

# WOOD FIREPLACE

## Maintenance / Inspection Checklist

Canadian Forces Housing Agency's Maintenance and Minor Improvements Standing Offer Document 2020-2024

<b>Address- Street:</b>		<b>Bldg.nº:</b>	<b>Sub Bldg.nº:</b>		
<b>Date Serviced :</b> DAY/MTH/YEAR		<b>Work Order nº:</b>			
<b>Fireplace Information:</b>					
Year Installed:		Factory built: (yes or no)		Make:	Model nº :
<b>Items to be serviced or inspected:</b>					
Check and Populate applicable box(es) <b>N/A</b> = Not Applicable; <b>C</b> = Completed; <b>A/R</b> = Action Required					
		<b>N/A</b>	<b>C</b>	<b>A/R</b>	<b>Describe Action Required:</b>
1.	Hearth Liner – inspected				
2.	Hearth extension – inspected				
3.	Foundation and Support – inspected				
4.	Lintel – inspected				
5.	Ash dump and door – inspected				
6.	Damper assembly – inspected				
7.	Smoke Shelf and Chamber – inspected				
8.	Chimney connection – inspected				
9.	Doors and fire screen – inspected and cleaned				
10.	Air supply – inspected				
11.	Creosote build-up – inspected and swept				
12.	Clearances to combustible materials– inspected				
13.	Fireplace operation after servicing – safe				
<b>Occupant's information:</b> (write "VOID" if RHU is vacant)		<b>Contractor's information:</b>			
Occupant's name:		WETT Technician's name:			
Occupant's signature:		Certificate nº:			



Canadian Forces  
Housing Agency

Agence de logement  
des Forces canadiennes