



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada

1713 Bedford Row

Halifax, N.S./Halifax, (N.É.)

Halifax

Nova Scotia

B3J 1T3

Bid Fax: (902) 496-5016

REQUEST FOR PROPOSAL DEMANDE DE PROPOSITION

Proposal To: Public Works and Government Services Canada

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Proposition aux: Travaux Publics et Services Gouvernementaux Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du

fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Atlantic Region Acquisitions/Région de l'Atlantique
Acquisitions

1713 Bedford Row

Halifax, N.S./Halifax, (N.É.)

Halifax

Nova Scot

B3J 1T3

Title - Sujet OCC Workstations	
Solicitation No. - N° de l'invitation M4000-204474/A	Date 2019-12-27
Client Reference No. - N° de référence du client M4000-20-4474	
GETS Reference No. - N° de référence de SEAG PW-\$HAL-307-10862	
File No. - N° de dossier HAL-9-83192 (307)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2020-02-10	Time Zone Fuseau horaire Atlantic Standard Time AST
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Stevenson, Jacquelyn	Buyer Id - Id de l'acheteur hal307
Telephone No. - N° de téléphone (902) 403-3520 ()	FAX No. - N° de FAX (902) 496-5016
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: ROYAL CANADIAN MOUNTED POLICE 80 GARLAND AVENUE DARTMOUTH NOVA SCOTIA B3B0J8 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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PART 1 - GENERAL INFORMATION

1.1 Security Requirements

There are no security requirements

1.2 Statement of Requirement

The requirement is detailed under Annex A

1.3 Accessible Canada Act

The requirement has accessibility specifications.

1.4 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.5 epost Connect service

This bid solicitation allows bidders to use the epost Connect service provided by Canada Post Corporation to transmit their bid electronically. Bidders must refer to Part 2 entitled Bidder Instructions, and Part 3 entitled Bid Preparation Instructions, of the bid solicitation, for further information.

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PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2018-05-22) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days
Insert: **120 days**

2.1.1 SACC Manual Clauses

SACC Manual Clauses B1000T (2014-06-26), Condition of Material – Bid

2.2 Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated in the bid solicitation.

Street Address:

Nova Scotia- Procurement Service Unit
Public Works and Government Services Canada
1713 Bedford Row, Halifax, Nova Scotia, B3J 3C9 CANADA

Epost Connect Address:

TPSGC.RAReceptionSoumissionsNE-ARBidReceivingNS.PWGSC@tpsgc-pwgsc.gc.ca

NOTE: Due to the nature of the bid solicitation, bids transmitted by facsimile to PWGSC will not be accepted.

Note: Bids will not be accepted if emailed directly to this email address. This email address is to be used to open an e-post Connect conversation, as detailed in Standard Instructions 2003, or to send bids through an epost Connect message if the bidder is using its own licensing agreement for epost Connect.

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2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than **FIVE (5) calendar days** before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in **NOVA SCOTIA**

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

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PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

If the Bidder chooses to submit its bid electronically, Canada requests that the Bidder submits its bid in accordance with section 08 of the 2003 standard instructions. The epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation.

The bid must be gathered per section and separated as follows:

Section I: Technical Bid
Section II: Financial Bid
Section III: Certifications

If the Bidder chooses to submit its bid in hard copies, Canada requests that the Bidder submits its bid in separately bound sections as follows:

Section I: Technical Bid (ONE hard copies)
Section II: Financial Bid (ONE hard copies)
Section III: Certifications (ONE hard copies)

If there is a discrepancy between the wording of the soft copy on electronic media and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

If the Bidder is simultaneously providing copies of its bid using multiple acceptable delivery methods, and if there is a discrepancy between the wording of any of these copies and the electronic copy provided through epost Connect service, the wording of the electronic copy provided through epost Connect service will have priority over the wording of the other copies.

Due to the nature of the bid solicitation, bids transmitted by facsimile will not be accepted.

If there is a discrepancy between the wording of the soft copy on electronic media and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of hard copy of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573) (<https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

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Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment.

3.1.1 Electronic Payment of Invoices – Bid

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex “C” Electronic Payment Instruments, to identify which ones are accepted.

If Annex “C” Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.2 Exchange Rate Fluctuation

C3011T (2013-11-06), Exchange Rate Fluctuation

3.1.3 SACC Manual Clauses

Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical financial evaluation criteria.

An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

It is mandatory to provide technical documentation / descriptive of the product that you offer (e.g. design, record, sketches, etc.) or a descriptive in order to allow its technical evaluation. Failure to do so, the will result in the bid being declared non-responsive.

You **must demonstrate** in your technical bid that your product is in compliance with to demonstrate the mandatory technical specifications of **Annex "A"**.

Note: Other mandatory technical specifications of Annex "A" are not to demonstrate, but remain mandatory technical specifications to meet.

Canada will evaluate only the documentation that will accompany the bidder's bid.

Canada **does not evaluate information** such as references to Web site addresses where you can find additional information, or technical manuals or brochures not submitted with the bid.

4.1.2 Financial Evaluation

SACC Manual Clause [A0220T](#) 2014-06-26, Evaluation of Price-Bid

4.1.2.1 Evaluation of price - bidders established in Canada and abroad

1. Bidders must propose firm prices, Canadian customs duties and taxes excise taxes included, and applicable taxes excluded.
2. Except where the bid solicitation specifies that **bids must be presented in Canadian dollars**, bids submitted in foreign currency will be converted into Canadian dollars for the purpose of the evaluation. For the bids submitted in foreign currency, the rate quoted by the Bank of Canada the bid closing date, or on another date specified in the Request for bid solicitation, will be applied as a conversion factor.

