



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS A:**

Bid Receiving/Réception des soumissions

Cfia.bidreceipt-receptiondesoumission.acia@canada.ca

**REQUEST FOR
PROPOSAL**

**DEMANDE DE
PROPOSITION**

Proposal to: Canadian Food Inspection Agency

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Proposition aux : Agence canadienne
d'inspection des aliments

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux appendices ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments: - Commentaires :

Title – Sujet Garment Rental, laundry and Delivery Services for Approximately Sixty Five (65) Sites for CFIA locations in Ontario.		Date January 24, 2020
Solicitation No. – N° de l'invitation G0497/D		
Client Reference No. - No. De Référence du Client G0497/D		
Solicitation Closes – L'invitation prend fin		
At / à :	14h00	EST(Eastern Standard Time) HNE (heure normale de l'Est)
On / le : March 6, 2020		
Delivery - Livraison See herein — Voir aux présentes	Taxes - Taxes See herein — Voir aux présentes	Duty – Droits See herein — Voir aux présentes
Destination of Goods and Services – Destinations des biens et services See herein — Voir aux présentes		
Instructions See herein — Voir aux présentes		
Address Inquiries to – Adresser toute demande de renseignements à Aimée Legault aimée.legault@canada.ca		
Telephone No. – No. de téléphone 613-773-7672	Facsimile No. – No. de télécopieur N/A	

Delivery Required – Livraison exigée See herein — Voir aux présentes	Delivery Offered – Livraison proposée
Vendor/Firm Name, Address and Representative – Raison sociale, adresse et représentant du fournisseur/de l'entrepreneur:	
Telephone No. – No. de téléphone	Facsimile No. – No. de télécopieur
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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PART 1 - GENERAL INFORMATION

1.1 Security Requirements

There is no security requirement applicable to the Contract.

1.2 Statement of Work

The Work to be performed is detailed under Annex A – Statement of Work.

1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.4 Trade Agreements

"The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), Ukraine, Peru, Panama, the North American Free Trade Agreement (NAFTA), Korea, Honduras, the Canada-European Union Comprehensive Economic and Trade Agreement (CETA), Columbia, Chile and the Canadian Free Trade Agreement (CFTA)."

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2019-03-04) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

“Subsection 3.a) of Section 01, Integrity Provisions - Bid of the Standard Instructions [2003](#) incorporated by reference above is deleted in its entirety and replaced with the following:

- a. at the time of submitting an arrangement under the Request for Supply Arrangements (RFSA), the Bidder has already provided a list of names, as requested under the [Ineligibility and Suspension Policy](#). During this procurement process, the Bidder must immediately inform Canada in writing of any changes affecting the list of names“.

Subsection 5.4 of [2003](#), Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days

Insert: 180 days

2.2 Submission of Bids

Bids must be submitted only to The Canadian Food Inspection Agency (CFIA) Bid Receiving Unit by the date, time and place indicated in the bid solicitation.

Due to the nature of the bid solicitation, bids transmitted by facsimile to CFIA will not be accepted.

2.2.1 Improvement of Requirement During Solicitation Period

Should bidders consider that the specifications or Statement of Work contained in the bid solicitation could be improved technically or technologically, bidders are invited to make suggestions, in writing, to the Contracting Authority named in the bid solicitation. Bidders must clearly outline the suggested improvement as well as the reason for the suggestion. Suggestions that do not restrict the level of competition nor favour a particular bidder will be given consideration provided they are submitted to the Contracting Authority at least 2 days before the bid closing date. Canada will have the right to accept or reject any or all suggestions.

2.3 Former Public Servant

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPSs, bidders must provide the information required below before contract award. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of bids is completed, Canada will inform the Bidder of a time frame within which to provide the

information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the bid non-responsive.

Definitions

For the purposes of this clause, "former public servant" is any former member of a department as defined in the [Financial Administration Act](#), R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S. 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Bidder a FPS in receipt of a pension? **Yes** () **No** ()

If so, the Bidder must provide the following information, for all FPSs in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Bidders agree that the successful Bidder's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2012-2](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

Work Force Adjustment Directive

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? **Yes** () **No** ()

If so, the Bidder must provide the following information:

- a. name of former public servant;

-
- b. conditions of the lump sum payment incentive;
 - c. date of termination of employment;
 - d. amount of lump sum payment;
 - e. rate of pay on which lump sum payment is based;
 - f. period of lump sum payment including start date, end date and number of weeks;
 - g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes.

2.4 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than ten (10) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.5 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in **Ontario**.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Due to the nature of the bid solicitation, bids transmitted by epost Connect service and by facsimile will not be accepted.

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (1 soft copy)

Section II: Financial Bid (1 soft copy)

Section III: Certifications (1 soft copy)

Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment.

Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

Mandatory Criteria (MT)	Mandatory Technical Criteria (MT)	Required Supporting Information	Compliant Yes/No
MT1	<p>Experience The Bidder must demonstrate having a minimum of four (4) consecutive years of experience in the laundry and garment rental industry.</p>	<p>The sum of all examples must equal or exceed four (4) consecutive years of service experience.</p> <p>Provide references that must include the following required information:</p> <ul style="list-style-type: none"> - Client Name - Client Contact Name - Client Title - Location Served - Duration (mm-yyyy to mm-yyyy) - Phone Number and/or Email - Provide a brief description of services provided 	
MT2	<p>Essential Services The Bidder must demonstrate how they will provide various services:</p> <ol style="list-style-type: none"> 1. Pickup and Delivery - weekly or as otherwise arranged by each site location, 2. Drop off of garments, 3. Pickup of garments, 4. Hygienically clean handling and transport of garments. 	<ol style="list-style-type: none"> 1. Provide sample of a weekly delivery slip, 2. Provide details of how the organization of garments will be performed once dropped off. Explain the individual garment identification process. 3. Provide details of how soiled garments will be collected, including cross contamination prevention techniques, 4. Provide a copy of vehicle sanitation/cleaning policy and proof of staff training, such as a certificate of hygienically safe handling training or copy of the training module. <p>This will further be evaluated under RT2</p>	

<p>MT3</p>	<p>References The Bidder must provide two (2) separate references from client organizations that are comparable in size and scope* to CFIA Ontario's laundry requirements as described in the Statement of Work.</p> <p>*Comparable in size and scope = - over 4 different types of garments/items; and -50 or more sites; and/or a minimum of 500 staff to service</p>	<p>Reference must include the requested information: (MT1 duplicates accepted)</p> <ul style="list-style-type: none"> - Client Name - Client Contact Name - Client Title - Location Serviced - Duration (mm-yyyy to mm-yyyy) - Phone Number and/or Email - Brief description of size and scope of client organization 	
<p>MT4</p>	<p>Documentation and Invoicing</p> <ol style="list-style-type: none"> 1. The Bidder must have the capacity for the use of an automated inventory control and invoicing system, able to generate monthly, detailed and consolidated reports and weekly invoices (frequency to match the scheduled pickup and drop offs), capable of responding to CFIA requirements. 2. Ability to manage and track lost/damage garments. 	<ol style="list-style-type: none"> 1. Provide sample copy of an invoice and monthly consolidated report. 2. Provide a sample of a lost/damaged pickup slip and process for handling/resolving. 	
<p>MT5</p>	<p>Garment Samples The Bidder must provide one sample of each of the following garments in the colour indicated (as described in Section 2.15 of the Statement of Work).</p> <p>Not all samples requested will necessarily be chosen for use at the CFIA sites.</p> <p>Provide a mix of male and female sizes for the garment samples.</p> <p>Each garment must meet the following mandatory criteria:</p> <ol style="list-style-type: none"> 1. Be new and suitable for the food industry, 2. Be made from fabric blends that are breathable and durable, 3. Be resistant to soiling, 4. Have a relaxed fit, and be reinforced at the seams and stress points 	<p>Provide one sample of each garment to be delivered to:</p> <p>CFIA Management Services 174 Stone Road West Guelph, Ontario N1G 4S9</p> <p>Please clearly indicate the Request for Proposal (RFP) number on the garment sample package.</p> <p><u>White Garment Samples:</u> Long Shop Coat Wrap Around Butcher Coat Short Shop Coat Lab Coat Short Sleeved Shirt Long Sleeved Shirt Pullover Shirt Pants – Elastic Waist Pants – Zipper</p> <p><u>Coloured Garment Samples:</u> Coveralls – Insulated Coveralls – Non-Insulated</p>	

MT5 a) Garment Samples Evaluation

Garment	1) New, Suitable for Food Industry	2) Fabric Blend Breathable and Durable	3) Resistant to Soiling	4) Relaxed Fit, Reinforced at Seams
White Samples				
Long Shop Coat				
Wrap Around Butcher Coat				
Short Shop Coat				
Lab Coat				
Short Sleeved Shirt				
Long Sleeved Shirt				
Pullover Shirt				
Pants – Elastic Waist				
Pants – Zipper				
Coloured Samples				
Coveralls – Insulated				
Coveralls – Non-Insulated				

