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11 Laurier St./11 rue Laurier
Place du Portage, Phase III
Core 0B2 / Noyau 0B2
Gatineau, Québec K1A 0S5

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

**Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Construction Services Division/Division des services de
construction
140 O'Connor Street
140, rue O'Connor
Ontario
Ottawa
K1A 0S5

Title - Sujet Frankfurt Book Fair 2020 Pavilion	
Solicitation No. - N° de l'invitation C1111-190042/A	Amendment No. - N° modif. 004
Client Reference No. - N° de référence du client C1111-190042	Date 2020-01-13
GETS Reference No. - N° de référence de SEAG PW-\$\$\$FG-356-78165	
File No. - N° de dossier fg356.C1111-190042	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2020-01-21	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Steele, Harold	Buyer Id - Id de l'acheteur fg356
Telephone No. - N° de téléphone (819) 775-7707 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

English

QUESTION # 10:

Submission January 21st: When will the commission take place? We don't find this date in the document.

ANSWER # 10:

The contract award will take place as soon as possible after receiving all bids, likely within thirty calendar of solicitation closing. However, may take up to ninety calendar days, as per the bid validity.

QUESTION # 11:

Suggested payment schedule to be confirmed. Suggested: 10% at commission, 40% at planning finish, 40% at stand build finish, 10% after project closing.

ANSWER # 11:

The "Terms of Payment" are identified in Section 7.18 (GC5 Terms of Payment) of the specification.

QUESTION # 12:

It says "the Canada Pavilion conforms to CSA Standard CAN CSA B-651 18 "Accessible Design for the Built Environment" which is not applicable in Europe. Will adhere to the architects' drawings, German building standards and the regulations of Messe Frankfurt, also due to approval.

ANSWER # 12:

For further info on German building standards and regulations of Messe Frankfurt, please refer to GC1.8, #3 - Laws, By-Laws, Permits, Licenses, Codes, Inspections and Taxes.

QUESTION # 13:

Our company is on the MacOS platform, which doesn't use Microsoft Project. Please let us know what other alternatives are possible. We could probably use a browser.

ANSWER # 13:

An Addendum will follow to clarify the specification regarding D1.9.1 Planning – Project Schedule.

QUESTION # 14:

Furniture in the exhibition space - Long chairs in alleys as depicted in the presentation page 20 – 70 units? Where should they all go? This number and design – by the Belgian architect duo Muller + van Seeveren, quite expensive parts – are not available as rental and hence quite costly. We would provide rental stock solutions instead.

ANSWER # 14:

The FBM2020 Set Design and Art Direction document is the proposed concept for the Canada Pavilion at the Frankfurt Book Fair. Pending the final design of the Canada Pavilion (including furniture and decor), the successful bidder and the Artistic Design Firm will be required to work together to determine the best options for interior fit out, furniture and

fixtures within the Canada Pavilion, and procured as outlined in paragraph 2 of B2.7 Furniture, Furnishings and Storage.

QUESTION # 15:

B 2.9.1 Office Equipment (pp. 110) This will be purchased by Canada - where will these be set up? Is this something else than the B 4.2 General Office Area (which is described as rental in B 4.2). Strictly speaking would the local rental alternative be much more financially efficient, i.e. cheaper, than shipping from Canada?

ANSWER # 15:

An Addendum will follow to clarify the specification regarding B2.9.1 – Office Equipment.

QUESTION # 16:

B 2.9.2 Equipment Requirements for Public Presentation Areas - Interactive terminals: Are these still relevant, and if yes, is there a description?

ANSWER # 16:

The FBM2020 Set Design and Art Direction document is the proposed concept for the Canada Pavilion at the Frankfurt Book Fair. The interactive exhibits are still relevant to this project. Pending the final specifications of the interactive exhibits, the successful bidder and the Artistic Design Firm will be required to work together to determine dimensions and requirements for this component within the Canada Pavilion, as outlined in Section D3.1 – Schematic Design Development, and develop the necessary documents for installation, operations and maintenance.

