



## RETURN BIDS TO:

## RETOURNER LES SOUMISSIONS À:

Bid Receiving - PWGSC / Réception des soumissions -  
TPSGC

11 LaurierSt./ 11, rue Laurier

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

Gatineau

Québec

K1A 0S5

Bid Fax: (819) 997-9776

## Revision to a Request for a Standing Offer

## Révision à une demande d'offre à commandes

Regional Individual Standing Offer (RISO)

Offre à commandes individuelle régionale (OCIR)

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Offer remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'offre demeurent les mêmes.

## Comments - Commentaires

## Vendor/Firm Name and Address

Raison sociale et adresse du  
fournisseur/de l'entrepreneur

## Issuing Office - Bureau de distribution

Infrastructure Maintenance and Solution Services  
Division (FK)

L'Esplanade Laurier,

East Tower 4th Floor

L'Esplanade Laurier,

Tour est 4e étage

140 O'Connor, Street

Ottawa

Ontario

K1A 0R5

<b>Title - Sujet</b> Maintenance services		
<b>Solicitation No. - N° de l'invitation</b> W3712-21HX01/A		<b>Date</b> 2019-12-20
<b>Client Reference No. - N° de référence du client</b> W3712-21HX01		<b>Amendment No. - N° modif.</b> 002
<b>File No. - N° de dossier</b> fk312.W3712-21HX01	<b>CCC No./N° CCC - FMS No./N° VME</b>	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$FK-312-78097		
<b>Date of Original Request for Standing Offer</b> Date de la demande de l'offre à commandes originale		2019-11-27
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2020-01-17</b>		<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Standard Time EST
<b>Address Enquiries to: - Adresser toutes questions à:</b> Assi, Amanda		<b>Buyer Id - Id de l'acheteur</b> fk312
<b>Telephone No. - N° de téléphone</b> (613) 297-1146 ( )		<b>FAX No. - N° de FAX</b> ( ) -
<b>Delivery Required - Livraison exigée</b>		
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>		
<b>Security - Sécurité</b> This revision does not change the security requirements of the Offer. Cette révision ne change pas les besoins en matière de sécurité de la présente offre.		

Instructions: See Herein

Instructions: Voir aux présentes

<b>Acknowledgement copy required</b> <b>Accusé de réception requis</b>	<b>Yes - Oui</b> <input type="checkbox"/>	<b>No - Non</b> <input type="checkbox"/>
<b>The Offeror hereby acknowledges this revision to its Offer.</b> <b>Le proposant constate, par la présente, cette révision à son offre.</b>		
<b>Signature</b>	<b>Date</b>	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
<b>For the Minister - Pour le Ministre</b>		

**This amendment 001 is to answer questions from offerors, to replace wording in the French RFSO, to add the bidder's conference presentations, to update the SUR and to add the site maps for HALIFAX.**

**Questions:**

**Question 1 :**

What would happen in an after-hours situation if there was a situation such as a flood and one of the required trades was not one of the ones that was required to be on 24/7 stand-by.

**Answer 1:**

Only 5 trades fall under Emergency After Hours Response Service (EAHRS) as specified in the SOW para 4.2.4.4. If a trade is not one of the trades identified for EAHRS, CFHA will not issue call ups for the work under such trade outside of the normal working hours. However, there may still be a requirement for emergency response during normal working hours. It will be identified as Priority 1 response time on the call up.

**Question 2:**

How many heat pumps and what the type is that are located within Halifax.

**Answer 2:**

Currently there are approximately 70 air source heat pump units, comprised predominantly of forced air. There are very few split system heat pump units in the portfolio. Halifax is in the process of transitioning from oil to electric, resulting in a decline to oil-driven furnaces, boilers and hot water tanks.

**Comment 1 :**

During the bidders' conference held on December 9, 2019 CFHA provided a handout with a breakdown of the various type of units in the Halifax area. The actual number of units in the Halifax area is 487 not 485 as noted in the solicitation

During the presentation CFHA stated that the number on Residential housing Units in a portfolio may fluctuate insignificantly from the portfolio description in the SOW but not significantly.

**SUR:**

**Delete** Appendix 5 and **Replace** with the new attachment Mod SUR – LTU

## **IN THE RFSO (FRENCH ONLY)**

### **1- DELETE Section 8.8.1.5 and REPLACE with:**

Si SPAC ou l'entrepreneur ne sont pas d'accord avec l'arbitre proposé par Construction de défense Canada, SPAC demandera alors à l'institut d'arbitrage provincial de nommer un arbitre indépendant qualifié adéquat. Une détermination dans une telle situation d'arbitrage sera définitive et aura force exécutoire pour SPAC et l'entrepreneur. Tous les coûts liés au processus d'arbitrage, à l'exception de ceux engendrés par SPAC et l'entrepreneur en leur propre nom, seront assumés de manière égale entre SPAC et l'entrepreneur.

### **2- DELETE Section 8.3.2 "Inspection et acceptation" and REPLACE with:**

Le chargé de projet est le responsable de l'inspection. Tous les rapports, éléments livrables, documents, biens et services fournis en vertu du contrat peuvent être inspectés par le responsable de l'inspection ou son représentant. Si un rapport, un document, un bien ou un service n'est pas conforme aux exigences de l'énoncé des travaux et à la satisfaction du responsable de l'inspection tel que présenté, le responsable de l'inspection aura le droit de le refuser ou d'en exiger la correction au frais de l'entrepreneur avant de recommander le paiement.

**ALL REMAINING TERMS AND CONDITIONS ARE UNCHANGED**



# Request for Standing Offer for CFHA Responsive Maintenance

December 2019



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# Canadian Forces Housing Agency (CFHA) – MANDATE



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## CFHA delivers DND's Residential Housing Program

- Established as a Special Operating Agency (SOA) within DND in 1996
- Manages, operates and maintains the DND housing portfolio, which comprises 11,665 Crown-owned and leased Residential Housing Units (RHUs) at 27 locations across Canada
  - Housing portfolio totals 40% of DND buildings
  - Majority constructed in the 1950s/60s and are mostly single and semi-detached homes, with 3- and 4-bedrooms
- CFHA is responsible for allocations, rent setting and collections, occupant relations, and all real property functions for the DND housing portfolio
- CFHA's primary customers are members of the Canadian Armed Forces (CAF) and their families
- Approximately 20% of CAF members occupy DND housing