4.2 Basis of Selection – Mandatory Technical Criteria

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, if **applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

There is no security requirement.

6.2 Statement of Requirement

The requirement is detailed in Annex A – Statement of Requirement.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

[2010A](#) 2018-06-21 General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

Section 09 entitled Warranty of general conditions 2010A is amended as follows:

a. At Sub-section 1.

- a. **Deleted:** "The warranty period will be twelve months."
- b. **Inserted:** "The warranty period will be ten (10) years with the exception of user adjustable components, which will have a warranty of five (5) years."

b. At Sub-section 2.

- a. **Deleted:** In its entirety
- b. **Inserted:** as follows:

"

2. The Contractor must pay the transportation cost associated with returning the Work or any part of the Work to the Contractor's plant for replacement, repair or making good. The Contractor must also pay the transportation cost associated with forwarding the replacement or returning the Work or part of the Work when rectified to the delivery point specified in the Contract or to another location as directed by Canada. If, in the opinion of Canada, it is not expedient to remove the Work from its location, the Contractor must carry out any necessary repair or making good of the Work at that location. In such cases, the Contractor will be responsible for all Costs (including travel and living expenses) incurred in so doing, Canada will not reimburse these Costs."

All other provisions of the warranty section remain in effect.

6.4 Term of Contract

6.4.1 Period of the Contract

The period of the contract is from award until **March 31, 2022**.

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6.4.2 Delivery Date

All the deliverables must be received on or before **March 15, 2020.**

6.4.5 Delivery Points

Delivery of the requirement will be made to delivery point(s) specified below:

Delivery Point:

Royal Canadian Mounted Police "H" Division
OCC
80 Garland Ave.
Dartmouth NS,
B3B0A7

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: **JACQUELYN STEVENSON**
Title: **SUPPLY SPECIALIST**
Public Works and Government Services Canada
Acquisitions Branch
Address **1713 BEDFORD ROW, HALIFAX, NS, B3J 3C9**

Telephone: **902.403.3520**
E-mail address: **JACQUELYN.STEVENSON@PWGSC.GC.CA**

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Project Authority

The Project Authority for the Contract is:

Name:
Title:
Organization:
Address:

Telephone:
Facsimile:
E-mail address:

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The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the **Project Authority has no authority to authorize changes to the scope of the Work**. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative

Name:
Title:
Organization:
Address:

Telephone:
Facsimile:
E-mail address:

6.6 Payment

6.6.1 Basis of Payment Firm Unit Price(s)

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit prices as specified in Annex "B", Basis of Payment. Customs duties and excise taxes included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.6.2 Limitation of Price

SACC Manual clause C6000C 2017-08-17 Limitation of Price

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work

6.6.3 SACC Manual Clause

SACC Manual Clause - C2000C (2007-11-30), Taxes – Foreign-based Contractor

6.6.4 Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);

6.7 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

2. Invoices must be distributed as follows:

- a. The original and one (1) copy must be forwarded to the address on the front page of the Contract.

6.8 Certifications and Additional Information

6.8.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.8.2 Federal Contractors Program for Employment Equity - Default by the Contractor

The Contractor understands and agrees that, when an Agreement to Implement Employment Equity (AIEE) exists between the Contractor and Employment and Social Development Canada (ESDC)-Labour, the AIEE must remain valid during the entire period of the Contract. If the AIEE becomes invalid, the name of the Contractor will be added to the "[FCP Limited Eligibility to Bid](#)" list. The imposition of such a sanction by ESDC will constitute the Contractor in default as per the terms of the Contract.

6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in **Nova Scotia**.

6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2018-06-21); General Conditions - Goods (Medium Complexity)
- (c) Annex A, Requirement;
- (d) Annex B, Basis of payment
- (e) Annex C, Electronic Payment
- (g) **the Contractor's bid dated _____**

6.11 SACC Manual Clauses

A9068C (2010-01-11) Government Site Regulations
B1501C (2018-06-21) Electrical equipment
B6802C (2007-11-30) Government Property
B7500C (2006-06-16) Excess Good
B9028C (2007-05-25) Access to Facilities and Equipment
G1005C (2016-01-28) Insurance – No Specific Requirement

B4003T (2011-05-16) Canadian General Standards Board – Standards

6.12 Installation Services

Installation services must be provided for the products contracted. The minimum level of service required is detailed below. The Contractor must:

1. Receive, unload, store and transport all products/pieces to the staging and/or installation site.
2. Unpack all pieces and inspect products for shipping damage ;
3. Install all products in accordance with the manufacturer's specifications;
4. Ensure all other products function properly and make minor adjustment/repairs;
5. Touch up all minor nicks and scratches on the product that may have occurred during installation;
6. Clean the products once installed;
7. Clean up the installation site. The site must present a neat, orderly and workmanlike appearance at all times. This must be accomplished by the removal of scrap material, debris and the like from the site, as frequently as is necessary, using a dumpster arranged for by the Contractor, and;
8. Upon completion of the installation and at the convenience of the Project Authority, the Contractor (or his authorized representative) must walk through the installation site with the Project Authority (or an authorized representative of the Project Authority) to verify the operation condition of all products in accordance with the Deficiency Procedures.
9. Reinstall damaged or replaced products.