QUESTION # 17:

B. 2.9.3 Café equipment for stage area (pp. 111) Are there any further specifications than the list? We see that there should be a sink here, which implies water supply. Is there a design. Where is it on the stand?

ANSWER # 17:

The FBF2020 Set Design & Art Direction document is the proposed concept for the Canada Pavilion, and though the café is not included in this document, the Artistic Design Firm has been advised it is a design requirement. The successful bidder and the Artistic Design Firm will be required to work together to determine the dimensions and requirements for this component within the Canada Pavilion, as outlined in Section D3.1 – Schematic Design Development, and develop the necessary construction documents for the build, operations and maintenance.

QUESTION # 18:

B 2.17 Wayfinding and Signage

- a) Design and amount not defined. We would look for a budget but this could be just about anything right now.
- b) Do you have any idea about the outside and inside signage – design, amount etc? What is the “exterior”?
- c) Who provides the graphic design files?

ANSWER # 18:

- a) The FBM2020 Set Design and Art Direction document is the proposed concept for the Canada Pavilion at the Frankfurt Book Fair. Pending the final design of both the Canada Pavilion and the interactive exhibits, the successful bidder and the Artistic Design Firm will be required to work together to determine the final quantities and dimensions of the signage, including interpretation panels, as outlined in paragraph 3 of the B2.17.
- b) Signage outside on the fair grounds and in other halls is not part of this tender. An Addendum will follow to clarify the specification regarding B2.17 – Wayfinding and Signage.
- c) The successful bidder is responsible for the graphic design services, as listed in Part D – Execution and Control of the work. The Artistic Design Firm shall provide the base design (look and feel) of the signage for the Canada Pavilion.

An Addendum will follow to clarify the specification regarding D4.11 Wayfinding and Signage Drawings and D5.3 – Wayfinding and Signage Drawings and Specifications.

QUESTION # 19:

B 3.0 b/Two stages/performance areas – only one in the drawing. Do you have details what these would look like?

ANSWER # 19:

In the FBM2020 Set Design and Art Direction document, please refer to the following pages:

- Page 11 – graphic rendering;
- Page 16 – Section 01, Secondary Scene is identified in the diagram;
- Page 24 – Crowd management, Lake: secondary stage 25 seats (purple); and
- Page 39 – Lighting areas for the stages

QUESTION # 20:

B 3.0 c/Space and shelving – are there “shelves” and what do they look like? Are these the big “book tables” in the plan (where books are visible)? Amounts?

ANSWER # 20:

The FBF2020 Set Design & Art Direction document is the proposed concept for the Canada Pavilion, and the proposed book displays includes both the use of the tables and the giant ribbons, as depicted on page 13 of the of the aforementioned document. The successful bidder and the Artistic Design Firm will be required to work together to determine the dimensions, quantities and requirements for this component within the Canada Pavilion, as outlined in Section D3.1 – Schematic Design Development, and develop the necessary construction documents for the build, operations and maintenance.

QUESTION # 21:

B 3.0 e/Media Box – What is a “media box”? Should this be considered to be a closed space?

ANSWER #21:

A media box also known as press box or mult box, is technical equipment used for audio feeds for press conferences.

QUESTION # 22:

B 3.0 h/60” monitors - this describes the provision of the space itself. What about the 12x 60” monitors – have found these nowhere else in the text. Are these also to be provided? If yes, should they be self-standing (i.e. on a foot or similar). Do they need a player of sorts?

ANSWER #22:

The FBF 2020 Set Design and Art Direction document is the proposed concept for the Canada Pavilion and the final quantities and placement of the 60” monitors have yet to be finalized. The successful bidder will be required to work with the Artistic Design Firm to determine the final requirements and specifications for these monitors as per Section D3.1 – Schematic Design Development. The successful bidder will be required to supply the 60” monitors as identified in B2.9.2, 1. a) Equipment Requirement for Public Presentation Areas and will also be responsible for the installation and operations.