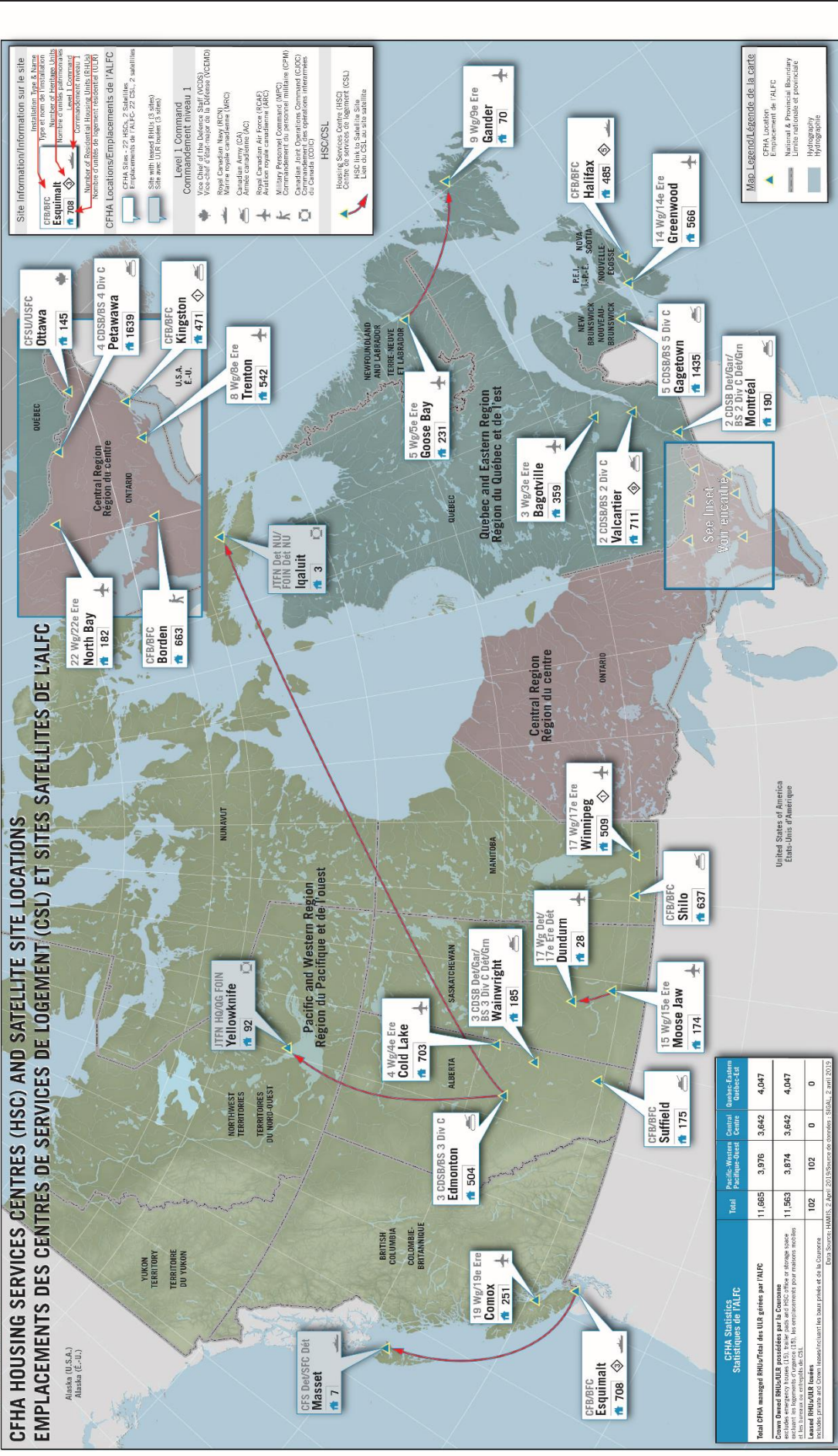


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# CFHA National Map



# CFHA Portfolio



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	Site*	Province	Residential Housing Unit Type					Total Units
			Apartment Units		Row Units	Semi-Detached Units	Single Units	
1	Bagotville	QC	6	132	128	93	359	
2	Borden	ON		12	480	171	663	
3	Cold Lake	AB	18		472	213	703	
4	Comox	BC	8	81	110	52	251	
5	Dundurn	SK			4	24	28	
6	Edmonton	AB			301	203	504	
7	Esquimalt	BC		95	337	276	708	
8	Gander	NL		6	16	48	70	
9	Goose Bay	NL		88	108	35	231	
10	Greenwood	NS		94	175	297	566	
11	Halifax	NS	158	14	116	197	485	
12	Kingston	ON	144	12	176	139	471	
13	Montreal	QC			96	94	190	
14	Moose Jaw	SK	6	37	119	12	174	
15	North Bay	ON		16	130	36	182	
16	Ottawa	ON		10	72	63	145	
17	Shilo	MB	30	116	288	203	637	
18	Suffield	AB			2	173	175	
19	Trenton	ON			240	308	548	
20	Valcartier	QC	107	333	161	110	711	
21	Wainwright	AB		120	60	5	185	
22	Winnipeg	MB		95	202	212	509	

***Excludes Gagetown, Petawawa, and satellite sites***



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# Maintenance Services Requirement



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- ☐ Operations and maintenance
- ☐ Repairs
- ☐ Responsive maintenance
- ☐ Lifecycle



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# Requirement: Maintenance Trades



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		TRADE NAME
1	CF	Concrete and Foundation
2	AS	Asphalt
3	MA	Masonry
4	CP	Carpentry
5	RF	Roofing
6	HF	Hardwood Flooring
7	PT	Painting
8	VC	Resilient Tile, Sheet Flooring & Carpet
9	HZ	Hazardous Materials Abatement
10	CL	Cleaning
11	HA	Heating and Air Conditioning
12	PL	Plumbing
13	EL	Electrical
14	GC	Grass cutting
15	LA	Landscaping
16	SN	Snow Removal

***Excluded from the scope are Pest Control (PC) and Hazmat Consultant (HC) trades***



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# Trades Combinations



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Site had an option to combine the trades. The main goals were:

- Reduce administration;
- Have one point of contact and one point of responsibility;
- Expedite service delivery time.

Contracting Tool:

Standing Offer was determined to be the most flexible instrument for the requirement.



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# CFHA HSC Halifax Maintenance SO 2020-2024



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## 1. SO W3712-21-HX01

Trades:

CF, AS, MA, CP, RF, HF, PT, VC, HZ,  
CL, HA, PL, EL, GC, LA, SN



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# Requirement - SURs



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- Requirement is to facilitate maintenance work is expressed by the Schedule of Unit Rates codes (SUR) for each trade.
- SUR codes essentially contain all the work one can do to house components.
- Roughly 6000 line items (3000 English and 3000 French).
- Is available in both official languages.
- Have detailed specifications that includes scopes, units of measure, etc.
- Have baseline cost
- Updated every four years



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# SUR Structure



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Work for each construction trade is defined by:

## ➤ Schedule of Unit Rates (SUR) (SOW Appendix 5)

- General Description
- Basic price

## ➤ Specifications (SOW Appendices 6.1-6.17)

SOR code	SOR Description	Unit Cost of Schedule Item
CL1000EQ	Inspect and report on work required.	42.56
CL1000FQ	Travaux requis : inspecter et faire rapport.	42.56
CL1001EQ	Coordination of multi-trade, multi-contractor tasks, per residence, per day of project activity.	42.56
CL1001FQ	Coordination des tâches liées à plusieurs corps de métiers et à plusieurs entrepreneurs, par résidence, par jour de projet.	42.56
CL1010EQ	Furniture, clean & polish where necessary, per residence.	82.79
CL1010FQ	Meubles, par résidence : nettoyer et polir au besoin.	82.79
CL1020EQ	Attic, sweep out, any size.	17.24



# Requirement: Maintenance Services Standing Offers



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## Standing Offers:

- Can be for an individual trade or combine several
- Are established for each HSC
- Duration: 2 year initial period + 2 option years
- SURs line items are selected by sites
- SURs price is determined by applying the bid percentage to the base price (as per contractor's bid)
- Work can be split between 2 or more contractors
- May have a contractor with 0% of work allocated (on a standby)
- Is established for responsive maintenance



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# Price Adjustment: CPI application



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To allow for inflation and other economical factors price adjustment will be made in accordance with the percentage change in the Bank of Canada CORE Consumer Price Index (CPI):

- The price adjustment will apply to the Schedule of Unit Rates (SUR), hourly rate(s) and unit prices,
- Will take place twice: if and when Option 1 and if and when Option 2 is exercised.
- The first adjustment is calculated as the percentage change in the CPI between the January 2020 and January 2022
- The second adjustment is calculated as the percentage change in the CPI between January 2022 and January 2023
- The price adjustment will be in effect during the Option periods only (first one April 1, 2022 –Mar 31, 2023, second one April 1, 2023 – March 31, 2024

# Annual Work Planning



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- ☐ CFHA occupants move most frequently during the months of April to September annually. This is called our Active Posting Season.
- ☐ The timing for work and resourcing is critical during this time period.
- ☐ This is not to say that CFHA is not busy during the remaining months of the year.
- ☐ SUR historical usage provided within one of the annexes can be utilized to assist you in structuring your business plans, required resources and bid submissions.