6.13 Post installation Procedures

The Contractor must adhere to the following Post installation procedures:

1. The Contractor must notify the Project Authority when the installation is completed;
2. The Project Authority must arrange for the inspection with the Contractor;
3. The inspection must take place no later than three (3) business days after installation is completed;
4. If the contract is for a phased installation, the walk-through inspection must take place no later than three (3) business days after the completion of each phase;

6.14 Deficiency Procedures

The Contractor must adhere to the following deficiency procedures

1. The Project Authority, in consultation with the Contractor, must prepare the deficiency list documenting all problems in every installation area;
2. The deficiency list must be forwarded by the Project Authority to the Contractor;
3. Within three business days of receipt of this deficiency list, the Contractor must complete all minor deficiencies and make all adjustments not requiring new parts;
4. For all deficiencies other than those identified in point 3, the Contractor must submit the plan of action with delivery dates or comparison dates within fourteen (14) calendar days from receipt of the deficiency list from the Project Authority and;
5. The Contractor must notify the Project Authority when all deficiencies have been completed. If the Project Authority is satisfied with the deficiency corrections, the Project Authority must provide the Contractor a final sign-off that the deficiencies have been satisfied.

6.15 Warranty

- a. The warranty period will be a minimum of ten (10) years with the exception of user adjustable components, which will have a minimum warranty of five (5) years.

ANNEX "A"

STATEMENT OF REQUIREMENT

SUBSTANTIAL INFORMATION:

The Royal Canadian Mounted Police (RCMP) H Division have a requirement for the supply, delivery and installation of eighteen (18) console workstations in a mission critical Operational Communication Centre (OCC) in the Province of Nova Scotia. **Delivery is required on or before March 15, 2020**, with installation to be scheduled afterwards.

DESIGN / LAYOUT

RCMP have completed a functional design for the work floor consisting of 18 consoles and it is provided. 16 consoles are located at floor elevation and 2 consoles at a slightly elevated Supervisory position.

It is the successful contractor's responsibility to confirm their product will match the provided layout and confirm site dimensions. The contractor to work with the RCMP to design a layout and provide a 2D floor plan and a 3D rendering for review and approval prior to order.

Price quote to include up to 2 renderings (floor) plans.

The contractor must provide the RCMP with 2 color selections/options for all finishes as outlined in Specification.

MANDATORY REQUIREMENTS:

1. The Consoles **MUST** be new and have a proven track record of field use by emergency departments or law enforcement (e.g. Police, Military, and Fire). "Proven track record" is defined as being in field use for at least three (3) years with no major flaws or deficiencies.
2. The manufacturer/bidder **MUST** have been building/supplying consoles for the public safety field for at least 5 years.
3. The space is being constructed by a general contractor which includes the installation of floor mounted data and electrical boxes as part of the low profile raised flooring assembly. It is the successful bidder's responsibility to supply, deliver, install and connect the consoles which includes the electrical/data to the floor mounted boxes.
4. It will be the successful bidder's responsibility to meet the RCMP and General Contractors schedule and installation timelines.
5. Bidders **MUST** demonstrate their compliance with ALL sections of the bid solicitation by providing substantial information describing completely and in detail how the requirement is met or addressed.
6. **Bidders must provide with their technical bid, a document indicating clearly where the substantial information for each of the sections identified below can be found.**

It is recommended to include a numbering system corresponding to the specification information below in order to allow for ease of evaluation and assurance that your requirement can be verified as compliant.

Part 1 General

1.1 RELATED REQUIREMENTS

Bidders are required to review the entire solicitation document, associated Annex's and Appendices.

1.2 REFERENCES

- .1 American Association of Textile Chemists and Colorists (AATCC)
 - .1 AATCC EP 1, Gray Scale for Color Change, 2012 Edition. American National Standards
- .2 Institute (ANSI)
 - .1 ANSI A208.1-09, Particleboard.
 - .2 ANSI A208.2-09, Medium Density Fiberboard (MDF) for Interior Applications.
- .3 American National Standards Institute/Business and International Furniture Manufacturers Association International (ANSI/BIFMA)
 - .1 ANSI/BIFMA G1-2013, Ergonomics Guideline.
 - .2 ANSI/BIFMA X5.5-2008, Desk Products.
- .4 American National Standard Institute/Human Factors and Ergonomics Society (ANSI/HFES)
 - .1 ANSI/HFES 100-2007, Human Factors Engineering of Computer Workstations.
- .5 American National Standards Institute (ANSI)/National Electrical Manufacturers Association (ANSI/NEMA)
 - .1 ANSI/NEMA LD 3-2005, High-Pressure Decorative Laminates.
- .6 ASTM International
 - .1 ASTM D523-08, Standard Test Method for Specular Gloss.
 - .2 ASTM D3359-09e1, Standard Test Methods for Measuring Adhesion by Tape Test.
 - .3 ASTM D3363-05 (2011)e2, Standard Test Method for Film Hardness by Pencil Test.
 - .4 ASTM D4060-10, Standard Test Method for Abrasion Resistance of Organic Coatings by the Taber Abraser.
- .7 Canadian General Standards Board (CGSB)
 - .1 CAN/CGSB-44.227-2008, Freestanding Office Desk Products and Components.
- .8 Canadian Standards Association (CSA)
 - .1 CSA C22.1-12, Canadian Electrical Code, Part I.
 - .2 CAN/CSA-C22.2 No.203-M91(R2010), Modular Wiring Systems for Office Furniture..

