



RETURN BIDS TO:
RETOURNER LES SOUMISSIONS A:
Bid Receiving/Réception des soumissions
 RCMP / GRC
 Procurement & Contracting Services
 c/o Commissionaires, F Division
 6101 Dewdney Avenue
 Regina, SK S4P 3K7

INVITATION TO TENDER

APPEL D'OFFRES

Proposal to: Royal Canadian Mounted Police

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services and construction listed herein and on any attached sheets at the price(s) set out therefor.

Proposition aux: Gendarmerie royale du Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments – Commentaries

THIS DOCUMENT CONTAINS A SECURITY REQUIREMENT

LE PRÉSENT DOCUMENT COMPORTE UNE EXIGENCE EN MATIÈRE DE SÉCURITÉ

Title-Sujet: Interior and Exterior Renovations, Swan Hills, AB		Date 09 December 2019
Solicitation No. – N° de l'invitation M5000-20-0650/B PW-19-00898997		
Client Reference No. - No. De Référence du Client 202000650		
Solicitation Closes –L'invitation prend fin		
At/à:	2:00 pm	Central Standard Time
On/le:	30 December 2019	
Delivery - Livraison See herein — Voir aux présentes	Taxes - Taxes See herein — Voir aux présentes	Duty – Droits See herein — Voir aux présentes
Destination of Goods and Services – Destinations des biens et services Royal Canadian Mounted Police Swan Hills, AB		
Instructions See herein — Voir aux présentes		
Address Enquiries to - Adresser toute demande de renseignements à Teresa Hengen teresa.hengen@rcmp-grc.gc.ca		
Telephone No. – No. de téléphone 639-625-3449	Facsimile No. – No. de télécopieur: 306-780-5232	
Delivery Required - Livraison exigée: See herein — Voir aux présentes	Delivery Offered - Livraison proposée	
Vendor/Firm Name, Address and Representative – Raison sociale, adresse et représentant du fournisseur/de l'entrepreneur:		
Telephone No. – No. de téléphone	Facsimile No. – No. de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)		
Signature	Date	



INVITATION TO TENDER

This bid solicitation cancels and supersedes previous bid solicitation number M5000-20-0650/A dated 17 September 2019 with a closing of 11 October 2019 at 2:00 pm Central Standard Time. A debriefing or feedback session will be provided upon request to bidders who bid on the previous solicitation.

THIS DOCUMENT CONTAINS AN INDUSTRIAL SECURITY REQUIREMENT

For further instructions please consult "Special Instruction to Bidders", SI11, "Security Related Requirements" and "Supplementary Conditions" SC01 "Security Related Requirements, Document Safeguarding Location".

BUY AND SELL

Buyandsell.gc.ca/tenders is the Government of Canada's Electronic Tendering Service Provider.

Buyandsell.gc.ca/tenders does not advise potential bidders of changes to any of the projects. It is the responsibility of potential bidders to ensure that they are frequenting the site, ensuring that they are in receipt of all amendments for projects.

The first page of all amendment(s) that have been duly signed/initialed verifying proof of receipt or written acknowledgement of receipt of amendments should be submitted with the bid but may be submitted afterwards. If any amendment(s) are not acknowledged as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the documentation within the time frame specified will render the bid non-responsive.



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R2710T GENERAL INSTRUCTIONS - CONSTRUCTION SERVICES - BID SECURITY REQUIREMENTS (GI) (2019-05-30)

The following GI's are included by reference and are available at the following Web Site

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

GI01	Integrity Provisions - Bid
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**ANNEX "A" SPECIFICATIONS
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ANNEX "C" CERTIFICATE OF INSURANCE**

APPENDIX 1 BID SUBMISSION CHECK LIST



SPECIAL INSTRUCTIONS TO BIDDERS (SI)

SI01 BID DOCUMENTS

1. The following are the Bid Documents:
 - a. Invitation to Tender - Page 1;
 - b. Special Instructions to Bidders;
 - c. General Instructions - Construction Services - Bid Security Requirements R2710T (2019-05-30), amended as follows:

Subsection G116 Performance Evaluation:

Delete: in its entirety

Insert: G116 intentionally left blank

- d. Clauses & Conditions identified in "Contract Documents";
- e. Specifications;
- f. Bid and Acceptance Form and related Appendix(s); and
- g. Any amendment issued prior to solicitation closing.

Submission of a bid constitutes acknowledgement that the Bidder has read and agrees to be bound by these documents.

2. General Instructions - Construction Services - Bid Security Requirements R2710T (2019-05-30) is incorporated by reference and is set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site: <https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

Revision to Departmental Name: As this solicitation is issued by Royal Canadian Mounted Police (RCMP), any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this solicitation, including any individual SACC clauses incorporated by reference, will be interpreted as reference to RCMP or its Minister.

3. Bids must be submitted ONLY to the RCMP Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation. The RCMP will not assume responsibility for bids directed to any other location.

Due to the nature of the bid solicitation, ORIGINAL bids transmitted by facsimile or e-mail to the RCMP will not be accepted.

Addition to R2710T General Instructions to Bidders; G109 Submission of Bid.

1. The first page of all amendment(s) that have been duly signed/initialed verifying proof of receipt or written acknowledgement of receipt of amendments should be submitted with the bid but may be submitted afterwards. If any amendment(s) are not acknowledged as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information.

SI02 ENQUIRIES DURING THE SOLICITATION PERIOD

1. Enquiries regarding this bid must be submitted in writing to the Contracting Authority named on the Invitation to Tender - Page 1. Except for the approval of alternative materials as described in G115 of R2710T, enquiries should be received no later than 7 business days prior to the date set for solicitation closing to allow sufficient time to provide a response. Enquiries received after that time may result in an answer NOT being provided.
2. To ensure consistency and quality of the information provided to Bidders, the Contracting Authority will examine the content of the enquiry and will decide whether or not to issue an amendment.



