



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À :**

CFB Kingston, CFJSR
2 Lance St. Bldg E-30
Kingston, ON, K7K 7B4
Attn: Terry.Merritt
Terry.Merritt@forces.gc.ca

**BID SOLICITATION
DEMANDE DE SOUMISSIONS**

The Bidder offers to provide to Canada the goods, services or both listed in the bid solicitation in accordance with the conditions set out in the bid solicitation and at the prices set out in the bid.

This bid solicitation is issued in accordance with the conditions of Supply Arrangement No. E60HN-16/ELEC/XXX/HN . Only suppliers who are pre-qualified and have been issued a supply arrangement at the time this bid solicitation is issued are eligible to bid.

Le soumissionnaire offre de fournir au Canada les biens, services ou les deux énumérés dans la demande de soumissions aux conditions prévues dans la demande de soumissions et aux prix indiqués dans la soumission.

Cette demande de soumissions est émise conformément aux conditions de l'arrangement en matière d'approvisionnement numéro E60HN-16/ELEC/XXX/HN . Seuls les fournisseurs qui sont pré-qualifiés et auxquels un arrangement en matière d'approvisionnement a été émis au moment où cette demande de soumissions est émise peuvent présenter une soumission.

Solicitation No. - N° de la demande W3028-20TM06	Amendment No. - N° de modification
Solicitation closes - La demande prend fin at - à 14:00 p.m EDT/EST Ont on - le 2020-01-10	File No. - N° de dossier

Date of Solicitation - Date de la demande 2019-12-11	
Address inquiries to - Adresser toute demande de renseignements à : Terry Merritt Terry.Merritt@forces.gc.ca	
Area code and Telephone No. Code régional et N° de téléphone 613-541-5010	Facsimile No. N° de télécopieur Ext.4067
Destination CFB Kingston, CFJSR, RQ 2 Lance St, Bldg E-30 Kingston, ON, K7K 7B4	

Instructions:
Municipal taxes are not applicable.

Unless otherwise specified in the bid solicitation, all prices quoted must be net prices in Canadian funds including Canadian customs duties, excise taxes, and must be FOB, including all delivery charges to destination(s) as indicated. The amount for Applicable Taxes is to be shown as a separate item.

Instructions:
Les taxes municipales ne s'appliquent pas.

Sauf indication contraire dans la demande de soumissions, tous les prix indiqués doivent être des prix nets, en dollars canadiens, comprenant les droits de douane canadiens, la taxe d'accise et doivent être FAB, y compris tous frais de livraison à la (aux) destination(s) indiquée(s). Le montant des taxes applicables doit apparaître séparément.

Delivery required - Livraison exigée 2020-03-27	Delivery offered - Livraison proposée
Supplier Name and Address - Nom et adresse du fournisseur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of supplier (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'impression)	
Signature	Date

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PART 1 - GENERAL INFORMATION

1.1 Security Requirements

There is no security requirement associated with this bid solicitation.

1.2 Requirement

The Contractor must provide the items detailed under the "Requirement" at Annex "A".

1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2017-04-27) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

2.2 Submission of Bids

Bids must be submitted to the Contracting Authority identified in the bid solicitation and in Part 6 – Resulting Contract Clauses, article 6.5.2, by 10 January, 2020, 14:00 P.M. (EDT/EST Ontario).

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than two (2) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

3.1.1 Electronic Payment of Invoices – Bid

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "B" Electronic Payment Instruments, to identify which ones are accepted.

If Annex "B" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- a. Bids will be assessed in accordance with the financial evaluation criteria.
- b. An evaluation team composed of representatives of Canada will evaluate the bids.

Bidders must provide individual prices for each item listed in Annex "A".

4.1.2 Financial Evaluation

SACC Manual Clause [A0220T \(2014-06-26\)](#), Evaluation of Price

4.2 Basis of Selection

A bid must comply with the requirements of the bid criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

PART 5 – CERTIFICATIONS - COMPLIANCE

5.1 Compliance with the certifications provided by the Supplier in the arrangement is a condition of the Supply Arrangement (SA) and subject to verification by Canada during the term of the SA and of any resulting contract that would continue beyond the period of the SA. If the Supplier does not comply with any certification or it is determined that any certification made by the Supplier in the arrangement is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and suspend or cancel the SA.

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

6.1.1 There is no security requirement applicable to the Contract.

6.2 Requirement

The Contractor must provide the items detailed under the "Requirement" at Annex "A".

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

2020 (2017-09-21), General Conditions – Supply Arrangement – Goods or Services, apply to and form part of the Contract.

2010A (2018-06-21), General Conditions – Goods (medium complexity) apply to and form part of the contract.

6.4 Term of Contract

6.4.1 Delivery Date

All the deliverables must be received on or before Friday, 27 March, 2020.

