



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving - PWGSC / Réception des soumissions
→ TPSGC
10th Floor, 4900 Yonge Street /
10e étage, 4900 rue Yonge
Toronto
Ontario
M2N 6A6

SOLICITATION AMENDMENT MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Public Works and Government Services Canada
Ontario Region
10th Floor, 4900 Yonge Street
Toronto
Ontario
M2N 6A6

Title - Sujet PSPC SCT – Furn. SA Cat 1-6	
Solicitation No. - N° de l'invitation EQ411-202281/A	Amendment No. - N° modif. 004
Client Reference No. - N° de référence du client EQ411-202281	Date 2020-01-17
GETS Reference No. - N° de référence de SEAG PW-\$TOR-024-7877	
File No. - N° de dossier TOR-9-42094 (024)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2020-01-24	
Time Zone Fuseau horaire Eastern Standard Time EST	
F.O.B. - F.A.B. Specified Herein - Précisé dans les présentes Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input checked="" type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Brewster, Shannon	Buyer Id - Id de l'acheteur tor024
Telephone No. - N° de téléphone (647) 273-1369 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

SOLICITATION AMENDMENT No. 004

This solicitation amendment No. 004 is raised to:

- 1) Amend the solicitation.

- 1) Solicitation Amendment:

1a. **Delete:** Solicitation EQ411-202281/A - Revision 1

Insert: Solicitation EQ411-202281/A – Revision 2 (see below)

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.



STANDARD REQUEST FOR BID

STANDARD:

The Bidder offers to provide to Canada the goods, services or both listed in the bid solicitation in accordance with the conditions set out in the bid solicitation and the prices set out in the bid.

This bid solicitation is issued in accordance with the conditions of the Supply Arrangement E60PQ-140003/PQ.

INSTRUCTIONS:

Municipal taxes are not applicable.

Unless otherwise specified in the bid solicitation, all prices quoted must be net prices in Canadian funds including Canadian customs duties, excise taxes, must be FOB, including all delivery charges to destination(s) as indicated. The amount for Applicable Taxes is to be shown as a separate item.

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SECTION 1 – INVITATION AND INSTRUCTIONS TO BIDDERS

Step 1. ☒ Competitive or ☐ Non-Competitive

1.1 For Competitive Requirements when more than one bid is received:

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

1.2 For Competitive Requirements when only one bid is received:

The Bidder must provide the following information AFTER bid closing, if requested to do so by Canada:

- One or more of the following price justifications:
 - (i) a current published price list indicating the percentage discount available to Canada;
 - (ii) a copy of paid invoices for the like quality and quantity of the goods, services or both sold to other customers;
 - (iii) a price breakdown showing the cost of direct labour, direct materials, purchased items, engineering and plant overheads, general and administrative overhead, transportation, etc., and profit; or
 - (iv) any other supporting documentation as requested by Canada.

1.3 Up to four (4) contracts may be awarded as a result of this bid solicitation.

1.4 Bidders may submit pricing for single or multiple Product Categories. The 4 Product Categories are:

Product Category 1, 2, and 5 (SA items)
Product Category 3 – Metal Filing and Storage Cabinets (SA items and Non-SA)
Product Category 6 - Meeting and Training Room Table (SA items)
Product Category 6 - Kitchenette Chairs and Soft Seating (SA items)

1.5. Each Section will be evaluated separately.

Step 2. ☒ General or ☐ PSAB

Step 3. Terms of the RFB:

3.1 This RFB is issued pursuant to the Supplier's Furniture for Workspaces Supply Arrangement (SA) that forms part of the series of SAs issued by PWGSC with the number E60PQ-140003/PQ. The terms and conditions in the Supplier's SA apply to and form part of this RFB. Bidders who submit a bid agree to be bound by those terms and conditions as well as the terms and conditions in this RFB.

3.2 The WTCM is the Workspaces Terms and Conditions Manual that contains all terms and conditions in full text that form part of individual RFBs under this SA.

3.3 The Bidder must provide the following information WITH the bid:

- The information requested by Canada in Annex A herein.

3.4 The Bidder must also provide the information at article 4 below at the time indicated in article 3.

Step 4. Security Requirement

4.1 Conditions

- a. the Bidder must hold a valid organization security clearance as indicated in Annex B;

- b. the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work site(s) must meet the security requirement as indicated in Annex B.
2. For additional information on security requirements, bidders should refer to the Canadian Industrial Security Directorate (CISD), Industrial Program of Public Works and Government Services Canada (<http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html>) website.
3. The conditions in article 1 above must be met by the Bidder (the checked box applies):
- ☒ by the closing date of the bid;
 - ☐ before the award of a contract. Bidders are reminded to obtain the required security clearance promptly. Any delay in the award of a contract to allow the successful bidder to obtain the required clearance will be at the entire discretion of the Contracting Authority.
4. Bidders are to supply the following information, as a minimum, to demonstrate compliance with the Security Requirement.
- The Bidder's valid organization security clearance number issued by CISD;
 - The name of all individuals who will require access to classified or protected information, assets or sensitive work sites. It is desirable to also include their date of birth, their middle name, and their security clearance number issued by CISD.

Step 5. Bid Evaluation

An evaluation team composed of representatives of Canada will evaluate the bids.

RFB Issued by:	
Identified User's (IU) Department/Agency/Crown Corporation: Contact for this RFB:	See Section 2, article 4.1 below.
RFB Closing - Submit Bid: Bids must be submitted to the Bid Receiving Unit on the date and at the time indicated below.	
- By no later than date and time:	a. January 24, 2020 b. 2pm Eastern Standard Time (EST)
- To physical location: (Fax service will not be accepted)	Bid Receiving - PWGSC 10th Floor, 4900 Yonge Street Toronto, Ontario, M2N 6A6
- Additional Bid Submission option epost Connect service:	See 5.1 for instructions
RFB Enquiries	
Unless a different period is listed in the adjacent column, Bidders may submit enquires about the RFB to the Contracting Authority two business days prior to the RFB closing date. Enquiries received after the timeline indicated may not be answered.	5 business days

