

OIL FURNACE

Maintenance / Inspection Checklist

Canadian Forces Housing Agency's Maintenance and Minor Improvements Standing Offer Document 2020-2024

Address- Street:		Bldg.n°:	Sub Bldg.n°:		
Date Serviced: DAY/MTH/YEAR		Work Order n°:			
Appliance Information:					
Furnace year Installed:	Make:	Model n°:	Serial n°:		
BTU input rating:	Venting type: (power, direct or conventional)				
Thermostat- Make:	Model n°:				
Items to be serviced or inspected:					
Check/populate applicable box(es) N/A = Not Applicable; C = Completed; A/R = Action Required					
		N/A	C	A/R	Describe Action required:
1.	Thermostat and humidistat – inspected / batteries - replaced				
2.	Air filter: disposable – replaced / reusable – cleaned				
3.	Electrical wiring and connections – inspected, cleaned and tightened				
4.	CO Combustion efficiency tests – performed and results attached				
5.	Blower motor, wheel and fan - inspected and cleaned				
6.	Fan belt tension and alignment – inspected				
7.	Safety limit controls – inspected				
8.	Oil line and valve - inspected				
9.	Heat Exchanger – inspected				
10.	Burner fan – inspected				
11.	Smoke pipe - inspected				
12.	Nozzle - inspected				
13.	Blast tube - inspected				
14.	Combustion chamber - inspected				
15.	Electrodes and assembly - inspected				
16.	Oil Pump – inspected and lubricated				
17.	Oil Pump Pressure (psi) and vacuum readings - inspected				
18.	Firomatic (fire safety) valve - inspected				
19.	Oil Burner, motor and Fan – inspected and cleaned				
20.	Barometric damper - inspected				
21.	Draft overfire and in breech – inspected				
22.	Combustible materials minimum clearances – inspected				
23.	Condensate pump, line and pan – inspected and cleaned				
24.	Humidifier tray, float and pad – inspected and cleaned				
25.	Furnace casing – inspected				
26.	Appliance operation after servicing – tested				
	Venting type: Power				
27.	Power venting motor – inspected and cleaned				
28.	Venting, flue and fresh air intake – inspected and cleaned				
	Venting type: Direct or Conventional				
29.	Chimney thimble - inspected				
30.	Chimney cleanout – inspected and cleaned				
31.	Stack and net stack temperature – inspected				
32.	Venting flue – inspected and cleaned				
Occupant's information: (write "VOID" if RHU is vacant)		Contractor's information:			
Occupant's name:	Occupant's signature:	Technician's name:	Certificate n°:		



Canadian Forces
Housing Agency

Agence de logement
des Forces canadiennes