3. All enquiries and other communications related to this bid sent throughout the solicitation period must be directed **ONLY** to the Contracting Authority named in paragraph 1. above. Failure to comply with this requirement may result in the bid being declared non-compliant.

SI03 OPTIONAL SITE VISIT

No site visit will be offered.

SI04 REVISION OF BID

A bid may be revised by letter or facsimile in accordance with GI10 of R2710T. The facsimile number for receipt of revisions is (306) 780-5232.

SI05 BID RESULTS

1. A public bid opening will be held in the office designated on the Front Page "Invitation to Tender" for the receipt of bids shortly after the time set for solicitation closing.
2. Following solicitation closing, bid results may be obtained by calling the bid receiving office at Telephone No. (639) 625-3449.

SI06 INSUFFICIENT FUNDING

In the event that the lowest compliant bid exceeds the amount of funding allocated for the Work, Canada in its sole discretion may

- a. cancel the solicitation; or
- b. obtain additional funding and award the Contract to the Bidder submitting the lowest compliant bid.

SI07 BID VALIDITY PERIOD

1. Canada reserves the right to seek an extension to the bid validity period prescribed in BA04 of the Bid and Acceptance Form. Upon notification in writing from Canada, Bidders will have the option to either accept or reject the proposed extension.
2. If the extension referred to in paragraph 1. above is accepted, in writing, by all those who submitted bids, then Canada will continue immediately with the evaluation of the bids and its approvals processes.
3. If the extension referred to in paragraph 1. above is not accepted in writing by all those who submitted bids then Canada will, at its sole discretion, either
 - a. continue to evaluate the bids of those who have accepted the proposed extension; or
 - b. cancel the invitation to tender.
4. The provisions expressed herein do not in any manner limit Canada's rights in law or under GI11 of R2710T.

SI08 CONSTRUCTION DOCUMENTS

The successful Contractor will be provided (**with 1 electronic or paper copy**) of the sealed and signed drawings, the specifications and the amendments upon acceptance of the offer. Obtaining more copies will be the responsibility of the Contractor including costs.



SI09 RECOURSE MECHANISMS

If you have any concerns relating to the procurement process, please refer to the [Recourse Mechanisms](#) page on the [Buyandsell.gc.ca](http://buyandsell.gc.ca) website. Please note that there are strict deadlines for filing complaints with the Canadian International Trade Tribunal (CITT) or the [Office of the Procurement Ombudsman \(OPO\)](#).
<https://buyandsell.gc.ca/for-businesses/selling-to-the-government-of-canada/recourse-mechanisms>
<http://opo-boa.gc.ca/plaintesurvol-complaintoverview-eng.html>

SI10 PROMOTION OF DIRECT DEPOSIT INITIATIVE

The following information is not related to the solicitation process:

An initiative within the Government of Canada called the Cheque Standardization Project has been established whereby eventually for all payments, cheque stubs will no longer be printed and, with few exceptions, will be processed via direct deposit. This option is only available when payment is made in Canadian dollars for deposit into a Canadian bank account. In an attempt to be proactive, RCMP Corporate Accounting is promoting the registration of RCMP suppliers for the upcoming change in the payment process.

If you are the successful bidder on this or any other RCMP requirement, you are encouraged to register with the RCMP for direct deposit. Please contact RCMP Corporate Accounting by email to receive a form entitled *Recipient Electronic Payment Registration Request* along with instructions for completion of the form.

Should you have any questions regarding the Cheque Standardization Project or if you want to register, please contact the following email: corporate_accounting@rcmp-grc.gc.ca

SI11 SECURITY RELATED REQUIREMENTS

1. **Before commencement of the Work, the Contractor must hold a valid Security Clearance** as indicated in section SC01 of the Supplementary Conditions.
2. The successful Bidder's personnel, as well as any subcontractor and its personnel, who are required to perform any part of the Work pursuant to the subsequent contract must meet the mandatory security requirement as indicated in section SC01 of the Supplementary Conditions. **Individuals who do not have the required level of security will not be allowed on site.** It is the responsibility of the successful Bidder to ensure that the security requirements are met throughout the performance of the contract. Canada will not be held liable or accountable for any delays or additional costs associated with the successful Bidder's non-compliance with the mandatory security requirement.

SI12 WCB AND SAFETY PROGRAM

- 1) The recommended Bidder shall provide to the Contracting Authority, prior to Contract award:
 - 1.1 a Workers Compensation Board Premium Rate Statement - Alberta, or equivalent documentation from another jurisdiction;
 - 1.2 a Workers Compensation Board letter of good standing, also listing covered Directors, Principals, Proprietor(s) or Partners who will be or who are anticipated to be present on the work site(s), or equivalent documentation from another jurisdiction; and
 - 1.3 a Certificate of Recognition (COR) or Registered Safety Plan (RSP). A health and safety policy and program, as required by other provincial/territorial Occupational Health and Safety Acts, will be acceptable in lieu of a COR or RSP.
- 2) The recommended Bidder shall deliver all of the above documents to the Contracting Authority on or before the date stated (usually 3-5 days after notification) by the Contracting Authority. Failure to comply with the request may result in the bid being declared non-compliant.