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# Requirement: Work Hours (ref. SOW para 4.2)



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- Monday to Friday (excluding statutory holidays) 8 am to 5 pm
- Response Times
  - The Contractor must be on site fully prepared to undertake the work and /or working within the priority response time
    - Priority 1 Respond within 1 hour
    - Priority 2 Respond within 24 consecutive hours
    - Priority 3 Respond within 7 calendar days
    - Priority 4 Respond within 14 calendar days
    - Priority 5 Respond within 28 calendar days
    - Priority 6 Respond as specified on the Call-up.



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# Requirement: Statutory Holidays (ref. SOW 4.1.2)

1. New Year's Day – January 1
2. Good Friday
3. Easter Monday
4. Victoria Day – First Monday preceding May 25
5. Quebec National Holiday – June 24 (Province of Quebec only)
6. Canada Day – July 1
7. Civic Holiday (first Monday of August in British Columbia, New Brunswick, Northwest Territories, Nunavut, and Saskatchewan, Alberta, Manitoba, Ontario, Nova Scotia, Prince Edward Island)
8. Labour Day – First Monday in September
9. Thanksgiving Day – Second Monday in October
10. Remembrance Day – November 11
11. Christmas Day – December 25
12. Boxing Day – December 26



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# Requirement: Emergency Work (ref. SOW 4.2.4)



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## Emergency Work

- ☐ Urgent or Emergency work during regular working hours will be identified as Priority 1 Work (1 hour response time).
- ☐ Urgent or Emergency work that was started during normal hours and that is required by the Technical authority to continue beyond normal hours will be treated as after-hours work.
- ☐ The work performed beyond normal hours will be compensated at the after-hours hourly rate.
- ☐ Urgent or Emergency work excludes work done by choice of the Contractor outside normal working hours.



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# Emergency After Hours Response Service (EAHRS) (ref. SOW 4.2.4.4)



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There are 5 EAHRS trades:

- ☐ Carpentry
- ☐ Roofing
- ☐ Heating and air conditioning
- ☐ Electrical,
- ☐ Plumbing



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# Emergency After Hours Response Service (EAHRS) (ref. SOW 4.2.4.4)



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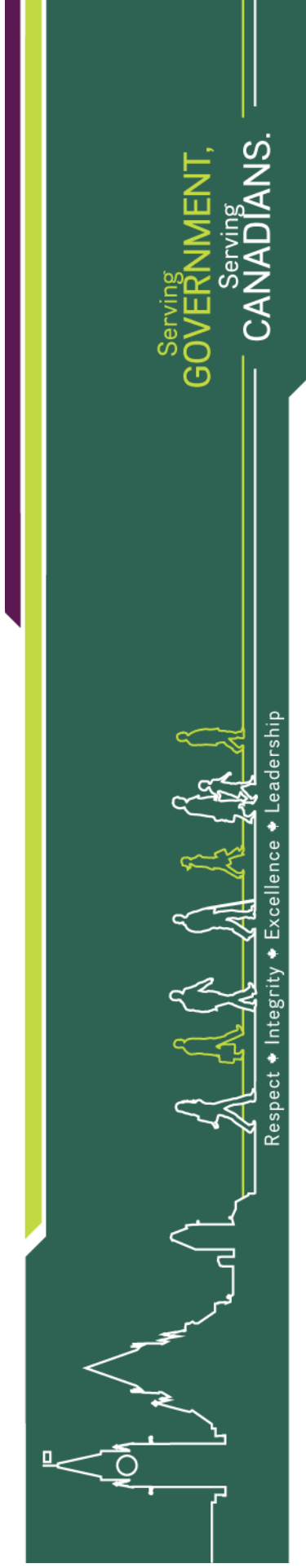
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- Required to provide tradespersons, equipment and materials for emergency repairs 24/7, 365 days per year.
- EAHRS Contractor shall be on location within one hour of notification of a requirement.
- An EAHRS response consists of rendering the situation safe, secure and/or healthy.
- Within 10 minutes of receiving an EAHRS call the contractor shall contact the occupant to obtain further details on the emergency, and if possible fix or render the situation safe while on the telephone with the occupant.



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## OFFEROR'S CONFERENCE

# Request For Standing Offer RFSO for the provision of Canadian Forces Housing Maintenance Services



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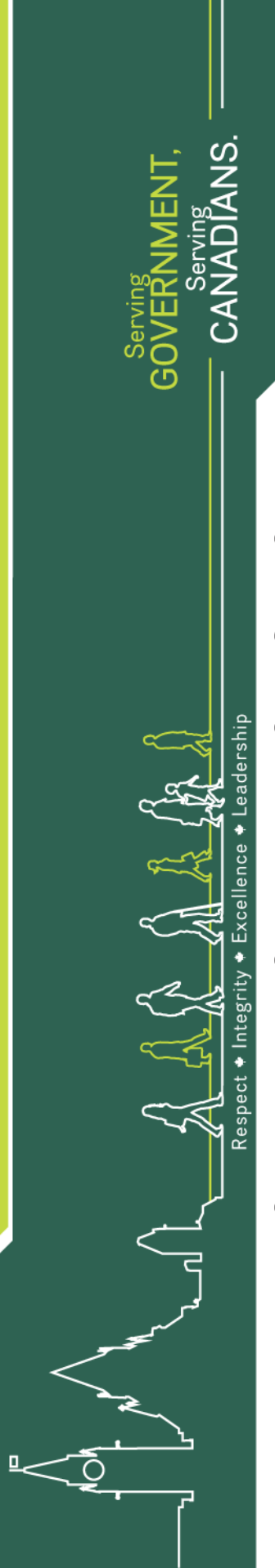
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## OVERVIEW OF THE REQUEST FOR STANDING OFFER SECTIONS

<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2019-11-22</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Standard Time EST
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<b>Vendor/Firm Name and Address</b> Raison sociale et adresse du fournisseur/de l'entrepreneur	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> (type or print) <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>





## OVERVIEW OF THE REQUEST FOR STANDING OFFER SECTIONS

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated in the RFSO.

### RETURN BIDS TO:

#### RETOURNER LES SOUMISSIONS À:

Bid Receiving - PWGSC / Réception des  
soumissions - TPSGC

11 Laurier St./ 11, rue Laurier  
Place du Portage, Phase III  
Core 0B2 / Noyau 0B2  
Gatineau  
Québec  
K1A 0S5

### Solicitation Closes - L'invitation prend fin

at - à 02:00 PM  
on - le 2019-11-22

Time Zone  
Fuseau horaire  
Eastern Standard Time  
EST

Bid Receiving Unit, Procurement Operational  
Support Division, telephone 819-420-7200.

