



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving - PWGSC / Réception des soumissions -
TPSGC
11 Laurier St. / 11, rue Laurier
Place du Portage, Phase III
Core 0B2 / Noyau 0B2
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

There are security requirements associated with this requirement, consult Part 6 and Part 7.

Ce besoin comporte des exigences relatives à la sécurité, consulter la Partie 6 et la Partie 7.

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Training and Specialized Services Division/Division de
la formation et des services spécialisés
Terrasses de la Chaudière 5th Floor
Terrasses de la Chaudière 5e étage
10 Wellington Street,
10, rue Wellington,
Gatineau
Québec
K1A 0S5

Title - Sujet Cyber Operator Training	
Solicitation No. - N° de l'invitation W4938-20069S/A	Amendment No. - N° modif. 002
Client Reference No. - N° de référence du client W4938-20069S	Date 2020-01-31
GETS Reference No. - N° de référence de SEAG PW-\$\$ZH-113-37169	
File No. - N° de dossier 113zh.W4938-20069S	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2020-02-14	
Time Zone Fuseau horaire Eastern Standard Time EST	
F.O.B. - F.A.B. Specified Herein - Précisé dans les présentes	
Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input checked="" type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Reynolds(zh), Diane	Buyer Id - Id de l'acheteur 113zh
Telephone No. - N° de téléphone (613) 858-8571 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: See herein Voir aux présentes	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Amendment no. 002 to provide a response to questions raised to date and to amend Attachment 1 to Part 4, as follows:

- Q3 For the mandatory technical criteria in Attachment 1 to Part 4, would Canada consider the experience of the Bidder's subcontractors, affiliates and suppliers in order to meet the mandatory technical criteria?
- A3 Yes. See amendment below.
- Q4 Bidders are experiencing issues with the fillable PDF form, Attachment 2 of Part 3, is this form available in another format?
- A4 No, this form is not available in another format. As per the second paragraph under 3.1(f) of Part 3, bidders must have a PDF reader installed and to use the latest version of the PDF reader to benefit all features of the interactive form. Bidders are to install any PDF reader onto their laptop or desktop and open the interactive form with the installed PDF reader; Bidders should not use Kofax PDF as the features of the inactive form will not work if Bidders uses Kofax PDF.

REASON FOR AMENDMENT:

- 1.0 Delete Attachment 1 to Part 4, Technical Criteria in its entirety and replace with Attachment 1 to Part 4, Technical Criteria, attached.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED

**ATTACHMENT 1 to PART 4
TECHNICAL CRITERIA**

1.1 Mandatory Technical Criteria

- a) The bid must meet the mandatory technical criteria specified in table below. The Bidder must provide the necessary documentation to support compliance;
- b) Any bid which fails to meet the mandatory technical criteria will be declared non-responsive. Each mandatory technical criterion should be addressed separately;
- a) In the case of a joint venture, at least one member of the joint venture must meet the mandatory technical criteria. The Bidder must indicate which member of the joint venture it uses for each mandatory technical criterion; and
- b) In the case of a joint venture, the parties forming the joint venture cannot combine their experience in order to meet any one of the mandatory technical criteria.

Mandatory Technical Criteria		
For the purpose of the mandatory technical criteria specified below, the experience of the Bidder and its subcontractors, affiliates and suppliers will be considered.		
Number	Mandatory Technical (MT) Criterion	Instructions to Bidders
MT1	The Bidder must have been in business for a minimum of three years prior to the bid solicitation publication date.	The Bidder must provide: A copy of business name registration certificate. OR A copy of provincial or territorial business corporation registration certificate. OR A copy of federal business incorporation registration certificate.
MT2	The Bidder must have a training site and facility located within the geographical boundaries of Kingston, Ontario or the National Capital Region.	The Bidder must provide the full address of the training site and facility (civic address, municipality/town, province and postal code).
MT3	The Bidder's training site and facility must include one classroom or computer laboratory that meets the following requirements: a) Must seat up to 24 students; b) Must be equipped with desks and chairs to accommodate up to 24 students; c) Must be equipped with a minimum of 24 computers or laptops. All computers or laptops must have: i. Internet connectivity and access; ii. The software identified in section 9.11 of the Statement of Work; d) A server and network infrastructure to support the training objectives; and e) Must have a photocopier.	The Bidder must provide a detailed description of the classroom or computer laboratory to demonstrate it meets the requirements.

Mandatory Technical Criteria		
For the purpose of the mandatory technical criteria specified below, the experience of the Bidder and its subcontractors, affiliates and suppliers will be considered.		
Number	Mandatory Technical (MT) Criterion	Instructions to Bidders
MT4	<p>The Bidder's training site and facility must include one office space that meets the following requirements:</p> <ul style="list-style-type: none"> a) Two single occupancy offices each with a desk, a chair, an individual telephone and access to a data communication line (e.g. internet, local area network); and b) One private room with one desk and two chairs. 	<p>The Bidder must provide a detailed description of the office space to demonstrate it meets the requirements.</p>
MT5	<p>The Bidder's training site and facility must include one dining area that meets the following requirements:</p> <ul style="list-style-type: none"> a) Must be separate from the classroom or computer laboratory; b) Must seat up to 24 students in order for the students to consume their meal as a group; c) Must have a fridge; and d) Must have a microwave. 	<p>The Bidder must provide a detailed description of the dining area to demonstrate it meets the requirements.</p>
MT6	<p>The Bidder's cyber operator training program must be recognized by a Canadian provincially-recognized educational authority.</p>	<p>The Bidder must provide:</p> <ul style="list-style-type: none"> a) Legal documents (e.g. certificate of accreditation, charter); b) Student assessment polices, grading procedures and grading rubrics; c) Tutorial assistance policies and procedures (draft is acceptable); d) Any guidelines, rules, and regulations that are provided to students including the course change policy; and e) A blank, unsigned copy of the diploma that would be provided to the student upon completion of the program.
MT7	<p>The Bidder must provide a human resources plan to recruit and replace qualified resources to provide the services in the Statement of Work.</p>	<p>The Bidder must provide:</p> <ul style="list-style-type: none"> a) The screening and selection process of faculty qualified professors and instructors/teaching assistants; b) The strategy and process to accommodate the student to professor/instructor/teaching assistant ratio of 12:1; and c) The strategy and process used to replace qualified resources in a timely manner that avoids disruption.