SI13 WEB SITES

The connection to some of the Web sites in the solicitation documents is established by the use of hyperlinks. The following is a list of the addresses of the Web sites:



Treasury Board Appendix L, Acceptable Bonding Companies
<http://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=14494§ion=text#appl>

Buy and Sell
<https://www.achatsetventes-buyandsell.gc.ca>

Canadian economic sanctions
<http://www.international.gc.ca/sanctions/index.aspx?lang=eng>

Bid Bond (form PWGSC-TPSGC 504)
<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/504.pdf>

Performance Bond (form PWGSC-TPSGC 505)
http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/505_eng.pdf

Labour and Material Payment Bond (form PWGWSC-TPSGC 506)
<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/506.pdf>

Standard Acquisition Clauses and Conditions (SACC) Manual
<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

PWGSC, Code of Conduct
<http://www.tpsgc-pwgsc.gc.ca/app-acq/cndt-cndct/contexte-context-eng.html>

Construction and Consultant Services Contract Administration Forms Real Property Contracting
<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/formulaires-forms-eng.html>

Integrity Regime (access to the Declaration Form through the *Forms for the Integrity Regime* link)
<http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html>

Trade Agreements
<https://buyandsell.gc.ca/policy-and-guidelines/Policy-and-Legal-Framework/Trade-Agreements>



CONTRACT DOCUMENTS (CD)

1. The following are the Contract Documents:

- a. Contract Page when signed by Canada;
- b. Duly completed Bid and Acceptance Form and any Appendices attached thereto;
- c. Specifications;
- d. General Conditions and clauses

GC1	General Provisions – Construction Services	R2810D	(2017-11-28);
GC2	Administration of the Contract	R2820D	(2016-01-28);
GC3	Execution and Control of the Work	R2830D	(2018-06-21);
GC4	Protective Measures	R2840D	(2008-05-12);
GC5	Terms of Payment	R2850D	(2016-01-28);
GC6	Delays and Changes in the Work	R2860D	(2019-05-30);
	Allowable Costs for Contract Changes Under GC6.4.1	R2950D	(2015-02-25);
GC7	Default, Suspension or Termination of Contract	R2870D	(2018-06-21);
GC8	Dispute Resolution	R2880D	(2016-01-28);
GC9	Contract Security	R2890D	(2018-06-21);
GC10	Insurance	R2900D	(2008-05-12);

1) Subsection GC1.22 Performance-evaluation: Contract of R2810D (2017-11-28), incorporated by reference above, is amended as follows:
Delete: in its entirety
Insert: GC1.22 Intentionally left blank.

- e. Supplementary Conditions
- f. Any amendment issued or any allowable bid revision received before the date and time set for solicitation closing;
- g. Any amendment incorporated by mutual agreement between Canada and the Contractor before acceptance of the bid; and
- h. Any amendment or variation of the contract documents that is made in accordance with the General Conditions.

2. The documents identified by title, number and date above are incorporated by reference and are set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site:
<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>

Revision to Departmental Name: As this contract is issued by Royal Canadian Mounted Police (RCMP), any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this contract, including any individual SACC clauses incorporated by reference, will be interpreted as reference to RCMP or its Minister.

- 3. The language of the contract documents is the language of the Bid and Acceptance Form submitted.
- 4. Procurement Ombudsman
- 4.1 Dispute Resolution Services

The Parties agree to make every reasonable effort, in good faith, to settle amicably all disputes or claims relating to or arising from the Contract, through negotiations between the Parties' representatives authorized to settle. If the Parties do not reach a settlement within 30 working days, each party hereby consents to fully participate in and bear the cost of mediation led by the Procurement Ombudsman pursuant to Subsection 22.1(3)(d) of the *Department of Public Work and Government Services Act* and Section 23 of the *Procurement Ombudsman Regulations*.

The Office of the Procurement Ombudsman may be contacted by telephone at 1-866-734-5169, by e-mail at boa.opo@boa-opo.gc.ca, or by web at www.opo-boa.gc.ca.



4.2 Contract Administration

The parties understand that the Procurement Ombudsman appointed pursuant to Subsection 22.1(1) of the Department of Public Works and Government Services Act will review a complaint filed by the complainant respecting administration of this contract if the requirements of Subsection 22.2(1) of the Department of Public Works and Government Services Act and Sections 15 and 16 of the Procurement Ombudsman Regulations have been met.

To file a complaint, the Office of the Procurement Ombudsman may be contacted by e-mail at boa.opo@boa-opo.gc.ca, by telephone at 1-866-734-5169, or by web at www.opo-boa.gc.ca.

5. Authorities

5.1 Contracting Authority

The Contracting Authority for the contract is:

Teresa Hengen
Royal Canadian Mounted Police
Procurement Officer
5600-11th Ave
Regina, SK S4P 3J7
Telephone: 639-625-3449
Facsimile: 306-780-5232
E-mail: teresa.hengen@rcmp-grc.gc.ca

The Contracting Authority is responsible for the management of the contract and any changes to the contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

5.2 RCMP Departmental Representative (Project Manager) [To be confirmed at contract award]

The RCMP Departmental Representative (Project Manager) for the contract is:

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone : _____
Facsimile: _____
E-mail address: _____

The RCMP Departmental Representative (Project Manager) is the representative of the department or agency for whom the Work is being carried out under the contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the RCMP Departmental Representative; however, the RCMP Departmental Representative has no authority to authorize changes to the contract. Changes to the contract can only be made through a contract amendment issued by the Contracting Authority.



SUPPLEMENTARY CONDITIONS (SC)

SC01 SECURITY RELATED REQUIREMENTS, DOCUMENT SAFEGUARDING

1. The following security requirements (SRCL and related clauses) apply and form part of the Contract. Before the commencement of Work the following conditions must be met:
 - 1.1 The Contractor's personnel are required to be security cleared at the level of Facility Access with escort verified by the Personnel Security Unit (PSU) of the Royal Canadian Mounted Police (RCMP).
 - a. The Contractor SHALL NOT remove or make copies of any PROTECTED, DESIGNATED or CLASSIFIED information or assets from the identified work site(s), and the Contractor must ensure that its personnel are made aware of and comply with this restriction.
 - b. The Contractor must comply with the provisions of the: Security Requirements Check List (SRCL) attached at Annex B.