Addendum

D1.9.1 Planning – Project Schedule, #4, a):**Remove Text:**

The Contractor must provide the initial and subsequent Project Schedule in the following form:

- a. Computer files containing all schedule in Microsoft Project format;

Replace With:

The Contractor must provide the initial and subsequent Project Schedule in the following form:

- a. computer files containing all schedules created using a project management tool to track project status and submitted in Microsoft Project or PDF format;

B 2.9.1 Office Equipment:**Remove Text:**

The general office equipment to be purchased/supplied by CANADA (should not be considered as a final list at this time), but to be shipped to Frankfurt and the FBF site and returned to Canada by the Contractor is:

- a. Workstations for up to 12 people simultaneously;

- b. 12 Computer monitors (with cables to attach to PCH work laptops); 3 printers/photocopiers with colour and double-sided printing capability;
- c. 3 analog phones;
- d. 1 safe; 2 shredders;
- e. 12 task chairs;
- f. 25 meeting-style chairs;
- g. 60 meeting-style chairs;
- h. 3 full-length mirrors;
- i. 1 clothes-steamer;
- j. 4 floor-standing fans;
- k. 4 coat racks and enough hangers for up to 200 jackets;
- l. 5 white boards;
- m. 6 sofas and/or love seats;
- n. 8 lounge chairs; and,
- o. 4 water coolers.

Replace with:

The Contractor must provide equipment to meet the following Office Equipment requirements (should not be considered as a final list at this time):

- a. Workstations for up to 12 people simultaneously;
- b. 12 Computer monitors (with cables to attach to PCH work laptops);
- c. 3 printers/photocopiers with colour and double-sided printing capability;
- d. 3 analog phones;
- e. 1 safe;
- f. 2 shredders;
- g. 12 task chairs;
- h. 25 meeting-style chairs;
- i. 60 meeting-style chairs;
- j. 3 full-length mirrors;
- k. 1 clothes-steamer;
- l. 4 floor-standing fans;
- m. 4 coat racks and enough hangers for up to 200 jackets;
- n. 5 white boards;
- o. 6 sofas and/or love seats;
- p. 8 lounge chairs; and,
- q. 4 water coolers.

B 2.17 Wayfinding and Signage, paragraph 3:

Remove Text:

Signage is also required as part of the overall exterior on-site design and treatment, and must be coordinated with Messe Frankfurt. The Contractor must develop an integrated wayfinding and signage production package, if required, for presentation and approval by CANADA's Communications Branch at PCH.

Replace With:

Signage is also required as part of the overall foyer design and treatment, and must be coordinated with Messe Frankfurt. The Contractor must develop an integrated wayfinding and signage production package, if required, for presentation and approval by CANADA's Communications Branch at PCH.

D 4.11 Wayfinding and Signage Drawings:

Remove Text:

The Contractor shall prepare preliminary wayfinding and signage drawing, as required and in accordance with the Messe Frankfurt Technical Guidelines (Annex E).

The Contractor must submit for review all drawings, plans and documents, revise as required, and resubmit for final approval.

Replace with:

The Contractor shall prepare preliminary wayfinding and signage drawing in collaboration with the Artistic Design Firm, as required and in accordance with the Messe Frankfurt Technical Guidelines (Annex E).

The Contractor must submit for review all drawings, plans, and documents, including preliminary signage designs and layout, revise as required, and resubmit for final approval.

D 5.3 Wayfinding and Signage Drawings and Specifications:

Remove Text:

The Contractor must prepare final wayfinding and signage drawings and final wayfinding and signage specifications documents.

The Contractor must submit for review wayfinding and signage drawings and wayfinding and signage specifications documents, revise as required, and resubmit for final approval.

Replace With:

The Contractor must prepare final wayfinding and signage drawings and final wayfinding and signage specifications documents.

The Contractor must submit for review wayfinding and signage drawings and wayfinding and signage specifications documents, including final signage layout, revise as required, and resubmit for final approval prior to Contractor sending files for production.