



Amendment #4

**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

Parks Canada – Bid Receiving Unit
111 Water Street East
Cornwall, Ontario, K6H 6S2
Solicitation # **5P301-19-0004/A**

REQUEST FOR STANDING (RFSO)

DEMANDE D'OFFRES À COMMANDES (DOC)

Proposal to: Parks Canada Agency
We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Proposition à : l'Agence Parcs Canada
Nous offrons par la présente de vendre à Sa Majesté la Reine du Chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici et sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaries

Issuing Office - Bureau de distribution

Agence Parcs Canada
Opérations des approvisionnements
111, rue Water Est
Cornwall, Ontario, K6H 6S2

Parks Canada Agency
Contracting Operations
111 Water Street East
Cornwall, Ontario, K6H 6S2

Title-Sujet Highway engineering services for national parks and historic sites in Atlantic Canada.	
Solicitation No. - No. de l'invitation 5P301-19-0004/A	Date: January 28, 2020
GETS Reference No. – No de reference de SEAG PW-19-00900894	Client Ref. No. – No. de réf du client.
Solicitation Closes – L'invitation prend fin :	
at – à 2:00 PM	on – le February 06, 2020
Time Zone - Fuseau horaire EST - HNE	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Inquiries to: - Adresser toute demande de renseignements à :	
Sheldon Lalonde sheldon.lalonde@canada.ca	
Telephone No. - No de telephone (613) 938-5948	Fax No. – No de FAX: n/a
Destination of Goods, Services, and Construction: Destinations des biens, services et construction :	
See Herein – Voir aux présentes	
TO BE COMPLETED BY THE BIDDER À ÊTRE COMPLÉTER PAR LE SOUMISSIONNAIRE	
Vendor/Firm Name – Nom du fournisseur/de l'entrepreneur	
Address - Adresse	
Name of person authorized to sign on behalf of the Vendor/Firm Nom de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur	
Title - Titre	
Telephone No. - N° de téléphone :	
Facsimile No. - N° de télécopieur :	
Email – Courriel :	
Signature	Date

AMENDMENT No.4

THE PURPOSE OF THIS AMENDMENT IS TO GIVE EFFECT TO THE FOLLOWING CHANGE:

1. Section “ SRE 3 SUBMISSION REQUIREMENTS AND EVALUATION” table at 3.1.4 is deleted and replaced by:

#	Team Description	Minimum Experience
1	Project Manager	Professional Engineer (P. Eng) with a minimum 15 years of directly related experience
2	Senior Engineer	Minimum 15 years of directly related experience
3	Intermediate Engineer	Minimum 5 years of directly related experience
4	Senior Technician	Minimum 15 years of directly related experience
5	Intermediate Technician	Minimum 5 years of directly related experience
6	Senior Environmental Scientist	Bachelor degree with minimum 15 years of directly related experience
7	Intermediate Environmental Scientist	Bachelor degree with minimum 10 years of directly related experience
8	Senior Landscape Architect	Minimum of 15 years of directly related experience
9	Intermediate Landscape Architect	Minimum 5 years of directly related experience
10	Draftsman	Minimum 5 years of directly related experience
11	Senior Site Inspector	Minimum 15 years of directly related experience
12	Intermediate Site Inspector	Minimum 5 years of directly related experience
13	Surveyor	Minimum 5 years of directly related experience
14	Materials Tester (Soils, Concrete, asphalt)	Technician / Technologist with minimum 5 years of directly related experience
15	Field clerk (weigher and checker)	Minimum 1 year of directly related experience

2. APPENDIX “ B” - PRICE PROPOSAL is deleted and replaced by:

- APPENDIX “ B” - PRICE PROPOSAL (rev.12720) (document follows this amendment)

3. Questions and Answers #2 document follows this amendment.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.

APPENDIX "B" - PRICE PROPOSAL FORM (rev.12720)

INSTRUCTIONS

1. Complete price proposal form and submit in a separate sealed envelope, with the Proponent's name, Solicitation Number, and "Price Proposal Form" typed on the outside.
2. Price proposals are not to include Applicable Taxes and will be evaluated in Canadian Dollars.
3. Proponents are not to alter or add information to the form.
4. It is MANDATORY that offerors submit firm prices/rates for the period of the proposed Standing Offer for **all** items listed. **This section, when completed, will be considered as the offeror's Financial Offer.** Fixed hourly rates for each category are to be provided in column B and are then multiplied by the weight factor in column A. Weight Factors are for evaluation purpose only, actual usage may vary
5. Should there be an error in the extended pricing of the offeror's offer, the unit pricing shall prevail and the extended pricing shall be corrected in the evaluation. Any errors in the quantities of the offeror's offer shall be changed to reflect the quantities stated in this document. In the event that a mathematical error occurs in carrying over the totals, PCA will correct the totals to ensure the fairness of the Proposals
6. The hourly rates identified will be for the duration of the Standing Offer.
7. There will be no extra payment made for overtime.
8. All travel must have the prior authorization of the Project Authority and are subject to government audit.
9. Travel and Living Expenses: Firms are advised that for travel time and travel-related expenses associated with the delivery of services, the urban centers listed below are the major urban centers where the services are to be provided from. Any travel time and travel-related expenses associated with the delivery of services within the limits of these centers are to be calculated as an integral part of the hourly rates. For delivery of services outside of the city limits, travel-related expenses will be paid from the city (with prior approval of the Departmental Representative) in accordance with current Treasury Board Policy. **(See TP 10.)**