1.3 SUBMITTALS

- .1 Upon award of contract and prior to commencement of work, submit to Departmental Representative the following work management documents.
 - .1 Shop Drawings
 - .2 Work Schedule
 - .3 Other documents as outlined herein.
- .2 Product Data:
 - .1 Submit manufacturer's instructions, printed product literature and data sheets for workstations; include product characteristics, performance criteria, physical size, finishes, and limitations.
 - .2 Submit 2 copies of WHMIS SDS in accordance with Health and Safety Requirements.
- .3 Samples:
 - .1 Submit colour sample sheets for surfaces, trim, and accessories.
 - .1 Confirm selections with Departmental Representative prior to fabrication.
 - .2 Submit two (2) samples of all components.
 - .4 Shop drawings: Submit shop drawings for consoles at submission of bid.
 - .1 Indicate console locations, large scale plans, elevations, cross sections, dimensions, and clearances required.

1.4 CLOSEOUT SUBMITTALS

- .1 Operation and Maintenance Data: Submit operation and maintenance data for workstations, for incorporation into manual.
- .2 Supply part numbers to allow for replacement of worn or damaged parts.
- .3 Supply instructions detailing procedures for repairing or replacing worn parts.

1.5 QUALITY ASSURANCE

- .1 Manufacturer: Company specializing in manufacture and supply of emergency dispatch workstations, with minimum 5 years' documented experience.
- .2 Dispatch consoles: Products supplied to have documented record of field use by emergency departments or law enforcement agencies.

1.6 DELIVERY, STORAGE, AND HANDLING

- .1 Deliver, store and handle materials in accordance with Product Requirements and with manufacturer's written instructions.
- .2 Deliver materials to site in original factory packaging, labelled with manufacturer's name and address.

.3 Storage and Handling Requirements:

- .1 Store materials off ground indoors in dry location, and in accordance with manufacturer's recommendations, in clean, dry, well-ventilated area.
- .2 Store and protect workstation components from nicks, scratches, and blemishes.
- .3 Replace defective or damaged materials with new.

1.7 WARRANTY

- .1 Submit written assurance that replacement parts will be available for minimum of 5 years following discontinuation of product manufacture.
- .2 Ensure warranties provide for repair rather than replacement.

Part 2 Products

2.1 DESIGN REQUIREMENTS

- .1 Design of consoles: Comply with ANSI/HFES 100.
- .2 Design console system with independent steel framing, modular and re-configurable to facilitate future retrofitting and reconfiguring without major modifications to structure of independent exterior cladding.
- .3 Use hardware in assembling components and connecting panels that allows for repeated assembly, disassembly and reconfiguration.
- .4 Design console to accommodate various types of computer, communication, display, environmental control, and operator interface devices.
- .5 Design consoles with integrated ventilation and wire management systems.
- .6 Design console to meet functional and ergonomic requirements of working environment in compliance with ANSI/HFES 100 for viewing distance, angle, keyboard height, and knee-well space.
- .7 Design equipment housing to be accessible from front and rear removable panels.
- .8 Ground all metallic components of console.
- .9 Tolerances: 25 mm (1 inch) for nominal dimensions as indicated.
- .10 Supporting metal structures and components: No deflection when normally loaded.

2.2 AUTOMATED MONITOR MANAGEMENT SYSTEM

- .1 An electrical actuated desktop monitor management system shall be capable of automated horizontal movement and automated vertical movement.
- .2 The system shall be constructed of heavy duty steel and aluminum extrusions.
- .3 The system shall be capable of supporting up to 5 wide x 2 high standard-sized LCD monitors (24"), and future requirement of 4 x 34.5" monitors.
- .4 System shall be managed through an LED desktop control, an LCD desktop/touch screen.
- .5 System shall be supported by a high load 500 lb (220kg) capacity track.

- .6 System shall support an automated vertical movement using 800N (180 lb-force) actuator columns with a minimum of 12 inches (30cm) of vertical adjustment.
- .7 System shall support automated horizontal movement using a 1500N (337 lb-force) actuator with a minimum of 8 inches (20cm) of horizontal adjustment.
- .8 System shall have integrated wire management capable of supporting all video and power cables.
- .9 System shall support a slatrail mounting system which is configurable and can be straight, mitered or curved to meet ergonomic requirements.
- .10 Monitors shall be mounted on the slatrail with adjustable, quick release tilt knuckles.

2.3 MATERIALS

- .1 Particleboard: To ANSI A208.1, no added urea formaldehyde, minimum density 720 kg/m³ (45 lb/cu ft).
- .2 MDF (medium density fibreboard) core: To NPA A208.2, Grade 130 or better.
- .3 High pressure decorative laminate (HPDL): To ANSI/NEMA LD 3; colours and patterns as selected by Departmental Representative.
 - .1 60° Specular Gloss (ASTM D523): Maximum 45 units.
 - .2 Abrasion resistance (ASTM D4060): Maximum 0.0409 mg/500 cycles, using CS-10 wheel with 1000 g load.
 - .3 Colour stability (ANSI/NEMA LD 3, Section 3): Change of maximum gray scale 4 contrasts, to AATCC EP 1.
 - .4 Impact resistance (ANSI/NEMA LD 3): No cracking at ball drop height of 762 mm (30 inches).
 - .5 Horizontal surfaces: Horizontal Grade Standard (HGS), 1.2 ± 0.12 mm thick.
 - .6 Vertical surfaces: Vertical Grade Standard (VGS), 0.7 mm ± 0.10 mm thick.
- .4 Framing:
 - .1 Allowable framing materials:
 - .1 Steel: To ASTM A653/A653M.
 - .2 Extruded aluminum: To ASTM B221 6061-T5 or -T6 alloy.
 - .2 Finish for metals: Epoxy powder coat paint finish.
 - .1 60° Specular Gloss (ASTM D523): Maximum 45 units.
 - .2 Abrasion resistance (ASTM D4060): Maximum 0.0409 mg/500 cycles, using CS-10 wheel with 1000 g load.
 - .3 Colour stability (ANSI/NEMA LD 3, Section 3): Change of maximum gray scale 4 contrasts to AATCC EP 1.
 - .4 Finish Hardness (ASTM D3363): Minimum 'H' hardness.
 - .5 Paint adhesion (ASTM D3359, Method B): Minimum rating 4B.

2.4 FRAME

- .1 Allowable materials for construction:
 - .1 Steel, minimum 14 gauge sheet metal.
 - .2 Aluminum extrusions.

- .2 Horizontal frame members: Include ports within extrusions to allow for flexibility for equipment mounting configuration and re-configuration.
- .3 Leveler legs: Incorporate manually operated levelers to frame, with minimum 25 mm (1 inch) adjustment range; sufficient load bearing capacity to support fully loaded hanging surface and under-mounted work surface storage units.
- .4 Cable management: Fully integrated to frame, accessible from front of console, continuous throughout console layout for uninterrupted cable management.
 - .1 Base structure: minimum two lateral raceways.
 - .2 Base-to-work surface transition: Minimum two vertical raceways.
 - .3 Work surface: One lateral raceway.
 - .4 Provide 50 mm (2 inch) separation between power cables and data cables.

2.5 AUTOMATED SIT/STAND CAPABILITY

- .1 The full console sit to stand height adjustment shall be available. Console shall use a minimum of two columns for greater reliability and stability unless required by loading. The top section of the console raises both the upper viewable equipment (automated monitor management system) and the work surface together using an electric actuator. Owing to the use of an electric drive system, no physical demands shall be placed on the end-user when using the Sit/Stand function.
- .2 Lift system for horizontal and vertical work surfaces: Electric drive system, with actuator mechanisms incorporated into and attached directly to structural frame.
 - .1 System to accommodate for differential side-to-side loads to prevent racking and damage to structure.
 - .2 System to be self-correcting in case of loss of synchronization between coordinated actuator mechanisms, preventing binding of lift surface.
- .3 Integrated control panel: Electronic controller for actuator mechanisms, allowing effortless independent height adjustment of keyboard work surface and video monitor support surface. Each mechanism to use two or more framing columns for height adjustments.
 - .1 Incorporate numeric height indicator display to control panel to allow user precise digital replication of surface heights.
- .4 Sound level for lift system in operation: Maximum 50 dBA.
- .5 Drive system safety shut-off feature: Install to horizontal work surface, to entire perimeter and to underside.
- .6 Lift motors: Equip with overload protection with selectable manual/automatic reset.

2.6 HORIZONTAL WORK SURFACE

- .1 Keyboard work surface: One-piece, height adjustable, c/w floating partition along back / sides.
 - .1 Maximum deflection to CAN/CGSB 44.227: L/180.
 - .2 Minimum loading: To ANSI/BIFMA X5.5.
 - .1 Minimum capacity: 360 kg (800 lb).
 - .3 Allowable core material:
 - .1 Particleboard, minimum 25 mm (1 inch) thick. (Wheat Chaff not acceptable).

- .2 MDF, minimum 25 mm (1 inch) thick.
- .4 Top surface: HPDL.
- .5 Edging for non-work sides: PVC, minimum 2.5 mm thickness.
- .6 Keyboard work surface depth: 610 mm (24 inches).
- .7 Supports: Columns, one on each side of work surface.
- .8 Continuous height adjustment:
 - .1 Plane of adjustment: Perpendicular to display monitor faces.
 - .2 Surface height range: To ANSI/HFES 100.
- .9 Main work surface to accommodate minimum:
 - .1 Two keyboards.
 - .2 Two computer mice.
 - .3 One telephone set, 500 x 200 mm (20 x 8 inches).
- .10 Work-side nosing: Ergonomic soft material nosing at console edge that contacts operator's arms; cleanable with commercially available cleaners and sanitizers.

2.7 VERTICAL SUPPORT SURFACE

- .1 Video monitor support surfaces: One-piece, to support display devices, height adjustable.
 - .1 Width: Minimum capacity for six 24 inch LCD monitors end-to-end without extending over edge of surface, and future requirement of 4 x 34.5 monitors.
 - .2 Continuous height adjustment:
 - .1 Height range to ANSI/HFES 100.
 - .3 Supports: Columns, one on each side of work surface.
 - .4 Monitor mounting arms: Adjustable for flexibility in mounting configurations, including vertically stacked monitor pairs; include minimum 6 mounting arms per console.
 - .1 Adjustment: Single control.
 - .2 Articulation: Tilt, rotate, forward/back, and raise/lower capabilities.
 - .3 Provide capability for vertically stacked monitors.
 - .5 Fabricate with electromechanically adjustable columns with minimum 160 kg (350 lb) load capacity per column.