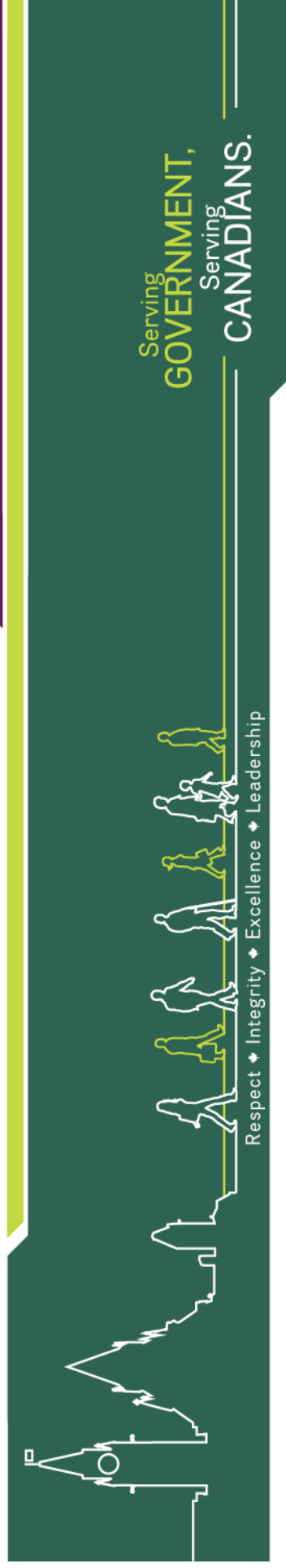
Electronic offers are accepted by e-post. Facsimile offers are not accepted.



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## OVERVIEW OF THE REQUEST FOR STANDING OFFER SECTIONS

### [epost Connect service](#) provided by **Canada Post Corporation** :

For offerors choosing to submit using epost Connect for offers closing at the Bid Receiving Unit in the National Capital Region (NCR) the email address is:

[tpsgc.dgareceptiondessoumissions-abidreceiving.pwgsc@tpsgc-pwgsc.gc.ca](mailto:tpsgc.dgareceptiondessoumissions-abidreceiving.pwgsc@tpsgc-pwgsc.gc.ca)

Note: Offers will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation, as detailed in Standard Instructions [2006](#), or to send offers through an epost Connect message if the bidder is using its own licensing agreement for epost Connect. [08 \(2019-03-04\) Transmission by facsimile or by epost Connect](#) of Standard Instructions [2006](#).

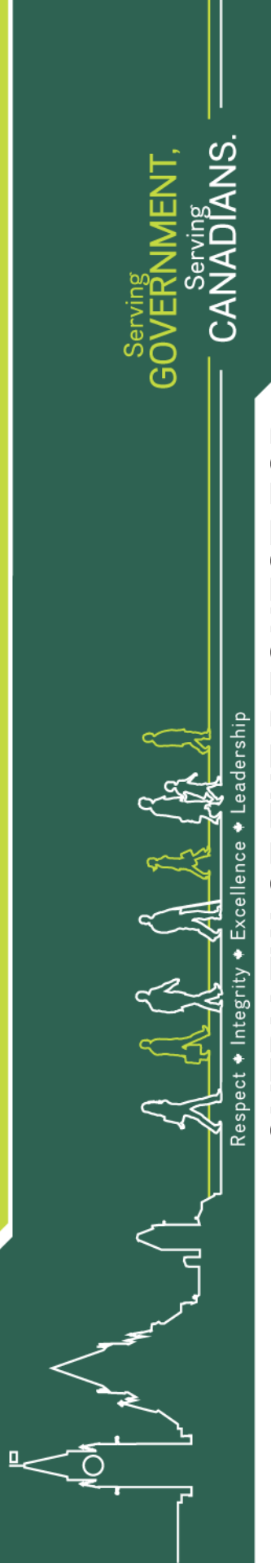
[Late Offers](#) vs [Delayed Offers](#)



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## OVERVIEW OF THE REQUEST FOR STANDING OFFER SECTIONS

### Standard Instructions

The [2006](#) (2019-03-04) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Offers are valid for 180 days.

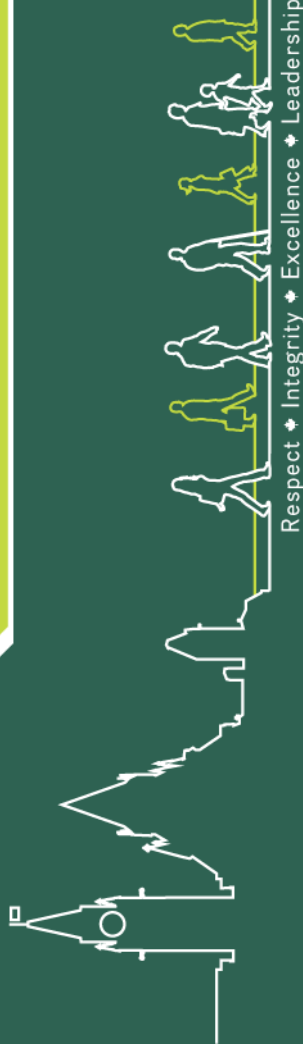
### [Section 18 \(2012-03-02\) Conflict of interest—unfair advantage](#)



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## **OVERVIEW OF THE REQUEST FOR STANDING OFFER SECTIONS**

### **Offer Preparation Instructions**

#### **Hard copies:**

- Section I: Technical Offer (three (3) hard copies)
- Section II: Financial Offer (one (1) hard copy)
- Section III: Certifications (one (1) hard copy)
- Section IV: Additional Information (one (1) hard copy)

#### **Electronically:**

- Section I: Technical Offer
- Section II: Financial Offer
- Section III: Certifications
- Section IV: Additional Information



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## OVERVIEW OF THE REQUEST FOR STANDING OFFER SECTIONS

### Offer Submission Forms Overview

#### Section I: Technical Offer

#### **Mandatory Technical Criteria: Refer to Attachment 1 to Part 4.**

**MT1:** Organizational experience in the related field

**MT2:** References

**MT3:** Ability to meet response times

**MT4:** Qualified workforce

The Phased Bid Compliance Process will apply to all mandatory technical criteria.

Offers which fail to meet the mandatory technical criteria will be declared non-responsive.

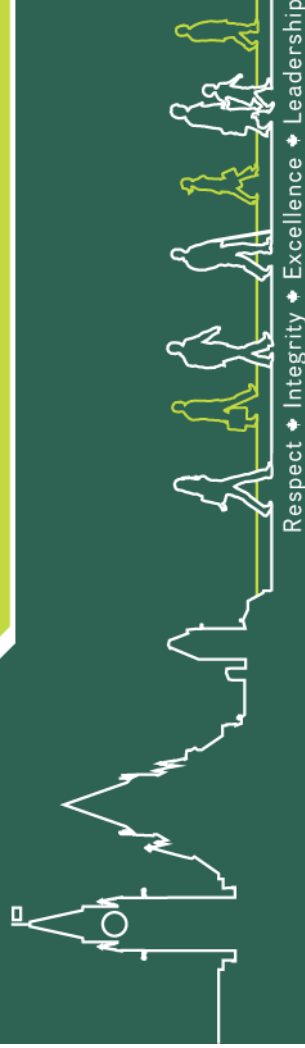


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## OVERVIEW OF THE REQUEST FOR STANDING OFFER SECTIONS

### Bid Submission Forms Overview

#### Section II: Financial Offer

##### Financial Evaluation

- The evaluated price of an offer will be determined in accordance with the Pricing Schedule detailed in Attachment 1 to Part 3. The evaluated price is the sum of all Percentage Offers.
- Where a quoted hourly rate is found to be significantly lower or higher than the average quoted hourly rate for a given trade at a given location, PSPC reserves the right to negotiate the hourly rate with the Offeror prior to SO award. Once SO is awarded, the price shall remain firm for a period of the SO.