5.1 Epost Connect Service - Submission of Bids

- (a) Unless specified otherwise in the bid solicitation, bids may be submitted by using the epost Connect service provided by Canada Post Corporation. If the Bidder chooses to submit its bid using the epost Connect service, the only acceptable email address to use with epost Connect for responses to bid solicitations issued by PWGSC regional offices is:

TPSGC.oreceptiondessaoumissions-orbidreceiving.PWGSC@tpsgc-pwgsc.gc.ca (*Bids will be not be accepted if emailed directly to this email address. This email is to initiate an ePost Connect conversation, as detailed in the Standard Instructions*)

- (b) To submit a bid using epost Connect service, the Bidder must either:

- i. send directly its bid only to the specified PWGSC Bid Receiving Unit, using its own licensing agreement for epost Connect provided by Canada Post Corporation; or
 - ii. send as early as possible, and in any case, at least six business days prior to the solicitation closing date and time, (in order to ensure a response), an email that includes the bid solicitation number to the specified PWGSC Bid Receiving Unit requesting to open an epost Connect conversation. Requests to open an epost Connect conversation received after that time may not be answered.
- (c) If the Bidder sends an email requesting epost Connect service to the specified Bid Receiving Unit in the bid solicitation, an officer of the Bid Receiving Unit will then initiate an epost Connect conversation. The epost Connect conversation will create an email notification from Canada Post Corporation prompting the Bidder to access and action the message within the conversation. The Bidder will then be able to transmit its bid afterward at any time prior to the solicitation closing date and time.
- (d) If the Bidder is using its own licensing agreement to send its bid, the Bidder must keep the epost Connect conversation open until at least 30 business days after the solicitation closing date and time.
- (e) The bid solicitation number should be identified in the epost Connect message field of all electronic transfers.
- i. It should be noted that the use of epost Connect service requires a Canadian mailing address. Should a bidder not have a Canadian mailing address, they may use the Bid Receiving Unit address specified in the solicitation in order to register for the epost Connect service.
 - ii. For bids transmitted by epost Connect service, Canada will not be responsible for any failure attributable to the transmission or receipt of the bid including, but not limited to, the following:
 - A. receipt of a garbled, corrupted or incomplete bid;
 - B. availability or condition of the epost Connect service;
 - C. incompatibility between the sending and receiving equipment;
 - D. delay in transmission or receipt of the bid;
 - E. failure of the Bidder to properly identify the bid;
 - F. illegibility of the bid;
 - G. security of bid data; or,
 - H. inability to create an electronic conversation through the epost Connect service.
 - iii. A bid transmitted by epost Connect service constitutes the formal bid of the Bidder and must be submitted in accordance with section 05 of the 2003 standard instructions.

SECTION 2 - RESULTING CONTRACT CLAUSES

1.	Terms and Conditions of the Contract	
	The terms and conditions of Parts 6A and 6C of the Supplier's SA within the series E60PQ-140003/PQ apply to and form part of this Contract.	
2.	Security Requirement (Applies if article a. or b. is checked)	
2.1	The applicable security requirement(s) is (are) set out in the Security Requirement Check List attached as Annex B of this contract. The Contractor must fulfill the security requirements by meeting the terms below (the checked article applies).	
	a.	Contractor may be escorted; possession of security clearance not required. Contractor personnel MAY NOT ENTER NOR PERFORM WORK ON sites where PROTECTED or CLASSIFIED information or assets are kept, without an escort provided by the department or agency for which the work is being performed.
	b.	X Possession of security clearance(s) is required. The Contractor must meet the security clearance requirements contained in the clausings in Annex B herein.
	c.	There is no security requirement associated with this contract.

3.	Requirement	
3.1	The Contractor must perform the Work listed in Annex A herein.	
4.	Authorities	
4.1	Contracting Authority	
	Name:	Shannon Brewster
	Title:	Supply Specialist
	Department/Agency/Crown Corporation:	Department of Public Services and Procurement Canada / Procurement Directorate
	Address:	4900 Yonge Street Toronto, Ontario, M2N 6A6
	Telephone No.:	(647) 273-1369
	E-mail address:	shannon.brewster@pwgsc.gc.ca
4.2	Project Authority (to complete at Contract award) <p>The Project Authority (PA) is the representative of the department or agency for whom the Work is being carried out under the Contract including the provision to approve the authority to proceed for delivery and installation and is responsible for all matters concerning the technical content of the Work under the Contract.</p> <p>In addition, the PA is also responsible for ensuring that the Supplier's employees and subcontractors requiring access to the site adhere to the allocated time for the Supplier to access the site to deliver and install the furniture in accordance with the master schedule held by the General Contractor (a representative of Canada or a service provider(s) under contract with the Government of Canada).</p>	
	Name:	
	Title:	
	Department/Agency/Crown Corporation:	
	Address:	
	Telephone No.:	
	E-mail address:	
4.3	Contractor's Representative (to be completed by Bidder with bid)	
	Name:	
	Organization:	
	Address:	
	Telephone No.:	
	Facsimile No.:	
	E-mail address:	
	Procurement Business Number	
	SA #:	
5.	Payment	
	Method of Payment	
	The checked box applies. If the Contractor's SA indicates acceptance for payment by credit card, that method may be used in conjunction with the following.	
	<input type="checkbox"/>	Single Payment
	<input checked="" type="checkbox"/>	Multiple Payment
6.	Invoicing	

Solicitation No. - N° de l'invitation
EQ411-202281A

Client Ref. No. - N° de réf. du client
EQ411-202281

Amd. No. - N° de la modif.
REVISION 2

File No. - N° du dossier
TOR-9-42094

Buyer ID - Id de l'acheteur
tor024

CCC No./N° CCC - FMS No./N° VME

	Further to the Invoicing terms of the WTCM document , the Contractor will deliver the original and one copy of the invoice to the following address for certification and payment:		
	Name of the organization and contact: (to complete at Contract award)		
	Address: (to complete at Contract award)		
7.	Defence Contract. This clause applies if the box below is checked.		
	<table border="1"><tr><td></td><td>The Contract is a defence contract within the meaning of the Defence Production Act, R.S.C. 1985, c. D-1.</td></tr></table>		The Contract is a defence contract within the meaning of the Defence Production Act , R.S.C. 1985, c. D-1.
	The Contract is a defence contract within the meaning of the Defence Production Act , R.S.C. 1985, c. D-1.		

