



AMENDMENT TO REQUEST FOR PROPOSAL / MODIFICATION DE DEMANDE DE PROPOSITION

Return Bids to: - Retourner les soumissions à :

**Canada Revenue Agency
Agence du revenu du Canada**
See herein / Voir dans ce document

Proposal to: Canada Revenue Agency
We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Proposition à: l'Agence du revenu du Canada
Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Bidder's Name and Address -
Raison sociale et adresse du Fournisseur/de
l'entrepreneur**

Telephone No. – No de téléphone

(____) _____

Fax No. – No de télécopieur

(____) _____

Title – Sujet	
Metal Filing and Storage Cabinets	
Solicitation No. – No de l'invitation 1000347286	Date 2019-12-18
Solicitation closes – L'invitation prend fin : On – le: 2020-02-10 At – À: 2:00 P.M.	Time zone – Fuseau horaire EST/HNE- Eastern Standard Time/ Heure Normale de l'Est
Contracting Authority – Autorité contractante	
Katherine Hutton	
Address	
E-mail address	
See herein / Voir dans ce document	
Telephone No. – No de téléphone	
(613) 286-5340	
Fax No. – No de télécopieur	
(613) 957-6655	
Destination - Destination	
See herein / Voir dans ce document	



This document consists of:

- A. Questions & Answers
 - B. Amendments to the Request for Proposal (RFP)
-

A. Questions & Answers

Q8. With the high cost of freight and increases in delivery and installation costs, will we be able to add the Freight and Installation as a separate cost to each order? Will there be Collaborations for these costs? Or is to be included in the cost of the cabinet?

A8. The CRA is currently requesting a firm all-inclusive ceiling price for each cabinet, which must include the cost of freight for the delivery and installation of each cabinet.

Q9. In the Point Rated Criteria, is it possible to remove the off-mainland areas such as Newfoundland and Vancouver Island from consideration with regards to Table R1.1a Delivery Points? These areas skew the delivery dates as we would have to add an additional week for these areas.

A9. The CRA is in agreement with this and these locations will not be considered for the purposes of evaluation criterion R1.1. A maximum of one additional week (7 calendar days) will be allowed for delivery to the CRA's off-mainland locations, in addition to the delivery time(s) proposed by the Bidder. Please reference Amendments #7, #8 & #9 to the RFP to see these changes.

Q10. For Table R1.1a Delivery Points, the quantity of 51 to 100 needs significant more time to manufacture, ship and install than lesser amounts of cabinets. We would recommend that these larger orders be a Task Authorization with specific delivery dates instead of part of the Proposed delivery dates table.

A10. Table in R1.1a allows Bidders the flexibility to specify different timeframes for different quantities based on their unique operational capabilities. The timeframes proposed in this table will be incorporated into the resulting contract. The CRA reserves the right to choose the method of ordering that is best suited for each project requirement.



B. Amendment to the Request for Proposal (RFP)

Amend #7: At Appendix 2: Point Rated Criteria, located on page 26 of 72:

DELETE the following:

The Bidder will be awarded points for each day it can reduce the delivery time down from 42 calendar days, with the maximum number points being awarded for a 12 day delivery turnaround. The Bidder may also specify as to which quantities of cabinets this improved delivery time will apply to, as follows:

- 1 to 2
- 3 to 10
- 11 to 25
- 26 to 50
- 51 to 100

The greater the quantity of cabinets provided with a shorter proposed delivery time than the maximum of 42 calendar days, the greater the points that will be awarded to the Bidder. Please note that the Bidder's proposed delivery time must be applicable to all CRA Locations listed under Appendix B of Annex A: Statement of Work.

INSERT the following:

The Bidder will be awarded points for each day it can reduce the delivery time down from 42 calendar days, with the maximum number points being awarded for a 12 day delivery turnaround. The Bidder may also specify as to which quantities of cabinets this improved delivery time will apply to, as follows:

- 1 to 2
- 3 to 10
- 11 to 25
- 26 to 50
- 51 to 100

The greater the quantity of cabinets provided with a shorter proposed delivery time than the maximum of 42 calendar days, the greater the points that will be awarded to the Bidder. Please note that the Bidder's proposed delivery time must be applicable to all CRA Locations listed under Appendix B of Annex A: Statement of Work, **with the exception of off-mainland locations (Newfoundland and Victoria Island), which shall not be included as part of this evaluation criterion.**



Amend #8 Under Part 6: Model Contract, under section 6.12 Delivery, located on page 40 of 72:

DELETE the following:

The Contractor must complete delivery and installation no later than 42 calendar days of receiving a Task Authorization, unless otherwise requested by the CRA and agreed to by the Contractor.

INSERT the following:

The Contractor must complete delivery and installation no later than **X calendar days (to be completed at the time of contract award)** of receiving a Task Authorization, unless otherwise requested by the CRA and agreed to by the Contractor. For off-mainland locations (Newfoundland and Victoria Island), a maximum of an additional 7 calendar days shall be allowed for delivery.

Amend #9 Under Annex A: Statement of Work, under Section Deliverables, sub-section 3.1.1 Delivery and Installation, located on page 46 of 72:

DELETE the following:

The Contractor must supply, deliver and install cabinets and accessories within a maximum of **42 calendar days** or better, in accordance with the manufacturer's lead times, from the time a Purchase Card Order (PCO) has been sent through the ordering system (herein referred to as "Synergy"), or from the time a Task Authorization form is signed and sent by the CRA.

INSERT the following:

The Contractor must supply, deliver and install cabinets and accessories within a maximum of 42 calendar days or better, in accordance with the manufacturer's lead times, from the time a Purchase Card Order (PCO) has been sent through the ordering system (herein referred to as "Synergy"), or from the time a Task Authorization form is signed and sent by the CRA. **For off-mainland locations (Newfoundland and Victoria Island), a maximum of an additional 7 calendar days shall be allowed for delivery.**

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME