12 Insurance

G1005C (2016-01-28) Insurance - No Specific Requirement

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### **13 SACC Manual Clauses**

A9062C (2011-05-16) Canadian Forces Site Regulations  
B1501C (2018-06-21) Electrical equipment  
B7500C (2006-06-16) Excess Goods  
D0018C (2007-11-30) Delivery and Unloading

### **14 Inspection and Acceptance**

The Project Authority is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Statement of Work and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

**ANNEX "A" REQUIREMENT**

**1. GENERAL**

Department of National Defence (DND), Canadian Cadet Organization Training Centre's, has a requirement for the supply, delivery and installation of 34 non-stackable commercial top load washing machines, 12 non-stackable commercial front load washing machines and 22 non-stackable commercial front load dryers and 10 sets stackable commercial front load dryers.

These will be replacement units for existing equipment installed at various locations within the Regional Cadet Support Units located in Ontario at the Blackdown Cadet Training Centre - CFB BORDEN, the Connaught Cadet Training Centre - Nepean, and the Trenton Cadet Training Centre - 8WG CFB TRENTON.

**2. DELIVERY REQUIREMENT**

- a) No later than 25 March 2020, preferred delivery 15 March 2020 to allow the Canadian Cadet Organization Training Centre's time to remove the existing machines.
- b) Request 14 days notification from vendor prior to delivery in order to coordinate delivery.
- c) Contractor must contact the Project Authority identified **under section 5.2** of the resulting contract.
- d) A representative of the Project Authority will meet the delivery team in order to guide the drivers to the locations.
- e) Delivery must be rendered during working hours Mon-Fri 8:00 a.m. to 4:00 p.m.
- f) The Contract must provide (1) copy of the manufacturer's manual for each appliance delivered under the Contract.

**3. MINIMUM SPECIFICATIONS**

| COMMERCIAL WASHING MACHINES  |  |
|--|--|
| 1  | All washing machines must have commercial grade stainless steel drums  |
| 2  | All washing machines must include two (2) stainless steel braided water supply hoses and one (1) water discharge hose and all required water connections.<br><b>Note: Water supply is located directly behind the machine.</b>   |
| 3  | All washing machines must have heavy duty, normal, and delicate cycles.  |
| 4  | All washing machines must be non-stackable   |
| ADDITIONAL SPECIFICATIONS  |  |
| Specifications for BLACKDOWN CADET TRAINING CENTRE - CFB BORDEN <b>BUILDING - BP84</b>         |  |
| 5  | Commercial front load washing machines must meet the following; <ul style="list-style-type: none"> <li>a) Machines must be front load, with up front controls</li> <li>b) Capacity: min. 100 lbs</li> <li>c) Electrical Requirements: 208-240V 60HZ 1 -3PH</li> <li>d) Dimensions : min 45"W x 55"D x 65"H to max 48"W x 58"D x 69"H</li> <li>e) <b>Colour</b> - No preferences - as long as colour of all appliances match</li> </ul> |
| Specifications for BLACKDOWN CADET TRAINING CENTRE - CFB BORDEN <b>BUILDING – BP 90 and 91</b> |  |
| 6  | Commercial front load washing machines must meet the following; <ul style="list-style-type: none"> <li>a) Machines must be front load, with up front controls</li> <li>b) Capacity: min. 25 lbs.</li> </ul>  |

|   |   |
|---|---|
|   | <ul style="list-style-type: none"> <li>c) Electrical Requirements: 208-240V 60HZ 1-3PH</li> <li>d) Dimensions: min 25" x 34" D x 45" H to max 29" W x 37" D x 48" H</li> <li>e) <b>Colour</b> - No preferences - as long as colour of all appliances match</li> </ul>   |
| <b>Specifications for CONNAUGHT CADET TRAINING CENTRE, NEPEAN &amp; TRENTON CADET TRAINING CENTRE, 8WG, CFB TRENTON</b> |   |
| 7   | <p>Commercial top load washing machines must meet the following;</p> <ul style="list-style-type: none"> <li>a) Machines must be top load</li> <li>b) Capacity: min - 20 lbs.</li> <li>c) Electrical Requirements: 120v 60Hz 1-15 Amps</li> <li>d) Dimensions : min 24" W x 25" D x 40" H to max 27" W x 30" D x 45" H</li> <li>e) <b>Colour</b> - No preferences - as long as colour of all appliances match</li> </ul> |

