



## RETURN BIDS TO:

## RETOURNER LES SOUMISSIONS À:

Bid Receiving - PWGSC / Réception des  
soumissions → TPSGC  
10th Floor, 4900 Yonge Street /  
10e étage, 4900 rue Yonge  
Toronto  
Ontario  
M2N 6A6

## REQUEST FOR PROPOSAL DEMANDE DE PROPOSITION

### Proposal To: Public Works and Government Services Canada

We hereby offer to sell to Her Majesty the Queen in right  
of Canada, in accordance with the terms and conditions  
set out herein, referred to herein or attached hereto, the  
goods, services, and construction listed herein and on any  
attached sheets at the price(s) set out therefor.

### Proposition aux: Travaux Publics et Services Gouvernementaux Canada

Nous offrons par la présente de vendre à Sa Majesté la  
Reine du chef du Canada, aux conditions énoncées ou  
incluses par référence dans la présente et aux annexes  
ci-jointes, les biens, services et construction énumérés  
ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

### Comments - Commentaires

### Vendor/Firm Name and Address

Raison sociale et adresse du  
fournisseur/de l'entrepreneur

### Issuing Office - Bureau de distribution

Public Works and Government Services Canada  
Ontario Region  
10th Floor, 4900 Yonge Street  
Toronto  
Ontario  
M2N 6A6

<b>Title - Sujet</b> Workspaces SA Cat. 1, 2, 5 & 6	
<b>Solicitation No. - N° de l'invitation</b> EQ754-201976/A	<b>Date</b> 2019-12-23
<b>Client Reference No. - N° de référence du client</b> EQ754-201976	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$TOR-029-7874	
<b>File No. - N° de dossier</b> TOR-9-42095 (029)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2020-01-08</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Standard Time EST
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Lajoie, Alexandra	<b>Buyer Id - Id de l'acheteur</b> tor029
<b>Telephone No. - N° de téléphone</b> (416) 434-3879 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> See Herein	

Instructions: See Herein

Instructions: Voir aux présentes

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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Section 1 – Invitation and Instructions to Bidders

Section 2 – Resulting Contract including a list of required goods and services

### **SECTION 1 – INVITATION AND INSTRUCTIONS TO BIDDERS**

#### **Step 1. ☒ Competitive or ☐ Non-Competitive**

For competitive Requirements:

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

For Competitive Requirements when only one bid is received:

The Bidder must provide the following information AFTER bid closing, if requested to do so by Canada:

- One or more of the following price justifications:
  1. a current published price list indicating the percentage discount available to Canada; or
  2. a copy of paid invoices for the like quality and quantity of the goods, services or both sold to other customers; or
  3. a price breakdown showing the cost of direct labour, direct materials, purchased items, engineering and plant overheads, general and administrative overhead, transportation, etc., and profit; or
  4. any other supporting documentation as requested by Canada.

#### **Step 2. ☒ General or ☐ PSAB**

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#### **Terms of the RFB:**

This RFB is issued pursuant to the Supplier's Furniture for Workspaces Supply Arrangement (SA) that forms part of the series of SAs issued by PWGSC with the number E60PQ-140003/PQ. The terms and conditions in the Supplier's SA apply to and form part of this RFB. Bidders who submit a bid agree to be bound by those terms and conditions as well as the terms and conditions in this RFB.

The WTCM is the Workspaces Terms and Conditions Manual that contains all terms and conditions in full text that form part of individual RFBs under this SA.

The Bidder must provide the following information WITH the bid:

- The information requested by Canada in Annex A herein.

The Bidder must also provide the information at article 4 below at the time indicated in article 3.

#### **Security Requirement:**

1. Conditions
  - a. the Bidder must hold a valid organization security (VOS) clearance as indicated in Annex B;
  - b. the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work site(s) must meet the security requirement as indicated in Annex B.
2. For additional information on security requirements, bidders should refer to the Canadian Industrial Security Directorate (CISD), Industrial Program of Public Works and Government Services Canada (<http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html>) website.
3. The conditions in article 1 above must be met by the Bidder (the checked box applies):
  - a. ☐ by the closing date of the bid;

- b. ☒ before the award of a contract. Bidders are reminded to obtain the required security clearance promptly. Any delay in the award of a contract to allow the successful bidder to obtain the required clearance will be at the entire discretion of the Contracting Authority.
4. Bidders are to supply the following information, as a minimum, to demonstrate compliance with the Security Requirement.
- The Bidder's valid VOS clearance number issued by CISD;
  - The name of all individuals who will require access to classified or protected information, assets or sensitive work sites. It is desirable to also include their date of birth, their middle name, and their security clearance number issued by CISD.

## Bid Evaluation

An evaluation team composed of representatives of Canada will evaluate the bids.

<b>RFB Issued by:</b>	
Identified User's (IU) Department/Agency/Crown Corporation: Contact for this RFB:	See Section 2, article 4.1 below.
<b>RFB Closing - Submit Bid:</b> Bids must be submitted on the date and at the time indicated below.	
By no later than date and time:	See cover page
To physical location ( <i>if applicable</i> )	
To e-mail address ( <i>if applicable</i> )	
<b>Additional Bid Submission option epost Connect service:</b>	<b>Ontario Region:</b> TPSGC.orreceptiondessomissions-orbidreceiving.PWGSC@tpsgc-pwgsc.gc.ca
<b>RFB Enquiries</b>	
Unless a different period is listed in the adjacent column, Bidders may submit enquires about the RFB to the Contracting Authority two business days prior to the RFB closing date. Enquiries received after the timeline indicated may not be answered.	5 business days

## SECTION 2 - RESULTING CONTRACT CLAUSES

1.	<b>Terms and Conditions of the Contract</b>	
	The terms and conditions of Parts 6B and 6C of the Supplier's SA within the series E60PQ-140003/PQ apply to and form part of this Contract.	
2.	<b>Security Requirement</b> (the checked article applies)	
2.1	The applicable security requirement(s) is (are) set out in the Security Requirement Check List attached as Annex B of this contract. The Contractor must fulfill the security requirements by meeting the terms below.	
a.	<input type="checkbox"/>	<b>Contractor may be escorted; possession of security clearance not required.</b> Contractor personnel MAY NOT ENTER NOR PERFORM WORK ON sites where PROTECTED or CLASSIFIED information or assets are kept, without an escort provided by the department or agency for which the work is being performed.
b.	<input checked="" type="checkbox"/>	<b>Possession of security clearance(s) is required.</b> The Contractor must meet the security clearance requirements contained in the clausing in Annex B herein.
c.	<input type="checkbox"/>	<b>There is no security requirement associated with this contract.</b>
3.	<b>Requirement</b>	
3.1	The Contractor must perform the Work listed in Annex A herein.	
4.	<b>Authorities</b>	