ANNEX A

REQUIREMENT and BASIS OF PAYMENT

1. **Category Selection**

1.1 **Combined Categories Rule:**

For reasons of compatibility, the following categories will be combined for evaluation and contract award purposes. The rule only applies to the categories below that are checked.

☒ **Category 1**

☒ **Category 2**

☒ **Category 5**

1.2 **Design Upgrade Rule:**

The IU may exercise an option to upgrade products up to 20% of each Category product total before Applicable Taxes after contract award.

The Design Upgrade amount is used at the discretion of the Project Authority (PA) prior to the manufacturing/ordering of the products, the PA will provide the Contractor with a written notice of Canada's Design Upgrade choices for each of the product(s) to be upgraded. The Contractor will provide the pricing of the upgraded product(s) to a maximum of 20% of each Category Contract Price of Table 8. The Contracting Authority will issue an amendment to the contract with the Design Upgrades and pricing.

The Supplier certifies that all the Design Upgraded products offered will conform to all specifications and meet the testing requirements detailed in the Specifications of the Supply Arrangement.

Design Upgrade: is the process of replacing a product with a more innovative or enhanced version of the same product.

1.3 **NSA:**

NSA products can be incorporated in the RFB and must not exceed 30% of the firm quantity by category. NSA items must be added to the category that is most closely related and must be generic

1.4 **The requirement includes the following categories of work:**

a. **Category 1 – Interconnecting Panels and Freestanding Systems**

☒ **Category 1a – Interconnecting Panels (Refer to Annex C)**

☒ **Category 1b – Supporting components and freestanding furniture**

b. ☒ **Category 2 – Freestanding Height Adjustable Desk / Table Products**

c. ☒ **Category 3 – Metal Filing and Storage Cabinets**

d. ☒ **Category 5 – Ancillary and Lighting Products**

e. ☒ **Category 6 – Support Space – Collaborative Furniture**

RULE: Category 6 can be further subdivided by space or like item in order to increase or allow competition. Space is defined as a location available for a particular purpose such as a meeting room space or a collaborative space. Like items are defined as products with similar design and construction.

f. ☒ **NSA Product(s) – Category 3 – Metal Filing and Storage Cabinets**

2. Product and Pricing Tables

2.1 Site Inspection Date: To be coordinated with Project Authority after contract award. (Refer to Annex A article 4 of the SA for Site inspection and Documentation instructions after contract award.)

2.2 INSTRUCTIONS TO BIDDERS:

2.2.1 Bidders must complete and submit with its bid, Sections B of the tables identified by the IU in this article including Tables 8 and 9 for each category that they are bidding on. If the Bidder fails to provide the completed tables, their bid will be non-responsive and will not be given further consideration.

2.2.2 **Bidders refer to article 6A.7 of their SA for instructions on how to submit products that are not approved in product listing

2.3 In a resulting contract, the term "Bid" means the Supplier's commitment, the term "Bidder" means "Contractor".

Product Category 1(a & b), 2, and 5 (SA Items)**Table 1 - Product**

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID		
#	AutoCAD Block / GoCUID	Description of Product	Qty	Supplier Part Number	Firm Price	Extended Total [Qty x Price]
Category 1A - NOTE: Power and data below the work surface can be achieved by integrating power and data components into the base race way or anywhere within the panel fascia, provided it is below the work surface.						
1	Refer to Annex C - Floor Plans and Panel Matrix					\$
Category 1B – NOTE: All drawers and doors must be lockable. All locks within a single workstation or office must be keyed alike. A minimum of three (3) sets of keyed alike keys per workstation or office must be supplied.						
2	1bSPBMCAA1524XXYKXX	<ul style="list-style-type: none">Filing and StoragePedestals Box/File, Mobile, Casters, Painted Metal, Upholstered, Keyed15 Width x 24 Length	14		\$	\$
3	WS7224 / 1bFFHREG24L72WNOLNY	<ul style="list-style-type: none">Free Standing SystemsFixed Height Work Surfaces (Laminate), Rectangular, Grommets2 Full Gables24 Depth – Width Diameter x 72 Length x 29 Height	14		\$	\$
Category 2 – NOTE: All work surfaces and meeting table surfaces with electrical and data cabling must provide wire management and routing and concealing electrical and data cabling.						
4	T5424 / 2WSSREXXL24L54BELXX	<ul style="list-style-type: none">Individual Height Adjustable Work Surfaces, Sit Stand, Rectangular, Laminate, Electric Controls24 Depth – Width Diameter x 54 Length x (23 to 48.7 Height)	3		\$	\$
5	T4730 / 2WSSREXXL30L48BELXX	<ul style="list-style-type: none">Individual Height Adjustable Work Surfaces, Sit Stand, Rectangular, Laminate, Electric Controls30 Depth – Width Diameter x 48 Length (23 to 48.7 Height)	14		\$	\$

Category 5

6	5MOADUARMCLPMTXXXXX	• Monitor Arms, Dual Arm, Clamp Mount, Silver	14		\$	\$
Product Total (Sum of Line Item 1 thru Line Item 6):						\$

Table 2 - Delivery

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal* Business Hours	Supplier will deliver on the date and at the time below**	Firm Price
1 – 6 along with associated hardware	Sir Charles Tupper Building, 2720 Riverside Drive Ottawa, ON K1A 0M2	Week of March 23 rd , 2020	Normal Business hours	_____ : weeks <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5. **The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.				Delivery Total:	\$

Table 3 – Installation

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal* Business Hours	Supplier will install on the date and at the time below**	Firm Price
1 – 6	Sir Charles Tupper Building, 2720 Riverside Drive Ottawa, ON K1A 0M2	Week of March 23 rd , 2020	Normal Business hours	_____ : weeks from date of supply and delivery <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5. **The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized installation date taking into consideration the installation time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.				Installation Total:	\$

Table 4 – Optional Product ☒ Not Applicable**Table 5 – Optional Delivery** ☒ Not Applicable**Table 6 – Optional Installation** ☒ Not Applicable**Table 7 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications**

1.	Standard Finishes
1.1	IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes. Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A.

