

Parliamentary Protective Service
 Procurement Services
 155 Queen Street, #500
 Ottawa ON, K1A 0B8



Service de protection parlementaire
 Services d'approvisionnement
 155, rue Queen, #500
 Ottawa ON, K1A 0B8

PARLIAMENTARY PROTECTIVE SERVICE
 SERVICE DE PROTECTION PARLEMENTAIRE
 CANADA

**QUESTIONS AND ANSWERS / QUESTIONS ET RÉPONSES
 SOLICITATION NUMBER / NUMERO DE SOLICITATION :**

***Closing date for questions is December 10, 2019 prior to 12:00 pm.
 La date de clôture pour la période de questions est le 10 décembre, 2019 avant 12h00.***

| QUESTIONS | | ANSWERS / RÉPONSES | |
|-------------|---|--------------------|---|
| Q 1 | I would like to respectfully request that my company be added to the invited vendor list for the above-mentioned solicitation so we may review the requirements | A/R 1 | Bidders may register for the Interested Suppliers List on their own, but the list will have no bearing on the RFP. Bidders must download the RFP document and submit a proposal in order to be considered for this opportunity. |
| Date | December 5, 2019 | Date | December 6, 2019 |
| Q 2 | Bid Closing Date: on the website the closing date is "Date closing 2020/01/17 14:00 Eastern Daylight Time (EDT)", however on page 1 of document "pps-rfp-2019-053-e.pdf" it says 2019/12/17 (December 17th 2019) . Which one is the submission deadline date? | A/R 2 | The submission deadline date is Dec 17, 2019 |
| Date | December 5, 2019 | Date | December 6, 2019 |
| Q 3 | Will infrastructure be in place by end of February to begin the development work March 1 st ? Reference to section 7 deliverables. Design phase deadline Feb28th, development March. How do you ensure infrastructure provisioning happens on-time, so project development doesn't get delayed? Or is it expected vendor does development at their server and then migrate the work? | A/R 3 | The request has been made to our service provider to have the infrastructure ready by early January. |

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| Date | December 5, 2019 |
| Q 4 | Are the vendor deliverables in “section 6.1, 6.2 and 6.3? (90 days)” Will that be an extension of project and a separate SOW needs to be submitted? Who is responsible for section 6.4 and 6.5? |
| Date | December 5, 2019 |
| Q 5 | Do remote employees have to be Canadian Citizen or Permanent Resident holder? |
| Date | December 5, 2019 |
| Q 6 | Are there any contents to be migrated? |
| Date | December 5, 2019 |

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| Date | December 6, 2019 |
| A/R 4 | The vendor has responsibility for all of section 6. Some items are a direct responsibility; some items were specified as “provide support.” Deployment of the Intranet site is targeted March 31, 2020. As specified in section 7, the end dates for 6.4 and 6.5 are to be discussed. |
| Date | December 6, 2019 |
| A/R 5 | As per section 9, some work activities may occur off-site, however the majority will be done at PPS premises in Ottawa. There will be no remote access to the PPS intranet site. PPS information and content is required to remain on-premise. |
| Date | December 6, 2019 |
| A/R 6 | As described in section 3, content to be presented will be already on the EDRMS or it will be new content, e.g. news, announcements. |
| Date | December 6, 2019 |