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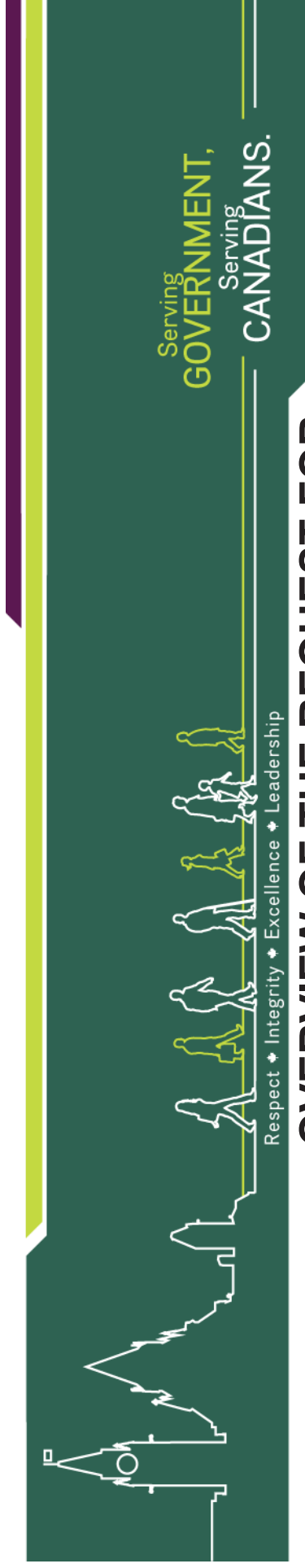
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## **OVERVIEW OF THE REQUEST FOR STANDING OFFER SECTIONS**

### **Bid Submission Forms Overview**

#### **Section III: Certifications**

- 5.1.1- Integrity Provisions - Declaration of Convicted Offences, if applicable
- 5.2.1- Integrity Provisions: List of names
- 5.2.2 Federal Contractors Program for Employment Equity - Standing Offer Certification
- 5.3.1- Status and Availability of Resources
- 5.3.2- Education and Experience



## OVERVIEW OF THE REQUEST FOR STANDING OFFER SECTIONS

### Section IV: Additional information

- Legal name
- PBN
- Contact person
- Part 2, article 3, Former Public Servant, of the Request for Standing Offer: the required answer to each question; and, if the answer is yes, the required information;





## OVERVIEW OF THE REQUEST FOR STANDING OFFER SECTIONS

### ➤ Basis of selection

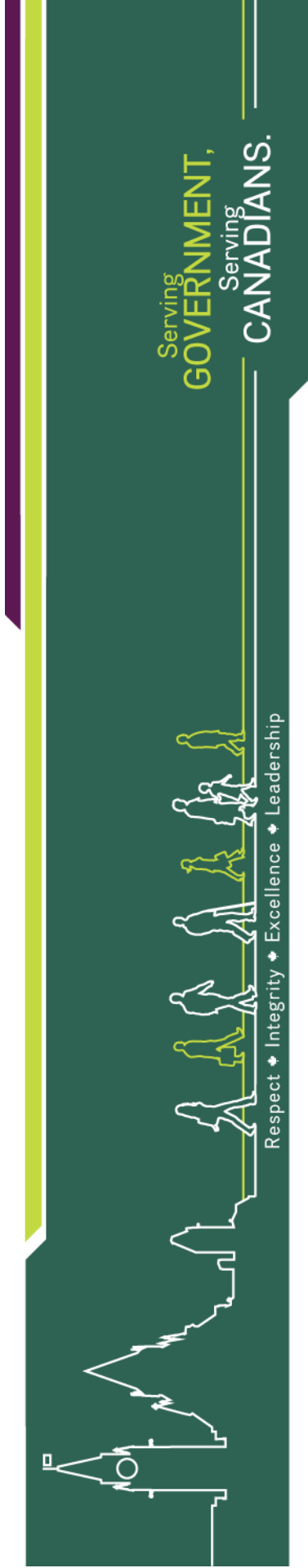
An offer must comply with the requirements of the Request for Standing Offers and meet all mandatory technical evaluation criteria to be declared responsive. The selection shall be based on the sum of the Percentage Offers for all the trades. The two (2) OR three (3) responsive offers with the lowest evaluated price will be recommended for issuance of a standing offer.



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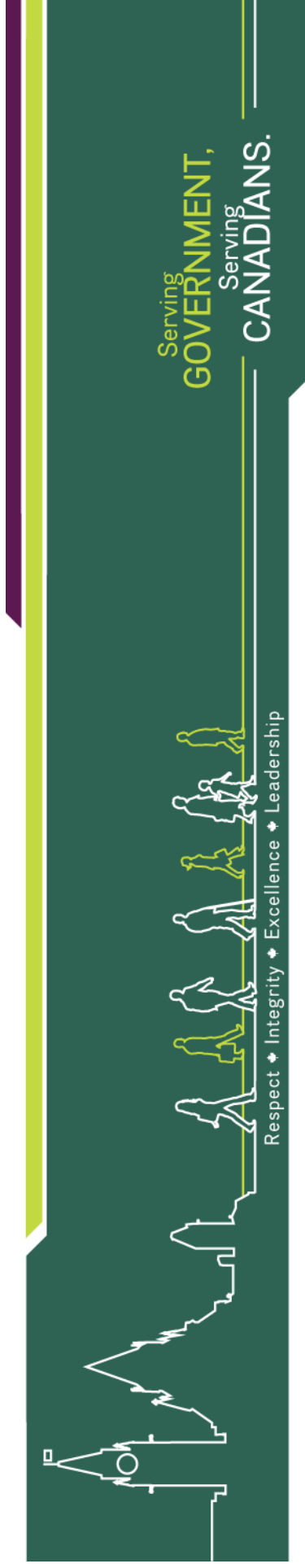


- The full RFSO copy; amendments and attachments are available online at:  
<https://buyandsell.gc.ca/>

Solicitation Documents					
File	Amendment number	Language	Unique Download Event (English page)	Date added	
<a href="#">ABES.PROD.PW_FK.B290.E76575.EBSU000.PDF</a>	000	English	310	2019-03-04	
<a href="#">ABES.PROD.PW_FK.B290.F76575.EBSU000.PDF</a>	000	French	31	2019-03-04	
<a href="#">ABES.PROD.PW_FK.B290.E76575.EBSU001.PDF</a>	001	English	47	2019-03-19	
<a href="#">ABES.PROD.PW_FK.B290.F76575.EBSU001.PDF</a>	001	French	5	2019-03-19	
<a href="#">ABES.PROD.PW_FK.B290.E76575.EBSU002.PDF</a>	002	English	39	2019-03-20	
<a href="#">ABES.PROD.PW_FK.B290.F76575</a>				-03-20	
Attachments					

File	Amendment number	Language
<a href="#">appendi x a-appendice a.zip</a>	Not available	Bilingual
<a href="#">annexes.zip</a>	Not available	Bilingual





## STANDING OFFER CLAUSES

[2005 \(2017-06-21\) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.](#)

### **Section 06 (2014-09-25) Withdrawal**

the Offeror must provide no less than 30 days' written notice to the Standing Offer Authority