SC02 INSURANCE TERMS

1) Insurance Contracts

- (a) The Contractor must, at the Contractor's expense, obtain and maintain insurance contracts in accordance with the requirements of the Certificate of Insurance. Coverage must be placed with an Insurer licensed to carry out business in Canada.
- (b) Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract. The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

2) Period of Insurance

- (a) The policies required in the Certificate of Insurance must be in force from the date of contract award and be maintained throughout the duration of the Contract.
- (b) The Contractor must be responsible to provide and maintain coverage for Products/Completed Operations hazards on its Commercial General Liability insurance policy, for a period of six (6) years beyond the date of the Certificate of Substantial Performance.

3) Proof of Insurance

- (a) Before commencement of the Work, and no later than thirty (30) days after contract award, the Contractor must deposit with Canada a Certificate of Insurance on the form attached herein.
- (b) Upon request by Canada, the Contractor must provide originals or certified true copies of all contracts of insurance maintained by the Contractor pursuant to the Certificate of Insurance.

4) Insurance Proceeds

In the event of a claim, the Contractor must, without delay, do such things and execute such documents as are necessary to effect payment of the proceeds.

5) Deductible

The payment of monies up to the deductible amount made in satisfaction of a claim must be borne by the Contractor.



SC03 MANDATORY HEALTH AND SAFETY

Workplace Safety and Health

1. EMPLOYER/PRIME CONTRACTOR

- 1.1 The Contractor shall, for the purposes of the Occupational Health and Safety Act, Alberta, and for the duration of the Work:
 - 1.1.1 act as the Employer, where there is only one employer on the work site, in accordance with the Authority Having Jurisdiction;
 - 1.1.2 accept the role of Prime Contractor, where there are two or more employers involved in work at the same time and space at the work site, in accordance with the Authority Having Jurisdiction; and
 - 1.1.3 agree, in the event of two or more Contractors working at the same time and space at the work site, without limiting the General Conditions, to Canada's order * to:
 - 1.1.3.1 accept, as the Prime Contractor, the responsibility for Canada's other Contractor(s); or
 - 1.1.3.2 accept that Canada's other Contractor is Prime Contractor and conform to that Contractor's Site Specific Health and Safety Plan.

* "order" definition: after contract award, Contractor is ordered by a Change Order

2. SUBMITTALS

- 2.1 The Contractor shall provide to Canada:
 - 2.1.1 prior to the pre-construction meeting, a transmittal and copy of a completed Advance Notification Of Construction Project form (form will be provided to the proposed contractor prior to award), as sent to the Authority Having Jurisdiction (AHJ); and
 - 2.1.2 prior to commencement of work and without limiting the terms of the General Conditions:
 - 2.1.2.1 copies of all other necessary permits, notifications and related documents as called for in the scope of work/specifications and/or by the AHJ; and
 - 2.1.2.2 a site specific Health and Safety Plan as requested.

NOTE: Please do not include any forms that include personal 3rd party information such as the names of the contractor's employees and their related claims information.

3. LABOUR AUTHORITY CONTACT:

The contact below represents the Labour Authority in the jurisdiction (AHJ). They are not representatives of the Workers Compensation.

Do not contact the people referenced below for issues pertaining to WCB or WCB Clearances. Those queries must be directed specifically to the WCB, and where the WCB has both a Labour and Compensation component, WCB issues must be directed to the Compensation/Employer Services sections.

ALBERTA South

Alberta Human Resources and Employment
Workplace Health and Safety
600 – 727, 7th Avenue S.W.
Calgary, Alberta, T2P 0Z5

Telephone: 1(866) 415-8690
Facsimile: (403) 297-7893

All submissions are to be scanned and emailed to whs@gov.ab.ca

ALBERTA North

Alberta Human Resources and Employment
Workplace Health and Safety
10th Floor, 7th Street Plaza
10030-107 Street
Edmonton, Alberta, T5J 3E4

Telephone: 1(866) 415-8690
Facsimile: (780) 427-0999

All submissions are to be scanned and emailed to whs@gov.ab.ca



BID AND ACCEPTANCE FORM (BA)

BA01 IDENTIFICATION

Interior and Exterior Renovations, Swan Hills, AB

BA02 LEGAL NAME AND ADDRESS OF BIDDER

Legal Name: _____

Operating Name (if any): _____

Address: _____

Telephone: _____ Fax: _____ PBN: _____

E-mail address: _____

BA03 THE OFFER

The Bidder offers to Canada to perform and complete the Work for the above named project in accordance with the Bid Documents for the Total Bid Amount of

Building Number	Total Cost per Project
KBU 280	\$ _____
KBU 281	\$ _____
KBU 282	\$ _____
KBU 511	\$ _____
Total Bid Amount Excluding GST/HST	\$ _____

BA04 BID VALIDITY PERIOD

The bid must not be withdrawn for a period of 60 days following the date of solicitation closing.

BA05 ACCEPTANCE AND CONTRACT

A binding Contract will be issued by Canada to the Bidder with a responsive bid carrying the lowest price. The documents forming the Contract will be the Contract Documents identified in "Contract Documents (CD)" section.

BA06 CONSTRUCTION TIME

The Contractor must perform and complete the Work by 31 March 2020.

BA07 BID SECURITY

The Bidder must enclose bid security with its bid in accordance with GI08 - Bid Security Requirements of R2710T - General Instructions - Construction Services - Bid Security Requirements.

BA08 SIGNATURE

Name and title of person authorized to sign on behalf of Bidder (Type or print)

Signature

Date



ANNEX A – SPECIFICATIONS

General Information:

- The Contractor must provide all materials, labour and equipment necessary to complete the work;
- All measurements are to be confirmed on site by the Contractor;
- All finishes, colours and/or patterns of new and replacement materials are to be approved prior to purchase and/or installation by Asset Management or proxy;
- All specialized work (ie. plumbing, electrical, etc.) must be completed by a qualified worker;
- All work must be crafted in a professional manner. No drips, flaws, or second rate work will be accepted. If craftsmanship is lacking, the Contractor must correct the deficiencies at no additional cost to the Owner;
- All construction waste generated on Site must be the responsibility of the Contractor, and must be disposed of properly off site;
- Upon completion of all work, the Contractor must sufficiently clean the work area including vacuuming with a HEPA filter-fitted vacuum all visible surfaces except the ceiling, followed by wet-wiping.