6.4.2 Delivery Points

Delivery of the requirement will be made to delivery point specified at Annex "A" of the Contract.

6.5 Authorities

6.5.1 Supply Arrangement Authority

The Supply Arrangement Authority is:

Name: Steve Dumaresq, Supply Specialist
Public Works and Government Services Canada, Acquisitions Branch
Logistics, Electrical, Fuel and Transportation Directorate, HN Division
11 Laurier Street, Place du Portage, Phase III, 7B3
Gatineau (Hull sector) Quebec, K1A 0S5
Telephone: 819-420-0341
Facsimile: 819-953-4944
E-mail address: Steve.Dumaresq@tpsgc-pwgsc.gc.ca

The Supply Arrangement Authority is responsible for the issuance of the Supply Arrangement, its administration and its revision, if applicable.

6.5.2 Procurement Authority

The Procurement Authority for the Contract is:

Name: Terry Merritt
Title: Procurement Clerk
Address: CFB Kingston, CFJSR, 2 Lance St. BLDG E-30, K7K 7B4
Telephone: 613-541-5010 ext. 4067
E-mail address: Terry.Merritt@forces.gc.ca

The Procurement Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Procurement Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Procurement Authority.

6.5.3 Technical Authority

The Technical Authority for the Contract is:

Name: Mark Allison
Title: Technical Officer
Organization: CF Joint Signal Regiment, D Troop
Telephone: 613-541-5010 ext. 4544
MARC.ALLISON2@forces.gc.ca

The Technical Authority named above is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.4 Contractor's Representative (to be inserted by Contractor)

Name: _____
Department: _____
Address: _____
Telephone: ____-____-____
Facsimile: ____-____-____
E-mail: _____.

6.6 Payment

6.6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit price(s) as specified in Annex A for a cost of \$ _____ *(amount to be insert at contract award)*.

Firm prices in Canadian dollars, DDP (destination) with Freight charges included. The Harmonized Sales Tax (HST) included.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.6.2 Limitation of Price

SACC Manual clause C6000C (2001-05-16) Limitation of Price

6.6.3 Single Payment

SACC Manual clause H1000C (2008-05-12) Single Payment

6.6.4 Electronic Payment of Invoices – Contract *(to be updated at contract award)*

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);
- f. Large Value Transfer System (LVTS) (Over \$25M)

6.7 Invoicing Instructions

Invoices must be distributed as follows:

- a. The original and one (1) copy must be forwarded to the following address for certification and payment.
CANADIAN FORCES JOINT SIGNAL REGIMENT
2 LANCE STREET
BUILDING E-30
KINGSTON ONTARIO
K7K 7B4
CANADA
- b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

6.8 Applicable Laws *(to be updated at contract award)*

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in _____.

6.9 Priority of Documents

If there is a discrepancy between the wordings of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions, 2020 (2016-09-21), General Conditions–Supply Arrangement–Goods or Services;
- (c) Annex A, Requirement;
- (d) the Contractor's bid dated _____. *(to be updated at contract award)*

6.10 Defence Contract

SACC Manual clause A9006C (2012-07-16) Defence Contract

6.11 SACC Manual Clauses

SACC Manual clause A9062C (2011-05-16) Canadian Forces Site Regulations

SACC Manual clause B1501C (2006-06-16) Electrical Equipment

SACC Manual clause B7500C (2006-06-16) Excess Goods

SACC Manual clause G1001C (2013-11-06) Insurance-Specific Requirements

ANNEX "A"

REQUIREMENT

1. Canadian Forces Joint Signal Regiment, D Troop, located at Canadian Forces Base Kingston requires the delivery of the following Electrical Hardware and Supplies.
2. Delivery point is CFB Kingston, CFJSR, RQ, 2 Lance St, Bldg. E-30, Kingston, ON, K7K 7B4.

D Tp Toolkits								
#	Nato Stock Number	Description	Part Number/Numéro d'article	UoI	Quantity/ quantité	Price/Prix Unitaire	Extended Price/Prix Calcule	Total
1	6625-01-554-5298	CABLE IQ ADVANCED IT KIT INCLUDES HARD CASE, MULTIPLE TEST ACCESSORIES	CIQ-KIT	EA	10			
2	NIL	VISUAL FAULT LOCATOR	180XL	EA	10			
3	NIL	EZ-RJ45 TERMINATION KIT, WITH ZIPPER CASE or HARD BOX.	90136	EA	10			
							Freight	
							Total	

ANNEX "B" to PART 3 OF THE BID SOLICITATION

ELECTRONIC PAYMENT INSTRUMENTS

The Bidder accepts any of the following Electronic Payment Instrument(s):

- VISA Acquisition Card;
- MasterCard Acquisition Card;
- Direct Deposit (Domestic and International);
- Electronic Data Interchange (EDI);
- Wire Transfer (International Only);
- Large Value Transfer System (LVTS) (Over \$25M)