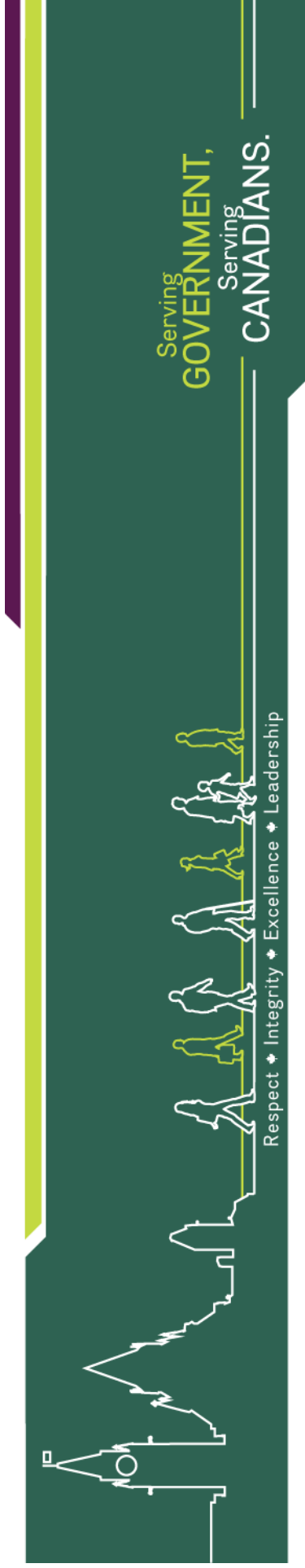
the Offeror that voluntarily withdraws from the SO will not be allowed to resubmit interest on the same SO for the duration of that SO



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## **STANDING OFFER CLAUSES**

### **Period of the Standing Offer**

2 years plus two (2) additional 1 year optional periods

### **Security**

There is no security requirement applicable to the Standing Offer.

### **Identified Users**

The Identified User authorized to make call-ups against the Standing Offer is Canadian Forces Housing Agency.

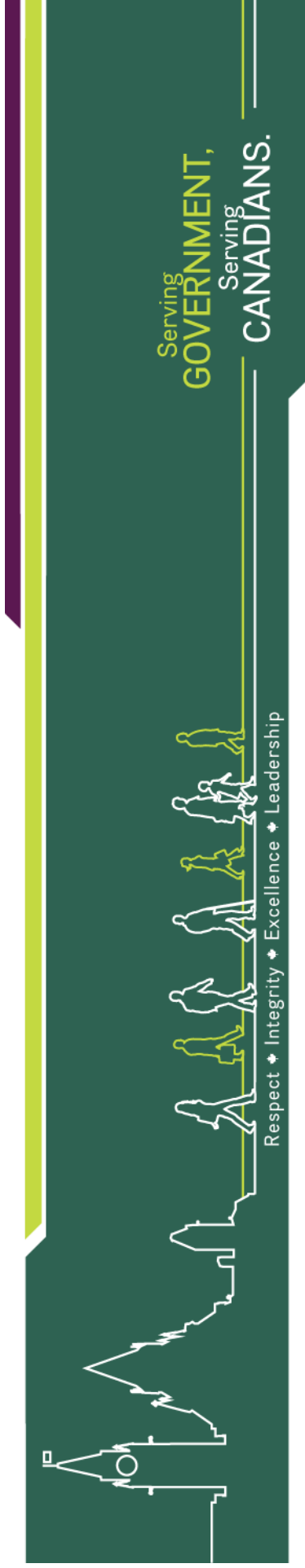


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## STANDING OFFER CLAUSES

### Call-up Procedures

The Identified User will establish the scope of services to be performed.

For three offerors (60%; 40% and 0%): ideal business distribution percentage which has been established as follows; 60% of the business for the top ranked Offeror, 40% for the 2nd ranked Offeror, and 0% for the 3rd ranked Offeror

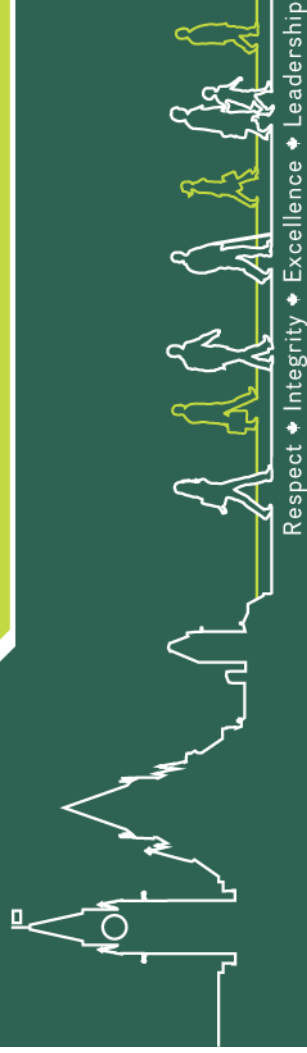
For two Offerors (100% and 0%): The *Call-ups* will be issued such that the highest ranked Offeror will perform the majority of the work. Canada may offer work to other than the highest ranked Offeror when, in the opinion of Canada, scheduling of work and / or, *Offeror* availability and / or, *Offeror* workload would dictate such distribution.



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## STANDING OFFER CLAUSES

**Compliance:** continuous compliance with the certifications provided by the Offeror with its offer or precedent to issuance of the Standing Offer (SO), and the ongoing cooperation in providing additional information are conditions of issuance of the SO and failure to comply will constitute the Offeror in default

the Offeror shall comply with all codes, laws and regulatory provisions that are applicable to the performance of the Work or any part thereof

the Offeror shall obtain all permits and hold all certificates and licenses for the performance of the Work.

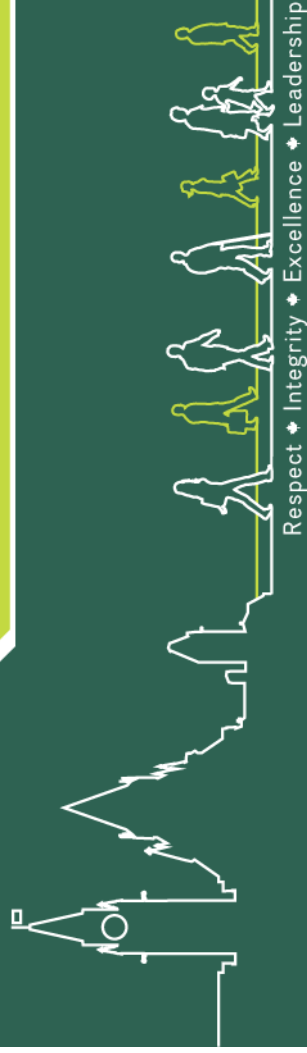
the Offeror shall produce evidence that the proposed Subcontractor and/or his/her trades people to be assigned to that part of the Work are so registered or licensed.



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## STANDING OFFER CLAUSES

### Insurance Requirements

The Offeror must forward to the Standing Offer Authority within ten (10) days after the date of award of the Standing Offer, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force.