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4.1	<b>Contracting Authority (IU)</b>	
	Name:	Alexandra Lajoie
	Title:	Supply Specialist
	Department/Agency/Crown Corporation:	Public Services and Procurement Canada
	Address:	4900 Yonge Street, 10 <sup>th</sup> Floor, Toronto, Ontario, M2N 6A6
	Telephone No.:	416-434-3879
	E-mail address:	alexandra.lajoie@tpsgc-pwgsc.gc.ca
4.2	<b>Project Authority</b> <i>[To be completed at contract award]</i> <i>The Project Authority (PA) is the representative of the department or agency for whom the Work is being carried out under the Contract including the provision to approve the authority to proceed for delivery and installation and is responsible for all matters concerning the technical content of the Work under the Contract.</i>  <i>In addition, the PA is also responsible for ensuring that the Supplier's employees and subcontractors requiring access to the site adhere to the allocated time for the Supplier to access the site to deliver and install the furniture in accordance with the master schedule held by the General Contractor (a representative of Canada or a service provider(s) under contract with the Government of Canada).</i>	
	Name:	
	Title:	
	Department/Agency/Crown Corporation:	
	Address:	
	Telephone No.:	
	E-mail address:	
4.3	<b>Contractor's Representative</b>	
	As set out in Annex A, Table 9 below.	
5.	<b>Method of Payment</b>	
	The checked box applies. If the Contractor's SA indicates acceptance for payment by credit card, that method may be used in conjunction with the following.	
	<input type="checkbox"/>	Single Payment
	<input checked="" type="checkbox"/>	Multiple Payment
6.	<b>Invoicing</b>	
	Further to the Invoicing terms of the WTCM document, the Contractor will deliver the original and one copy of the invoice to the following address for certification and payment:	
	Name of the organization and contact: <i>[To be completed at contract award]</i>	
	Address:	
7.	<b>Defence Contract. This clause applies if the box below is checked.</b>	
	<input checked="" type="checkbox"/>	The Contract is a defence contract within the meaning of the <i>Defence Production Act</i> , R.S.C. 1985, c. D-1.

## ANNEX A

### REQUIREMENT and BASIS OF PAYMENT

#### 1. Category Selection

##### Combined Categories Rule:

For reasons of compatibility, the following categories will be combined for evaluation and contract award purposes:

The rule only applies to the categories below that are checked. The unchecked categories will be evaluated separately and may be awarded to multiple suppliers;

- ☒ Category 1
- ☒ Category 2
- ☒ Category 5

**\* Exception: when using the Cat 1, 2, 5 combined categories rule, IU's may calculate the percentage of NSA product allowed (as defined in their solicitation document) against the total quantity of the combined categories.**

##### Design Upgrade Rule:

The IU may exercise an option to upgrade products up to 20% of each Category product total before Applicable Taxes after contract award.

The Design Upgrade amount is used at the discretion of the Project Authority (PA) **prior to the manufacturing/ordering of the products**, the PA will provide the Contractor with a written notice of Canada's Design Upgrade choices for each of the product(s) to be upgraded. The Contractor will provide the pricing of the upgraded product(s) to a maximum of 20% of each Category Contract Price of Table 8. The Contracting Authority will issue an amendment to the contract with the Design Upgrades and pricing.

The Supplier certifies that all the Design Upgraded products offered will conform to all specifications and meet the testing requirements detailed in the Specifications of the Supply Arrangement.

Design Upgrade: is the process of replacing a product with a more innovative or enhanced version of the same product.

##### NSA:

NSA products can be incorporated in the RFB and must not exceed 30% of the firm quantity by category. NSA items must be added to the category that is most closely related and must be generic.

The requirement includes the following categories of work:

a. Category 1 – Interconnecting Panels and Freestanding Systems

- ☒ Category 1a – Interconnecting Panels (Refer to Annex C)
- ☒ Category 1b – Supporting components and freestanding furniture

**RULE:** Metal Storage

Identified Users may procure metal storage products forming part of Category 1 when the metal storage products will be part of a requirement for a workstation(s)/work point(s). If this rule does not apply, Category 3 must be used for the metal storage products forming part of this category.

b. ☒ Category 2 – Freestanding Height Adjustable Desk / Table Products

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- c. ☒ Category 5 – Ancillary and Lighting Products
- d. ☒ Category 6 - Support Space – Collaborative Furniture

**RULE:** Category 6 can be further subdivided by space or like product in order to increase or allow competition. Space is defined as a location available for a particular purpose such as a meeting room space or a collaborative space. Like products are defined as products with similar design and construction. If NSA products form part of the requirement, the IU must validate the 30% NSA prior to subdividing the category. NSA products can be added to any subdivide or in its own subdivide.

The IU must identify how Category 6 will be subdivided in the Product Table for Category 6.

- g. ☒ NSA Products

## 2. Product and Pricing Tables

Site Inspection Date: To be coordinated with Project Authority after contract award. *(Refer to Annex A article 4 of the SA for Site Inspection and Documentation instructions.)*

**INSTRUCTIONS TO BIDDERS:** Bidders are to complete Sections B of the tables identified by the IU in this article as well as Tables 8 and 9. Bidders must provide a complete product offering for each category, or CAT 6 sub-divide they wish to submit a bid in order to be compliant.

**\*\*Refer to article 6A.7 for instructions on how to submit products that are not approved in product listing.\*\***

In a resulting contract, the term “Bid” means the Supplier’s commitment, the term “Bidder” means “Contractor”.

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**Product Categories: 1A, 1B, 2, & 5**

**Table 1 – Product Table**

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID		
#	GoCUID	Description of Product <i>(Additional product details may be inserted, if required as per 6B. 4.1 of the SA)</i>	Qty	Supplier Part Number	Firm Unit Price** \$	Extended Total [Qty x Price] \$
Category 1A						
1	Refer to Annex C - Floor Plans and Panel Matrix					\$
Category 1B						
2	1bFFHREN24L36WNOLNY  AutoCAD Block: WS-3624	Free Standing Systems Fixed Height Work Surfaces (Laminate) Rectangular Panel Mounted 610mm D x 914mm L x 736mm H (24 inch D x 36 inch L x 29 inch H)	12		\$	\$
3	1bFFHREN24L54WNOLNY  AutoCAD Block: WS-5424	Free Standing Systems Fixed Height Work Surfaces (Laminate) Rectangular Panel Mounted 610mm D x 1371mm L x 736mm H (24 inch D x 54 inch L x 29 inch H )	12		\$	\$
4	1bFFHREG24L54WNOLNY  AutoCAD Block: WS-GG-5424	Free Standing Systems Fixed Height Work Surfaces (Laminate) Rectangular 2 Full Gables MODESTY PANELS; Laminate 610mm D x 1371mm L x 736mm H (24 inch D x 54 inch L x 29 inch H )	2		\$	\$
5	1bFFHREG24L60WNOLNY  AutoCAD Block: WS-GG-6024	Free Standing Systems Fixed Height Work Surfaces (Laminate) Rectangular 2 Full Gables MODESTY PANELS; Laminate 610mm D x 1524 mm L x 736mm H (24 inch D x 60 inch L x 29 inch H)	2		\$	\$
6	1bFFHREG24L72WNOLNY  AutoCAD Block: WS-GG-7224	Free Standing Systems Fixed Height Work Surfaces (Laminate) Rectangular 2 Full Gables MODESTY PANELS; Laminate 610mm D x 1828 mm L x 736mm H (24 inch D x 72 inch L x 29 inch H)	5		\$	\$
7	1bFFHREF24L60WNOLNY  AutoCAD Block: WS-GH-6024	Free Standing Systems Fixed Height Work Surfaces (Laminate) Rectangular 1 Full Gable 1 Post Leg MODESTY PANELS; Laminate 610mm D x 1524 mm L x 736mm H (24 inch D x 60 inch L x 29 inch H)	3		\$	\$
8	1bSPSCLGA242454XKXX	Filing and Storage Personal Storage Tower	18		\$	\$