4.1.1.2 Point Rated Technical Criteria

Rated Criteria (RT)	Rated Technical Criteria (RT)	Maximum Points	Scoring Guideline	Cross Reference To Proposal
Evaluation of the Firm (Maximum 36 points)				
RT1	<p>TRSA Certification</p> <p>The Bidder should demonstrate that the facilities are TRSA Hygienically Clean Food Safety certified facility.</p>	1	<p><i>Provide a copy of current TRSA certification.</i></p> <p>1 points – TRSA Certified 0 points – No Certification</p>	
RT2	<p>Documentation and Process</p> <p>The Bidder should demonstrate how they meet the criteria of MT2 as follows:</p> <p>1) Does the weekly account/location delivery slip indicate:</p> <ul style="list-style-type: none"> a. Week b. respective region c. location d. number of garments e. signature for receipt <p>2) a) Does the organization of garments at CFIA site locations build in sanitary practices to prevent contamination of clean garments?</p> <p>b) Are each employee's garments easily identifiable at CFIA site locations?</p> <p>3) a) Are soiled garments kept secure during collection and transportation in segregated containers?</p> <p>b) Are clean garments wrapped and/or separated from soiled garments during delivery and pickup.</p>	<p>5</p> <p>1</p> <p>1</p> <p>1</p> <p>1</p>	<p>Yes/No Yes/No Yes/No Yes/No Yes/No</p> <p>Yes/No</p> <p>Yes/No</p> <p>Yes/No</p> <p>Yes/No</p>	

<p>RT3</p>	<p>Experience</p> <p>The Bidder should demonstrate its experience in providing services to clients with similar Operational requirements: from client organizations that are comparable in size and scope* to the CFIA Ontario's laundry requirements as described in the Statement of Work.</p> <p>Reference contacts must be available to the CFIA evaluation committee, in order to respond to the questions outlined in RT3 and RT4.</p> <p>*Comparable in size and scope = - over 4 different types of garments/items; and - 50 or more sites; and/or a minimum of 500 staff to service</p> <p>Reference must include the requested information: (MT1 duplicates accepted)</p> <ul style="list-style-type: none"> - Client Name - Client Contact Name - Client Title - Location Serviced - Duration (mm-yyyy to mm-yyyy) - Phone Number and/or Email 	<p>8</p>	<p>8 points - 10 + years experience 6 points - 7-9 years experience 4 points - 5-6 years experience 2 points - 4 years experience</p>	
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<p>RT4</p>	<p>Reference Checks</p> <p>This evaluation will be based on two (2) reference checks with current or previous clients of the Bidder. As outlined in RT3 - References will be of similar operational requirements. The same required details for contacting references are to be provided. References may be the same as those provided in RT3 or different.</p> <ol style="list-style-type: none"> 1. Did the vendor comply with the process for repair and/or replacement of defective garments as defined by your contract? 2. Did the vendor comply with the process for accuracy in invoicing and reporting as defined by your contract? 3. Did the vendor comply with the process for inventory control to ensure correct sizes and quantities were delivered consistently as defined by your contract? 4. Did the vendor comply with the process for responding to inventory adjustments or other client service needs as defined by your contract? 5. Did the vendor comply with the process for general quality of garment cleanliness as defined by your contract? 	<p>10</p>	<p><i>Each of the 2 references will be evaluated separately and will be scored with the following:</i></p> <p><i>The total cumulative points from the two references will be allocated to RT4</i></p> <p>5 points - References validated that the Bidder complied with all 5 contract obligations identified. 4 points - References validated that the Bidder complied with 4 out of the 5 contract obligations identified 3 points - References validated that the Bidder complied with 3 out of the 5 contract obligations identified 0 points - References validated that the Bidder complied with less than 3 contract obligations identified</p>	
<p>Total Possible Score</p>		<p>28</p>	<p>(Overall minimum pass mark 18)</p>	

4.2 Basis of Selection

1. To be declared responsive, a bid must:
 - a. comply with all the requirements of the bid solicitation; and
 - a. meet all mandatory criteria; and
 - b. obtain the required minimum of 21 points overall for the technical evaluation criteria which are subject to point rating.
 The rating is performed on a scale of 31 points.
2. Bids not meeting (choose "(a) or (b) or (c)") will be declared non-responsive.
3. The selection will be based on the highest responsive combined rating of technical merit and price. The ratio will be 70 % for the technical merit and 30 % for the price.
4. To establish the technical merit score, the overall technical score for each responsive bid will be determined as follows: total number of points obtained / maximum number of points available multiplied by the ratio of 70 %.
5. To establish the pricing score, each responsive bid will be prorated against the lowest evaluated price and the ratio of 30 %.
6. For each responsive bid, the technical merit score and the pricing score will be added to determine its combined rating.
7. Neither the responsive bid obtaining the highest technical score nor the one with the lowest evaluated price will necessarily be accepted. The responsive bid with the highest combined rating of technical merit and price will be recommended for award of a contract.

The table below illustrates an example where all three bids are responsive and the selection of the contractor is determined by a 70/30 ratio of technical merit and price, respectively. The total available points equals 135 and the lowest evaluated price is \$45,000 (45).

