



Advance Contract Award Notice (ACAN)

Title: United Nations Security Council (UNSC) Specialized Training

Solicitation Number: 20-171124

1. Advance Contract Award Notice (ACAN)

An ACAN is a public notice indicating to the supplier community that a department or agency intends to award a contract for goods, services or construction to a pre-identified supplier, thereby allowing other suppliers to signal their interest in bidding, by submitting a statement of capabilities. If no supplier submits a statement of capabilities that meets the requirements set out in the ACAN, on or before the closing date stated in the ACAN, the contracting officer may then proceed with the award to the pre-identified supplier.

2. Definition of the requirement

The Department of Foreign Affairs, Trade and Development has a requirement for a Contractor to offer Government of Canada personnel specialized core training, over the course of two or more learning events, for country teams preparing for membership on the United Nations Security Council. This training must also address thematic and country priorities of interest to Canada in its preparation for a seat on the Council.

3. Criteria for assessment of the Statement of Capabilities (Minimum Essential Requirements)

Any interested supplier must demonstrate by way of a statement of capabilities that it meets the following requirements:

1. Be able to provide and customize core technical and procedural UNSC training using principles and practices of adult and group learning.
2. Must have a track record of providing capacity building to at least five country teams from recently elected members of the Council.
3. Must have an existing team of experts with expertise in the Council's mandate, dynamics (internal and external), working methods, and substance of United Nations Security Council (UNSC) business, including Council tools and powers (e.g. use of force, sanctions, fact-finding missions);
4. Be able to provide training on the functioning of subsidiary bodies and the responsibilities of the Chair; UNSC relations with international and regional organizations; roles and responsibilities of the Council presidency; resolution drafting and negotiation; UNSC tools, developments and considerations with respect to peace operations; recent UNSC treatment of specific thematic issues and country situations, including members' formal positions and deeper interests.
5. Must have the ability and capacity to provide customized workshops prepared and presented, in English, by senior staff related to the above topics with some content delivered in French.



4. Applicability of the trade agreement(s) to the procurement

This procurement is subject to the following trade agreement(s):

- North America Free Trade Agreement;
- Canadian Free Trade Agreement;
- Canada-Columbia Free Trade Agreement;
- Canada-Honduras Free Trade Agreement;
- Canada-Korea Free Trade Agreement;
- Canada-Panama Free Trade Agreement;
- Canada-Chile Free Trade Agreement;

5. Justification for the Pre-Identified Supplier

The supplier identified in Section 11 is the only known supplier that meets the mandatory criteria set out in Section 3.

Should Canada receive a statement of capabilities from a supplier that contains sufficient information to indicate that it meets the requirements set forth in this ACAN, a competitive process will be triggered with a technical and financial evaluation methodology of the bids proposed by the potential bidders.

6. Government Contracts Regulations Exception(s)

The following exception(s) to the *Government Contracts Regulations* is (are) invoked for this procurement under subsection 6(d) - "only one person is capable of performing the work".

7. Exclusions and/or Limited Tendering Reasons

The following exclusion(s) and/or limited tendering reasons are invoked under the section of the trade agreements specified:

- Canadian Free Trade Agreement (CFTA) – Article 513.1.(b) (iii)
- North American Free Trade Agreement (NAFTA and subsequently) - Article 1016.2.(b)

8. Ownership of Intellectual Property

Ownership of any Foreground Intellectual Property arising out of the proposed contract will vest in the Contractor.

9. Period of the proposed contract or delivery date

The proposed contract is from February 24th, 2020 (Estimated) to December 30th, 2020.

10. Cost estimate of the proposed contract

The estimated value of the contract, including option(s), is \$120,000.00 (GST/HST extra).



11. Name and address of the pre-identified supplier

Security Council Report
711 Third Avenue, Suite 1501
New York, NY 10017

12. Suppliers' right to submit a statement of capabilities

Suppliers who consider themselves fully qualified and available to provide the goods, services or construction services described in the ACAN may submit a statement of capabilities in writing to the contact person identified in this notice on or before the closing date of this notice. The statement of capabilities must clearly demonstrate how the supplier meets the advertised requirements.

13. Closing date for a submission of a statement of capabilities

The closing date and time for accepting statements of capabilities is January 31st, 2020 at 2pm EDT.

14. Inquiries and submission of statements of capabilities

Inquiries and statements of capabilities are to be directed to:

Claude Richard (Mr.)
Senior Contracting Officer
200 Promenade du Portage, Gatineau, QC K1A 0G2

Telephone: 343-203-0347

Email: claude.richard@international.gc.ca