2.8 SITUATIONAL AWARENESS SYSTEM

- .1 The system shall be capable of providing visual alerts through continuous slatrail mounted plexiglass at each operator position.
- .2 Visual alerts shall be controlled by, at a minimum, a user controllable pre-programmed analog switch.
- 3 Visual alerts shall also be controllable by Environmental Control desktop touch screen.
- .4 Visual alerts shall have the ability to be controlled by a software development kit and connect to the phone and radio to display a user defined color.
- 5 In addition to the continuous plexi glass there shall be options to also have the alerts illuminated via undercounter lighting and/or worksurface nosing edge lighting.

2.9 ENVIRONMENTAL CONTROL SYSTEM

- .1 Ventilation control unit with heater.
 - .1 Heater: Forced air, directional, adjustable up to 1150 watts, mounted under work surface. Free-standing heat panels are not acceptable.
 - .2 Fans: Two (2), with capability of adding an additional two (2). Incremental control of up to four (4) fans (fans controlled as one unit). Protected to prevent obstruction by foreign objects.
 - .3 Diffusers: Low-profile, directional, adjustable, mounted to top of keyboard surface; flush to desk surface when in closed position.
 - .4 Operating sound level: Maximum 50 dBA.
 - .5 Controls: Integrated unit, with status lights indicating 'HEAT ON' and 'FAN ON'.
 - .6 Power cord for heater: Non-standard colour, or labelling indicating cord not to be plugged into uninterruptable power supplies (UPS).
 - .7 Electrical overload protection: Manually resettable.
- .2 Task light fixtures: LED, dimmable and adjustable, to provide lighting coverage to entire work surface.

2.10 EQUIPMENT MOUNTING SYSTEM

- .1 Two trays, mounted within base of console, raised above floor, to accommodate:
 - .1 6 full sized computer towers – 3 on each side of console.
 - .2 Other communication, display, and operator interface devices.

2.11 PARTITION SYSTEM

- .1 Panels:
 - .1 The panels are to cover entire back side of the console and the substructures.
 - .2 1079.5 mm (42.5") AFF.
- .2 Panel Construction:
 - .1 Cladding panels: Fabric-wrapped panels with NRC ≥ 0.50 , **optional clear glass section at top of partition.**
 - .1 Attachment to frame: Concealed.
 - .2 Core: 19 mm (3/4 inch) solid composite.
 - .3 Edges: PVC, post-applied, complementary colour to faces of panels.
 - .2 Access panels: Front and back, removable and replaceable without tools. MUST allow access to the console substructure from the rear and front to allow for easy access to the equipment housing.
- .3 End gables:
 - .1 Core: Particle board, minimum 25 mm (1 inch) thick.
 - .2 Face: High pressure decorative laminate (HPDL).

- .3 Fastening: Mechanical, easily reconfigurable without site cutting, drilling, or machining. Wood screws are not acceptable.
- .4 Panels: stable, stand straight and plumb when interconnected.
- .1 Height variance of same height panels when interconnected: 3 mm maximum.
- .2 Electrical system: To CAN/CSA-C22.2, No.203, and UL listed as "Manufactured Wiring System".
 - .1 Construct electrical system of modular components and capable of providing power only at needed locations, of being rearranged without altering or disassembling panel system.
 - .1 Provide receptacle accessible at work surface height.
 - .2 PDUs: Provide three, independent of each other.
 - .1 Rating: 120 VAC at 15 amps each.
 - .2 Provide power cords, minimum 6 metre (20 foot) long, with NEMA 5-15 plug.
 - .3 Outlets: NEMA 5-15R, minimum 8 receptacles/PDU.
 - .4 Independent voltage and current display.
 - .5 15 amp breakers, manually resettable.
 - .6 Design to eliminate electrocution hazard due to improperly seated transformer plugs.
 - .7 Fasten PDUs and associated outlets securely to console with purpose-made hardware. Double-sided tape is not permitted.
- .3 Data Distribution Panel: Three separate USB 3.0/2.0 compatible distribution hubs.
 - .1 Panels: Minimum 4 powered USB connectors per hub.
 - .2 Number cables and connectors for easy identification.
 - .3 Integrate cabling for data distribution hubs to desktop cable management system; terminate in CPU equipment base tray.

2.12 FABRICATION

- .1 Fabricate components to be uniform in quality, style, and material, free from defects that may affect appearance, serviceability, and safety.
- .2 Welds: Structurally sound, free of, clean, smooth and uniform in appearance. Ensure welds are free of cracks and surface voids, scale, flux, trapped foreign material or inclusions.
- .3 Fabricate consoles to be free of unfinished edges and surfaces.
- .4 Safety:
 - .1 Fabricate consoles with fixed, moveable, and adjustable parts that cannot be unintentionally loosened or dislodged.
 - .2 Fabricate edges, corners, and regularly contacted points of console and access panel areas to be free of sharp edges that may cause injury.