Basis of Selection - Highest Combined Rating Technical Merit (70%) and Price (30%)				
		Bidder 1	Bidder 2	Bidder 3
Overall Technical Score		115/135	89/135	92/135
Bid Evaluated Price		\$55,000.00	\$50,000.00	\$45,000.00
Calculations	Technical Merit Score	$115/135 \times 70 = 59.63$	$89/135 \times 70 = 46.15$	$92/135 \times 70 = 47.70$
	Pricing Score	$45/55 \times 30 = 24.55$	$45/50 \times 30 = 27.00$	$45/45 \times 30 = 30.00$
Combined Rating		84.18	73.15	77.70
Overall Rating		1st	3rd	2nd

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.1.2 Additional Certifications Required with the Bid

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Additional Certifications Precedent to Contract Award

5.2.3 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the Employment and Social Development Canada (ESDC) - Labour's website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

5.2.4 Price Certification

The Bidder certifies that the price proposed:

- a) Is not in excess of the lowest price charged anyone else, including the Bidder's most favoured customer, for the like quality and quantity of the goods, services or both;
- b) Does not include an element of profit on the sale in excess of that normally obtained by the Bidder on the sale of goods, services or both of like quality and quantity; and
- c) does not include any provision for discounts to selling agents.

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

6.1.1 There is no security requirement applicable to the Contract.

6.2 Statement of Work

The Contractor must perform the Work in accordance with the Statement of Work at Annex "A".

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

2010C (2018-06-21) (General Conditions - Services (Medium Complexity)) apply to and form part of the Contract.

6.4 Term of Contract

6.4.1 Period of the Contract

The period of the Contract is from date of Contract to April 30, 2022 inclusive.

6.4.2 Option to Extend the Contract

The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to three (3) additional one (1) year periods under the same conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment.

Canada may exercise this option at any time by sending a written notice to the Contractor at least fifteen (15) calendar days before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.

6.4.3 Delivery Points

Delivery of the requirement will be made to delivery point(s) specified at Appendix IV to Annex A – Approximate Garment Requirements per Location and On-Site Contact Liaisons” of the Contract.

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Aimée Legault
Procurement Officer

The Canadian Food Inspection Agency
59 Camelot Drive
Ottawa ON, K1A 0Y9

Telephone: 613-773-7672
E-mail address: aimee.legault@canada.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Project Authority

The Project Authority for the Contract is:

(To be completed at contract award)

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority; however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative

(To be complete at contract award)

6.6 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a Public Service Superannuation Act (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with Contracting Policy Notice: 2012-2 of the Treasury Board Secretariat of Canada.

6.7 Payment

6.7.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit prices as specified in Appendix III to Annex A. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.7.2 Limitation of Expenditure

1. Canada's total liability to the Contractor under the Contract must not exceed \$_____ (**To be completed at contract award**). Customs duties are included and Applicable Taxes are extra.
2. No increase in the total liability of Canada or in the price of the Work resulting from any design changes, modifications or interpretations of the Work, will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been approved, in writing, by the Contracting Authority before their incorporation into the Work. The Contractor must not perform any work or provide any service that would result in Canada's total liability being exceeded before obtaining the written approval of the Contracting Authority. The Contractor must notify the Contracting Authority in writing as to the adequacy of this sum:
 - a. when it is 75% committed, or
 - b. four months before the contract expiry date, or
 - c. as soon as the Contractor considers that the contract funds provided are inadequate for the completion of the Work,whichever comes first.
3. If the notification is for inadequate contract funds, the Contractor must provide to the Contracting Authority a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

6.7.3 Method of Payment – Monthly Payment

Canada will pay the Contractor on a monthly basis for work performed during the month covered by the invoice in accordance with the payment provisions of the Contract if:

- a. an accurate and complete invoice and any other documents required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- b. all such documents have been verified by Canada;
- c. the Work performed has been accepted by Canada.

6.7.4 Discretionary Audit

1. The following are subject to government audit before or after payment is made:
 - a. The amount claimed under the Contract, as computed in accordance with the Basis of Payment, including time charged.
 - b. The accuracy of the Contractor's time recording system.
 - c. The estimated amount of profit in any firm-priced element, firm time rate, firm overhead rate, or firm salary multiplier, for which the Contractor has provided the appropriate certification. The purpose of the audit is to determine whether the actual profit earned on a single contract if only one exists, or the aggregate of actual profit earned by the Contractor on a series of negotiated contracts containing one or more of the prices, time rates or multipliers mentioned above, during a particular period selected, is reasonable and justifiable based on the estimated amount of profit included in earlier price or rate certification(s).
 - d. Any firm-priced element, firm time rate, firm overhead rate, or firm salary multiplier for which the Contractor has provided a "most favoured customer" certification. The purpose of such audit is to determine whether the Contractor has charged anyone else, including the Contractor's most favoured customer, lower prices, rates or multipliers, for like quality and quantity of goods or services.
2. Any payments made pending completion of the audit must be regarded as interim payments only and must be adjusted to the extent necessary to reflect the results of the said audit. If there has been any overpayment, the Contractor must repay Canada the amount found to be in excess.