	The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.	
2.	Canada's Facilities to Accommodate the Delivery: The Supplier's employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed. During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.	
2.1	Loading Dock/Location: <i>(Additional information with regards to booking deliveries will be provided at contract award)</i>	
A	Location	Sir Charles Tupper, 2720 Riverside drive, Ottawa, Ontario, K1A 0M2
B	Dock	Yes - located at the rear of Sir Charles Tupper (map provided after contract award)
C	Lift	Yes - dock leveler; weight capacity, 5000 lbs. maximum; 108 inch
D	Loading Dock Doors	Size – 6' 11" H x 6' W
2.2	Freight Elevator	Yes; beside loading dock on the left upon entering double doors
2.3	Other (specify, if any)	
	Continuance of Certifications	
	The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6B and 6C of the Bidder's SA for Work Spaces. Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.	
3.1	Integrity Provisions	
3.2	Federal Contractor's Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

Table 8 - Bid Evaluation and Contract Total for Product Category 1, 2, and 5 (SA Items)

1	Firm Product Total (Table 1)	\$
2	Firm Delivery Total (Table 2)	\$
3	Firm Installation Total (Table 3)	\$
4	Optional Product Total (Table 4) <i>(Applicable if Option is exercised)</i>	n/a
5	Optional Delivery Total (Table 5) <i>(Applicable if Option is exercised)</i>	n/a
6	Optional Installation Total (Table 6) <i>(Applicable if Option is exercised)</i>	n/a
7	Hardware Total as per article 1.5 of Annex A-1 of SA <i>(if Applicable)</i>	\$
8	Total Evaluated (Bid) Price* (1 + 2 + 3 + 4 + 5 + 6 + 7) <i>[to be removed at contract award]</i>	\$
9	Contract Price (1+2+3+7): <i>[applicable at contract award only]</i>	\$
10	Applicable Tax(es): <i>[applicable at contract award only]</i>	\$
11	Total Estimated Cost (9+10): <i>[applicable at contract award only]</i>	\$

Table 9 – Bidder's Authorized Representative

Bidder's Authorized Representative		
1.	Bidder's Authorized Representative for the Bid and the Contract	
	Name:	Telephone:

Solicitation No. - N° de l'invitation
EQ411-202281A

Client Ref. No. - N° de réf. du client
EQ411-202281

Amd. No. - N° de la modif.
REVISION 2

File No. - N° du dossier
TOR-9-42094

Buyer ID - Id de l'acheteur
tor024

CCC No./N° CCC - FMS No./N° VME

		E-Mail:
		Other:

Product Category 3 – Metal Filing and Storage Cabinets (SA Items and Non-SA)**Table 1 - Product**

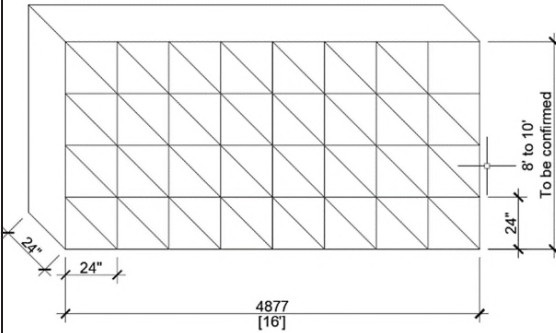
Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
#	AutoCAD Block / GoCUID	Description of Product	Qty	Supplier Part Number	Firm Price	Extended Total [Qty x Price]
1	3TDWCSXXPM24D2454XK	<ul style="list-style-type: none"> Personal Storage Towers, 2 drawers with wardrobe and storage, Closed Storage, Painted metal, Keyed 24 Width x 24 Depth x 54 Height 	32		\$	\$
NSA products: The Supplier signs, and certifies that all the NSA products offered will conform to all specifications and meet the testing requirements detailed at Annex D.						
Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
#	AutoCAD	NSA Product(s) Description	Qty	Supplier Part Number	Firm Price	Extended Total [Qty x Price]
2	NSA24	Open Storage Unit <ul style="list-style-type: none"> One unit made up of (32) open stackable storage units Finishes: <ul style="list-style-type: none"> metal with powder coat paint standard manufacture colour Dimensions: Overall unit <ul style="list-style-type: none"> 16 feet long x 7 feet 10 inches high Individual unit <ul style="list-style-type: none"> minimum depth of 24" (-1" tolerance), minimum width of 24" (-1" tolerance) minimum height range 22" to 24" 	1		\$	\$
Product Total (Sum of Line Item 1 thru Line Item 2):						\$

Table 2 - Delivery

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal* Business Hours	Supplier will deliver on the date and at the time below**	Firm Price
1 along with associated hardware	Sir Charles Tupper Building, 2720 Riverside Drive Ottawa, ON K1A 0M2	Week of March 23 rd , 2020	Normal Business hours	_____ : weeks <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
2 along with associated hardware	Sir Charles Tupper Building, 2720 Riverside Drive Ottawa, ON K1A 0M2	Week of March 23 rd , 2020	Normal Business hours	_____ : weeks <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5. **The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.				Delivery Total:	\$

Table 3 – Installation

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal* Business Hours	Supplier will install on the date and at the time below**	Firm Price
1	Sir Charles Tupper Building, 2720 Riverside Drive Ottawa, ON K1A 0M2	Week of March 23 rd , 2020	Normal Business hours	_____ : weeks from date of supply and delivery <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
2	Sir Charles Tupper Building, 2720 Riverside Drive Ottawa, ON K1A 0M2	Week of March 23 rd , 2020	Normal Business hours	_____ : weeks from date of supply and delivery <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5. **The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized installation date taking into consideration the installation time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.				Installation Total:	\$

Table 4 – Optional Product ☒ Not Applicable**Table 5 – Optional Delivery** ☒ Not Applicable**Table 6 – Optional Installation** ☒ Not Applicable**Table 7 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications**