Scope of Work:

KBU280 (Built 1980) – Floor Plan attached separately

Interior of Residence

- Replace light fixtures throughout residence (c/w LED bulbs). Light fixtures must be modern, brushed nickel or chrome, flush or semi flush (max 10" height) mount, of a similar base size as existing. Example of an acceptable product is allen+roth 13-in Brushed Nickel Frosted Glass Semi-Flush Mount light or equivalent.
- Replace all interior doors including closet doors and attic access panel. All interior doors are to be 6 Panel Textured doors comparable to Masonite Classics Series, painted white in colour; This includes baseboards and trims.
- Replace all interior closet doors, trims including.
- Supply new high efficiency central air conditioning unit (add to existing furnace) sufficient to control the temperature of the entire residence.
- Supply and install new electrical panel capable of supporting the new electrical requirements.

Main Floor

- Provide and install new interconnected, hard-wired combination carbon monoxide and smoke detectors in the hallway, and within each bedroom. Remove and dispose of any existing smoke detectors, and repair ceiling finish as required.
- Remove all existing layers of flooring (and associated products) throughout the main floor including kitchen. Clean and prepare wooden subfloor as per manufacturers specifications; and
- Supply and install new luxury vinyl plank flooring throughout main floor. Acceptable product is Armstrong Flooring LUXE Plank with FasTak Install, Farmhouse Plank – Natural 48" x 7" plank, or equivalent. Matching trim, transitions and molding to be installed where applicable. Protect newly installed flooring material from damage during other renovation activities.

Kitchen

- Provide and install new kitchen cabinetry and Arborite laminate (or equivalent) countertops in a light neutral colour to replace existing. New cabinets and countertops must be of similar or greater quality as existing. New cabinetry to include new chrome finish door hardware;
- New millwork in a darker neutral colour to include solid wood or Thermofoil doors and drawers, crown molding at top edges, metal hinges and pulls, soft close hardware on all drawers. Cabinets must exceed or be equivalent to Thomasville Standard cabinet construction. Cabinet doors must exceed or be equivalent to Thomasville Thermofoil Nelson style door profile;
- Provide and install new kitchen sink and faucet into new countertop, and caulk around all edges to eliminate water infiltration. Sink and faucet must be of similar or greater quality than existing. Faucet must be chrome finish; and
- Install tile backsplash throughout kitchen, flush with bottom of newly installed cabinets. Tile backsplash to continue behind stove and underneath kitchen window.
- Add door in existing opening from kitchen to steps to the rear door to assist with climate control and to provide safety.
- Re-locate pantry door from existing location to wall adjacent to stairwell door.
- Add dishwasher rough-in into kitchen arrangement. Include plumbing and electrical. Dimensions to be confirmed by Detachment (appliances provided by RCMP Detachment)
- Install hood fan exhaust to outside. Currently the hood fan exhausts into the attic

Full Bathroom

- Provide and install new bathroom vanity cabinet and countertop to replace existing. New cabinet must be an equivalent height, width and length as existing. Cabinets must exceed or be equivalent to Thomasville Standard cabinet construction. Cabinet doors must exceed or be equivalent to Thomasville Thermofoil Nelson style door profile. Bathroom cabinetry and countertop must match new cabinetry and countertops of the Kitchen and half bathroom;
- Vanity top to have 4" backsplash wherever it meets the wall;



- Provide and install new bathroom lavatory and faucet to replace existing. Lavatory must be white in colour, and must be of similar or greater quality than existing. Faucet must be chrome finish;
- Provide and install new Tub-shower unit complete with faucet, drain, and shower head to replace existing, and repair wall finish as required. Tub-shower must be of similar or greater quality than existing. Tub-shower must be white in colour with chrome finish plumbing hardware;
- Caulk all joints around newly installed vanity, countertop, backsplash, lavatory, etc. to eliminate water infiltration;
- Replace electrical outlets to GFI within 2M of water sources; and
- Replace bathroom ceiling exhaust fan with minimum 80 CFM, quiet operation.

Half Bathroom

- Provide and install new bathroom vanity cabinet and countertop to replace existing. New cabinet must be an equivalent height, width and length as existing. Cabinets must exceed or be equivalent to Thomasville Standard cabinet construction. Cabinet doors must exceed or be equivalent to Thomasville Thermofoil Nelson style door profile. Bathroom cabinetry and countertop must match new cabinetry and countertops of the Kitchen and full bathroom;
- Vanity top to have 4" backsplash wherever it meets the wall;
- Provide and install new bathroom lavatory and faucet to replace existing. Lavatory must be white in colour, and must be of similar or greater quality than existing. Faucet must be chrome finish;
- Caulk all joints around newly installed vanity, countertop, backsplash, lavatory, etc. to eliminate water infiltration; and
- Replace electrical outlets to GFI within 2M of water sources.
- Install exhaust fan

Exterior of Residence

- Add privacy slats to chain link fence.
- Replace railing around deck.
- Replace all exterior lighting fixtures. Example of an acceptable product is Illumine Satin 1-light black outdoor wall mount light or equivalent.

KBU281 (Built 1980)-Floor Plan attached separately

Exterior of Residence

- Replace existing exterior wooden fencing with 6' privacy fence. Standard 1.8M (6') high, flat panel, pressure treated wood fencing. Post secured with concrete, spaced approx. every 1.8M-2.4M (6'-8'); and
- Replace wooden exterior stairs (front). Existing railing to be re-used.
- Supply and stain all wooden surfaces with 100% acrylic latex solid colour stain to match existing.
- Replace all exterior lighting fixtures. Example of an acceptable product is Illumine Satin 1-light black outdoor wall mount light or equivalent.

