



RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À :
Parks Canada Agency Bid Receiving Unit
National Contracting Services
Suite 720, 220 – 4th Avenue S.E.
Calgary, AB T2G 4X3
Fax: 1-866-246-6893
Email: kirsten.sage@canada.ca

REQUEST FOR PRICE AND AVAILABILITY

DEMANDE DE PRIX ET DE DISPONIBILITÉ

Comments - Commentaires :

This is not a bid solicitation but an inquiry for the purpose of obtaining price and availability information for the goods, services, and construction specified herein. The information requested herein is for budgeting and planning purposes only. Contracts will not be entered into on the basis of suppliers' responses.

Il ne s'agit pas d'une invitation à soumissionner mais d'une demande de renseignements sur les prix et la disponibilité des biens, services et construction spécifiés aux présentes. Les renseignements demandés aux présentes sont nécessaires uniquement à l'établissement du budget et à la planification. Les marchés ne seront pas attribués suite aux réponses des fournisseurs/entrepreneurs.

Issuing Office - Bureau de distribution :

Parks Canada Agency
National Contracting Services
Suite 720, 220 – 4th Avenue S.E.
Calgary, AB T2G 4X3

Title - Sujet : Price and Availability – Mobile Incident Command Post	
Solicitation No. - N° de l'invitation : 5P420-19-0356/A	Date : December 04, 2019
Client Reference No. - N° de référence du client : n/a	
GETS Reference No. N° de référence du SEAG : PW-19-00898307	

Solicitation Closes - L'invitation prend fin : At - à : 14 :00 On - le : January 07, 2020	Time Zone - Fuseau horaire MST
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F.O.B. - F.A.B. : Plant - Usine : <input type="checkbox"/> Destination : <input checked="" type="checkbox"/> Other - Autre : <input type="checkbox"/>		
Address Enquiries to - Adresser toutes demande de renseignements à : Kirsten Sage		
Telephone No. - N° de téléphone : 587-436-5795	Fax No. -N° de télécopieur : 1-866-246-6893	Email Address – Courriel : kirsten.sage@canada.ca
Destination of Goods, Services, and Construction - Destination des biens, services et travaux de construction : See Herein		

TO BE COMPLETED BY THE BIDDER - À REMPLIR PAR LE SOUMISSIONNAIRE

Vendor/ Firm Name - Nom du fournisseur/de l'entrepreneur :	
Address - Adresse :	
Telephone No. - N° de téléphone :	Fax No. - N° de télécopieur :
Name of person authorized to sign on behalf of the Vendor/ Firm (type or print) - Nom de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie) :	
Signature :	Date :

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Contracting Authority - Autorité contractante :
Kirsten Sage

Client Ref. No. - N° de réf. du client :
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INSTRUCTION TO BIDDERS

SCOPE OF WORK

1. Purpose

The Parks Canada Agency (PCA), National Fire Management Division (NFMD) has a requirement to replace two (2) aging mobile incident command trailers with one (1) mobile incident command post (ICP). The ICP will be used in the response and management of wildland fire incidents, tracking aircraft movements and house a dedicated radio operator for the incident. The purpose of this Price and Availability (P&A) is to define the requirement and to provide the technical, training and support requirements.

1.1. Background

The Parks Canada Agency (PCA), National Fire Management Division (NFMD) has a requirement for a mobile incident command post to use in the response to and management of wildland fire incidents; primarily within the Western Canadian National Parks (Banff, Jasper, Kootenay etc.). A modern ICP will allow for effective and efficient management of wildland fire incidents, access to modern technology and provide for suitable working conditions for incident management in remote locations. The unit must be large enough to accommodate an incident management team (approximately 12 persons), have a dedicated space for VHF radio dispatch and aircraft tracking, a minimum of six (6) permanent work stations and a conference area to allow for planning meetings. Technological components must include satellite antenna that must provide suitable satellite internet and voice over internet telephone connectivity, retractable radio antenna tower suitable for VHF radio communications, large wall mounted monitors suitable incident management and be equipped with a printer/copier. NFMD is looking for a turn-key delivery of the unit, including the trailer unit and the technology and communications requirements, resulting in the delivery of a unit that is 'near ready for deployment'.