1.	Standard Finishes	
1.1	<p>IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.</p>	
2.	<p>Canada's Facilities to Accommodate the Delivery:</p> <p>The Supplier's employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</p> <p>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</p>	
2.1	Loading Dock/Location: <i>(Additional information with regards to booking deliveries will be provided at contract award)</i>	
A	Location	Sir Charles Tupper, 2720 Riverside drive, Ottawa, Ontario, K1A 0M2
B	Dock	Yes - located at the rear of Sir Charles Tupper (map provided after contract award)
C	Lift	Yes - dock leveler; weight capacity, 5000 lbs. maximum; 108 inch
D	Loading Dock Doors	Size – 6' 11" H x 6' W
2.2	Freight Elevator	Yes; beside loading dock on the left upon entering double doors
2.3	Other (specify, if any)	
	Continuance of Certifications	
	<p>The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6B and 6C of the Bidder's SA for Work Spaces.</p> <p>Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.</p>	
3.1	Integrity Provisions	
3.2	Federal Contractor's Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

Table 8 - Bid Evaluation and Contract Total for Product Category 3 (SA and Non-SA Items)

1	Firm Product Total (Table 1)	\$
2	Firm Delivery Total (Table 2)	\$
3	Firm Installation Total (Table 3)	\$
4	Optional Product Total (Table 4) <i>(Applicable if Option is exercised)</i>	n/a
5	Optional Delivery Total (Table 5) <i>(Applicable if Option is exercised)</i>	n/a
6	Optional Installation Total (Table 6) <i>(Applicable if Option is exercised)</i>	n/a
7	Hardware Total as per article 1.5 of Annex A-1 of SA <i>(if Applicable)</i>	\$
8	Total Evaluated (Bid) Price* (1 + 2 + 3 + 4 + 5 + 6 + 7) <i>[to be removed at contract award]</i>	\$
9	Contract Price (1+2+3+7): <i>[applicable at contract award only]</i>	\$
10	Applicable Tax(es): <i>[applicable at contract award only]</i>	\$
11	Total Estimated Cost (9+10): <i>[applicable at contract award only]</i>	\$

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Amd. No. - N° de la modif.
REVISION 2

File No. - N° du dossier
TOR-9-42094

Buyer ID - Id de l'acheteur
tor024

CCC No./N° CCC - FMS No./N° VME

Table 9 – Bidder's Authorized Representative

Bidder's Authorized Representative	
1.	Bidder's Authorized Representative for the Bid and the Contract
	Name:
	Telephone:
	E-Mail:
	Other:

Product Category 6 – Meeting Training Room Tables (SA Items)**Table 1 - Product**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
#	AutoCAD Block / GoCUID	Description of Product	Qty	Supplier Part Number	Firm Price	Extended Total [Qty x Price]
1	T42 / 6MMTSMROPL42XXXWNNX	<ul style="list-style-type: none"> Meeting and Training Room Tables, Meeting, Small, Round, Pedestal, Laminate 42 Depth – Width x 29 Height 	1		\$	\$
2	T3030 / 6MMTSMRQPL30L30WNNX	<ul style="list-style-type: none"> Meeting and Training Room Tables, Meeting, Small, Square, Pedestal, Laminate 30 Depth - Width x 30 Length x 29 Height 	3		\$	\$
3	T5230 / 6MMTSMREPL30L54WNNX	<ul style="list-style-type: none"> Meeting and Training Room Tables, Meeting, Small, Rectangular, Pedestal, Laminate 30 Depth - Width x 52 Length x 29 Height 	3		\$	\$
4	12048 / 6MMTMDBTNL48120WYNX	<ul style="list-style-type: none"> Meeting and Training Room Tables, Meeting, Medium, Boat, Panel Support, Laminate, Power and Data. 48 Depth - Width x 120 Length x 29 Height 	1		\$	\$
Product Total (Sum of Line Item 1 thru Line Item 4):						\$

Table 2 – Delivery

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal* Business Hours	Supplier will deliver on the date and at the time below**	Firm Price
1 – 4 along with associated hardware	Sir Charles Tupper Building, 2720 Riverside Drive Ottawa, ON K1A 0M2	Week of March 23 rd , 2020	Normal Business hours	_____ : weeks <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
<p>*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5.</p> <p>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.</p>				Delivery Total:	\$

Table 3 – Installation

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal* Business Hours	Supplier will install on the date and at the time below**	Firm Price
1 – 4	Sir Charles Tupper Building, 2720 Riverside Drive Ottawa, ON K1A 0M2	Week of March 23 rd , 2020	Normal Business hours	_____ : weeks from date of supply and delivery <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5. **The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized installation date taking into consideration the installation time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.				Installation Total:	\$

Table 4 – Optional Product ☒ Not Applicable**Table 5 – Optional Delivery** ☒ Not Applicable**Table 6 – Optional Installation** ☒ Not Applicable**Table 7 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications**

1.	Standard Finishes	
1.1	<p>IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.</p>	
2.	<p>Canada's Facilities to Accommodate the Delivery:</p> <p>The Supplier's employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</p> <p>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</p>	
2.1	Loading Dock/Location: <i>(Additional information with regards to booking deliveries will be provided at contract award)</i>	
A	Location	Sir Charles Tupper, 2720 Riverside drive, Ottawa, Ontario, K1A 0M2
B	Dock	Yes - located at the rear of Sir Charles Tupper (map provided after contract award)
C	Lift	Yes - dock leveler; weight capacity, 5000 lbs. maximum; 108 inch
D	Loading Dock Doors	Size – 6' 11" H x 6' W
2.2	Freight Elevator	Yes; beside loading dock on the left upon entering double doors
2.3	Other (specify, if any)	
	Continuance of Certifications	

	The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6B and 6C of the Bidder's SA for Work Spaces. Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.
3.1	Integrity Provisions
3.2	Federal Contractor's Program for Employment Equity
3.4	Product Conformance
3.5	Price Certification (In accordance with the SA, Part 6B)

Table 8 - Bid Evaluation and Contract Total for Product Category 6 – Meeting Training Room Tables (SA Items)

1	Firm Product Total (Table 1)	\$
2	Firm Delivery Total (Table 2)	\$
3	Firm Installation Total (Table 3)	\$
4	Optional Product Total (Table 4) <i>(Applicable if Option is exercised)</i>	n/a
5	Optional Delivery Total (Table 5) <i>(Applicable if Option is exercised)</i>	n/a
6	Optional Installation Total (Table 6) <i>(Applicable if Option is exercised)</i>	n/a
7	Hardware Total as per article 1.5 of Annex A-1 of SA <i>(if Applicable)</i>	\$
8	Total Evaluated (Bid) Price* (1 + 2 + 3 + 4 + 5 + 6+ 7) <i>[to be removed at contract award]</i>	\$
9	Contract Price (1+2+3+7): <i>[applicable at contract award only]</i>	\$
10	Applicable Tax(es): <i>[applicable at contract award only]</i>	\$
11	Total Estimated Cost (9+10): <i>[applicable at contract award only]</i>	\$