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	<b>AutoCAD Block:</b> I-TWR-2424L / I-TWR-2424R	Closed Storage Leveling Glides Painted Metal Keyed 1371mm x 610mm x 610mm (54 inch x 24 inch x 24 inch)  <b>Note:</b> 9 left and 9 right				
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**Category 2**

9	2WSSREXXL30L36BELXX  <b>AutoCAD Block:</b> HA-3630	<b>Individual Height Adjustable Work Surfaces</b> Sit Stand Rectangular Laminate Electric 762 mm D x 914mm L x 584 mm - 1251 mm H (30 inch D x 36 inch L x 23-48.8 inch H)	4		\$	\$
10	2WSSREXXL30L48BELXX  <b>AutoCAD Block:</b> HA-4830	<b>Individual Height Adjustable Work Surfaces</b> Sit Stand Rectangular Laminate Electric 762 mm D x 1219 mm L x 584 mm - 1251 mm H (30 inch D x 48 inch L x 23-48.8 inch H)	4		\$	\$
11	2WSSREXXL30L60BELXX  <b>AutoCAD Block:</b> HA-6030	<b>Individual Height Adjustable Work Surfaces</b> Sit Stand Rectangular Laminate Electric 762 mm D x 1524 mm L x 584 mm - 1251 mm H (30 inch D x 60 inch L x 23-48.8 inch H)	13		\$	\$

**Category 5**

12	5KMSWGSPUF24WSXXXXX <b>AutoCAD Block:</b> KMSLFG30	<b>Keyboards and Mouse Support Surfaces</b> With Gel Palm Support For 24 " work surface	17		\$	\$
13	5MOASGARMCLPMTXXXXX <b>AutoCAD Block:</b> MASME	<b>Monitor Arms</b> Single Monitor, Edge Clamp Mount	4		\$	\$
14	5MOASGARMGRMMTXXXXX <b>AutoCAD Block:</b> MASMGM	<b>Monitor Arms</b> Single Monitor, Grommet Mount	5		\$	\$
15	5MOADUARMCLPMTXXXXX <b>AutoCAD Block:</b> MADME	<b>Monitor Arms</b> Dual Monitor, Edge Clamp Mount	17		\$	\$
16	5PMOWKSMTACUSBXXXXX <b>AutoCAD Block:</b> PB	<b>Power Module</b> Work Surface Mounted AC and USB Power	40		\$	\$

**NSA products**

The Supplier signs, and certifies that all the NSA products offered will conform to all specifications and meet the testing requirements detailed at Annex D.

Section A - IU REQUIREMENT	Section B – SUPPLIER’S BID
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#	NSA Product(s) Description	Qty	Supplier Part Number	Firm Unit Price** \$	Extended Total [Qty x Price] \$
NSA 1	Free Standing Systems Fixed Height Work Surfaces (Laminate) D-Top Post Legs Laminate 762mm D x 1371mm L x 736mm H (30 inch D x 54 inch L x 29 inch H)  <b>AutoCAD Block:</b> WS-5430-DTOP	1		\$	\$
NSA 2	Free Standing Systems Fixed Height Work Surfaces (Laminate) Rectangular 2 Full Gables MODESTY PANELS; Laminate 457mm D x 1219mm L x 736mm H (18 inch D x 48 inch L x 29 inch H)  <b>AutoCAD Block:</b> WS-GG-4818	1		\$	\$
				Product Total	\$

**Table 2 - Delivery**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date** (Y/M/D)	Desired Time:	Supplier will supply and deliver as per below**	Firm Lot Price \$
All	DND 1412 Princess Street, ground floor, Kingston, Ontario, K7M 3E5	2020-03-19	Normal Business Hours – 9:00 – 16:00.	_____ : weeks  <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.				Delivery Total:	\$

**Table 3 – Installation**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date** (Y/M/D)	Desired Time:	Supplier will install as per below**	Firm Lot Price \$
All	DND 1412 Princess Street, ground floor, Kingston, Ontario, K7M 3E5	2020-03-19	Normal Business Hours – 9:00 – 16:00.	_____ : weeks from date of supply and delivery  <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$

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**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized installation date taking into consideration the installation time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.	Installation Total:	\$
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**Table 4 – Optional Product** ☒ Not Applicable

**Table 5 – Optional Delivery** ☒ Not Applicable

**Table 6 – Optional Installation** ☒ Not Applicable

**Table 7 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications**

<b>1.</b>	<b>Standard Finishes</b>	
1.1	<p>IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.</p>	
<b>2.</b>	<p><b>Canada's Facilities to Accommodate the Delivery</b></p> <p><i>The Supplier's employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p> <p><i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i></p>	
2.1	Loading Dock/Location	
A	Location	1412 Princess Street, Kingston, Ontario, K7M 3E5
B	Dock	No loading dock – Delivery to back door.
C	Lift	No lift
D	Door	1.9m w x 2.1m h
E	Freight Elevator	N/A
<b>3.</b>	<b>Continuance of Certifications</b>	
	<p>The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces.</p> <p>Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.</p>	
3.1	Integrity Provisions	
3.2	Federal Contractor's Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

**Table 8 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)**

1	<b>Firm Product Total (Table 1)</b>	\$
2	<b>Firm Delivery Total (Table 2)</b>	\$
3	<b>Firm Installation Total (Table 3)</b>	\$
4	Hardware Total as per article 1.5 of Annex A-1 of SA <i>(if Applicable)</i>	\$
5	<b>Total Evaluated (Bid) Price* (1 + 2 + 3 + 4) <i>[to be removed at contract award]</i></b>	\$
6	<b>Contract Price(1+2+3+4): <i>[applicable at contract award only]</i></b>	\$

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7	Applicable Tax(es): <i>[applicable at contract award only]</i>	\$
8	Total Estimated Cost (6+7): <i>[applicable at contract award only]</i>	\$

\* Applicable taxes extra.