6.7.5 Direct Deposit

The Contractor agrees to receive payment through direct deposit to a financial institution. The appropriate form will be provided prior to contract award. You can also obtain the form from the Receiver General's website at <http://www.inspection.gc.ca/about-the-cfia/forms-and-publications/forms-catalogue/form-cfia-acia-5692/eng/1428495377919/1428495379403>

Government of Canada considers privacy and security of utmost importance in the issuance of payments. Any information you provide to the Government of Canada in support of Direct Deposit is protected under the Government of Canada *Privacy Act and Access to Information Act (R.S.C., 1985, c. A-1)*.

Additional information is available at:

www.tpsgc-pwgsc.gc.ca/recgen/txt/depot-deposit-eng.html

6.8 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the instructions below which are incorporated under the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

SAAC Manual Clause 2010C 10 (2013-03-21) Invoice submission

Invoices must be submitted in the Contractor's name. The Contractor must submit invoices for each delivery or shipment; invoices must only apply to the Contract. Each invoice must indicate whether it covers partial or final delivery.

Invoices must show:

- a. *the date, the name and address of the client department, item or reference numbers, deliverable/description of the Work, contract number, Client Reference Number (CRN), Procurement Business Number (PBN), and financial code(s);*
- b. *details of expenditures (such as item, quantity, unit of issue, unit price, fixed time labour rates and level of effort, subcontracts, as applicable) in accordance with the Basis of Payment, exclusive of Applicable Taxes;*
- c. *deduction for holdback, if applicable;*
- d. *the extension of the totals, if applicable; and*
- e. *if applicable, the method of shipment together with date, case numbers and part or reference numbers, shipment charges and any other additional charges.*

Applicable Taxes must be specified on all invoices as a separate item along with corresponding registration numbers from the tax authorities. All items that are zero-rated, exempt or to which Applicable Taxes do not apply, must be identified as such on all invoices.

By submitting an invoice, the Contractor certifies that the invoice is consistent with the Work delivered and is in accordance with the Contract.

2. Invoices cannot be submitted until all work identified in the invoice is completed.
3. Each invoice must be supported by:
 - a copy of the monthly usage report;
4. Invoices must be distributed as follows:

-
- a. A copy of all individual invoices for each account/location must be provided to the actual service location within two (2) days after the garments have been picked up and/or delivered. Electronic invoices may be accepted depending on the service location for certification and payment.
 - b. One (1) copy of all individual invoices for each account/location and a monthly statement all marked "copy" - (sorted by Region and Account) must be forwarded to the address indicated below within ten (10) days of the following month.

CFIA

National Accounts Payable Service Centre

174 Stone Road West

Guelph, ON N1H 4S9

5. Invoices for lost/damages rental items must be distributed as follows:
 - a. A second set of original invoices and one (1) copy of for lost/damaged rental items are to be invoiced separately from the regular monthly invoices, be clearly traceable and must be invoiced no later than the next billing period.

6.9 Certifications and Additional Information

6.9.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.10 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in **Ontario**.

6.11 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions [2010C](#) 2018-06-21, General Conditions - Services (Medium Complexity);
- (c) Annex A, Statement of Work;
 - 1.1 Appendix I to Annex A, White Garment Laundering Requirements
 - 1.2 Appendix II to Annex A, Coloured Garment Laundering Requirements
 - 1.3 Appendix III to Annex A, Basis of Payment: Pricing Schedules
 - 1.4 Appendix IV Annex A, Approximate Garment Requirements per Location and On-Site Contact
- (d) the Contractor's bid dated _____ (*insert date of bid*) (*If the bid was clarified or amended, insert at the time of contract award: " as clarified on _____ " or " as amended on _____ " and insert date(s) of clarification(s) or amendment(s)*)

6.12 Inspection and Acceptance

The Project Authority is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Statement of Work and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

6.13 Insurance

The Contractor is responsible for deciding if insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any insurance acquired or maintained by the Contractor is at its own expense and for its own benefit and protection. It does not release the Contractor from or reduce its liability under the Contract.

ANNEX "A", STATEMENT OF WORK

TITLE:

Laundry Services for the Province of Ontario

1. PURPOSE

To provide Laundry services to the Canadian Food Inspection Agency. Laundry Services to include garment and miscellaneous item rentals, laundering and pickup and delivery services for a variety of protective garments, for approximately 65 site locations with approximately 560 employees across the Province of Ontario.

- 1.0 **Appendix I to Annex A**, White Garment Laundering Requirements
- 1.1 **Appendix II to Annex A**, Coloured Garment Laundering Requirements
- 1.2 **Appendix III to Annex A**, Basis of Payment: Pricing Schedules
- 1.3 **Appendix IV to Annex A**, Approximate Garment Requirements per Location and On-Site Contact Liaisons

2. STATEMENT OF REQUIREMENTS

The Contractor must provide services for Canadian Inspection Agency (CFIA) sites listed in **Appendix IV to Annex A**, CFIA Approximate Garment Requirements per Location and On-Site Contact Liaisons.