Part 3 Execution

3.1 EXAMINATION

- .1 Verify conditions of substrates previously installed under other section or contracts are acceptable for installation of consoles in accordance with manufacturer's written instructions.
 - .1 Visually inspect substrate in presence of Departmental Representative.
 - .2 Inform Departmental Representative of unacceptable conditions.
 - .3 Proceed with installation only after unacceptable conditions have been remedied and after written approval to proceed from Departmental Representative.

3.2 INSTALLATION

- .1 Comply with manufacturer's written data, including product technical bulletins, product catalogue installation instructions, product carton installation instructions, and data sheets.
- .2 Install consoles at locations shown on drawings.
- .1 Position accurately, level, plumb, and straight.

3.3 FINISH REPAIRS

- .1 Touch up finishes damaged during installation.

3.4 CLEANING

- .1 Cleaning. Leave Work area clean at end of each day.
- .2 Final Cleaning: Upon completion, remove surplus materials, rubbish, tools and equipment.
- .3 Waste Management: Remove waste materials as requested.

3.5 PROTECTION

- .1 Protect consoles from damage until final inspection.
- .2 Protect installed consoles from damage during construction.
- .3 Repair damage to adjacent materials caused by console installation.

NOTE: The Crown is under NO obligation to seek clarification of the bid(s) or the supporting technical documentation provided. Failure to meet any of the above will render your proposal non-compliant and will be given no further consideration

Required: Mandatory specifications found not to be met will result in a non-compliant bid, and if found after contract award may result in the termination of the contract.

Bidder certifies that all of the mandatory requirements as indicated in Annex A are met:

Signature: X _____ Date: _____

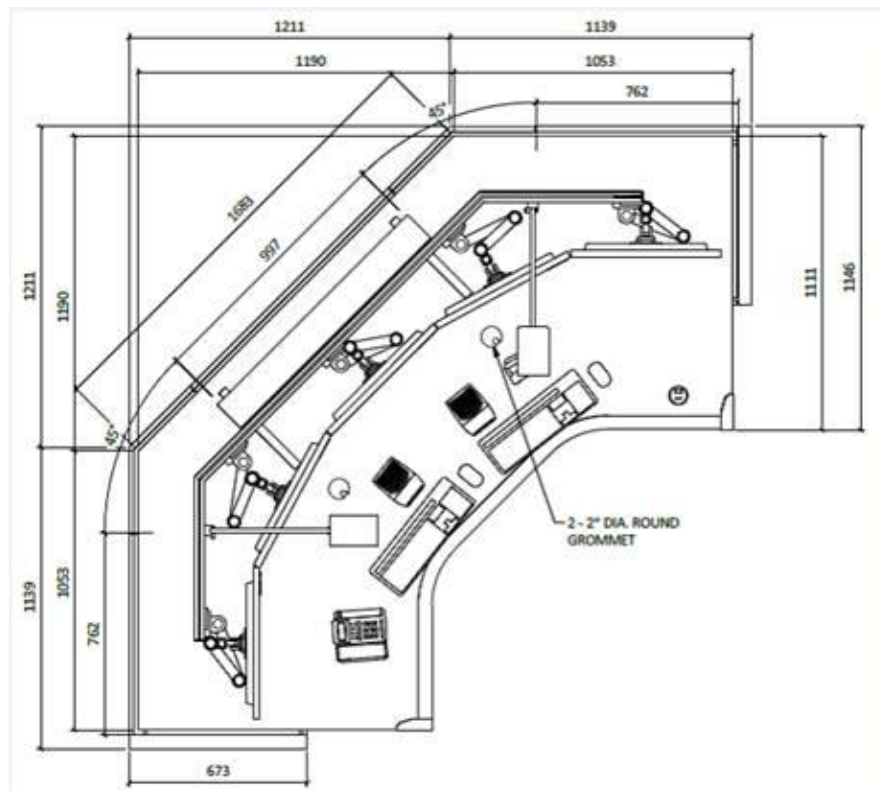
END OF Annex A

Solicitation No. - N° de l'invitation
M4000-204474 /A
Client Ref. No. - N° de réf. du client
M4000-204474