Table 9 – Bidder’s Authorized Representative

1.	Bidder’s Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:

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**Product Category: 6A – Meeting Room Tables**

**Table 1 – Product Table**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
#	GoCUID	Description of Product (Additional product details may be inserted, if required as per 6B. 4.1 of the SA)	Qty	Supplier Part Number	Firm Unit Price** \$	Extended Total [Qty x Price] \$
1	6MMTSMROPL36XXXWNNX  <b>AutoCAD Block:</b> T-36D	<b>Meeting and Training Room Tables</b> <b>Meeting</b> Round Pedestal Laminate 914 mm Diameter x 736mm H (36 inch D x 29 inch H)	1		\$	\$
2	6MMTSMROPL48XXXWNNX  <b>AutoCAD Block:</b> T-48D	<b>Meeting and Training Room Tables</b> <b>Meeting</b> Round Pedestal Laminate 1219 mm Diameter x 736mm H (48 inch D x 29 inch H)	1		\$	\$
3	6CCMVAROPL36XXXTNXX  <b>AutoCAD Block:</b> Counter-36D	<b>Collaborative Tables</b> Collaborative Meeting Table - Counter Height Round SUPPORT : Pedestal Laminate 914 mm Diameter x 863mm to 939 mm H (36 inch D x 34 to 37 inch H)	1		\$	\$
				Product Total		\$

**Table 2 - Delivery**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date** (Y/M/D)	Desired Time:	Supplier will supply and deliver as per below**	Firm Lot Price \$
All	DND 1412 Princess Street, ground floor, Kingston, Ontario, K7M 3E5	2020-03-19	Normal Business Hours – 9:00 – 16:00.	_____ : weeks  <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.				Delivery Total:	\$

**Table 3 – Installation**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date** (Y/M/D)	Desired Time:	Supplier will install as per below**	Firm Lot Price \$

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All	DND 1412 Princess Street, ground floor, Kingston, Ontario, K7M 3E5	2020-03-19	Normal Business Hours – 9:00 – 16:00.	_____ : weeks from date of supply and delivery  <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized installation date taking into consideration the installation time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.				Installation Total:	\$

**Table 4 – Optional Product** ☒ Not Applicable

**Table 5 – Optional Delivery** ☒ Not Applicable

**Table 6 – Optional Installation** ☒ Not Applicable

**Table 7 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications**

<b>1.</b>	<b>Standard Finishes</b>	
1.1	<p>IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.</p>	
<b>2.</b>	<p><b>Canada's Facilities to Accommodate the Delivery</b></p> <p><i>The Supplier's employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p> <p><i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i></p>	
2.1	<b>Loading Dock/ Location</b>	
A	Location	1412 Princess Street, Kingston, Ontario, K7M 3E5
B	Dock	No loading dock – Furniture delivered back door of unit.
C	Lift	No Lift or elevator
D	Door	1.9m w x 2.1m h
E	Freight Elevator	N/A
<b>3.</b>	<b>Continuance of Certifications</b>	
	<p>The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces.</p> <p>Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.</p>	
3.1	Integrity Provisions	
3.2	Federal Contractor's Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

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**Table 8 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)**

1	<b>Firm</b> Product Total (Table 1)	\$
2	<b>Firm</b> Delivery Total (Table 2)	\$
3	<b>Firm</b> Installation Total (Table 3)	\$
4	Hardware Total as per article 1.5 of Annex A-1 of SA <i>(if Applicable)</i>	\$
5	<b>Total Evaluated (Bid) Price* (1 + 2 + 3 + 4)</b> <i>[to be removed at contract award]</i>	\$
6	<b>Contract Price(1+2+3+4):</b> <i>[applicable at contract award only]</i>	\$
7	<b>Applicable Tax(es):</b> <i>[applicable at contract award only]</i>	\$
8	<b>Total Estimated Cost (6+7):</b> <i>[applicable at contract award only]</i>	\$

\* Applicable taxes extra.

**Table 9 – Bidder's Authorized Representative**

1.	Bidder's Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:


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**Product Category: 6B – Meeting Room Furniture**

**Table 1 – Product Table**

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID		
#	GoCUID	Description of Product <i>(Additional product details may be inserted, if required as per 6B. 4.1 of the SA)</i>	Qty	Supplier Part Number	Firm Unit Price** \$	Extended Total [Qty x Price] \$
1	6MTRFTRECL30L60WYYY  <b>AutoCAD Block:</b> Train -3060	<b>Meeting and Training Room Tables</b> Training Flip Top Rectangular C-Legs, T-Legs or Y-Legs Laminate With Power / Data 762mm ( 30 inch) x 1524 mm ( 60 inch)  <b>*Added Features in NSA products</b>	6		\$	\$
<b>NSA products</b>  The Supplier signs, and certifies that all the NSA products offered will conform to all specifications and meet the testing requirements detailed at Annex D.						
Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID		
#	NON-SA Product(s)	Qty		Supplier Part Number	Firm Unit Price** \$	Extended Total [Qty x Price] \$
NSA 1	<b>*Added Features for SA item</b> 6MTRFTRECL30L60WYYY  With metal modesty panel 254mm x 406mm-457 mm (16 inch-18 inch) height With daisy chain connectivity and cable tray	6				
NSA 2	<b>Lectern</b> Mobile base with lockable casters standing height Shelving with lockable doors Laminate With Power and Data 16-24 inch DEPTH 17-24 inch WIDTH OR LENGTH 42-48 inch HEIGHT See photo for reference  	1			\$	\$
				Product Total \$		

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**Table 2 - Delivery**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date** (Y/M/D)	Desired Time:	Supplier will supply and deliver as per below**	Firm Lot Price \$
All	DND 1412 Princess Street, ground floor, Kingston, Ontario, K7M 3E5	2020-03-19	Normal Business Hours – 9:00 – 16:00.	_____ : weeks  <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.				Delivery Total:	\$

**Table 3 – Installation**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date** (Y/M/D)	Desired Time:	Supplier will install as per below**	Firm Lot Price \$
All	DND 1412 Princess Street, ground floor, Kingston, Ontario, K7M 3E5	2020-03-19	Normal Business Hours – 9:00 – 16:00.	_____ : weeks from date of supply and delivery  <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized installation date taking into consideration the installation time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.				Installation Total:	\$

**Table 4 – Optional Product** ☒ Not Applicable

**Table 5 – Optional Delivery** ☒ Not Applicable

**Table 6 – Optional Installation** ☒ Not Applicable

**Table 7 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications**

<b>1.</b>	<b>Standard Finishes</b>
1.1	<p>IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.</p>
<b>2.</b>	<p><b>Canada's Facilities to Accommodate the Delivery</b></p> <p><i>The Supplier's employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p> <p><i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i></p>



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2.1	Loading Dock/ Location	
A	Location	1412 Princess Street, Kingston, Ontario, K7M 3E5
B	Dock	No loading dock – Furniture delivered back door of unit.
C	Lift	No Lift or elevator
D	Door	1.9m w x 2.1m h
E	Freight Elevator	N/A
3.	<b>Continuance of Certifications</b>	
	The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces.  Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.	
3.1	Integrity Provisions	
3.2	Federal Contractor's Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

**Table 8 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)**

1	<b>Firm Product Total (Table 1)</b>	\$
2	<b>Firm Delivery Total (Table 2)</b>	\$
3	<b>Firm Installation Total (Table 3)</b>	\$
4	Hardware Total as per article 1.5 of Annex A-1 of SA <i>(if Applicable)</i>	\$
5	<b>Total Evaluated (Bid) Price* (1 + 2 + 3 + 4) <i>[to be removed at contract award]</i></b>	\$
6	<b>Contract Price(1+2+3+4): <i>[applicable at contract award only]</i></b>	\$
7	<b>Applicable Tax(es): <i>[applicable at contract award only]</i></b>	\$
8	<b>Total Estimated Cost (6+7): <i>[applicable at contract award only]</i></b>	\$

\* Applicable taxes extra.

