

Questions and Answers

TITLE: Trades Services at Health Canada laboratories, National Capital Region

RFSO #: 1000216246

Q & A - 1 to 5

Q-1: Is it possible to know how (mail, in person, messenger) the documents must be sent and that the should be sent to the following address:

**Health Canada / Santé Canada Bid receiving Unit/Unité de réception des soumissions
161, Promenade Goldenrod / Goldenrod Driveway
Loading dock #18/Quai de chargement #18
Tunney's Pasture/Pré Tunney
Ottawa, ON K1A 0K9
Solicitation # / # de sollicitation: 1000216246**

Also, the time reception deadline is not indicated.

A-1: The most secure way to send the bid documentation is by messenger, and yes this is the correct address.

The time deadline is indicated on the Buy&Sell page: The information is added on the RFSO.

Solicitation number: 1000216246
Procurement entity: HC-SC
End user entity: HC-SC
Contact name: Gagnon, Marie-France
Contact email: marie-france.gagnon2@canada.ca
Contact phone: 613-404-6723
Contact fax:

Reference number: PW-19-00898229
Amendment number: 000
Publication date: 2019-12-03
Closing date: 2020-01-10 14:00 Eastern Daylight Time (EDT)
Trade agreements: World Trade Organization-Agreement on Government Procurement (WTO-AGP)

Q-2 : In the documentation, you do not specify how the information on Reference projects and Company information may be provided... Can we provide the information using Form CCDC 11?

A-2 : The information on Reference projects and Company information must be provided in your Technical bid and Form CCDC 11 is acceptable : <https://www.ccdc.org/documents/>

Q-3 : In **Part 3, 3.1 Section III : Certifications** – it is written that Offerors must submit the certifications and additional information required under Part 5.

We found the Form for the Integrity Regime. However, I could not find any other document. Is this the only additional document to provide?

A-3 : For **5.2.1 Integrity Provisions – Required Documentation:** The required information in indicated at Section 17 of the Policy: <https://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>

► **17. Information to be provided when bidding, contracting or entering into a real property agreement**

5.2.2 Federal Contractors Program for Employment Equity - Standing Offer Certification: This certification is required from companies with 100 employees or more: <https://www.canada.ca/en/employment-social-development/programs/employment-equity/leep.html>

Q-4 : I have another question regarding the rated criteria.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1.1 Technical Evaluation

| | |
|-----|--|
| MT2 | The bidder must provide proof of the Red Seal and/or Provincial Journeyman's certification (e.g. a photocopy of the certificate or license) for each proposed resources. |
|-----|--|

- a) Since this preselection is for projects in Ontario, what documents exactly must we provide?
- b) Which certificate do you expect to receive as proof of certification?
- c) Must we provide the Working in Height, WHIMIS, 4 and 5 steps? For each of our workers? If not, as a roofer, which document, certificate would be acceptable for this trade?

A-4 : a) You must provide the document(s) proving that your employees are authorized to work in Ontario.

b) Same answer as a)

c) Annex A – Statement of Work, 3.2 Specifications and Standards: This information will be required if you qualify for the Standing Offers award, by Trade.

Q-5: Section 4.1.1.1 – Item MT4

Please confirm that your looking for a full Company safety plan, not our Company Health and Safety policy. Safety Plans are usually 200 to 300 pages minimum and are provided in a binder, where as the policy is one page signed by the principal. You are requesting 4 copies for this section so the submittal will be in a box not an envelope. Is this acceptable? On other PSPC standing offer bids we have been asked for a copy of our plan's table of contents to show one exists... and the final copy is delivered upon award. Please clarify requirements.

A-5: Thank you for pointing this out. Health Canada will accept either a copy of the signed policy or a copy of your plan's table of contents. The Suppliers who qualify for this RFSO will be asked to provide their full H&S plan.