## ANNEX C

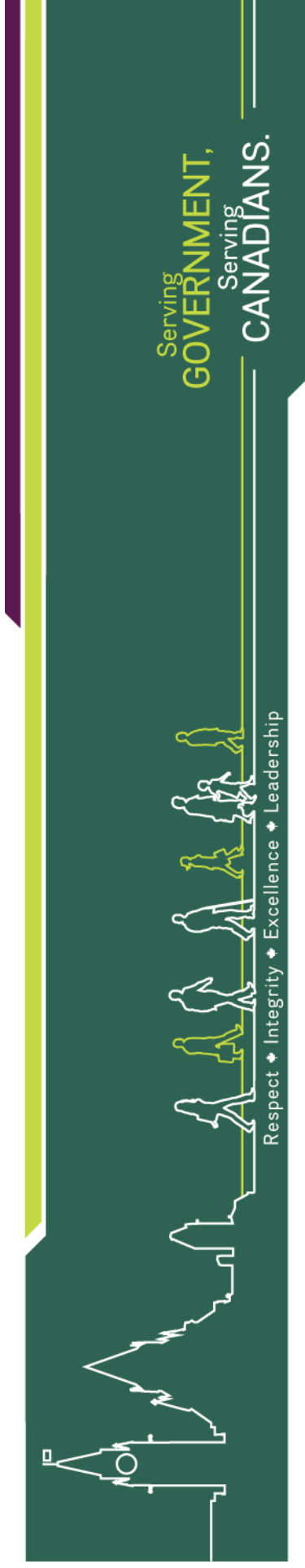
1. COMMERCIAL GENERAL LIABILITY INSURANCE
2. ENVIRONMENTAL IMPAIRMENT LIABILITY INSURANCE



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## RESULTING CONTRACT CLAUSES (CALL UPS OR WORK ORDERS)

### General Conditions

[2035 \(2018-06-21\)](#), [General Conditions - Higher Complexity - Services, apply to and form part of the Contract.](#)

### Workers' Compensation

Prior to commencement of Work, at the time of Substantial Performance of the Work, and prior to issuance of the Certificate of Completion,

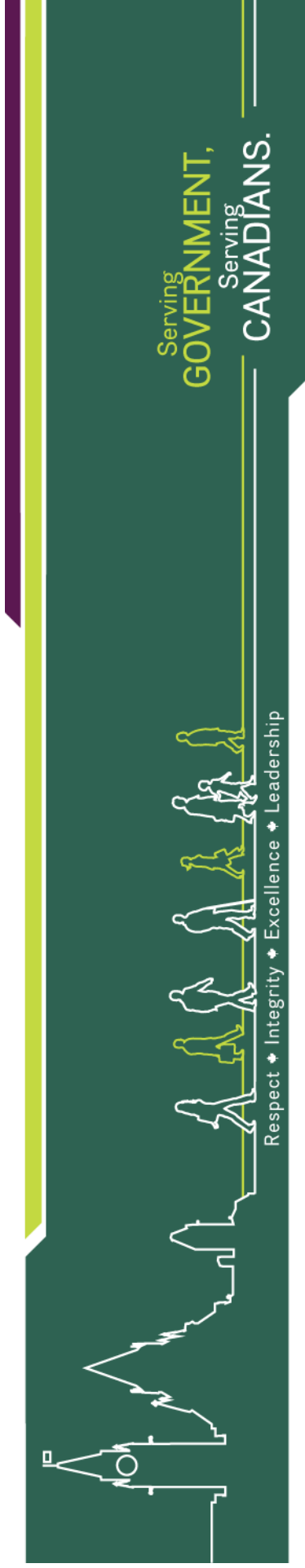
At any time during the term of the Contract, when requested by Canada,



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## **RESULTING CONTRACT CLAUSES (CALL UPS OR WORK ORDERS)**

### **Payment**

#### **Firm Price**

#### **Firm Hourly Rates**

#### **Other Direct Expenses – Hot Work Permit Fees**

#### **Limitation of expenditure**

**CPI:** The price adjustment will be made in accordance with the percentage change in the Bank of Canada CORE Consumer Price Index (CPI). The Schedule of Unit Rates (SUR), hourly rate(s) and unit prices, as applicable, will be adjusted at the two-year anniversary of the start date of the SO by calculating the percentage change in the CPI between the January 2020 and January 2022.

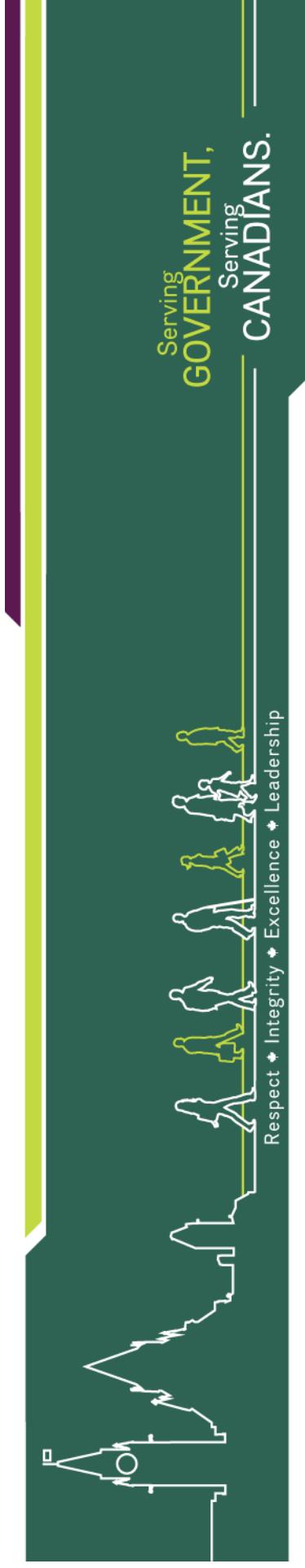
Percentages in Table A will not be adjusted.



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## RESULTING CONTRACT CLAUSES (CALL UPS OR WORK ORDERS)

### Call-up Price:

Unforeseen items of work arising during the term of the SO which are not in the SUR shall be done by hourly rates plus the applicable laid-down cost of Materials with a 10% mark-up (applied to the Material only).

Where items are only available in pre-set quantities or measurements, the Contractor will be paid the laid-down cost with a 10% mark-up of the Material used only.

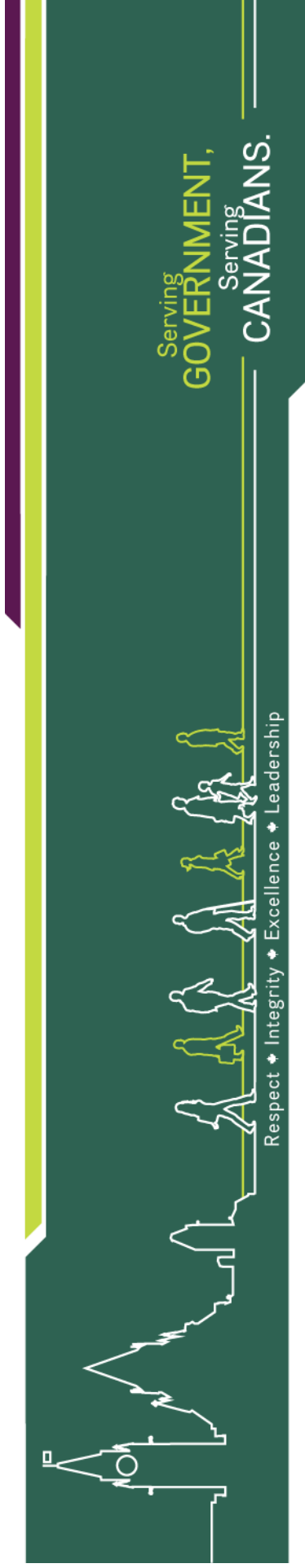
Contractor shall be paid for each Call-up a minimum of eighty dollars (\$80), or the actual invoice amount if it exceeds the minimum amount.



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## RESULTING CONTRACT CLAUSES (CALL UPS OR WORK ORDERS)

### Call up Price:

**Payment for After Hours Work and Priority 1 Work (as per SOW, section 4):** emergency work outside the normal working day (ref. Annex A, SOW, Para 4.2)

payment shall be made at the after-hours hourly rates multiplied by the number of hours worked.