Table 9 – Bidder's Authorized Representative

Bidder's Authorized Representative		
1.	Bidder's Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:
		Other:

Product Category 6 – Kitchenette Chairs and Soft Seating (SA Items)**Table 1 - Product**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
#	AutoCAD Block / GoCUID	Description of Product	Qty	Supplier Part Number	Firm Price	Extended Total [Qty x Price]
1	6KKCSAxxLY16XXXMONX	<ul style="list-style-type: none"> Kitchenette Seating, Kitchenette Chairs, Standard Height, 4 legs, Polymer, Without Armrest >16 Depth x 17 to 20 Height 	18		\$	\$
2	6SBATWXXLUW3G19LMNY	<ul style="list-style-type: none"> Soft Seating, Banquette without backrest bolster, Two seater, Legs, Upholstered, Mid-back 48 to 62 Width x >19 Depth x 16 to 20 Height 	1		\$	\$
3	6SBATHXXLUW5G19LMNY	<ul style="list-style-type: none"> Soft Seating, Banquette without backrest bolster, Three seater, Legs, Upholstered, Mid-back 63 to 75 Width x >19 Depth x 16 to 20 Height 	1		\$	\$
4	6STCWRXXLUXXXXXXXNNX	<ul style="list-style-type: none"> Soft Seating, Tablet Chairs, With Armrest - right, Legs, Upholstered 	2		\$	\$
5	6STCWLXXLUXXXXXXXNNX	<ul style="list-style-type: none"> Soft Seating, Tablet Chairs, With Armrest - left, Legs, Upholstered 	2		\$	\$
6	6SMORBXXLU25G19LNNN	<ul style="list-style-type: none"> Soft Seating, Modular Benching, Rectilinear Bench, Legs, Upholstered 25 to 39 Width x >19 Depth x 16 to 19 Height 	4		\$	\$
7	T36 / 6CCLVAROPL36XXXAvXX	<ul style="list-style-type: none"> Collaborative Tables, Collaborative Lounge Height Meeting Table, Round, Pedestal, Laminate, Power data 36 Width x 25 Height 	1		\$	\$
Product Total (Sum of Line Item 1 thru Line Item 7):						\$

Table 2 - Delivery

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal* Business Hours	Supplier will deliver on the date and at the time below**	Firm Price
1 – 7 along with associated hardware	Sir Charles Tupper Building, 2720 Riverside Drive Ottawa, ON K1A 0M2	Week of March 23 rd , 2020	Normal Business hours	_____ : weeks <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
<p>*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5.</p> <p>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.</p>				Delivery Total:	\$

Table 3 – Installation

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal* Business Hours	Supplier will install on the date and at the time below**	Firm Price
1 – 7	Sir Charles Tupper Building, 2720 Riverside Drive Ottawa, ON K1A 0M2	Week of March 23 rd , 2020	Normal Business hours	_____ : weeks from date of supply and delivery <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5. **The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized installation date taking into consideration the installation time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.				Installation Total:	\$

Table 4 – Optional Product ☒ Not Applicable**Table 5 – Optional Delivery** ☒ Not Applicable**Table 6 – Optional Installation** ☒ Not Applicable**Table 7 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications****Table 8 - Bid Evaluation and Contract Total for Product Category 6 – Kitchenette Chairs and Soft Seating (SA Items)**

1	Firm Product Total (Table 1)	\$
2	Firm Delivery Total (Table 2)	\$
3	Firm Installation Total (Table 3)	\$
4	Optional Product Total (Table 4) <i>(Applicable if Option is exercised)</i>	n/a
5	Optional Delivery Total (Table 5) <i>(Applicable if Option is exercised)</i>	n/a
6	Optional Installation Total (Table 6) <i>(Applicable if Option is exercised)</i>	n/a
7	Hardware Total as per article 1.5 of Annex A-1 of SA <i>(if Applicable)</i>	\$
8	Total Evaluated (Bid) Price* (1 + 2 + 3 + 4 + 5 + 6+ 7) <i>[to be removed at contract award]</i>	\$
9	Contract Price (1+2+3+7): <i>[applicable at contract award only]</i>	\$
10	Applicable Tax(es): <i>[applicable at contract award only]</i>	\$
11	Total Estimated Cost (9+10): <i>[applicable at contract award only]</i>	\$

Table 9 – Bidder's Authorized Representative

Bidder's Authorized Representative		
1.	Bidder's Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:
		Other:

ANNEX B SECURITY REQUIREMENTS

The security requirements set out in the attached Security Requirements Check List (SRCL) and in the terms below apply to and form part of the Contract.

1. The Contractor must, at all times during the performance of the Contract, hold a valid Designated Organization Screening (DOS), issued by the Contract Security Program (CSP), Public Works and Government Services Canada (PWGSC).
2. The Contractor personnel requiring access to sensitive site(s) must EACH hold a valid RELIABILITY STATUS, granted or approved by the CSP, PWGSC.
3. Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of the CSP/ISS/PWGSC.
4. The Contractor must comply with the provisions of the:
 - a) Security Requirements Check List and security guide (if applicable), attached at Annex B;
 - b) Industrial Security Manual (Latest Edition).