Interior of Residence

- Replace light fixtures throughout residence (c/w LED bulbs). Light fixtures must be modern, brushed nickel or chrome, flush or semi flush (max 10" height) mount, of a similar base size as existing. Example of an acceptable product is allen+roth 13-in Brushed Nickel Frosted Glass Semi-Flush Mount light or equivalent.
- Replace floor registers throughout residence with adjustable grill registers, matching flooring in colour; and
- Replace flooring throughout the main floor. Replace interior doors, millwork, and hardware. This includes baseboards and trims.
- Supply new high efficiency central air conditioning unit (add to existing furnace) sufficient to control the temperature of the entire residence.

Main Floor

- Remove all existing layers of flooring (and associated products) throughout the main floor including kitchen. Clean and prepare wooden subfloor as per manufacturers specifications; and



- Supply and install new luxury vinyl plank flooring throughout main floor. Acceptable product is Armstrong Flooring LUXE Plank with FasTak Install, Farmhouse Plank – Natural 48" x 7" plank, or equivalent. Matching trim, transitions and molding to be installed where applicable. Protect newly installed flooring material from damage during other renovation activities.

Kitchen

- Provide and install new kitchen cabinetry and Arborite laminate (or equivalent) countertops in a light neutral colour to replace existing. New cabinets and countertops must be of similar or greater quality as existing. New cabinetry to include new chrome finish door hardware;
- New millwork in a darker neutral colour to include solid wood or Thermofoil doors and drawers, crown molding at top edges, metal hinges and pulls, soft close hardware on all drawers. Cabinets must exceed or be equivalent to Thomasville Standard cabinet construction. Cabinet doors must exceed or be equivalent to Thomasville Thermofoil Nelson style door profile;
- Provide and install new kitchen sink and faucet into new countertop, and caulk around all edges to eliminate water infiltration. Sink and faucet must be of similar or greater quality than existing. Faucet must be chrome finish; and
- Install tile backsplash throughout kitchen, flush with bottom of newly installed cabinets. Tile backsplash to continue behind stove and underneath kitchen window.

Full Bathroom

- Provide and install new bathroom vanity cabinet and countertop to replace existing. New cabinet must be an equivalent height, width and length as existing. Cabinets must exceed or be equivalent to Thomasville Standard cabinet construction. Cabinet doors must exceed or be equivalent to Thomasville Thermofoil Nelson style door profile. Bathroom cabinetry and countertop must match new cabinetry and countertops of the Kitchen and half bathroom;
- Vanity top to have 4" backsplash wherever it meets the wall;
- Provide and install new bathroom lavatory and faucet to replace existing. Lavatory must be white in colour, and must be of similar or greater quality than existing. Faucet must be chrome finish;
- Provide and install new Tub-shower unit complete with faucet, drain, and shower head to replace existing, and repair wall finish as required. Tub-shower must be of similar or greater quality than existing. Tub-shower must be white in colour with chrome finish plumbing hardware;
- Caulk all joints around newly installed vanity, countertop, backsplash, lavatory, etc. to eliminate water infiltration;
- Replace electrical outlets to GFI within 2M of water sources; and
- Replace bathroom ceiling exhaust fan with minimum 80 CFM, quiet operation.

Half Bathroom

- Provide and install new bathroom vanity cabinet and countertop to replace existing. New cabinet must be an equivalent height, width and length as existing. Cabinets must exceed or be equivalent to Thomasville Standard cabinet construction. Cabinet doors must exceed or be equivalent to Thomasville Thermofoil Nelson style door profile. Bathroom cabinetry and countertop must match new cabinetry and countertops of the Kitchen and half bathroom;
- Vanity top to have 4" backsplash wherever it meets the wall;
- Provide and install new bathroom lavatory and faucet to replace existing. Lavatory must be white in colour, and must be of similar or greater quality than existing. Faucet must be chrome finish;
- Caulk all joints around newly installed vanity, countertop, backsplash, lavatory, etc. to eliminate water infiltration; and
- Replace electrical outlets to GFI within 2M of water sources.
- Replace bathroom ceiling exhaust fan with minimum 80 CFM, quiet operation.

KBU282 (Built 1980) – Floor Plan attached separately

Exterior of Residence

- Replace existing exterior wooden fencing with 6' privacy fence. Standard 1.8M (6') high, flat panel, pressure treated wood fencing. Post secured with concrete, spaced approx. every 1.8M-2.4M (6'-8'); and



- Supply and stain all wooden surfaces with 100% acrylic latex solid colour stain to match existing.
- Replace concrete rear step with deck and stairs to yard
- Replace all exterior lighting fixtures. Example of an acceptable product is Illumine Satin 1-light black outdoor wall mount light or equivalent.

Interior of Residence

- Replace light fixtures throughout residence (c/w LED bulbs) except existing ceiling fans in Dining Room and Master Bedroom. Light fixtures must be modern, brushed nickel or chrome, flush or semi flush (max 10" height) mount, of a similar base size as existing. Example of an acceptable product is allen+roth 13-in Brushed Nickel Frosted Glass Semi-Flush Mount light or equivalent.
- Replace floor registers throughout residence with adjustable grill registers, matching new flooring in colour; and
- Replace flooring throughout the main floor, stairs.
- Supply new high efficiency central air conditioning unit (add to existing furnace) sufficient to control the temperature of the entire residence.