The Contractor must provide the following tasks:

- 2.1 The Contractor is responsible for the initial inventory set-up and fit-up of new garments for each employee at contract award date and initial installation of service at newly added locations for the duration of the contract at no additional cost. This includes the sewing of or embroidering of:
 - a. employee name
 - b. emblems,
 - c. CFIA crests,
 - d. bar-coding etc.
as required for fit-up.

Inventory must be per employee. Bulk order size is not permitted. Individual Sites may require miscellaneous items i.e. towels and mats during fit up, this will be site specific.
- 2.2 Contractor to sew, by machine, CFIA logo crests to rental garments when required, crests provided by either CFIA or as arranged with contractor.
Approximate Size: 2.5" x 4"



- 2.3 The laundry service will start one month from the initial contract start date.
- 2.4 Pick-up of soiled garments and delivery of hygienically clean, laundered garments and other miscellaneous contracted items. Each CFIA site will discuss pick-up and delivery schedules with the Contractor. The CFIA On-site Contact is responsible and will arrange service standards for turnaround time based on individual site needs (range of frequency daily, weekly, monthly), for cleaning and repair with the Contractor.
- 2.5 Minor repairs (which are to be included in the rental cost) are to be done when required such as mending rips, patching, sewing on buttons. The Contractor must supply buttons and patching materials. Repair threading to be colour matched to the current garment threads and sewn by machine.
- 2.6 Garments requiring major repairs, or which are beyond repair, must be identified as such by the Contractor and returned to the CFIA On-site Contact. Refer to Section 6 for more details regarding processing requirements for damaged items.
- 2.7 Contractor must provide a contact liaison, per region, for helping to resolve rental and laundry discrepancies that may arise at CFIA sites.
- 2.8 Regarding customer service standards provided by the contractor, when handling issues such as incorrect garment sizes, excessive staining, damages, incorrect invoices etc. a reasonable response time of two (2) business days is expected and a satisfactory resolution and/or steps toward resolution is expected to be implemented within one (1) business week.
- 2.9 CFIA has the option to replace CFIA-owned garments with rentals as required. These replacements are done on an as needed basis at the request of the CFIA On-site Contact at the service location.
- 2.10 At the end of the contract period, should the contract not be renewed, CFIA crests must be removed from all rental items and be returned with the CFIA owned items. They are not to be used in any other capacity or facility.
- 2.11 Utilize an inventory control system consisting of the following:
 - a) Maintained/updated on a monthly basis;
 - b) Each garment has an account number (location), barcode, name of CFIA employee and their inventory number;
 - c) The Contractor will visit each location on a quarterly basis to assess any loss of garments with a CFIA staff, and to ensure there are no service issues or concerns.
 - d) Lost or damaged items must be brought to the attention of the CFIA On-site Contact at the specific site location.
- 2.12 To ensure there is no break in garment service, one week is given to adjust garment services when CFIA employees move from one site to another or to replace

lost/damaged garments.

- 2.13 Soiled laundry collection bins and bags with stands, racks and hangers to be supplied by the Contractor at no charge to CFIA.
- 2.14 The Contractor will adjust sizes and/or quantities required, as requested by the Inspector in Charge at the service locations with no additional charges.
- 2.15 Garment must be of a quality suitable for the food industry, free from stains, made from breathable cotton/fabric blends, are durable and soil resistant, have a relaxed fit, are reinforced at the seams and stress points. As required, certain clothing items may require various options such as: snap buttons, pullover, or wrap around closures with and without pockets. Various male/female sizes and lengths available from XS- 3XL. All clothing items must be available in white and some alternate colours are to be available.

Required Garments/ Equipment: (Some garments will vary with seasons)

Shirts

Length: hip length
 Sleeve Length: short and long
 Closure: snap buttons, pullovers
 Pockets: with and without pockets

Pants

Closure: snap and zipper and/or pull on with elastic waist
 Pockets: front, back and side pockets

Coats

Types: lab, freezer, butcher (wrap around), shop coats, barn coats
 Length: short and long
 Closure: snap buttons and wrap around
 Pockets: with and without pockets option of having pockets at or below waist not at chest

Coveralls

Sleeve Length: short and long
 Closure: snap buttons or zipper closure
 Pockets: with and without pockets
 Insulated Options
 Other: Detachable Hood

Garment Collection Bins (these are provided at no charge)

CFIA Owned Garments to Be Laundered

Parkas (winter jackets)
 Lab Coats
 3 in 1 Jacket (Fleece lined with wind breaker)
 Insulated Coveralls
 Kevlar Gloves
 Freezer Vests
 Freezer Jackets
 Barn Coats
 Windbreaker

Other Miscellaneous Rental Items

Towels Sizes: (approximate measurements)

Bar Towel: 16" x 19"

Multi-Purpose: 16" x 16"

Shop: 18" x 18"

Bath Towel: 24" – 30" x 48" – 60"

Hand Towel: 15" – 18" x 25" – 30"

Floor Mats (available in grey and/or black)

3 ft. x 5 ft. scraper

3 ft. x 5 ft. duralite

3 ft. x 5 ft.