Solicitation No. - N° de l'invitation
EQ411-202281A


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EQ411-202281

Amd. No. - N° de la modif.
REVISION 2

File No. - N° du dossier
TOR-9-42094


Buyer ID - Id de l'acheteur
tor024

CCC No./N° CCC - FMS No./N° VME

 Government of Canada Gouvernement du Canada	<table border="1" style="margin: auto;"><tr><td>Contract Number / Numéro du contrat 20202281</td></tr><tr><td>Security Classification / Classification de sécurité UNCLASSIFIED</td></tr></table>	Contract Number / Numéro du contrat 20202281	Security Classification / Classification de sécurité UNCLASSIFIED																			
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SECURITY REQUIREMENTS CHECK LIST (SRCL) LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)																						
PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE																						
<table border="1" style="width: 100%;"><tr><td style="width: 50%;">1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine Public Works and Government Services Canada</td><td style="width: 50%;">2. Branch or Directorate / Direction générale ou Direction CSSMC</td></tr></table>		1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine Public Works and Government Services Canada	2. Branch or Directorate / Direction générale ou Direction CSSMC																			
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3. a) Subcontract Number / Numéro du contrat de sous-traitance: 3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant:																						
4. Brief Description of Work / Brève description du travail office furniture to sit chairs upper building																						
5. a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-il accès à des marchandises contrôlées? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes																						
5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes																						
6. Indicate the type of access required / Indiquer le type d'accès requis																						
6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c.) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c.) <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes																						
6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé. <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes																						
6. c) Is this a commercial courier or delivery requirement with no overnight storage? S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes																						
7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès																						
<table border="1" style="width: 100%;"><tr><td style="width: 33%; text-align: center;">Canada <input type="checkbox"/></td><td style="width: 33%; text-align: center;">NATO / OTAN <input type="checkbox"/></td><td style="width: 33%; text-align: center;">Foreign / Étranger <input type="checkbox"/></td></tr></table>		Canada <input type="checkbox"/>	NATO / OTAN <input type="checkbox"/>	Foreign / Étranger <input type="checkbox"/>																		
Canada <input type="checkbox"/>	NATO / OTAN <input type="checkbox"/>	Foreign / Étranger <input type="checkbox"/>																				
7. b) Release restrictions / Restrictions relatives à la diffusion																						
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7. c) Level of information / Niveau d'information																						
<table border="1" style="width: 100%;"><tr><td style="width: 33%;">PROTECTED A / PROTÉGÉ A <input type="checkbox"/></td><td style="width: 33%;">NATO UNCLASSIFIED / NATO NON CLASSIFIÉ <input type="checkbox"/></td><td style="width: 33%;">PROTECTED A / PROTÉGÉ A <input type="checkbox"/></td></tr><tr><td>PROTECTED B / PROTÉGÉ B <input type="checkbox"/></td><td>NATO RESTRICTED / NATO DIFFUSION RESTREINTE <input type="checkbox"/></td><td>PROTECTED B / PROTÉGÉ B <input type="checkbox"/></td></tr><tr><td>PROTECTED C / PROTÉGÉ C <input type="checkbox"/></td><td>NATO CONFIDENTIAL / NATO CONFIDENTIEL <input type="checkbox"/></td><td>PROTECTED C / PROTÉGÉ C <input type="checkbox"/></td></tr><tr><td>CONFIDENTIAL / CONFIDENTIEL <input type="checkbox"/></td><td>NATO SECRET / NATO SECRET <input type="checkbox"/></td><td>CONFIDENTIAL / CONFIDENTIEL <input type="checkbox"/></td></tr><tr><td>SECRET / SECRET <input type="checkbox"/></td><td>COSMIC TOP SECRET / COSMIC TRÈS SECRET <input type="checkbox"/></td><td>SECRET / SECRET <input type="checkbox"/></td></tr><tr><td>TOP SECRET / TRÈS SECRET <input type="checkbox"/></td><td></td><td>TOP SECRET / TRÈS SECRET <input type="checkbox"/></td></tr><tr><td>TOP SECRET (SIGINT) / TRÈS SECRET (SIGINT) <input type="checkbox"/></td><td></td><td>TOP SECRET (SIGINT) / TRÈS SECRET (SIGINT) <input type="checkbox"/></td></tr></table>		PROTECTED A / PROTÉGÉ A <input type="checkbox"/>	NATO UNCLASSIFIED / NATO NON CLASSIFIÉ <input type="checkbox"/>	PROTECTED A / PROTÉGÉ A <input type="checkbox"/>	PROTECTED B / PROTÉGÉ B <input type="checkbox"/>	NATO RESTRICTED / NATO DIFFUSION RESTREINTE <input type="checkbox"/>	PROTECTED B / PROTÉGÉ B <input type="checkbox"/>	PROTECTED C / PROTÉGÉ C <input type="checkbox"/>	NATO CONFIDENTIAL / NATO CONFIDENTIEL <input type="checkbox"/>	PROTECTED C / PROTÉGÉ C <input type="checkbox"/>	CONFIDENTIAL / CONFIDENTIEL <input type="checkbox"/>	NATO SECRET / NATO SECRET <input type="checkbox"/>	CONFIDENTIAL / CONFIDENTIEL <input type="checkbox"/>	SECRET / SECRET <input type="checkbox"/>	COSMIC TOP SECRET / COSMIC TRÈS SECRET <input type="checkbox"/>	SECRET / SECRET <input type="checkbox"/>	TOP SECRET / TRÈS SECRET <input type="checkbox"/>		TOP SECRET / TRÈS SECRET <input type="checkbox"/>	TOP SECRET (SIGINT) / TRÈS SECRET (SIGINT) <input type="checkbox"/>		TOP SECRET (SIGINT) / TRÈS SECRET (SIGINT) <input type="checkbox"/>
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CONFIDENTIAL / CONFIDENTIEL <input type="checkbox"/>	NATO SECRET / NATO SECRET <input type="checkbox"/>	CONFIDENTIAL / CONFIDENTIEL <input type="checkbox"/>																				
SECRET / SECRET <input type="checkbox"/>	COSMIC TOP SECRET / COSMIC TRÈS SECRET <input type="checkbox"/>	SECRET / SECRET <input type="checkbox"/>																				
TOP SECRET / TRÈS SECRET <input type="checkbox"/>		TOP SECRET / TRÈS SECRET <input type="checkbox"/>																				
TOP SECRET (SIGINT) / TRÈS SECRET (SIGINT) <input type="checkbox"/>		TOP SECRET (SIGINT) / TRÈS SECRET (SIGINT) <input type="checkbox"/>																				