Amd. No. - N° de la modif.
File No. - N° du dossier

Buyer ID - Id de l'acheteur
HAL307
CCC No./N° CCC - FMS No./N° VME

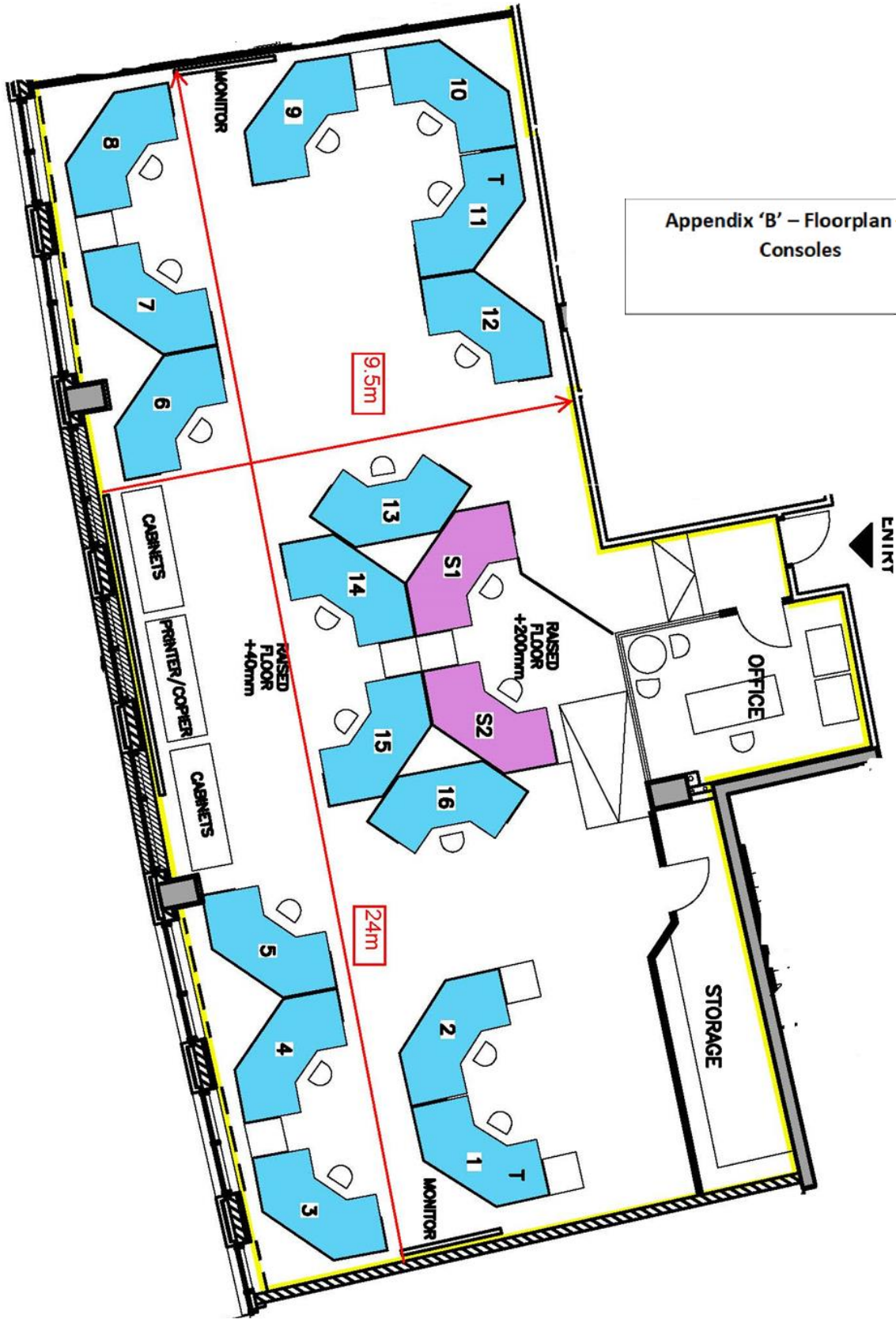
Appendix 'A' – Typical Console Configuration- 18 Required



Solicitation No. - N° de l'invitation
M4000-204474 /A
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M4000-204474

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HAL307
CCC No./N° CCC - FMS No./N° VME



Appendix 'B' – Floorplan – 18
Consoles

Solicitation No. - N° de l'invitation
M4000-204474 /A
Client Ref. No. - N° de réf. du client
M4000-204474

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File No. - N° du dossier

Buyer ID - Id de l'acheteur
HAL307
CCC No./N° CCC - FMS No./N° VME

ANNEX "B"

BASIS OF PAYMENT

The bidder must provide a firm lot price in **CANADIAN DOLLARS**, taxes excluded, DDP Destination, transportation included, Canadian Customs duties and excise taxes included – if applicable.

The Contractor is responsible for all delivery charges, administration costs and risk of transport and customs clearance, including the payment of customs duties and taxes to the destination.

DELIVERY BY MARCH 15, 2020

Description: For the Supply and Delivery of:

Description	Unit Of Measure	Estimated Quantity (A)	Unit Price (B)	Total Extended Price (A x B)
Workstation Console as detailed in specification and appendix attached. (Shipping included as noted above)	Each	18	\$	\$
Installation	Each	18	\$	\$

Total Evaluated Price (not including applicable taxes)	\$
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OTHER OPTIONAL COMPONENTS

The Contracting Authority may exercise the option at any time before March 31, 2022 by sending a written notice to the Contractor. Optional Components **will not** be included as part of the Overall Total Evaluated Price.

Description	Unit Of Measure	Estimated Quantity (A) <i>Up to a maximum of</i>	Unit Price (B)	Total Extended Price (A x B)
Optional 42.5" console panel partitions system as specified in 2.11. (shipping and installation included)	Each	12	\$	\$
Installation (for 42.5' console per 2.11)	Each	12	\$	\$
Optional floating partition system as specified in 2.6.1 (glass preferred). (shipping and installation included)	Each	12	\$	\$
Installation (optional floating partition 2.6.1)	Each	12	\$	\$

Solicitation No. - N° de l'invitation
M4000-204474 /A
Client Ref. No. - N° de réf. du client
M4000-204474

Amd. No. - N° de la modif.
File No. - N° du dossier

Buyer ID - Id de l'acheteur
HAL307
CCC No./N° CCC - FMS No./N° VME

ANNEX "C"

ELECTRONIC PAYMENT INSTRUMENT

As indicated in Part 3, clause 3.1.2, the Bidder must identify which electronic payment instruments they are willing to accept for payment of invoices.

The Bidder accepts any of the following Electronic Payment Instrument(s):

- ☐ () VISA Acquisition Card;
- ☐ () MasterCard Acquisition Card;
- ☐ () Direct Deposit (Domestic and International);