**Table 9 – Bidder's Authorized Representative**

1.	Bidder's Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:

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**Product Category: 6C – Collaborative Tables**

**Table 1 – Product Table**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
#	GoCUID	Description of Product (Additional product details may be inserted, if required as per 6B. 4.1 of the SA)	Qty	Supplier Part Number	Firm Unit Price** \$	Extended Total [Qty x Price] \$
1	6CCTVARELL18L48JNXX OR 6CCTVAREGL18L48JNXX  <b>AutoCAD Block: T-1848</b>	<b>Collaborative Tables</b> Coffee Table Rectangular SUPPORT : 4 post Legs / End Gable Laminate 457 mm D x 1219 mm L x 355 to 533 mm H (14 inch D x 48 inch L x 14 to 21 inch H )	2		\$	\$
2	6CSTVAROLL24XXXJNXX OR 6CSTVAROPL24XXXJNXX  <b>AutoCAD Block: T-24D</b>	<b>Collaborative Tables</b> Side Table Round SUPPORT : Legs / Pedestal Laminate 610 mm Diameter x 355 to 533 mm H ( 24 inch D x 14 to 21 inch H )	1		\$	\$
				Product Total		\$

**Table 2 - Delivery**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date** (Y/M/D)	Desired Time:	Supplier will supply and deliver as per below**	Firm Lot Price \$
All	DND 1412 Princess Street, ground floor, Kingston, Ontario, K7M 3E5	2020-03-19	Normal Business Hours – 9:00 – 16:00.	_____ : weeks  <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.				Delivery Total:	\$

**Table 3 – Installation**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date** (Y/M/D)	Desired Time:	Supplier will install as per below**	Firm Lot Price \$
All	DND 1412 Princess Street, ground floor, Kingston, Ontario, K7M 3E5	2020-03-19	Normal Business Hours – 9:00 – 16:00.	_____ : weeks from date of supply and delivery  <i>Standard Lead time is between 6-10 weeks</i>	\$

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				<i>for furniture delivery and installation.</i>	
**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized installation date taking into consideration the installation time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.				Installation Total:	\$

**Table 4 – Optional Product** ☒ Not Applicable

**Table 5 – Optional Delivery** ☒ Not Applicable

**Table 6 – Optional Installation** ☒ Not Applicable

**Table 7 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications**

<b>1.</b>	<b>Standard Finishes</b>	
1.1	<p>IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.</p>	
<b>2.</b>	<p><b>Canada's Facilities to Accommodate the Delivery</b></p> <p><i>The Supplier's employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p> <p><i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i></p>	
2.1	Loading Dock/ Location	
A	Location	1412 Princess Street, Kingston, Ontario, K7M 3E5
B	Dock	No loading dock – Furniture delivered back door of unit.
C	Lift	No Lift or elevator
D	Door	1.9m w x 2.1m h
E	Freight Elevator	N/A
<b>3.</b>	<b>Continuance of Certifications</b>	
	<p>The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces.</p> <p>Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.</p>	
3.1	Integrity Provisions	
3.2	Federal Contractor's Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

**Table 8 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)**

1	<b>Firm</b> Product Total (Table 1)	\$
2	<b>Firm</b> Delivery Total (Table 2)	\$
3	<b>Firm</b> Installation Total (Table 3)	\$
4	Hardware Total as per article 1.5 of Annex A-1 of SA <i>(if Applicable)</i>	\$

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5	Total Evaluated (Bid) Price* (1 + 2 + 3 + 4) <i>[to be removed at contract award]</i>	\$
6	Contract Price(1+2+3+4): <i>[applicable at contract award only]</i>	\$
7	Applicable Tax(es): <i>[applicable at contract award only]</i>	\$
8	Total Estimated Cost (6+7): <i>[applicable at contract award only]</i>	\$

\* Applicable taxes extra.

Table 9 – Bidder’s Authorized Representative

1.	Bidder’s Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:

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**Product Category: 6D – Collaborative Tables**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
#	GoCUID	Description of Product (Additional product details may be inserted, if required as per 6B. 4.1 of the SA)	Qty	Supplier Part Number	Firm Unit Price** \$	Extended Total [Qty x Price] \$
1	6CKIVAREGL30L96TNXX <b>OR</b> 6CKIVAREWL30L96TNXX  <b>AutoCAD Block:</b> T-9630	<b>Collaborative Tables</b> Kitchenette Island Table - Counter Height Rectangular End Gable / Waterfall Edge Laminate 762 mm D x 2438 mm L x 863 to 939 mm H (30 inch D x 96 inch L x 34 to 37 inch H )	1		\$	\$
<b>NSA products</b>  The Supplier signs, and certifies that all the NSA products offered will conform to all specifications and meet the testing requirements detailed at Annex D.						
Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
#	NON-SA Product(s)		Qty	Supplier Part Number	Firm Unit Price** \$	Extended Total [Qty x Price] \$
NSA 1	Collaborative Tables Collaborative Meeting Table Rectangular End Gable / Waterfall Edge Laminate 762 mm D x 1219 mm L x 736 mm H (30 inch D x 48 inch L x 29 inch H )  <b>AutoCAD Block:</b> T-4830		1		\$	\$
NSA 2	Collaborative Tables Kitchenette Island Table - Counter Height Rectangular End Gable / Waterfall Edge Laminate 610 mm D x 1828 mm L x 863 to 939 mm H (24 inch D x 72 inch L x 34 to 37 inch H )  <b>AutoCAD Block:</b> T-2472		1		\$	\$
				Product Total		\$

**Table 2 - Delivery**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date** (Y/M/D)	Desired Time:	Supplier will supply and deliver as per below**	Firm Lot Price \$
All	DND 1412 Princess Street, ground floor, Kingston, Ontario, K7M 3E5	2020-03-19	Normal Business Hours – 9:00 – 16:00.	____ : weeks  <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$

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**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.	Delivery Total:	\$
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**Table 3 – Installation**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date** (Y/M/D)	Desired Time:	Supplier will install as per below**	Firm Lot Price \$
All	DND 1412 Princess Street, ground floor, Kingston, Ontario, K7M 3E5	2020-03-19	Normal Business Hours – 9:00 – 16:00.	_____ : weeks from date of supply and delivery  <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized installation date taking into consideration the installation time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.				Installation Total:	\$

**Table 4 – Optional Product** ☒ Not Applicable

**Table 5 – Optional Delivery** ☒ Not Applicable

**Table 6 – Optional Installation** ☒ Not Applicable

**Table 7 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications**

<b>1.</b>	<b>Standard Finishes</b>	
1.1	<p>IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.</p>	
<b>2.</b>	<p><b>Canada's Facilities to Accommodate the Delivery</b>  <i>The Supplier's employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p> <p><i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i></p>	
2.1	Loading Dock/ Location	
A	Location	1412 Princess Street, Kingston, Ontario, K7M 3E5
B	Dock	No loading dock – Furniture delivered back door of unit.
C	Lift	No Lift or elevator
D	Door	1.9m w x 2.1m h
E	Freight Elevator	N/A
<b>3.</b>	<b>Continuance of Certifications</b>	
	The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces.	