Main Floor

- Remove all existing layers of flooring (and associated products) throughout the main floor, kitchen, stairwell, and landing. Clean and prepare wooden subfloor as per manufacturers specifications; and
- Supply and install new luxury vinyl plank flooring throughout main floor, kitchen, stairwell, and landing. Acceptable product is Armstrong Flooring LUXE Plank with FasTak Install, Limed Oak – Chateau Gray 48" x 7" plank, or equivalent. Matching trim, transitions and molding to be installed where applicable. Stair edge grips to be installed. Protect newly installed flooring material from damage during other renovation activities.

Kitchen

- Provide and install new kitchen cabinetry and Arborite laminate (or equivalent) countertops in a light neutral colour to replace existing. New cabinets and countertops must be of similar or greater quality as existing. New cabinetry to include new chrome finish door hardware;
- New millwork in a darker neutral colour to include solid wood or Thermofoil doors and drawers, crown molding at top edges, metal hinges and pulls, soft close hardware on all drawers. Cabinets must exceed or be equivalent to Thomasville Standard cabinet construction. Cabinet doors must exceed or be equivalent to Thomasville Thermofoil Nelson style door profile;
- Provide and install new kitchen sink and faucet into new countertop, and caulk around all edges to eliminate water infiltration. Sink and faucet must be of similar or greater quality than existing. Faucet must be chrome finish;
- Install tile backsplash throughout kitchen, flush with bottom of newly installed cabinets. Tile backsplash to continue behind stove and underneath kitchen window.

Full Bathroom

- Provide and install new Tub-shower unit complete with faucet, drain, and shower head to replace existing, and repair wall finish as required. Tub-shower must be of similar or greater quality than existing. Tub-shower must be white in colour with chrome finish plumbing hardware;
- DELETE VANITY AND SINK REQUIREMENT
- Caulk all joints around newly installed Tub-shower. to eliminate water infiltration;
- Replace electrical outlets to GFI within 2M of water sources; and
- Replace bathroom ceiling exhaust fan with minimum 80 CFM, quiet operation.

Half Bathroom

- Replace electrical outlets to GFI within 2M of water sources.
- DELETE VANITY AND SINK REQUIREMENT



KBU511 (Built 1989)

Exterior of Residence

- Replace existing exterior wooden fencing with 6' privacy fence. Standard 1.8M (6') high, flat panel, pressure treated wood fencing. Post secured with concrete, spaced approx. every 1.8M-2.4M (6'-8'); and
- Supply and stain all wooden surfaces with 100% acrylic latex solid colour stain to match existing.
- Replace all exterior lighting fixtures. Example of an acceptable product is Illumine Satin 1-light black outdoor wall mount light or equivalent.

Interior of Residence

- Replace light fixtures throughout residence (c/w LED bulbs). Light fixtures must be modern, brushed nickel or chrome, flush or semi flush (max 10" height) mount, of a similar base size as existing. Example of an acceptable product is allen+roth 13-in Brushed Nickel Frosted Glass Semi-Flush Mount light or equivalent.
- Replace floor registers throughout residence with adjustable grill registers, matching flooring in colour; and
- Supply new high efficiency central air conditioning unit (add to existing furnace) sufficient to control the temperature of the entire residence.

Main Floor

- Provide and install new interconnected, hard-wired combination carbon monoxide and smoke detectors in the hallway, and within each bedroom. Remove and dispose of any existing smoke detectors, and repair ceiling finish as required; and
- Repair drywall tape seam in main living room ceiling. To include removal of textured ceiling throughout the room, mud and tape seam to a high standard including primer sealer/ paint, and re-apply knock-down textured ceiling.

Kitchen

- Provide and install new kitchen cabinetry and Arborite laminate (or equivalent) countertops in a light neutral colour to replace existing. New cabinets and countertops must be of similar or greater quality as existing. New cabinetry to include new chrome finish door hardware;
- New millwork in a darker neutral colour to include solid wood or Thermofoil doors and drawers, crown molding at top edges, metal hinges and pulls, soft close hardware on all drawers. Cabinets must exceed or be equivalent to Thomasville Standard cabinet construction. Cabinet doors must exceed or be equivalent to Thomasville Thermofoil Nelson style door profile;
- Provide and install new kitchen sink and faucet into new countertop, and caulk around all edges to eliminate water infiltration. Sink and faucet must be of similar or greater quality than existing. Faucet must be chrome finish;
- Install tile backsplash throughout kitchen, flush with bottom of newly installed cabinets. Tile backsplash to continue behind stove and underneath kitchen window; and

Full Bathroom

- Provide and install new bathroom vanity cabinet and countertop to replace existing. New cabinet must be an equivalent height, width and length as existing. Cabinets must exceed or be equivalent to Thomasville Standard cabinet construction. Cabinet doors must exceed or be equivalent to Thomasville Thermofoil Nelson style door profile. Bathroom cabinetry and countertop must match new cabinetry and countertops of the Kitchen and half bathroom;
- Vanity top to have 4" backsplash wherever it meets the wall;
- Provide and install new bathroom lavatory and faucet to replace existing. Lavatory must be white in colour, and must be of similar or greater quality than existing. Faucet must be chrome finish;
- Provide and install new Tub-shower unit complete with faucet, drain, and shower head to replace existing, and repair wall finish as required. Tub-shower must be of similar or greater quality than existing. Tub-shower must be white in colour with chrome finish plumbing hardware;
- Caulk all joints around newly installed vanity, countertop, backsplash, lavatory, etc. to eliminate water infiltration;
- Replace electrical outlets to GFI within 2M of water sources; and
- Replace bathroom ceiling exhaust fan with minimum 80 CFM, quiet operation.