	Major Urban Centre
NS, NB, NL, L	Moncton, Fredericton, Halifax, Charlottetown, St. John's

APPENDIX "B" - PRICE PROPOSAL (rev.12720)

Name of Proponent:	
Address:	
Procurement Business Number (PBN):	

Identify the regions that you are proposing to provide service to:





Nova Scotia	New Brunswick	Prince Edward Island	Newfoundland and Labrador
			
<input type="checkbox"/>		<input type="checkbox"/>	

TABLE ONE: STANDING OFFER - YEAR ONE – YEAR TWO - Starting on Award Date

Category of Personnel Standing Offer	Weight Factor (A)	Fixed Hourly Rate (B) Year 1	Fixed Hourly Rate (C) Year 2	Total (A X (B+C))
Point of Contact				
Project Manager	400	\$	\$	\$
Civil Engineering (including municipal, structural and transportation):				
Senior Engineer	200	\$	\$	\$
Intermediate Engineer	600	\$	\$	\$
Senior Technician	200	\$	\$	\$
Intermediate Technician	600	\$	\$	\$
Geotechnical Engineering:				
Senior Engineer	50	\$	\$	\$
Intermediate Engineer	50	\$	\$	\$
Senior Technician	50	\$	\$	\$
Intermediate Technician	50	\$	\$	\$
Hydraulic Engineering:				
Senior Engineer	15	\$	\$	\$
Intermediate Engineer	15	\$	\$	\$
Senior Technician	15	\$	\$	\$
Intermediate Technician	15	\$	\$	\$

Environmental				
Senior Environmental Scientist	50	\$	\$	\$
Intermediate Environmental Scientist	50	\$	\$	\$
Landscape Architecture:				
Senior Landscape Architect	80	\$	\$	\$
Intermediate Landscape Architect	80	\$	\$	\$
Drafting: Auto Cad Technologist				
Draftsman	300	\$	\$	\$
Junior Draftsman	300	\$	\$	\$
Field Personnel:				
Senior Site Inspector	200	\$	\$	\$
Intermediate Site Inspector	200	\$	\$	\$
Surveyor	50	\$	\$	\$
Materials Tester	25	\$	\$	\$
Field Clerk (weigher and checker)	25	\$	\$	\$
(a) Total for Evaluation – Year One and Year Two of Standing Offer				\$

**TABLE TWO: STANDING OFFER –
OPTION YEAR ONE – OPTION YEAR TWO – OPTION YEAR THREE**

Category of Personnel Standing Offer	Weight Factor (A)	Fixed Hourly Rate (B) Option 1	Fixed Hourly Rate (C) Option 2	Fixed Hourly Rate (D) Option 3	Total (A X (B+C+D))
Point of Contact					
Project Manager	400	\$	\$	\$	\$
Civil Engineering(including municipal, structural and transportation):					
Senior Engineer	200	\$	\$	\$	\$
Intermediate Engineer	600	\$	\$	\$	\$
Senior Technician	200	\$	\$	\$	\$
Intermediate Technician	600	\$	\$	\$	\$
Geotechnical Engineering:					
Senior Engineer	50	\$	\$	\$	\$
Intermediate Engineer	50	\$	\$	\$	\$
Senior Technician	50	\$	\$	\$	\$
Intermediate Technician	50	\$	\$	\$	\$
Hydraulic Engineering:					
Senior Engineer	15	\$	\$	\$	\$
Intermediate Engineer	15	\$	\$	\$	\$

Senior Technician	15	\$	\$	\$	\$
Intermediate Technician	15	\$	\$	\$	\$
Environmental					
Senior Environmental Scientist	50	\$	\$	\$	\$
Intermediate Environmental Scientist	50	\$	\$	\$	\$
Landscape Architecture:					
Senior Landscape Architect	80	\$	\$	\$	\$
Intermediate Landscape Architect	80	\$	\$	\$	\$
Drafting: Auto Cad Technologist					
Draftsman	300	\$	\$	\$	\$
Junior Draftsman	300	\$	\$	\$	\$
Field Personnel:					
Senior Site Inspector	200	\$	\$	\$	\$
Intermediate Site Inspector	200	\$	\$	\$	\$
Surveyor	50	\$	\$	\$	\$
Materials Tester	25	\$	\$	\$	\$
Field Clerk (weigher and checker)	25	\$	\$	\$	\$
(a) Total for Evaluation –					\$
Option Year 1, Option Year 2 and Option Year 3 of Standing Offer					\$

Total for Evaluation – Table 1 and Table 2 Before applicable taxes	\$
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SIGNATURE OF CONSULTANT OR JOINT VENTURE CONSULTANTS

The Consultant agrees to provide services, as required for each call up, in accordance with the time based rates quoted above. Time based rates do not apply to sub-consultant's services engaged by the Proponent acting as Prime Consultant. Rates charged for sub-consultants shall not exceed rates for the parallel functional activities identified above.