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	Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.
3.1	Integrity Provisions
3.2	Federal Contractor's Program for Employment Equity
3.4	Product Conformance
3.5	Price Certification (In accordance with the SA, Part 6B)

**Table 8 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)**

1	<b>Firm Product Total (Table 1)</b>	\$
2	<b>Firm Delivery Total (Table 2)</b>	\$
3	<b>Firm Installation Total (Table 3)</b>	\$
4	Hardware Total as per article 1.5 of Annex A-1 of SA <i>(if Applicable)</i>	\$
5	<b>Total Evaluated (Bid) Price* (1 + 2 + 3 + 4) <i>[to be removed at contract award]</i></b>	\$
6	<b>Contract Price(1+2+3+4): <i>[applicable at contract award only]</i></b>	\$
7	<b>Applicable Tax(es): <i>[applicable at contract award only]</i></b>	\$
8	<b>Total Estimated Cost (6+7): <i>[applicable at contract award only]</i></b>	\$

\* Applicable taxes extra.

**Table 9 – Bidder's Authorized Representative**

1.	Bidder's Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:

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**Product Category: 6E – Seating**

**Table 1 – Product Table**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
#	GoCUID	Description of Product (Additional product details may be inserted, if required as per 6B. 4.1 of the SA)	Qty	Supplier Part Number	Firm Unit Price** \$	Extended Total [Qty x Price] \$
1	6SLCWAXXFUXXXXMXXX  <b>AutoCAD Block:</b> Lounge Chair	<b>Soft Seating</b> Lounge Chairs With Armrest-27 inch ( 685mm) Wide Minimum Upholstered Support ; Fixed	4		\$	\$
2	6SSOTHXXLUW6XXXQNNY <b>OR</b> 6SSOTHXXBUW6XXXQNNY  <b>AutoCAD Block:</b> 3 SEAT SOFA	<b>Soft Seating</b> Sofas Three Seater Upholstered Support ; Legs / Base With Armrest Width 1854mm to 2006 mm (73 inch to 79 inch)	2		\$	\$
3	6KBSCHxxLY15XXXPONX <b>OR</b> 6KBSCHxxSY15XXXPONX  <b>AutoCAD Block:</b> ST-Kitchen	<b>Kitchenette Seating</b> Bar Stools Counter Height 610 mm to 685mm (24 inch to 27 inch) Support: 4 legs / Sled Base Polymer Without Armrest Without Cushions	4		\$	\$
4	6KKCSAxxLY16XXXMINX <b>OR</b> 6KKCSAxxSY16XXXMINX  <b>AutoCAD Block:</b> CH-Kitchen	<b>Kitchenette Seating</b> Kitchenette Chairs Standard Height 431mm to 508mm ( 17 inch to 20 inch ) Support : 4 legs / Sled Base Polymer With Armrest Without Cushions	5		\$	\$
				Product Total		\$

**Table 2 - Delivery**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date** (Y/M/D)	Desired Time:	Supplier will supply and deliver as per below**	Firm Lot Price \$
All	DND 1412 Princess Street, ground floor, Kingston, Ontario, K7M 3E5	2020-03-19	Normal Business Hours – 9:00 – 16:00.	_____ : weeks  <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$



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**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.	Delivery Total:	\$
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**Table 3 – Installation**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date** (Y/M/D)	Desired Time:	Supplier will install as per below**	Firm Lot Price \$
All	DND 1412 Princess Street, ground floor, Kingston, Ontario, K7M 3E5	2020-03-19	Normal Business Hours – 9:00 – 16:00.	_____ : weeks from date of supply and delivery  <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized installation date taking into consideration the installation time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.				Installation Total:	\$

**Table 4 – Optional Product** ☒ Not Applicable

**Table 5 – Optional Delivery** ☒ Not Applicable

**Table 6 – Optional Installation** ☒ Not Applicable

**Table 7 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications**

<b>1.</b>	<b>Standard Finishes</b>	
1.1	<p>IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.</p>	
<b>2.</b>	<p><b>Canada's Facilities to Accommodate the Delivery</b>  <i>The Supplier's employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p> <p><i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i></p>	
2.1	Loading Dock/ Location	
A	Location	1412 Princess Street, Kingston, Ontario, K7M 3E5
B	Dock	No loading dock – Furniture delivered back door of unit.
C	Lift	No Lift or elevator
D	Door	1.9m w x 2.1m h
E	Freight Elevator	N/A
<b>3.</b>	<b>Continuance of Certifications</b>	
	The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces.	

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	Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.
3.1	Integrity Provisions
3.2	Federal Contractor's Program for Employment Equity
3.4	Product Conformance
3.5	Price Certification (In accordance with the SA, Part 6B)

**Table 8 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)**

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3	<b>Firm Installation Total (Table 3)</b>	\$
4	Hardware Total as per article 1.5 of Annex A-1 of SA <i>(if Applicable)</i>	\$
5	<b>Total Evaluated (Bid) Price* (1 + 2 + 3 + 4) <i>[to be removed at contract award]</i></b>	\$
6	<b>Contract Price(1+2+3+4): <i>[applicable at contract award only]</i></b>	\$
7	<b>Applicable Tax(es): <i>[applicable at contract award only]</i></b>	\$
8	<b>Total Estimated Cost (6+7): <i>[applicable at contract award only]</i></b>	\$

\* Applicable taxes extra.

**Table 9 – Bidder's Authorized Representative**

1.	<b>Bidder's Authorized Representative for the Bid and the Contract</b>	
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		E-Mail:

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**ANNEX B**  
**SECURITY REQUIREMENTS**

The security requirements set out in the attached Security Requirements Check List (SRCL) and in the terms below apply to and form part of the Contract.

**SECURITY REQUIREMENT FOR CANADIAN SUPPLIER:**  
**PWGSC FILE No EQ754-20-1976**

1. The Contractor/Offeror must, at all times during the performance of the Contract/Standing Offer, hold a valid Designated Organization Screening (DOS), issued by the Contract Security Program (CSP) of the Industrial Security Sector (ISS), Public Works and Government Services (PWGSC).
2. The Contractor/Offeror personnel requiring access to sensitive work site(s) must EACH hold a valid RELIABILITY STATUS, granted or approved by the CSP/ISS/PWGSC.
3. Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of the CSP/ISS/PWGSC.
4. The Contractor/Offeror must comply with the provisions of the:
  - a) Security Requirements Check List and security guide (if applicable), attached;
  - b) *Industrial Security Manual* (Latest Edition).

