



Environnement et  
Changement climatique Canada

Environment and  
Climate Change Canada

# **PROFILE BANK**

**Environment and Climate Change Canada**

## **PRELIMINARY EXPLANATIONS**

### **1) What is a hygiene service profile**

Profiles are the summary description of the hygiene services required by the space or set of (premises) spaces that will be assigned to them.

The modification of service frequencies is simply done by the change of space in the new profile (same category, but modification of frequencies) - (eg Office at 1 time per week (100.1.0) to a service to 3 times a week (100.1.2)).

### **2) Full service and "as needed" service**

The concept of complete service must be interpreted as a maintenance of all the surfaces of space.

- In height: anything above the framing of a door for example (except the ceiling).
- Walls, doors, horizontal surfaces and glass surfaces, which are within easy reach.
- The accessories and / or furniture of the room.
- Floor surfaces.

The concept of "as needed" service is interpreted as an upgrade of the same four sectors of a room. So, there will be an assessment of the condition by the hygiene attendant and correction if necessary.

The profile coding gives you an overview of the frequencies (eg Office 100.1.2 will be an office done once a week in full and twice as needed).

Note that these services are applied on a weekly basis.

#### **Definitions**

**Wash:** The wash action is connected to the full service of the task.

**Stain removal:** The stain removal action is linked to the "as needed" service of the task.

### **3) Patch service**

A patch service is a daily intervention in a space that requires an upgrade considering its purpose. (ex: entrance hall, washrooms)

Note that these services are applied on a daily basis.

## **FREQUENCY LEGEND**

### Frequency to consider for hygiene and sanitation tasks

#### **"Complete" and "As needed" weekly work**

Days: Day service, depending on the number of days required  
Evenings: Evening service, depending on the number of nights required  
Nights: Night service, depending on the number of nights required

#### **Fixes**

6/d : Six times a day  
3/d : Three times a day  
2/d : Twice a day  
Am : A fix in the morning  
Pm : A fix in the afternoon

#### **Weekly work**

7/w : Seven times a week  
5/w : Five times a week  
3/w : Three times a week  
2/w : Twice a week  
1/w : Once a week

#### **Monthly work**

2/m : Twice a month  
1/m : Once a month

#### **Periodic works**

4/y : Four times a year  
2/y : Twice a year  
1/y : Once a year

#### **On demand**

✓

Summertime : from May 1st to September 30th  
Winter period : from October 1st to April 30th

## **LIST OF PROFILES**

*(Click on the profile to access it directly)*

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## 100.1.4 – HOME –RECEPTION

100.1.4 – HOME - RECEPTION								
Perform maintenance and all tasks according to the frequencies mentioned below								
WEEKLY	Weekly frequencies based on 5 days Fixes based on 7 days							
	COMPLETE			AS NEEDED			FIXES	
	Days	Eve.	Nights	Days	Eve.	Nights	x/Day Mon to Fr	x/Day Sat & Sun
Wash or remove stains from horizontal surfaces		1						
Wash and disinfect or remove stains from contact surfaces		1			4			
Wash or remove stains to eliminate graffiti, gums and other stains		1			4			
Wash and disinfect computer devices and phones		1			4			
Wash or remove stains from door glass, glass partitions and dividers		1			4		Am/Pm	✓
Wash and disinfect furniture and accessories		1			4		Am/Pm	✓
Wash the feet of chairs		1						
Empty, wash and disinfect wastebaskets, garbage cans and recycling bins, change bags as needed		1			4		Am/Pm	✓
Wash and polish or remove stains from the stainless steel		1			4			
Wash or remove stains from floors		1			4		Am/Pm	✓
MONTHLY	Frequency						On demand	
Vacuum ventilation grilles and diffusers	1							
Vacuum and remove stains from window accessories	1							
Remove stains from walls, doors, skirting boards and door frames	1							
PERIODICAL	Frequency						On demand	
Wash grilles and ventilation diffusers	1/yr							
Wash accessories in height	1/yr							
Wash the light fixtures	1/yr							
Wash walls, doors, skirting boards and door frames	1/yr							
Wash window accessories	1/yr							
Wash interior of closets, cupboards and cabinets	2/yr							
Degrease and wash ceramic tiles	2/yr							
PARTICULARITIES								
Vacuum and remove stains from winter carpets								

## 105.1.4 – COMMON AREAS, CORRIDORS

105.1.4 – COMMON AREAS, CORRIDORS								
Perform maintenance and all tasks according to the frequencies mentioned below								
WEEKLY	Weekly frequencies based on 5 days Fixes based on 7 days							
	COMPLETE			AS NEEDED			FIXES*	
	Days	Eve.	Nights	Days	Eve.	Nights	x/Day Mon to Fri	x/Day Sat & Sun
Wash or remove stains from horizontal surfaces		1			4			
Wash and disinfect or remove stains from contact surfaces		1			4			
Wash or remove stains to eliminate graffiti, gums and other stains		1			4			
Wash or remove stains from door glass and glass partitions		1			4		Am/Pm	✓
Wash and polish or remove stains from the stainless steel		1			4			
Wash or remove stains from floors		1			4		Am/Pm	✓
Vacuum carpets		1			4			
Remove stains from carpets		1			4			
Wash and disinfect water fountains		5						
MONTHLY	Frequency						On demand	
Vacuum ventilation grilles and diffusers	1							
Vacuum and remove stains from window accessories	1							
Remove stains from walls, doors, skirting boards and door frames	1							
Polish the floors	As needed							
PERIODICAL	Frequency						On demand	
Wash grilles and ventilation diffusers	1/yr							
Wash accessories in height	1/yr							
Wash the light fixtures	1/yr							
Wash walls, doors, skirting boards and door frames	1/yr							
Wash window accessories	1/yr							
Scrub floors and apply three coats of floor finish	2/yr							
PARTICULARITIES								
* Weekend fixes are in the ground floor corridor only.								