**COMMERCIAL FRONT LOAD NATURAL GAS DRYERS**

|   |  |
|---|--|
| <b>COMMERCIAL FRONT LOAD NATURAL GAS DRYERS</b>   |  |
| 1   | All dryers must be front load  |
| 2   | <p>All dryers must include all necessary hook up (vents).</p> <p><b>Note: Industry standard are acceptable</b></p>   |
| 3   | All dryers must have multiple drying programs (i.e. Reg/perm press/delicate).  |
| <b>ADDITIONAL SPECIFICATIONS</b>  |  |
| <b>Specifications for BLACKDOWN CADET TRAINING CENTRE - CFB BORDEN CFB BORDEN BUILDING - BP84</b> |  |
| 4   | <p>The commercial front load natural gas dryers must meet the following;</p> <ul style="list-style-type: none"> <li>a) Commercial Grade, Stainless Steel front, cabinet and basket.</li> <li>b) Capacity: min - 120 lbs.</li> <li>c) Electrical Requirements:: 208V 60 HZ 1-3PH</li> <li>d) Dimensions: min 45" W x 58" D x 85" H to max 49" W x 62" D x 88" H</li> <li>e) <b>Colour</b> - No preferences - as long as colour of all appliances match</li> </ul>             |
| 5   | Dryers must be non-stackable   |
| <b>Specifications for CONNAUGHT CADET TRAINING CENTRE – NEPEAN</b>                                |  |
| 6   | <p>The commercial front load natural gas dryers must meet the following;</p> <ul style="list-style-type: none"> <li>a) Commercial Grade, Stainless Steel front, cabinet and basket</li> <li>b) Capacity: min - 35lbs x 2 per pocket.</li> <li>c) Electrical Requirements: 120v-208 60Hz and 1-30 Amps</li> <li>d) Dimensions: min 29 W x 35 D x 80 H to max 35" W x 40" D x 86" H</li> <li>e) Colour - No preferences - as long as colour of all appliances match</li> </ul> |
| 7   | <p>Dryers must be stackable</p> <p><b>Note:</b> One electrical power supply cord for one unit consisting of 2 dryers. Cord length provided must be according to industrial standard.</p>   |
| <b>Specifications for TRENTON CADET TRAINING CENTRE, 8WG, CFB TRENTON</b>                         |  |
| 8   | <p>The commercial front load natural gas dryers must meet the following;</p> <ul style="list-style-type: none"> <li>a) Commercial Grade, Stainless Steel front, cabinet and basket</li> <li>b) Capacity: min 25 lbs</li> <li>c) Electrical Requirements: 120v 60Hz and 1-30 Amps.</li> <li>d) Dimensions : max 24" W x 25" D x 40" H to max 27" W x 30" D x 45" H</li> <li>e) <b>Colour</b> - No preferences - as long as colour of all appliances match</li> </ul>          |
| 9   | Dryers must be non-stackable   |

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| <b>INSTALLATION AND WARRANTY</b> |   |
|----------------------------------|---|
| 1                                | Installation for washer and dryers  |
| 2                                | All washing machines and dryers must have a minimum (1) year warranty for parts and labour, a copy of the warranty certificate is to be included with the proposal. |

**ANNEX "B" BASIS OF PAYMENT**

*Upon issuance of the Contract, wording that is italicized will be deleted from Annex B*

1. Prices are required for each line item.
2. The Firm Unit Prices must be FOB Destination and include all delivery and off-loading.
3. Firm unit pricing must be in Canadian dollars.
4. Firm unit prices do not include taxes; taxes will be added to the invoice as a separate line item.