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**SECURITY REQUIREMENTS CHECK LIST (SRCL)**  
**LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)**

PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE		
1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine		2. Branch or Directorate / Direction générale ou Direction
DND		CMP/MPG/CFRG
3. a) Subcontract Number / Numéro du contrat de sous-traitance		3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant
4. Brief Description of Work / Brève description du travail		
Tender for the supply, delivery and installation of the furniture to Canadian Forces Recruiting Detachment Kingston.		
5. a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-il accès à des marchandises contrôlées?		<input checked="" type="checkbox"/> No Non <input type="checkbox"/> Yes Oui
5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?		<input checked="" type="checkbox"/> No Non <input type="checkbox"/> Yes Oui
6. Indicate the type of access required / Indiquer le type d'accès requis		
6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c) (Préciser le niveau d'accès en utilisant le tableau qu'il se trouve à la question 7. c)		<input checked="" type="checkbox"/> No Non <input type="checkbox"/> Yes Oui
6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé.		<input type="checkbox"/> No Non <input checked="" type="checkbox"/> Yes Oui
6. c) Is this a commercial courier or delivery requirement with no overnight storage? S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?		<input checked="" type="checkbox"/> No Non <input type="checkbox"/> Yes Oui
7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès		
Canada <input type="checkbox"/>	NATO / OTAN <input type="checkbox"/>	Foreign / Étranger <input type="checkbox"/>
7. b) Release restrictions / Restrictions relatives à la diffusion		
No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>	All NATO countries Tous les pays de l'OTAN <input type="checkbox"/>	No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>
Not releasable À ne pas diffuser <input type="checkbox"/>		
Restricted to: / Limité à: <input type="checkbox"/>	Restricted to: / Limité à: <input type="checkbox"/>	Restricted to: / Limité à: <input type="checkbox"/>
Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:
7. c) Level of information / Niveau d'information		
PROTECTED A PROTÉGÉ A <input type="checkbox"/>	NATO UNCLASSIFIED NATO NON CLASSIFIÉ <input type="checkbox"/>	PROTECTED A PROTÉGÉ A <input type="checkbox"/>
PROTECTED B PROTÉGÉ B <input type="checkbox"/>	NATO RESTRICTED NATO DIFFUSION RESTREINTE <input type="checkbox"/>	PROTECTED B PROTÉGÉ B <input type="checkbox"/>
PROTECTED C PROTÉGÉ C <input type="checkbox"/>	NATO CONFIDENTIAL NATO CONFIDENTIEL <input type="checkbox"/>	PROTECTED C PROTÉGÉ C <input type="checkbox"/>
CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>	NATO SECRET NATO SECRET <input type="checkbox"/>	CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>
SECRET SECRET <input type="checkbox"/>	COSMIC TOP SECRET COSMIC TRÈS SECRET <input type="checkbox"/>	SECRET SECRET <input type="checkbox"/>
TOP SECRET TRÈS SECRET <input type="checkbox"/>		TOP SECRET TRÈS SECRET <input type="checkbox"/>
TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>		TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>

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**PART A (continued) / PARTIE A (suite)**

8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets?  
Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS? ☒ No ☐ Yes  
Non Oui

If Yes, indicate the level of sensitivity:  
Dans l'affirmative, indiquer le niveau de sensibilité :

9. Will the supplier require access to extremely sensitive INFOSEC information or assets?  
Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate? ☒ No ☐ Yes  
Non Oui

Short Title(s) of material / Titre(s) abrégé(s) du matériel :  
Document Number / Numéro du document :

**PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)**

10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis

- |   |   |   |  |
|---|---|---|--|
| <input checked="" type="checkbox"/> RELIABILITY STATUS<br>COTE DE FIABILITÉ | <input type="checkbox"/> CONFIDENTIAL<br>CONFIDENTIEL           | <input type="checkbox"/> SECRET<br>SECRET           | <input type="checkbox"/> TOP SECRET<br>TRÈS SECRET               |
| <input type="checkbox"/> TOP SECRET - SIGINT<br>TRÈS SECRET - SIGINT        | <input type="checkbox"/> NATO CONFIDENTIAL<br>NATO CONFIDENTIEL | <input type="checkbox"/> NATO SECRET<br>NATO SECRET | <input type="checkbox"/> COSMIC TOP SECRET<br>COSMIC TRÈS SECRET |
| <input type="checkbox"/> SITE ACCESS<br>ACCÈS AUX EMBLEMES                  |   |   |  |

Special comments:

Commentaires spéciaux :

NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.  
REMARQUE: Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.

10. b) May unscreened personnel be used for portions of the work?  
Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail? ☐ No ☒ Yes  
Non Oui  
If Yes, will unscreened personnel be escorted?  
Dans l'affirmative, le personnel en question sera-t-il escorté?  
On DND premises, unscreened persons may only access public/reception zones. ☒ No ☐ Yes  
Non Oui

**PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)**

**INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS**

11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises?  
Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS? ☒ No ☐ Yes  
Non Oui

11. b) Will the supplier be required to safeguard COMSEC information or assets?  
Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC? ☒ No ☐ Yes  
Non Oui

**PRODUCTION**

11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises?  
Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ? ☒ No ☐ Yes  
Non Oui

**INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)**

11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data?  
Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS? ☒ No ☐ Yes  
Non Oui

11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency?  
Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale? ☒ No ☐ Yes  
Non Oui

TBS/SCT 350-103(2004/12)

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**PART C - (continued) / PARTIE C - (suite)**

For users completing the form **manually** use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.

Les utilisateurs qui remplissent le formulaire **manuellement** doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form **online** (via the Internet), the summary chart is automatically populated by your responses to previous questions.

Dans le cas des utilisateurs qui remplissent le formulaire **en ligne** (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

**SUMMARY CHART / TABLEAU RÉCAPITULATIF**

Category Catégorie	PROTECTED PROTÉGÉ			CLASSIFIED CLASSIFIÉ			NATO				COMSEC					
	A	B	C	CONFIDENTIAL CONFIDENTIEL	SECRET	TOP SECRET Très SECRET	NATO RESTRICTED NATO DIFFUSION RESTREINTE	NATO CONFIDENTIAL NATO CONFIDENTIEL	NATO SECRET	COSMIC TOP SECRET COSMIC Très SECRET	PROTECTED PROTÉGÉ			CONFIDENTIAL	SECRET	TOP SECRET Très SECRET
											A	B	C			
Information / Assets Renseignements / Biens																
Production																
IT Media / Support TI																
IT Link / Lien électronique																

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?

La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE?



No

Non



Yes

Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".

Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée

« Classification de sécurité » au haut et au bas du formulaire.

12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?

La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE?



No

Non



Yes

Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).

Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée

« Classification de sécurité » au haut et au bas du formulaire et indiquer qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).



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**PART D - AUTHORIZATION / PARTIE D - AUTORISATION**

**13. Organization Project Authority / Chargé de projet de l'organisme**

Name (print) - Nom (en lettres moulées) <b>C. Belgum</b>	Title - Titre <b>Major</b>	Signature 	Date <b>18 Dec 19</b>
Telephone No. - N° de téléphone <b>705-424-1200 ext 7333</b>	Facsimile No. - N° de télécopieur	E-mail address - Adresse courriel <b>Chris.Belgum@forces.gc.ca</b>	

**14. Organization Security Authority / Responsable de la sécurité de l'organisme**

Name (print) - Nom (en lettres moulées) <b>SASA MEDJOVIC</b>	Title - Titre <b>Senior Security Analyst</b>	Signature 	Date <b>18 Dec 19</b>
Telephone No. - N° de téléphone <b>613-996-0286</b>	Facsimile No. - N° de télécopieur	E-mail address - Adresse courriel <b>sasa.medjovic@forces.gc.ca</b>	

15. Are there additional instructions (e.g. Security Guide, Security Classification Guide) attached?  
Des instructions supplémentaires (p. ex. Guide de sécurité, Guide de classification de la sécurité) sont-elles jointes? ☐ No ☐ Yes

