



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving - PWGSC / Réception des soumissions -
TPSGC

11 Laurier St. / 11, rue Laurier

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

Gatineau, Québec K1A 0S5

Bid Fax: (819) 997-9776

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise
indicated, all other terms and conditions of the Solicitation
remain the same.

Ce document est par la présente révisé; sauf indication contraire,
les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Training and Specialized Services Division/Division de
la formation et des services spécialisés
Terrasses de la Chaudière 5th Floor
Terrasses de la Chaudière 5e étage
10 Wellington Street,
10, rue Wellington,
Gatineau
Québec
K1A 0S5

Title - Sujet Facilitation Services	
Solicitation No. - N° de l'invitation 08B62-190370/A	Amendment No. - N° modif. 003
Client Reference No. - N° de référence du client 20190370	Date 2020-01-17
GETS Reference No. - N° de référence de SEAG PW-\$\$ZH-150-37091	
File No. - N° de dossier 150zh.08B62-190370	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2020-01-28	Time Zone Fuseau horaire Eastern Standard Time EST
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Hall, Mark	Buyer Id - Id de l'acheteur 150zh
Telephone No. - N° de téléphone (613) 858-8626 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: See herein	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Solicitation No. - N° de l'invitation
08B62-190370/A
Client Ref. No. - N° de réf. du client
08B62-190370

Amd. No. - N° de la modif.
003
File No. - N° du dossier
150ZH.08B62-190370

Buyer ID - Id de l'acheteur
150zh
CCC No./N° CCC - FMS No./N° VME

Solicitation Amendment 003

This amendment is raised to:

- A) respond to questions submitted by Industry; and
- B) make changes to the RFP document.

A. Questions and Answers:

Q19. For criteria MT4 and R3, you are asking for a contact name for the delivery of coaching, mentoring or psychometric instrument events. You certainly can appreciate that the name of participants receiving coaching other such services is confidential (You could actually worry about a bidders code of ethics if they did provide this information). However could the contact name be the person signing the contract, or the name of the coach who has provided these sessions be sufficient to meet this requirement?

A19. Contact Names may be used to verify information with the Client. Canada is looking for a client contact who has the capacity to verify the services were provided. If the individual receiving the session does not wish to be named in your bid, please provide a name from the Outside Client's organization that can verify the session was completed as described.

Q20. Could you confirm for R8, if for a project funded by the Government of Canada and taking place in another country is considered a Government Initiative?

A20. Confirmed.

B. Changes to the RFP Document:

1. At article 7.6.2 Canada's Total Liability,

DELETE 7.6.2.2 Limitation of Expenditures for Authorized Travel and Living, in its entirety.

2. At Attachment 1 to Part 3 Pricing Schedule,

DELETE The rates included in the pricing schedule include the total estimated cost of any travel and living expenses that may need to be incurred for the Work described in Part 7 of the bid solicitation required to be done, delivered or performed outside the National Capital Region (NCR) defined in the National Capital Act (R.S.C., 1985, c. N-4), available on the Justice Website (<http://laws-lois.justice.gc.ca/eng/acts/N-4/page-9.html#docCont>)" or outside a radius of 100 kilometers of the Contractor's place of business, at cost, without any allowance for profit and administrative overhead, in accordance with the meal and private vehicle expenses provided in Appendices B, C and D of the National Joint Council Travel Directive; and with the other provisions of the directive referring to "travelers", rather than those referring to "employees."

Under any resulting contract, Canada will not accept travel and living expenses that may need to be incurred by the contractor for any relocation of resources required to satisfy its contractual obligations.

INSERT Reimbursement of travel costs are outlined in Annex B, Basis of Payment.

3. At Attachment 1 to Part 4, Technical Evaluation Criteria, delete Rated Criterion R3 in its entirety and replace with:

Number	Description of Criteria	Bid Preparation Instructions	Bidder's Cross References
MT4	<p>Leadership Coaching, Mentoring and Psychometric Assessment Services</p> <p>The Bidder must provide details of at least (20) twenty completed individualized sessions where it has provided Resources who are certified in various psychometric tools for Leadership Coaching and Psychometric Assessments (such as, but not limited to: EQi, MBTI, Insights etc.) as well as resources for Mentoring services for multiple *Outside Clients within the last (2) two years prior to the Bid Closing Date.</p> <p>The Bidder's response must contain a minimum of (1) one example in each of Leadership Coaching, Mentoring, and Psychometric Assessment Services.</p> <p>*Outside Client refers to a client that is external to the Bidder's organization. Parent companies, affiliates, and subsidiaries are considered internal.</p>	<p>In order to demonstrate this, the Bidder must provide the following for each service:</p> <ul style="list-style-type: none"> a) Service Provided (Leadership Coaching, Mentoring and/or Psychometric Assessment); b) Session Summary (including participant profile, key objectives, and results, if applicable); c) Time Period (mm/yyyy to mm/yyyy); d) Client Name; e) Contact Name; f) Telephone number of Contact; and g) E-mail address of Contact. <p>Canada reserves the right to verify information with the client. These contacts must be reachable for verification purposes.</p>	

Criteria	Rated Criteria	Technical Points	Evaluation Guidelines	*Bidder's Cross References
R3	<p>The Bidder is requested to provide details of completed individualized sessions where it has provided Resources for Leadership Coaching, Mentoring and Self-Assessment Services to *Outside Clients.</p> <p>In order to demonstrate this, the Bidder must provide the following for each session:</p> <ol style="list-style-type: none"> Service Provided (Leadership Coaching, Mentoring and/or Psychometric Assessment); Session Summary (including participant profile, key objectives, and results if applicable); Time Period (mm/yyyy to mm/yyyy); Client Name; Contact Name; Telephone number of Contact; and E-mail address of Contact. <p>Canada reserves the right to verify information with the Outside Client. These contacts must be reachable for verification/reference purposes.</p> <p>*Outside Client refers to a client that is external to the Bidder's organization. Parent companies, affiliates, and subsidiaries are considered internal.</p>	Up to 15 points	<p>15 points = 30 or more events</p> <p>10 points = 26 – 30 events</p> <p>5 points = 21 -25 events</p>	

All other terms and conditions remain unchanged.