**TABLE 1: CFB BORDEN BLACKDOWN CADET TRAINING CENTRE – Building BP84 QM**

**DELIVERY LOCATION (with loading dock)**

CFB BORDEN, Officers Lane, Borden, ON  
Building BP84 QM  
Ground Floor  
DND forklift is available

| Item  | Description  | Qty | Unit of Issue | Unit Price | Extended Price |
|---|--|-----|---------------|------------|----------------|
| 1   | Supply, delivery and set up of non-stackable commercial front load washing machines, as fully detailed in Annex A.<br><br>Make: _____<br><br>Model: _____  | 2   | each          |            |                |
| 2   | Supply, delivery and set up of non-stackable Commercial Front Load Natural Gas Dryers, as fully detailed in Annex A<br><br>Make: _____<br><br>Model: _____ | 2   | each          |            |                |
| <b>TOTAL for Table 1 (total of items 1 – 2)</b> |  |     |               |            |                |

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**TABLE 2: CFB BORDEN BLACKDOWN CADET TRAINING CENTRE – Buildings BP90 and BP91**

**DELIVERY LOCATION (No Loading Dock)**

CFB BORDEN, Officers Lane, Borden, ON

|          |  |
|----------|--|
| Building |  |
| BP90 (5) | Ground Floor - DND forklift is available |
| BP91 (5) | Ground Floor - DND forklift is available |

| Item                     | Description   | Qty | Unit of Issue | Unit Price | Extended Price |
|--------------------------|---|-----|---------------|------------|----------------|
| 1                        | Supply, delivery and set up of non-stackable Commercial Front Load Washing Machines, as fully detailed in Annex A.<br><br>Make: _____<br><br>Model: _____ | 10  | each          |            |                |
| <b>TOTAL for Table 2</b> |   |     |               |            |                |

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**TABLE 3: CONNAUGHT CADET TRAINING CENTRE - NEPEAN**

DELIVERY LOCATION (No loading dock)

1 Lewis Gun Road, Nepean, ON

|                                      |  |
|--------------------------------------|--|
| Building                             |  |
| 9 Brouillette Blvd (6 W and 6D sets) | Ground Floor - DND forklift is available |
| 17 Boruillette Blvd (8W and 4D sets) | Ground Floor - DND forklift is available |

| Item  | Description   | Qty | Unit of Issue | Unit Price | Extended Price |
|---|---|-----|---------------|------------|----------------|
| 1   | Supply, delivery and set up of non-stackable commercial top load washing machines, as fully detailed in Annex A.<br><br>Make: _____<br><br>Model: _____ | 14  | each          |            |                |
| 2   | Supply, delivery and set up of stackable Commercial Front Load Natural Gas Dryers, as fully detailed in Annex A<br><br>Make: _____<br><br>Model: _____  | 10  | sets          |            |                |
| <b>TOTAL for Table 3 (total of items 1 – 2)</b> |   |     |               |            |                |

**TABLE 4: TRENTON CADET TRAINING CENTRE, 8WG, CFB TRENTON**

DELIVERY LOCATION (No loading dock)

|   |  |
|---|--|
| Building  |  |
| 50 A Chipmunk - Mustang Road Bldg 219 (2W and 2D)                 | Ground Floor - DND forklift is available |
| 50 Chipmunk - Mustang Road Bldg 219 (4W and 4D)                   | Ground Floor - DND forklift is available |
| 50 D Chipmunk- Mustang Road Bldg 219 (2W and 2D)                  | Ground Floor - DND forklift is available |
| 11 Musketeer (Laundry) - Chipmunk Crescent Bldg 254 (12W and 12D) | Ground Floor - DND forklift is available |

| Item  | Description  | Qty | Unit of Issue | Unit Price | Extended Price |
|---|--|-----|---------------|------------|----------------|
| 1   | Supply, delivery and set up of non-stackable commercial top load washing machines, as fully detailed in Annex A.<br><br>Make: _____<br><br>Model: _____  | 20  | each          |            |                |
| 2   | Supply, delivery and set up of non-stackable commercial natural gas dryers machines, as fully detailed in Annex A<br><br>Make: _____<br><br>Model: _____ | 20  | each          |            |                |
| <b>TOTAL for Table 4 (total of items 1 – 2)</b> |  |     |               |            |                |

**Evaluated Price = Total for Table 1 + Total for Table 2 + Total for Table 3 + Total for Table 4**

**This amount will be used to calculate Bidders total price for evaluation**

\$ \_\_\_\_\_

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## **ANNEX “C” to PART 3 OF THE BID SOLICITATION**

