



RETURN BIDS TO:
RETOURNER LES SUBMISSION À :
 Parks Canada Agency Bid Receiving Unit
 220 - 4 Avenue S.E., Suite 720
 Calgary, AB T2G 4X3
 Bid Fax: (866) 246-6893

**REVISION 002 TO REQUEST FOR
 STANDING OFFER**

**RÉVISION 002 DEMANDE
 D'OFFRES À COMMANDES**

The referenced document is hereby revised;
 unless otherwise indicated, all other terms and
 conditions of the Offer remain the same.

Ce document est par la présente révisé; sauf
 indication contraire, les modalités de l'offre
 demeurent les mêmes.

Issuing Office - Bureau de distribution :
 Parks Canada Agency
 National Contracting Services
 220 - 4 Avenue S.E., Suite 720
 Calgary, AB T2G 4X3

Title - Sujet :
 Civil Engineering SOA – Highway Engineering Services, Western &
 Northern Canada

Solicitation No. - N° de l'invitation : 5P420-19-0372/A	Date : January 24, 2020
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Amendment No. - N° de modification :
002

Client Reference No. - N° de référence du client :
n/a

GETS Reference No. | N° de reference de SEAG :
PW-19-00900906

Solicitation Closes - L'invitation prend fin : At - à : 2:00 PM On - le : February 4, 2020	Time Zone - Fuseau horaire MST
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F.O.B. - F.A.B. :
Plant - Usine : **Destination :** **Other - Autre :**

**Address Enquiries to - Adresser toutes demande de renseignements
à :** Jen Maheu

Telephone No. - N° de telephone : (587) 432-8458	Fax No. -N° de télécopieur : (866) 246-6893	Email Address – Courriel : jennifer.maheu@canada.ca
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**Destination of Goods, Services, and Construction - Destination des
biens, services, et construction :**
See Herein – Voir aux présentes

**TO BE COMPLETED BY THE BIDDER - À REMPLIR PAR LE
SOUSSIONNAIRE**

Vendor/ Firm Name - Nom du fournisseur/ de l'entrepreneur :

Address - Adresse :

Telephone No. - N° de telephone :	Fax No. - N° de télécopieur :
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**Name of person authorized to sign on behalf of the Vendor/Firm
Nom de la personne autorisée a signer au nom du fournisseur/ de
l'entrepreneur**

Signature :	Date :
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Amendment 002

This amendment is being raised to distribute the answers to bidder questions and make revisions to the tender package.

A. QUESTIONS AND ANSWERS

Q6 In section 3.3 Evaluation and Rating the Evaluation table show a column for Weight Factor and one for Weighted Rating. These two columns do not appear to align. As an example, It appears the Weighted Rating for section 3.2.4 should be 0-40, not 0-30. Please confirm the tables' figures are correct.

A6 See Tender Package Revisions identified below.

Q7 In Section 3.2.4, under the "What we are looking for" heading it reads, "A demonstration that the proponent has personnel with the capability, capacity and expertise in each area listed in the Required Services (RS) section". However, under Item 2 "What the proponent should provide", it reads, "Submit three (3) curriculum vitae of key personnel who will perform the majority of the work resulting from the individual Call-ups". Please confirm how this section will be evaluated. Can a proponent receive full marks in this section by only submitting the CVs of Key Personnel? Will material submitted in addition to the CVs of Key Personnel be reviewed by evaluators at all?

A7 See Tender Package Revisions identified below.

Q8 We seek clarification of the following information (RFSO Section 2.2 Specific Requirements for Proposal Format, page 52) with regard to exclusions from page limitation:

The following are not part of the page limitation:

- Covering letter
- Table of contents
- Section dividers
- Declaration/Certifications Form (Appendix A)
- Integrity Provisions
- Front page of the RFSO document
- Price Proposal Form (Appendix B)
- Team Identification Format (Appendix C)
- Attestation and Proof of Compliance with Occupational Health & Safety (Appendix D)

Are the four CVs also not included in the 30-page limit?