**16. Procurement Officer / Agent d'approvisionnement**

Name (print) - Nom (en lettres moulées)	Title - Titre	Signature	Date
Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur	E-mail address - Adresse courriel	

17. Contract Security Officer / Officier de sécurité Nam <b>Kelly Mureta</b> Contract Security Officer Tel: 613-941-0441 <a href="mailto:kelly.mureta@tpsgc-pwgsc.gc.ca">kelly.mureta@tpsgc-pwgsc.gc.ca</a>	Title - Titre	Signature 	Date <b>14:20:47 -05'00'</b>
Telep	copieur	E-mail address - Adresse courriel	

**ANNEX C**

**FLOOR PLAN**

**INSTRUCTIONS TO BIDDERS:**

For Category 1a products, the Bidders must provide:

- a) Completed floor plan(s) with proposed SA approved products;
- b) A product listing of proposed SA approved products offered at floor plan(s).  
As a minimum the product listing must include the following information:
  - Supplier part numbers including NSA products forming part of this category;
  - brief product descriptions;
  - quantities;
  - firm unit prices.

\*\*\*\*\* Products from categories other than Category 1a shown on floor plan are for information purposes only\*\*\*\*\*

By submitting a bid, the Bidder certifies that their submission includes all components and quantities for Category 1a, in accordance with the floor plans, panel details, panel matrices and/or workstation layouts stipulated in Annex C.

**\*At contract award, "By submitting a bid, the Bidder" becomes "The Contractor".**

**Category 1a Requirement:**

**1) Floor Plan(s)**

\*\*\*See attached pdf and/or AutoCAD floor plan\*\*\*

**2) Panel Details**

AUTOCAD BLOCK	CATEGORY 1A- DESCRIPTION	QUANTITY
	<b>OUTLETS IN THE BASE / RACEWAY CAN BE USED IN LIEU OF CUTOUTS IN THE LOWER ELEMENT.</b>	
60-A	Seated Privacy Height Powered Outlets Below the Work Surface Lower Element 1 - Cut-outs for Power & Data, Fabric Lower Element 2 - Cut-outs for Power & Data, Fabric Upper Element 1 - Tackable Surface Upper Element 2 - Tackable Surface 1524 mm (60 inch) Panel	6
24-B	Seated Privacy Height Non Powered Lower Element 1 - Fabric Lower Element 2 - Fabric Upper Element 1 - Frosted Glazed (Includes Frame and Galzing Upper Element 2 - Frosted Glazed (Includes Frame and Galzing 610 mm (24 inch) Panel	3



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42-B	Seated Privacy Height Non Powered Lower Element 1 - Fabric Lower Element 2 - Fabric Upper Element 1 - Frosted Glazed (Includes Frame and Galzing Upper Element 2 - Frosted Glazed (Includes Frame and Galzing 1066 mm (42 inch) Panel	12
60-B	Seated Privacy Height Non Powered Lower Element 1 - Fabric Lower Element 2 - Fabric Upper Element 1 - Frosted Glazed (Includes Frame and Galzing Upper Element 2 - Frosted Glazed (Includes Frame and Galzing 1524 mm (60 inch) Panel	2
54-C	Seated Privacy Height Powered Outlets Below the Work Surface Lower Element 1 - Cut-outs for Power & Data, Fabric Lower Element 2 - Fabric Upper Element 1 - Frosted Glazed (Includes Frame and Galzing Upper Element 2 - Frosted Glazed (Includes Frame and Galzing 1372 mm (54 inch) Panel	2
60-C	Seated Privacy Height Powered Outlets Below the Work Surface Lower Element 1 - Cut-outs for Power & Data, Fabric Lower Element 2 - Fabric Upper Element 1 - Frosted Glazed (Includes Frame and Galzing Upper Element 2 - Frosted Glazed (Includes Frame and Galzing 1524 mm (60 inch) Panel	2
24-D	Seated Privacy Height Non Powered Lower Element 1 - Fabric Lower Element 2 - Fabric Upper Element 1 - Tackable Surface Upper Element 2 - Tackable Surface 610 mm (24 inch) Panel	22
30-D	Seated Privacy Height Non Powered Lower Element 1 - Fabric Lower Element 2 - Fabric Upper Element 1 - Tackable Surface Upper Element 2 - Tackable Surface 762 mm (30 inch) Panel	14
60-D	Seated Privacy Height Non Powered Lower Element 1 - Fabric Lower Element 2 - Fabric Upper Element 1 - Tackable Surface Upper Element 2 - Tackable Surface 1524 mm (60 inch) Panel	2

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E-36	Seated Privacy Height Powered Outlets Below the Work Surface Lower Element 1 - Cut-outs for Power & Data, Fabric Lower Element 2 - Fabric Upper Element 1 - Tackable Surface Upper Element 2 - Tackable Surface 914 mm (36 inch) Panel	12
E-54	Seated Privacy Height Powered Outlets Below the Work Surface Lower Element 1 - Cut-outs for Power & Data, Fabric Lower Element 2 - Fabric Upper Element 1 - Tackable Surface Upper Element 2 - Tackable Surface 1372 mm (54 inch) Panel	10
E-60	Seated Privacy Height Powered Outlets Below the Work Surface Lower Element 1 - Cut-outs for Power & Data, Fabric Lower Element 2 - Fabric Upper Element 1 - Tackable Surface Upper Element 2 - Tackable Surface 1524 mm (60 inch) Panel	1

3) **Panel Matrix**

\*\*\*See attached Panel Matrix \*\*\*

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## ANNEX D

### Additional Specifications, Certifications

This Annex includes the additional Specifications, Certifications associated with NSA product forming part of the requirement.

#### 1. Specifications

Detailed at Annex A

#### 2. Certifications

##### .1 NSA Product Conformance

##### 2.1 NSA Product Conformance *(Required precedent to Issuance of a contract)*

The Supplier certifies that all the NSA products offered will conform to all specifications indicated in Annex A and D of the RFB, and meet the testing and performance requirements found at ANNEX A-1 and A-2 of the Supply Arrangement, as applicable.

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Supplier's Signature

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Date

##### NSA Product Conformance Certification *(applies after contract award)*

The Supplier warrants that the NSA Product Conformance Certification submitted by the Supplier with its bid is accurate and complete. The Supplier must keep proper records and documentation relating to the NSA product conformance and the testing requirements in this Annex, as applicable. The Supplier must not, without obtaining the prior written consent of the SAA, dispose of any such records or documentation until the expiration of the Contract or the expiry date of the Warranty, whichever is later. All such records and documentation must at all times during the retention period be open to audit, inspection and examination by the representatives of Canada, who may make copies and take extracts.

In addition, the Supplier must provide representatives of the SAA access to all locations where any part of the Work is being performed at any time during working hours. Representatives of the SAA may examine and test the Work as they see fit. The Supplier must provide all assistance and access to facilities, test pieces, samples and documentation that the representatives of the SAA may reasonably require for the carrying out of the inspection, which may also include the submission of test reporting documentation as listed in Annex A and D. The Supplier must forward such test pieces, samples and/or documentation that may also include letters of certification from the laboratories to such person or location as the representatives of the SAA specifies.