### **ELECTRONIC PAYMENT INSTRUMENTS**

*As indicated in Part 3, clause 3.1.2, the Bidder must identify which electronic payment instruments they are willing to accept for payment of invoices.*

The Bidder accepts any of the following Electronic Payment Instrument(s):

- VISA Acquisition Card;
- MasterCard Acquisition Card;
- Direct Deposit (Domestic and International);
- Electronic Data Interchange (EDI);
- Wire Transfer (International Only);
- Large Value Transfer System (LVTS) (Over \$25M)

**ANNEX “D” MANDATORY TECHNICAL CRITERIA**

**MINIMUM MANDATORY PERFORMANCE SPECIFICATIONS**

A complete list of the minimum mandatory performance specifications are detailed below in the “Compliance Matrix”. Bidders are to clearly demonstrate compliance with each mandatory specification.

1. Bidders **must** show compliance by addressing each performance specification in the Compliance Matrix, whether the product offered “meets” or “doesn’t meet”.
2. Bidders are requested to indicate how they meet each performance specification by recording this information under the Performance Specification Offered column in the Compliance Matrix.
3. It is requested that supporting technical documentation, including but not limited to, specification sheets, technical brochures, photographs or illustrations be provided with the bid at solicitation close and be cross-referenced for each performance specification to outline where in the supporting technical documentation it demonstrates compliance.
4. It is the Bidders responsibility to ensure that the submitted supporting technical documentation provides detail to prove that the proposed product(s) meet the requirements of the Performance Specification. If published supporting technical document is not available, the Bidder should prepare a written narrative complete with a detailed explanation of how its bid demonstrates technical compliance.
5. Bidders must address any concerns with the performance specifications in written detail to the Contracting Authority before bid closing as outlined in the Request for Proposal (RFP) document.
6. Failure to meet each mandatory performance specification will result in the bid being deemed non-responsive, and be given no further consideration.

**Note: Some locations have different washers and dryers specifications (i.e. cabinets, capacity, electrical requirements, and dimensions).**

|  |  |  |
|--|--|--|
|  | COMMERCIAL WASHING MACHINES  | Cross-reference to documentation provided, Annex , Page No., Item No. etc. |
| <b>ALL WASHING MACHINES</b>  |  |  |
| 1  | All washing machines must have commercial grade stainless steel drums  |  |
| 2  | All washing machines must include two (2) stainless steel braided water supply hoses and one (1) water discharge hose and all required water connections.<br><b>Note: Water supply is located directly behind the machine.</b> |  |
| 3  | All washing machines must have heavy duty, normal, and delicate cycles.  |  |
| 4  | All washing machines must be non-stackable   |  |
| <b>ADDITIONAL SPECIFICATIONS</b>   |  |  |
| <b>Specifications for BLACKDOWN CADET TRAINING CENTRE - CFB BORDEN BUILDING - BP84</b> |  |  |
| 5  | Commercial front load washing machines must meet the following;<br>f) Machines must be front load, with up front controls<br>g) Capacity: min. 100 lbs   |  |

|   |   |  |
|---|---|--|
|   | <ul style="list-style-type: none"> <li>h) Electrical Requirements: 208-240V 60HZ 1 -3PH</li> <li>i) Dimensions : min 45"W x 55"D x 65"H to max 48"W x 58"D x 69"H</li> <li>j) <b>Colour</b> - No preferences - as long as colour of all appliances match</li> </ul>   |  |
| <b>Specifications for BLACKDOWN CADET TRAINING CENTRE - CFB BORDEN BUILDING – BP 90 and 91</b>                          |   |  |
| 6   | <p>Commercial front load washing machines must meet the following;</p> <ul style="list-style-type: none"> <li>f) Machines must be front load, with up front controls</li> <li>g) Capacity: min. 25 lbs.</li> <li>h) Electrical Requirements: 208-240V 60HZ 1-3PH</li> <li>i) Dimensions: min 25" x 34" D x 45"H to max 29"W x 37" D x 48" H</li> <li>j) <b>Colour</b> - No preferences - as long as colour of all appliances match</li> </ul> |  |
| <b>Specifications for CONNAUGHT CADET TRAINING CENTRE, NEPEAN &amp; TRENTON CADET TRAINING CENTRE, 8WG, CFB TRENTON</b> |   |  |
| 7   | <p>Commercial top load washing machines must meet the following;</p> <ul style="list-style-type: none"> <li>f) Machines must be top load</li> <li>g) Capacity: min - 20 lbs.</li> <li>h) Electrical Requirements: 120v 60Hz 1-15 Amps</li> <li>i) Dimensions : min 24" W x 25" D x 40" H to max 27"W x 30" D x 45" H</li> <li>j) <b>Colour</b> - No preferences - as long as colour of all appliances match</li> </ul>                        |  |