A8 Correct, CVs are not included in the 30-page limit.

Q9 The Appendix D is to be completed and provided to Parks Canada after award of contract and before any site access (Appendix D, page 80, says "The following form must be completed and signed prior to commencing work on Parks Canada Sites. Submission of this completed form, satisfactory to Parks Canada, is a condition of gaining access to the work place.")

A9 Appendix D must be completed by the successful proponent after award.

B. TENDER PACKAGE REVISIONS

1) Under PART 6, SUBMISSION REQUIREMENTS AND EVALUATION (SRE), 3.2 RATED REQUIREMENTS

Delete: 3.2.2 Team Approach / Management of Services in its entirety

Replace with:

3.2.2 Team Approach / Management of Services (Maximum possible points – 30)

1. *What we are looking for:*
An understanding of the proponents' approach and methodology delivering the required services.
2. *What the proponent should provide:*
A description of:
 - (a) approach and methodology to providing services to Parks Canada
 - (b) experience with Standing Offers and Contract Administration utilizing federal/Public Works formats
 - (c) proponent structure and organization (reporting structure);
 - (d) assignment of resources and availability of back-up personnel;
 - (e) roles and responsibilities of key personnel
 - (f) approach to responding to individual call-ups which will arise as a result of this standing offer;
 - (g) how the proponent intends to meet the 'Project Response Time Requirements';
 - (h) quality control techniques;
 - (i) Conflict resolution;
 - (j) Risk management strategies.
 - (k) How the proponent intends to meet the varied geographical requirements

2) Under PART 6, SUBMISSION REQUIREMENTS AND EVALUATION (SRE), 3.2 RATED REQUIREMENTS

Delete: 3.2.4 Team Expertise and Experience in its entirety

Replace with:

3.2.4 Senior Personnel Expertise and Experience (Maximum possible points –30)

1. *What we are looking for:*
A demonstration that the proponent has personnel with the capability, capacity and expertise in each area listed in the Required Services (RS) section.
2. *What the proponent should provide: (approximately two (2) pages per key personnel)*
 - (l) Submit **six (6)** curriculum vitae of key personnel who will **lead** the majority of the work resulting from the individual Call-ups. Each CV must clearly indicate the years and type of experience, education, professional accreditation and awards in support of the delivery of services specified in the Required Services (RS) section.

Key Personnel include:

- Senior Project Manager
- Alternate Senior Project Manager
- Senior Highway Engineer
- Senior Highway Supervisor
- Senior Environmental Scientist
- Senior Geotechnical Engineer

3) Under PART 6, SUBMISSION REQUIREMENTS AND EVALUATION (SRE)

Delete: 3.3 EVALUATION AND RATING

Replace with:

3.3 EVALUATION AND RATING

Proposals that are responsive (i.e. which meet all the mandatory requirements set out in the Request for Standing Offer) will be reviewed, evaluated and rated by a PCA Evaluation Board. In the first instance, price envelopes will remain sealed and only the technical components of the proposal will be evaluated in accordance with the following to establish Technical Ratings:

Criterion	Weight Factor	Rating	Weighted Rating
3.2.1 Comprehension of the Scope of Services	1.0	0 - 10	0 - 10
3.2.2 Team Approach / Management of Services	3.0	0 - 10	0 - 30
3.2.3 Past Experience	3.0	0 - 10	0 - 30
3.2.4 Key Personnel Expertise and Experience	3.0	0 - 10	0 - 30
Total			0-100

To be considered further, proponents **must** achieve a minimum weighted rating of Sixty (60) out of the hundred (100) points available for the rated technical criteria as specified above.

No further consideration will be given to proponents not achieving the pass mark of sixty (**60**) points.

4) Under APPENDIX B Price Proposal Form:

Revise the following Category of Personnel:

Delete wording: "Geohazard/Rock Engineering"

Replace with the following wording: "*Geotechnical/Geohazard/Rock Engineering*"

ALL OTHER TERMS & CONDITIONS REMAIN UNCHANGED