1.2. Objectives of the P&A

This request is issued to determine the price and availability of existing commercial off-the shelf (COTS) equipment that can meet the requirements detailed in the specification documents, which can be requested through the Contracting Authority. Note: these requirements are subject to change. This request is intended to solicit feedback from the industry with respect to matters described in this P&A. Respondents are requested to be as complete as possible with their responses. The accuracy of responses is crucial to ensure that NFMD can budget accordingly to allow this project move forward with the replacement of current aging command trailers.

2. Nature and Price of Availability

This is not a bid solicitation and this P&A will not result in the award of any contract. Procurement of the goods and services described in this P&A will not necessarily follow this request. Any procurement of the mobile incident command post will be an accordance with the standard government procurement policies i.e. formal request for proposals (RFP).

Respondents and potential suppliers of any goods or services described in this P&A should not earmark stock or facilities, nor allocate resources, as a result of any information contained in this P&A. This P&A will not result in the creation of any source list; therefore, whether or not any supplier responds to this P&A will not preclude that supplier from participating in any future procurement.

3. Nature and Format of Responses Requested

Respondents are requested to provide their comments, concerns and, where applicable, alternative recommendations regarding how the requirements described in the P&A could be satisfied. Respondents are also invited to provide comments regarding the content, format and/or organization of any draft documents included in this P&A. Respondents should list and explain any assumptions that they make in their responses.

4. Response Costs

PCA will not reimburse any respondent for expenses incurred in responding to this P&A.

5. Treatment of Responses

- a) Use of Responses: Responses will not be formally evaluated. However, the responses received may be used by PCA to develop or modify procurement strategies or any draft documents contained in this P&A closing date. PCA may, in its discretion, review responses received after the P&A closing date.
- b) Review Team: A review team composed of representatives from PCA and NFMD will review the responses. Canada reserves the right to use any Government resources that it considers necessary to review any response. Not all members of the review team will necessarily review all responses.
- c) Confidentiality: Respondents should clearly mark any portions of their response that they consider proprietary or confidential. Canada will treat those portions of the responses as confidential. Individual responses will not be shared with other respondents.
- d) Post-Submission Review Meetings: Canada may request individual Post-Submission Review Meetings with respondents to provide clarity on information provided. If required, requests will be handled via email and Canada will determine whether it requires additional information from any given respondent.

6. Contents of this P&A

Respondents are requested to note that the draft Statement of Work (SOW) referenced below, remains a work in progress and respondents should not assume that new clauses or requirements will not be added to any bid solicitation that is ultimately published by Canada. Nor should respondents assume that none of the clauses or requirements will be deleted or revised. Comments regarding any aspect of the draft document are welcomed.

6.1. This P&A contains the following documents:

- a) Annex A – Requirement and Questions to the Industry
- b) Annex B – Pricing Worksheets

7. Format of Responses

Title Page

The name and address of the respondent;

- i. The name, address and telephone number of the responder's contract;
- ii. The date; and
- iii. The P&A number.

Annex A – Requirement Responses

- i. Provide information and responses following the numbering scheme if commenting on specific sections and/or providing responses to the questions.
- ii. Attach any additional pages for comments, technical specification explanations or additional details.

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Annex B – Pricing Worksheets

- i. Complete by filling out the table with the requested information, as applicable.
- ii. Any comments pertaining to pricing can be added to this section.

If applicable, an appendix containing additional graphs, product brochures, detailed technical specifications, etc.

8. Enquiries

Because this is not a bid solicitation, Canada will not necessarily respond to enquiries in writing or by circulating answers to all potential suppliers. However, respondents with questions regarding this P&A may direct their enquiries to the Contracting Authority.