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PART A (continued) / PARTIE A (suite)	
8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets? Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS? If Yes, indicate the level of sensitivity. Dans l'affirmative, indiquer le niveau de sensibilité :	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
9. Will the supplier require access to extremely sensitive INFOSEC information or assets? Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate?	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
Short Title(s) of material / Titre(s) abrégé(s) du matériel : Document Number / Numéro du document :	
PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)	
10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis	
<input checked="" type="checkbox"/> RELIABILITY STATUS COTE DE FIABILITE	<input type="checkbox"/> CONFIDENTIAL CONFIDENTIEL
<input type="checkbox"/> TOP SECRET - SIGHT TRÈS SECRET - SIGNET	<input type="checkbox"/> SECRET SECRET
<input type="checkbox"/> SITE ACCESS ACCÈS AUX EMPLACEMENTS	<input type="checkbox"/> NATO CONFIDENTIAL NATO CONFIDENTIEL
	<input type="checkbox"/> NATO SECRET NATO SECRET
	<input type="checkbox"/> TOP SECRET TRÈS SECRET
	<input type="checkbox"/> COSMIC TOP SECRET COSMIC TRÈS SECRET
Special comments: Commentaires spéciaux : _____	
NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided. REMARQUE: Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.	
10. b) May unscreened personnel be used for portions of the work? Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail? If Yes, will unscreened personnel be escorted? Dans l'affirmative, le personnel en question sera-t-il escorté?	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)	
INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS	
11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises? Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS?	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
11. b) Will the supplier be required to safeguard COMSEC information or assets? Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC?	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
PRODUCTION	
11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises? Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ?	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)	
11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data? Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS?	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency? Existera-t-il un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale?	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes

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PART C - (continued) / PARTIE C - (suite)

For users completing the form **manually** use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.
Les utilisateurs qui remplissent le formulaire **manuellement** doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form **online** (via the Internet), the summary chart is automatically populated by your responses to previous questions.
Dans le cas des utilisateurs qui remplissent le formulaire **en ligne** (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

Category Catégorie	PROTECTED PROTÉGÉ			CLASSIFIED CLASSIFIÉ			NATO				COMSEC			
	A	B	C	CONFIDENTIAL	SECRET	TOP SECRET	NATO RESTRICTED	NATO CONFIDENTIAL	NATO SECRET	COMSEC TOP SECRET	PROTECTED PROTÉGÉ			TOP SECRET
											A	B	C	
Information / Assets Personnel / Data Production														
IT Media / Support IT Files / Lien électronique														

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?
La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE?

☒ No
Non

☐ Yes
Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.

12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?
La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE?

☒ No
Non

☐ Yes
Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquer qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).

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ANNEX C
FLOOR PLAN(s) and PANEL MATRIX

Send Request for AutoCAD to shannon.brewster@pwgsc.gc.ca

Instructions to Bidder(s):

For Category 1a products, the Bidders must provide with its bid:

- a) Completed floor plan(s) with proposed SA approved products; and
- b) A product listing of proposed SA approved products offered at floor plan(s).

As a minimum the product listing must include the following information:

- Supplier part numbers including NSA products forming part of this category;
- brief product descriptions;
- quantities;
- firm unit prices.

If the required documents have not been provided at bid closing, Public Works and Government Services Canada (PWGSC) will notify the Bidder that they are required to provide them within two business days following notification by PWGSC. (Note: this time requirement reflects PWGSC's expectation that these documents are readily available.)

If the Bidder fails to provide the required document(s) within two business days, their bid will be non-responsive and will not be given further consideration.

***** Products from categories other than Category 1a shown on floor plan are for information purposes only*****

By submitting a bid, the Bidder certifies that their submission includes all components and quantities for Category 1a, in accordance with the floor plans, panel details, panel matrices and/or workstation layouts stipulated in Annex C.

***At contract award, "By submitting a bid, the Bidder" becomes "The Contractor".**

Category 1a Requirement:

1) Floor Plan(s)

***See attached pdf and/or AutoCAD floor plan at end of solicitation

2) Product Descriptions and Configurations

Quantity	AutoCAD Block or Attribute	GoCUIC	Category 1A
NOTE: Power and data below the work surface can be achieved by integrating power and data components into the base race way or anywhere within the panel fascia, provided it is below the work surface.			
44	5124		Seated Privacy Height Add On, Non Powered Lower Element 1 - Fabric Lower Element 2 - Fabric Upper Element 1 - Fabric Upper Element 2 - Fabric 610mm (24 inch) Panel

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20	5136		Seated Privacy Height Add On, Powered outlet(s) above the Work Surface Lower Element 1 - Fabric Lower Element 2 - Fabric Upper Element 1 - Fabric Upper Element 2 – Fabric 914mm (36 inch) Panel
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3) Panel Matrix

Refer to PDF and AutoCAD

ANNEX D

Additional Specifications, Certifications

This Annex includes the additional Specifications, Certifications associated with NSA products forming part of the requirement.

1. Specifications

The NSA products for this requirement must be tested and meet the performance Testing Requirements found at ANNEX A-1 and A-2 of the Supply Arrangement.

2. **Certification**

2.1 **NSA Product Conformance** (Required precedent to Issuance of a contract)

The Supplier certifies that all the NSA products offered will conform to all specifications indicated in Annex A and D of the RFB, and meet the testing and performance requirements found at ANNEX A-1 and A-2 of the Supply Arrangement, as applicable.

Supplier's Signature

Date

2.2 **NSA Product Conformance Certification** (applies after contract award)

- a) The Supplier warrants that the NSA Product Conformance Certification submitted by the Supplier with its bid is accurate and complete. The Supplier must keep proper records and documentation relating to the NSA product conformance and the testing requirements in this Annex, as applicable. The Supplier must not, without obtaining the prior written consent of the SAA, dispose of any such records or documentation until the expiration of the Contract or the expiry date of the Warranty, whichever is later. All such records and documentation must at all times during the retention period be open to audit, inspection and examination by the representatives of Canada, who may make copies and take extracts.
- b) In addition, the Supplier must provide representatives of the SAA access to all locations where any part of the Work is being performed at any time during working hours. Representatives of the SAA may examine and test the Work as they see fit. The Supplier must provide all assistance and access to facilities, test pieces, samples and documentation that the representatives of the SAA may reasonably require for the carrying out of the inspection, which may also include the submission of test reporting documentation as listed in Annex A and D. The Supplier must forward such test pieces, samples and/or documentation that may also include letters of certification from the laboratories to such person or location as the representatives of the SAA specifies.