3 ft. x 10 ft.

4 ft. x 6 ft.

5 ft. x 10 ft.

Air Fresheners (Automatic Scent Neutralizer Dispensers)

3. DELIVERABLES

During the period of the contract the contractor must provide monthly inventory reports to each of the CFIA On-site Contacts. The reports may be distributed via e-mail.

4. CLEANING AND QUALITY STANDARDS

- 4.1 Garments and towels are to be hygienically cleaned and free of stains by method of a commercial process to remove dirt, grime, dust, grease and other usual industrial types of soil likely to be encountered in a laboratory, workshop and/or meat processing/slaughter establishment.
- 4.2 Garments are to be pre-treated and/or incorporate a protein dissolving substance or similar process to remove protein, blood, etc., before laundering to disinfect and eliminate bacterial contamination and staining.
- 4.3 The Contractor must provide their washing/laundrying process formula that ensures garments are hygienically clean, and free of pathogens.
- 4.4 Garments must be neatly pressed and folded/hung, before being returned to CFIA.
- 4.5 Formula for all whites and coloured garments
 - a) The sequence detailed in Appendix I and II to Annex A shall be used for washing of cotton and/or cotton/polyester blend garments. Suppliers to input their laundry process by completing the chart and providing details regarding their process to eliminate stains and biological contaminants, templates are provided in Appendix I and II to Annex A.
 - b) The pre-soak/treatment is critical to deal with food industry staining and bio- contamination. Have the last (3) boiled rinses be checked for stains and whiteness of garments. If garments on the last rinses are not white, perfectly clean and free from stains or solutions, additional rinses must be added.

-
- 4.6 An annual quality audit may be conducted by CFIA at each processing facility to confirm hygienic laundering processes and handling are being adhered to.
 - 4.7 As technology and industry standards improve, updates to cleaning and sanitizing methods must be reviewed and approved prior to implementation.

5. DELIVERY

- 5.1 Pick-up and delivery of garments must be done on a weekly basis unless otherwise specified by the service location. (existing service schedules to be accommodated).
- 5.2 Delivery slips must be signed by the CFIA On-site Contact or a designated representative to prove goods and services are received and a copy must be left onsite with the items.
- 5.3 Time and schedule for pick-up and delivery will be arranged by the CFIA On-site Contact at each service location. Future changes to this must be communicated to the Project Authority.
- 5.4 The cleaned and pressed garments must be returned to each location on the specified scheduled day. Garments are to be identified and parceled (on hangers or folded and bagged dependent on service location requirements) to be kept completely separate from soiled laundry to prevent cross-contamination.
- 5.5 Garments are to be handled and transported in a manner where bacterial cross-contamination is prevented. Vehicles are to be regularly cleaned and disinfected. Contractor employees are to be fully trained in proper hygienic handling of both dirty and clean garments to control bio-contamination risks.

6. INVOICING

- 6.1 There must be no initial inventory set-up and fit-up charge.
- 6.2 There are no minimum pick-up/delivery charges. All pick-up and delivery charges are included in the unit prices.
- 6.3 CFIA will only be charged for actual services rendered as per the rates detailed in **Appendix III to Annex A** with no minimum charges.
- 6.4 The Contractor will produce a copy of pick-up/delivery slips to the client and the original copy should be kept by the Contractor.
- 6.5 Delivery slips for each account for regular delivery must be supplied to the actual service location.
- 6.6 The Contractor must have an accounting system that can provide detailed weekly invoices and monthly usage reports per service location and per region.
- 6.7 Some service locations will require multiple accounts. A preliminary breakdown is provided in Annex IV, this is subject to change prior to contract fit up.
- 6.8 Separate invoice copies for each account/location must be provided to the actual service location within two (2) days after the garments have been picked up and/or delivered. Electronic invoices may be accepted depending on the service location.

-
- 6.9 One (1) copy of all individual invoices for each account/location and a monthly statement all marked "copy" - (sorted by Region and Account) must be forwarded to the address indicated below within ten (10) days of the following month.
- CFIA**
National Accounts Payable Service Centre
174 Stone Road West
Guelph, ON N1H 4S9
- 6.10 Charges to CFIA for lost/damaged rental items are to be invoiced separately from the regular monthly invoices, be clearly traceable and must be invoiced no later than the next billing period. These are to be sent to the address indicated in 6.9.
- 6.11 One set of invoices for each account/location for **Lost/Damaged Item Charges** must be supplied to the actual service location and as further defined in Annex A, section 2.11 d).
- 6.12 Garments owned by CFIA will only be invoiced for laundering services.
- 6.13 Disagreements and disputes that cannot be resolved at the site location will be raised to the Project Authority who will engage the Contractor contact liaison referred to in Annex A, Section 2.7. In more complex issues the Contractors Representative indicated in Part 6, section 6.5.3 will be engaged.

