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| Closing Date | 03/02/2020 |
| Time | 14:00 pm |
| REFERENCE NO.: 7411606 | |
| AMENDMENT 001 | |

REQUEST FOR PROPOSAL # 7411606 AMENDMENT 001

| | | |
|---|----------------------|---------------------------------------|
| Title of Project | | |
| 2020 APEC Business Advisory Council Meeting (ABAC) | | |
| Event dates | | |
| July 27-30, 2020 in Vancouver, British Columbia | | |
| CLOSING DATE: 2:00 PM EDT on February 03rd, 2020 | | |
| Return Bids to : | | |
| By Hands or Messenger Service: | | |
| Emmanuelle Boivin - SMO Global Affairs Canada Foreign Affairs, Trade and Development Canada Lester B. Pearson Building, 125 Sussex Drive, Ottawa, On, K1A 0G2, Canada | | |
| Attention: Emmanuelle Boivin | | |
| Solicitation number: 7411606 | | |
| From : Monday – Friday Hours :8:00 am -12:00 pm / 1:00 pm – 4:00 pm | | |
| Contracting Authority | Telephone No. | E-mail : |
| Emmanuelle Boivin | 343-203-5715 | Emmanuelle.Boivin@international.gc.ca |

WE HEREBY OFFER TO SELL TO HER MAJESTY THE QUEEN IN RIGHT OF CANADA, IN ACCORDANCE WITH THE TERMS AND CONDITIONS SET OUT HEREIN, REFERRED TO HEREIN OR ATTACHED HERETO, THE GOODS, SERVICES, AND CONSTRUCTION LISTED HEREIN AND ON ANY ATTACHED SHEETS AT THE PRICE(S) SET OUT THEREFOR.

| | |
|---|-------------|
| Bidder's Name | |
| Bidder's Complete Address | |
| NAME & TITLE OF THE PERSON AUTHORIZED TO SIGN ON BEHALF OF BIDDER (PLEASE PRINT) | |
| Signature | Date |

THIS PAGE IS TO BE COMPLETED AND INCLUDED WITH YOUR BID



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The amendment 001 is raise to answer questions from the industry and modify the point 5.2.2.1 Mandatory Criteria, the point 5.2.2.2 Rated Criteria and point 1.1 Summary.

1- QUESTIONS AND ANSWERS

| # | Questions | Answers |
|---|---|--|
| 1 | Will the client consider a 3 day extension? (close Feb 6) | Due to time constraints, the closing date for the RFP will remain on February 3, 2020. |
| 2 | In Annex A -Ref Room #8 – the time listed is Setup July 30 th . Please confirm this is correct as the event is scheduled to end prior to this. | This is correct. There is a different set-up on this day. Further details on the program will be provided following the awarding of the contract. |
| 3 | Is the contractor to provide interpretation services and the equipment or with Canada provide this? | The contractor is to provide the interpretation booths, as well as the equipment necessary for simultaneous interpretation to occur during the program. The Government of Canada will contract interpreters. |
| 4 | Is there an expected award date? This event will utilize a significant amount of resources and having it temporary held will pose challenges for other events who may wish to plan over the same period while Canada determines contract award. | It is expected that the contract will be awarded as son as posible. Please refer to Clause 1.11 Validity of Proposal. |
| 5 | We are company that has successfully executed over 30 events for the Federal Government & Department of National Defence; for R1 will the client consider the experience of the bidder for past events? | Bid as specified in R1 |

2- MODIFICATION

DELETE: In its entirety **M6 at point 5.2.2.1 Mandatory Criteria** of the RFP.

REPLACE BY:

| Item | Description | Met / Not Met | Cross Reference with Bid Substantiating Detail |
|------|---|---------------|--|
| M6 | Hospitality – menu and prices The bidder must provide menu options that does not exceed amounts as detailed in the SOW (4.2.2) in section 1 and 2). | | |

3- MODIFICATION

DELETE: In its entirety **R2 at point 5.2.2.2 Point Rated** of the RFP.

REPLACE BY:



| Item | Description | Points description | Points |
|------|--|---|--------|
| R2 | In close proximity of downtown The bidder must demonstrate that the venue is located within the 1.5 km radius of Vancouver City Centre Station | Distance: Less than 850m = 25 points Between 851m and 1.2km= 15 points Between 1.21km and 1.5km=10 points 1.51km and above = 0 points (see M3) | /25 |

4- MODIFICATION (only in the English version of the RFP)

DELETE: In its entirety 1.1 **Summary**

REPLACE BY:

ABAC is a private sector body that is mandated with providing advice to APEC Leaders on issues of interest to the business community in the Asia-Pacific region. Comprised of three senior business executives from each of the 21 APEC economies, ABAC meets four times a year.

Global Affairs Canada (GAC) is responsible for coordinating all logistical aspects of the overall planning, program and logistics operation. It is expected that the number of participants will be near 200.

All terms and conditions remain unchanged.