Half Bathroom

- Provide and install new bathroom vanity cabinet and countertop to replace existing. New cabinet must be an equivalent height, width and length as existing. Cabinets must exceed or be equivalent to Thomasville Standard cabinet construction. Cabinet doors must exceed or be equivalent to Thomasville Thermofoil Nelson style door profile. Bathroom cabinetry and countertop must match new cabinetry and countertops of the Kitchen and full bathroom;
- Vanity top to have 4" backsplash wherever it meets the wall;
- Provide and install new bathroom lavatory and faucet to replace existing. Lavatory must be white in colour, and must be of similar or greater quality than existing. Faucet must be chrome finish;
- Caulk all joints around newly installed vanity, countertop, backsplash, lavatory, etc. to eliminate water infiltration; and
- Replace electrical outlets to GFI within 2M of water sources.



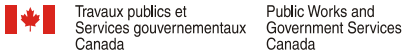
ANNEX B - SECURITY REQUIREMENT CHECK LIST (SRCL)

(Included as a separate document)



ANNEX C - CERTIFICATE OF INSURANCE (Not required at solicitation closing)

CERTIFICATE OF INSURANCE



Description and Location of Work	Contract No.
	Project No.

Name of Insurer, Broker or Agent	Address (No., Street)	City	Province	Postal Code
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Name of Insured (Contractor)	Address (No., Street)	City	Province	Postal Code
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Additional Insured
Her Majesty the Queen in Right of Canada as represented by the Royal Canadian Mounted Police (RCMP)

Type of Insurance	Insurer Name and Policy Number	Inception Date D / M / Y	Expiry Date D / M / Y	Limits of Liability		
				Per Occurrence	Annual General Aggregate	Completed Operations Aggregate
Commercial General Liability Umbrella/Excess Liability				\$	\$	\$
Builder's Risk / Installation Floater				\$		
Pollution Liability				\$		Aggregate \$
				<input type="checkbox"/> Per Incident <input type="checkbox"/> Per Occurrence		
Marine Liability				\$		
Aviation Liability				\$		Aggregate \$
				<input type="checkbox"/> Per Incident <input type="checkbox"/> Per Occurrence		
Insert other type of insurance as required				\$		

I certify that the above policies were issued by insurers in the course of their Insurance business in Canada, are currently in force and include the applicable insurance coverage's stated on page 2 of this Certificate of Insurance, including advance notice of cancellation / reduction in coverage.

Name of person authorized to sign on behalf of Insurer(s) (Officer, Agent, Broker)

Telephone number

Signature

Date D / M / Y



The insurance policies required on page 1 of the Certificate of Insurance must be in force and must include the insurance coverage listed under the corresponding type of insurance on this page.

The policies must insure the Contractor and must include Her Majesty the Queen in Right of Canada as represented by the Minister of Public Works and Government Services as an additional Insured.

The Policy shall be endorsed to provide the Owner with not less than 30 days' notice in writing in advance of any cancellation or change or amendment restricting coverage.

Without increasing the limit of liability, the policies must protect all insured parties to the full extent of coverage provided. Further, the policies must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.

Commercial General Liability

The insurance coverage provided must not be substantially less than that provided by the latest edition of IBC Form 2100.

The policy must either include or be endorsed to include coverage for the following exposures or hazards if the Work is subject thereto:

- (a) Blasting.
- (b) Pile driving and caisson work.
- (c) Underpinning.
- (d) Removal or weakening of support of any structure or land whether such support be natural or otherwise if the work is performed by the insured contractor.

The policy must have the following minimum limits:

- (a) **\$5,000,000** Each Occurrence Limit;
- (b) **\$10,000,000** General Aggregate Limit per policy year if the policy contains a General Aggregate; and
- (c) **\$5,000,000** Products/Completed Operations Aggregate Limit.

Umbrella or excess liability insurance may be used to achieve the required limits.

Builder's Risk / Installation Floater

The insurance coverage provided must not be less than that provided by the latest edition of IBC Forms 4042 and 4047.

The policy must permit use and occupancy of any of the projects, or any part thereof, where such use and occupancy is for the purposes for which a project is intended upon completion.

The policy may exclude or be endorsed to exclude coverage for loss or damage caused by asbestos, fungi or spores, cyber and terrorism.

The policy must have a limit that is **not less than the sum of the contract value** plus the declared value (if any) set forth in the contract documents of all material and equipment supplied by Canada at the site of the project to be incorporated into and form part of the finished Work. If the value of the Work is changed, the policy must be changed to reflect the revised contract value.

The policy must provide that the proceeds thereof are payable to Canada or as Canada may direct in accordance with GC10.2, "Insurance Proceeds" (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R/R2900D/2>).

Contractors Pollution Liability

The policy must have a limit usual for a contract of this nature, but not less than **\$1,000,000** per incident or occurrence and in the aggregate.

Aviation Liability

The insurance coverage shall include Bodily Injury (including passenger Bodily Injury) and Property Damage, in an amount of not less than **\$5,000,000** per incident or occurrence and in the aggregate.

Marine Liability

The insurance coverage must be provided by a Protection & Indemnity (P&I) insurance policy and must include excess collision liability and pollution liability.

The insurance must be placed with a member of the International Group of Protection & Indemnity Associations or with a fixed market in an amount of not less than the limits determined by the *Marine Liability Act*, S.C. 2001, c. 6. Coverage must include crew liability, if it is not covered by the statutory requirements of the Territory or Province having jurisdiction over such employees.

The policy must waive all rights of subrogation against Canada as represented by Public Works and Government Services Canada for any and all loss of or damage to the watercraft however caused.



Appendix 1 – Bid Submission Check List

Submission of Bid, as per R2710T, GI09; and SC03:

- Front page of ITT** - completed and signed
- BID AND ACCEPTANCE FORM (BA)** - completed and signed
- Front page of Amendment(s)** - signed or initialed, if applicable
- Bid Security** -original
- Outside of Envelope** - Solicitation Number, Bidder, Return Address, Closing Date and Time

To be submitted to the following address, on or before solicitation closing date and time:

RCMP / GRC
Procurement & Contracting Services
c/o Commissionaires, F Division
6101 Dewdney Avenue
Regina, SK S4P 3K7