Contracting Authority: Kirsten Sage
Email: kirsten.sage@canada.ca
Tel: 587-436-5795

9. Submissions

Please submit your P&A electronically by email or send a hard copy by mail:

Kirsten Sage
A/Advisor, National Contracting Services
Parks Canada
#720, 220 – 4 Ave S.E.
Calgary AB T2G 4X3

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ANNEX A

QUESTIONS FOR INDUSTRY

General and Availability of Catalogue

- a) Please provide a general profile of your organization. Your response could also include any information that could be helpful in demonstrating your organization's expertise in the context of mobile Incident Command Posts (ICP). Include the name, mailing address, phone number and email of a designated contact.
- b) Do you have a catalog for mobile Incident Command Posts (this would include models, interior configuration, technology package availability, total weight and size, featured price) that would be suitable for the purposes described in this P&A and that will meet the requirement of mobile ICP? Feel free to provide as many technical details as needed to explain the current models or products. When responding to questions feel free to propose alternative solutions if better solutions are available. When referring to certain products it may be useful to provide brochures or technical specification sheets of the model in question. Links can also be provided.

General Value of Catalogue

Based on your experience with this equipment, describe and if possible define the advantage and value gained from using this equipment.

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Questions

1. What is the maximum number of persons this unit can accommodate?
2. How many permanent work stations are in the unit? How many temporary work stations or how many people can be accommodated at the meeting table?
3. What is the minimum and maximum length, width and height of the unit? Please include the size with slid outs extended.
4. What is the maximum and minimum interior length and width?
5. What are the internal dimensions of individual rooms or spaces in the unit?
6. What is the interior useable wall space, for mounting monitors/TV screens/large maps etc?
7. What is the towing mechanism? (bumper style trailer hitch, goose neck, fifth wheel)
8. What is the gross weight of the unit?
9. What is needed for a staging location for the mobile ICP? Is it suitable to locate in remote locations, gravel pits etc?
10. What is the power source for the unit? What is the maximum amperage that can be drawn at one time? If there are battery backups what is the length of time the charge will last?
11. Is the power system convertible to a solar system in the future?
12. What is provided with the heating and cooling system? What is the maximum and minimum temperatures the unit is recommended to be used?
13. What are the windows made of? Will the opening mechanism be slide open or swing out? Is there a window coating used to reduce heat/cold/UV?
14. Will the unit have removable covers to protect the windows during travel on gravel roads?
15. What do you recommend for the radio room area to have an increased visibility of helicopter and equipment movement outside of the ICP?
16. What are the main components of the technology package you can provide with the unit? Are there specialized items you would recommend for managing large scale wildfire incidents?
17. What style of antenna will be provided for satellite communications, providing both internet and voice over internet telephone?
18. Recommend a satellite service package that would be suitable for heavy summer use and limited use in winter. All satellite services must be suitable for western Canada south of 60 degrees latitude.

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19. Please identify price differences between hard wiring and wireless connections to work stations, meeting rooms and radio room.
20. What height is recommended for VHF radio communications with field personnel and helicopters?
21. If the unit is produced in the USA, can you deliver a unit that is ready for registration and vehicle license plating in Canada?
22. What is required for set up of the unit? How many hours/persons etc are required to have the unit fully functional?
23. What maintenance is required for a mobile ICP? Do you offer servicing?
24. What is the price range for a 'turn key' mobile ICP, including technology?
25. Will the unit come with a warranty? If so what is included in the warranty and how long is the coverage period?
26. Is the unit identified COTS or would it be a "build to spec" ICP?
27. Will the unit provided fulfil the considerations for Occupational Health and Safety for federal employees under the Canada Labour Code?

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ANNEX B

PRICING WORKSHEET

Parks Canada Agency is looking to purchase 1 mobile incident command post in 2020-2021. If possible to assist in budgeting, indicate different options at various price ranges.

Fill out table below as applicable.

Use one line per option if submitting multiple models.

Line	Brand name & model #	Lead time	Unit price	Comments and/or reference to model technical specifications (included in submission)
1				
2				
3				
4				
5				