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END OF PRICE PROPOSAL FORM

Questions and Answers #2

11. Section TP 10 and Section SP5 seem to be contradictory; could you please provide clarifications as to whether disbursements are to be included in the fixed hourly rates of the RFSO or not?

Answer: Disbursements described in TP 10, paragraph 1 are to be included in the hourly rates. In the case of extraordinary expenses paragraph 2 will apply, at PCA approval.

12. Would Senior Site Inspector be the same as Senior Site Supervisor (both roles are referred in SRE 3)?

Answer: Yes, along with the Resident Engineer specified in Required Services 10.9, this role requires a minimum 15 years experience for a Senior member and 5 years experience for Intermediate member.

13. Would Field Clerk be the same as Field Supervisor (both roles are referred in SRE 3)?

Answer: Field Supervisor is not listed. Field clerk is a weigher/checker etc. and requires 1-year experience.

14. Are companies required to provide service to all 4 provinces? Or is it acceptable to provide service to Newfoundland only?

Answer: The intent is clarified at GI 02, paragraph 2. Preference will be given to an all service provider.

15. Please clarify the "Language Requirements" noted in SC 1. Do you expect the requirements of Clause 2 to apply? Do you expect a contractor selecting French as the language of choice for the construction services, as noted in Clause 3?

Answer: This requirement is open to both official languages. The majority of business will be with a unilingual clientele in the Atlantic region.

16. Could you please clarify the weighted ratings provided in Section 3.2.3 and 3.2.4 for Past Experience and Senior Personnel Expertise? These sections indicate 30 and 20 points respectively but the table in Section 3.3 indicates it is 35 and 25.

Answer: Please see amendment #2.

17. In Appendix B, Price Proposal Form, could you please clarify the intent of .9. This implies that travel and living expenses are provided from one of the five major urban centres. If a firm does not have an office in one of these five centres, or does not have one of the necessary disciplines in one of these centres, such as landscape architecture, are expenses still calculated from a major urban centre, or are expenses calculated from where the key personnel are located?

Answer: Please review TP 10. Service is expected to be provided from a major urban center.

18. For the role of Project Manager, would PCA consider approved equivalents for this role provided they can showcase the related experience, practical knowledge and activities for the position related to the required services?

Answer: For the purpose of this requirement we are looking for the identified role.

19. The list of work identified in the standing offer brief (p. 40 of 86) lists a buildings component (design of new structures and rehab of existing buildings). However, under the Consultant Team Identification and Experience it does not highlight the requirement of an architect. Please clarify.

Answer: We are not looking for an Architect at this time. There could be a small amount of architectural work, but this is not the focus of the agreement.

20. The standing offer brief identifies the work as primarily roadway rehabilitation work (pg. 40 of 86). However, in **Section 3.2.3 Past Experience** (pg. 71 of 86) PCA is only requesting 1 roadway rehabilitation project along with the requirement of a municipal engineering project. For an RFP identified for highway engineering services would PCA further consider past experience projects that would fall in the realm of the highway design discipline? i.e. bridges and/or geotechnical experience?

Answer: Only the project identified will be reviewed.

21. Why does the personnel category of the surveyor role include the provision for vehicle and equipment (Appendix B – Price Proposal)? Whereas other comparable field positions only require a rate for the personnel and no expenses?

Answer: See amendment 2, requirement revised.

22. Why is there no Senior Geotechnical Engineer (or any geotechnical personnel) listed in the table in Appendix D or section 3.1.4 yet in sections 3.2.2 and 3.2.4 a Senior Geotechnical Engineer is listed?

Answer: See amendment #2.

23. Is it also permissible for the Environmental Scientist to be a sub-consultant? The Environmental scope appears to be a small component of the SOA, and the Environmental even has a lower weight factor compared to the Landscape Architecture.

Answer: Environmental Scientist should be in-house or joint venture.

24. If the answer to 1. is no, does a formal JV agreement have to be in place for the proposal submission, or can it be finalized if selected for a SOA?

Answer: Please review GI 17 Joint Venture.

25. Can we propose two (2) or more Senior Engineers for the position of Senior Civil Engineer to cover the three disciplines listed (municipal, structural and transportation)? The rate would be the same for all.

Answer: Yes.