7 ALL LOST/DAMAGED ITEMS (Contractor and CFIA Items)

- 7.1 Lost/Damaged items must be reported to the CFIA On-site Contact or designated representative as soon as possible and prior to billing.
- 7.2 Both the Contractor and CFIA On-site Contact at the specific site shall agree on what is being declared "lost or damaged" and which party shall be responsible. Pickup slips reflecting lost or damaged items must be signed by both parties or payment/reimbursement cannot be processed.
- 7.3 Lost/Damaged rental items will be replaced at CFIA expense only when CFIA is responsible. CFIA will not be responsible for lost/damaged charges if incurred by the Contractor.
- 7.4 If CFIA Owned Garments are lost or damaged by the Contractor, arrangements will be made for reimbursement or replacement by the Contractor at no charge.
- 7.5 The Contractor must replace garments at no charge to CFIA when the garment is unusable as a result of normal wear and tear usage due to the extreme environment in various inspection locations and establishments. Both the Contractor and CFIA On-site Contact at the specific site shall agree on what is being declared unusable.
- 7.6 Should a disagreement arise regarding lost/damaged garments, refer to Annex A, section 6.13 for resolution process

8 ADMINISTRATIVE INFORMATION

CFIA could have additional establishments opening and/or closing throughout the duration of the contract. The Contractor agrees to add, delete or combine locations where a change in workload warrants and is requested by the designated CFIA representative.

If option year one (1) is exercised, all garments will be evaluated for replacement resulting from normal wear and tear usage and/or heavy staining due to the extreme environment in various inspection locations and establishments as outlined in Annex A, section 7.5.

9 CONSTRAINTS

The Contractor must comply with the Canadian Environmental Protection Act 1999 (1999, c.33), addressing (but not limited to) Controlling Pollution and Managing Wastes, Tributyltetradecylphosphonium Chloride Regulations and Ozone-depleting Substances.

Appendix I to Annex A

White Garment Laundering Requirements

Suppliers to input their own laundry process by completing the chart where applicable. Provide all information regarding your process to eliminate stains and biological contaminants for example:

Incorporating a pre-soak/treatment using a protein dissolving substance to remove protein, blood etc. before laundering to disinfect and eliminate bacterial contamination and staining. As well as boiling and checking the last three (3) rinses. If garments on the last three rinses are not white, perfectly clean and free from stains or solutions, additional rinses must be added before the souring process.

Laundry Service Process for White	Formulas /Solutions	Inches of Water	Temperature		Time minutes
			Fahrenheit	Celsius	
1. Pre-soak/ treatment					
2. Flush					
3. Flush					
4. Break					
5. Flush					
6. Suds					
7. Suds					
8. Suds					
9. Rinse					
10. Extract					
11. Rinse water					
12. Rinse water					
13. *Rinse water					
14. *Rinse water					
15. *Rinse water					
16. Sour water, sour (acid)					

Appendix II to Annex A

Coloured Garment Laundering Requirements

Suppliers to input their own laundry process by completing the chart where applicable.
 Provide all information regarding your process to eliminate stains and biological contaminants **for example:**

Incorporating a pre-soak/treatment using a protein dissolving substance to remove protein, blood etc. before laundering to disinfect and eliminate bacterial contamination and staining. As well as *boiling and checking the last three (3) rinses. If garments on the last three rinses are not perfectly clean and free from stains or solutions, additional rinses must be added before the souring process.

Laundry Service Process for Colour	Formulas /Solutions	Inches of Water	Temperature		Time minutes
			Fahrenheit	Celsius	
1. Pre-soak/ treatment					
2. Flush					
3. Flush					
4. Break					
5. Flush					
6. Suds					
7. Suds					
8. Suds					
9. Rinse					
10. Extract					
11. Rinse water					
12. Rinse water					
13. *Rinse water					
14. *Rinse water					
15. *Rinse water					
16. Sour water, sour (acid)					

Solicitation No. - N° de l'invitation

G0497/D

Client Ref. No. - N° de réf. du client

G0497D

Amd. No. - N° de la modif.

File No. - N° du dossier

G0497/D

Buyer ID - Id de l'acheteur

694

CCC No./N° CCC - FMS No./N° VME

Appendix III to Annex A

Basis of Payment – Pricing Schedule

(Please refer to attached Appendix III to Annex A)

Solicitation No. - N° de l'invitation

G0497/D

Client Ref. No. - N° de réf. du client

G0497D

Amd. No. - N° de la modif.

File No. - N° du dossier

G0497/D

Buyer ID - Id de l'acheteur

694

CCC No./N° CCC - FMS No./N° VME

Appendix IV to Annex A

Approximate Garment Requirements per Location and On-Site Contact Liaisons

This Appendix is a living document that will reflect changes as and when required.

(Please refer to attached Appendix IV to Annex A)