The after-hours hourly rates will be calculated at 1.5 times the regular hourly rate indicated on the Offer Form

The contractor will be reimbursed at the regular hourly rate for the total travel time (the sum of To and From the Contractor's business address), rounded up to the next hour to a maximum of 2 hours

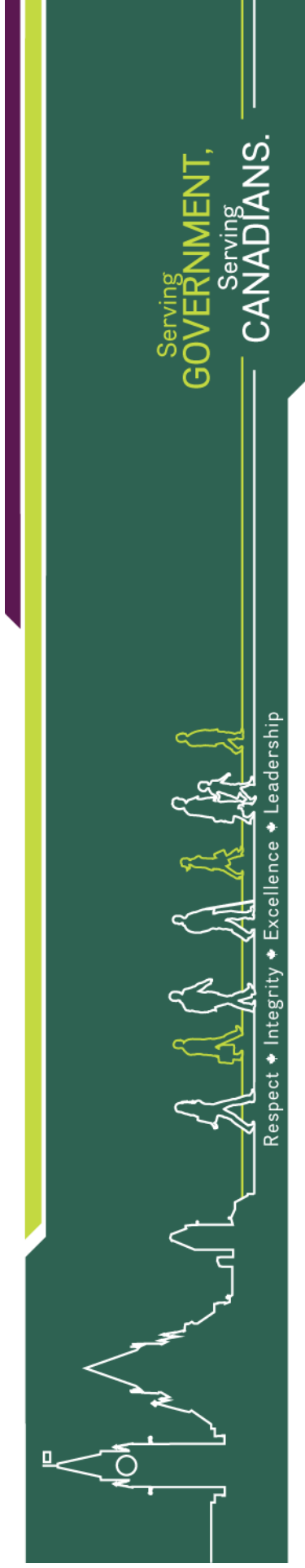


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## RESULTING CONTRACT CLAUSES (CALL UPS OR WORK ORDERS)

Where the Contractor begins work on a Priority 1 Call Up within the normal work day and continues until after 5pm, he will be paid the value of the SUR code(s) (if applicable) plus their % Offer, plus the time spent after 5pm at the after-hours hourly rate.

Materials used will be paid at a laid down cost plus a 10% mark-up.

Materials will be supplied FOB Destination including all delivery charges.

### **Methods of Payment**

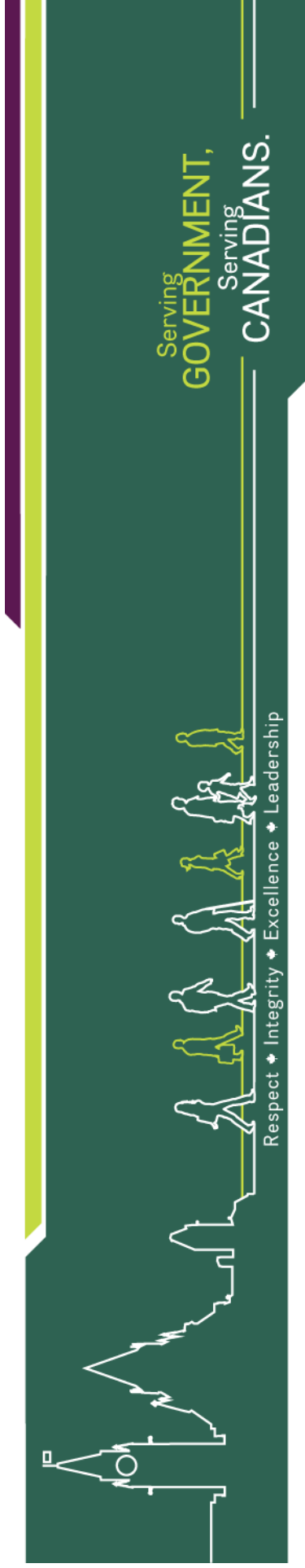
Single Payment upon delivery and acceptance.



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## RESULTING CONTRACT CLAUSES (CALL UPS OR WORK ORDERS)

### Pre-Commencement Meeting

A pre-commencement meeting is mandatory for the Contractor prior to commencing any work.

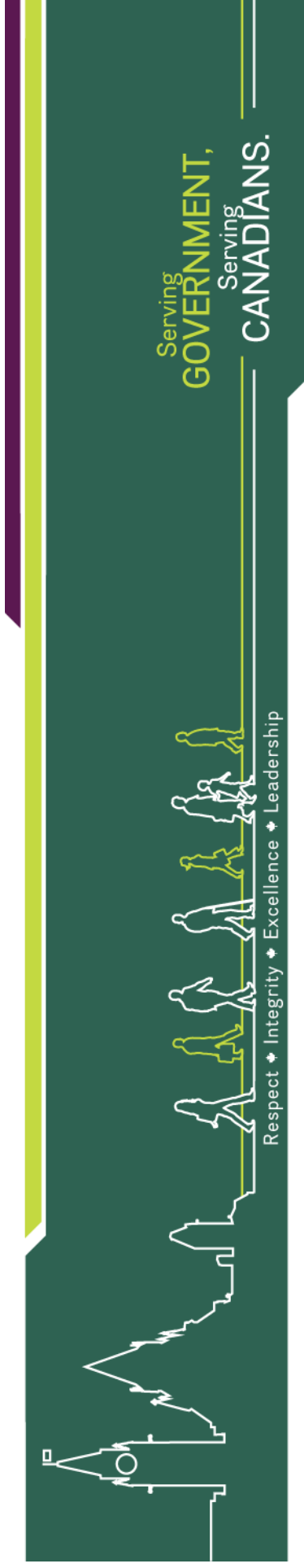
The Contractor is to supply the Technical Authority with a copy of its safety policy as required by the applicable Provincial Occupational Safety and Health Regulations.



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Any resulting questions must be submitted in writing to

Amanda Assi

[Amanda.assi@tpsgc-pwgsc.gc.ca](mailto:Amanda.assi@tpsgc-pwgsc.gc.ca)

Maxime Dallaire

[Maxime.dallaire@tpsgc-pwgsc.gc.ca](mailto:Maxime.dallaire@tpsgc-pwgsc.gc.ca)

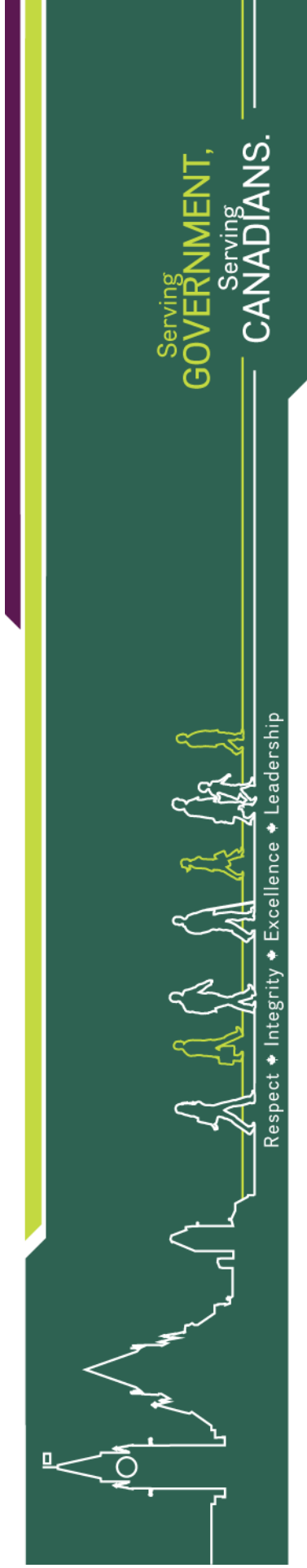
**seven (7) calendar days** before the Request for Standing Offers (RFSO) closing date



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# Thank you for your participation!



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