**COMMERCIAL FRONT LOAD NATURAL GAS DRYERS**

|   |   |  |
|---|---|--|
|   | <b>COMMERCIAL FRONT LOAD NATURAL GAS DRYERS</b>   | Cross-reference to documentation provided, Annex , Page No., Item No. etc. |
| 1   | All dryers must be front load   |  |
| 2   | All dryers must include all necessary hook up (vents).<br><b>Note:</b> Industry standard are acceptable   |  |
| 3   | All dryers must have multiple drying programs (i.e. Reg/perm press/delicate).   |  |
| <b>ADDITIONAL SPECIFICATIONS</b>  |   |  |
| <b>Specifications for BLACKDOWN CADET TRAINING CENTRE - CFB BORDEN CFB BORDEN BUILDING - BP84</b> |   |  |
| 4   | <p>The commercial front load natural gas dryers must meet the following;</p> <ul style="list-style-type: none"> <li>f) Commercial Grade, Stainless Steel front, cabinet and basket.</li> <li>g) Capacity: min - 120 lbs.</li> <li>h) Electrical Requirements:: 208V 60 HZ 1-3PH</li> <li>i) Dimensions: min 45" W x 58" D x 85" H to max 49"W x 62" D x 88" H</li> <li>j) <b>Colour</b> - No preferences - as long as colour of all appliances match</li> </ul>             |  |
| 5   | Dryers must be non-stackable  |  |
| <b>Specifications for CONNAUGHT CADET TRAINING CENTRE – NEPEAN</b>                                |   |  |
| 6   | <p>The commercial front load natural gas dryers must meet the following;</p> <ul style="list-style-type: none"> <li>f) Commercial Grade, Stainless Steel front, cabinet and basket</li> <li>g) Capacity: min - 35lbs x 2 per pocket.</li> <li>h) Electrical Requirements: 120v-208 60Hz and 1-30 Amps</li> <li>i) Dimensions: min 29 W x 35 D x 80 H to max 35"W x 40" D x 86" H</li> <li>j) Colour - No preferences - as long as colour of all appliances match</li> </ul> |  |
| 7   | Dryers must be stackable  |  |

|   |  |  |
|---|--|--|
|   | <b>Note:</b> One electrical power supply cord for one unit consisting of 2 dryers. Cord length provided must be according to industrial standard.  |  |
| <b>Specifications for TRENTON CADET TRAINING CENTRE, 8WG, CFB TRENTON</b> |  |  |
| 8   | The commercial front load natural gas dryers must meet the following;<br>f) Commercial Grade, Stainless Steel front, cabinet and basket<br>g) Capacity: min 25 lbs<br>h) Electrical Requirements: 120v 60Hz and 1-30 Amps.<br>i) Dimensions : max 24" W x 25" D x 40" H to max 27"W x 30" D x 45" H<br>j) <b>Colour</b> - No preferences - as long as colour of all appliances match |  |
| 9   | Dryers must be non-stackable   |  |

|   |   |  |
|---|---|--|
|   | <b>INSTALLATION AND WARRANTY</b>  | Cross-reference to documentation provided, Annex , Page No., Item No. etc. |
| 1 | Installation for washer and dryers  |  |
| 2 | All washing machines and dryers must have a minimum (1) year warranty for parts and labour, a copy of the warranty certificate is to be included with the proposal.<br><br><b>NOTE:</b> If the warranty certificate has not been provided at bid closing, the Contracting Authority will notify the Bidder that they must provide supporting documentation within two (2) business days following notification. Failure to comply with the request of the Contracting Authority within that time period, will deem the bid non-responsive and the bid will be given no further consideration. |  |