## 125.1.4 – ELEVATORS

125.1.4 – ELEVATORS							
Perform maintenance and all tasks according to the frequencies mentioned below							
WEEKLY	Frequency based on 5 days						FIXES x/Day
	COMPLETE			AS NEEDED			
	Days	Eve.	Nights	Days	Eve.	Nights	
Wash or remove stains from horizontal surfaces		1			4		
Wash and disinfect or remove stains from contact surfaces		1			4		
Wash or remove stains to eliminate graffiti, gums and other stains		1			4		
Wash or remove stains from mirrors		1			4		Am/Pm
Wash and polish or remove stains from stainless steel		1			4		
Wash or remove stains from floors		1			4		Am/Pm
Suck the door grooves		1			4		
Wash the door grooves		1			4		
MONTHLY	Frequency						On demand
Vacuum ventilation grilles and diffusers	1						
Remove stains from walls, doors, skirting boards and door frames	1						
PERIODICAL	Frequency						On demand
Wash grilles and ventilation diffusers	1/yr						
Wash accessories in height	1/yr						
Wash the light fixtures	1/yr						
Wash walls, doors, skirting boards and door frames	1/yr						
PARTICULARITIES							
Vacuum and remove stains from winter carpets							

## 175.1.4 – OFFICES

175.1.4 - OFFICES							
Perform maintenance and all tasks according to the frequencies mentioned below							
WEEKLY	Frequency based on 5 days						
	COMPLETE			AS NEEDED			FIXES
	Days	Eve.	Nights	Days	Eve.	Nights	x/Day
Wash or remove stains from horizontal surfaces		1			4		
Wash and disinfect or remove stains from contact surfaces		1			4		
Wash or remove stains to eliminate graffiti, gums and other stains		1			4		
Wash and disinfect computer devices (computer, keyboard, mouse and screen) and phones		1			4		
Wash or remove stains from door glass, glass partitions and dividers		1			4		
Wash and disinfect furniture and accessories		1			4		
Wash the feet of chairs		1			4		
Empty, wash and disinfect wastebaskets, garbage cans and recycling bins, change bags as needed		1			4		
Wash and polish or remove stains from stainless steel		1			4		
Wash or remove stains from floors		1			4		
Vacuum carpets		1			4		
Remove stains from carpets		1			4		
MONTHLY	Frequency						On demand
Vacuum ventilation grilles and diffusers	1						
Remove stains from fabric dividers	1						
Vacuum and remove stains from window accessories	1						
Remove stains from walls, doors, skirting boards and door frames	1						
Polish the floors	As needed						
PERIODICAL	Frequency						As needed
Wash grilles and ventilation diffusers	1/yr						
Wash accessories in height	1/yr						
Wash the light fixtures	1/yr						
Wash walls, doors, skirting boards and door frames	1/yr						
Wash fabric separators	1/yr						
Wash window accessories	1/yr						
Wash interior of closets, cupboards and cabinets	2/yr						
PARTICULARITIES							



## 180.1.4 – OFFICES – OPEN AREAS

180.1.4 – OFFICES – OPEN AREAS							
Perform maintenance and all tasks according to the frequencies mentioned below							
WEEKLY	Frequency based on 5 days						
	COMPLETE			AS NEEDED			FIXES
	Days	Eve.	Nights	Days	Eve.	Nights	x/Day
Wash or remove stains from horizontal surfaces		1			4		
Wash and disinfect or remove stains from contact surfaces		1			4		
Wash or remove stains to eliminate graffiti, gums and other stains		1			4		
Wash and disinfect computer devices (computer, keyboard, mouse and screen) and phones		1			4		
Wash or removes stains from door glass, glass partitions and dividers		1			4		
Wash and disinfect furniture and accessories		1			4		
Wash the feet of chairs		1			4		
Replace the furniture		1			4		
Empty, wash and disinfect wastebaskets, garbage cans and recycling bins, change bags as needed		1			4		
Wash and polish or remove stains from the stainless steel		1			4		
Wash or removes stains from floors		1			4		
Vacuum carpets		1			4		
Remove stains from carpets		1			4		
MONTHLY	Frequency						On demand
Vacuum ventilation grilles and diffusers	1						
Remove stains from fabric dividers	1						
Vacuum and remove stains from window accessories	1						
Remove stains from walls, doors, skirting boards and door frames	1						
Polish the floors	As needed						
PERIODICAL	Frequency						On demand
Wash grilles and ventilation diffusers	1/yr						
Wash accessories in height	1/yr						
Wash walls, doors, skirting boards and door frames	1/yr						
Wash the light fixtures	1/yr						
Wash fabric separators	1/yr						
Wash window accessories	1/yr						
Wash interior of closets, cupboards and cabinets	2/yr						
PARTICULARITIES							

## 210.1.4 – CAFETERIA AND DINING ROOM, KITCHENETTE

210.1.4 – CAFETERIA AND DINING ROOM, KITCHENETTE								
Perform maintenance and all tasks according to the frequencies.								
WEEKLY	Weekly frequencies based on 5 days Fixes based on 7 days							
	COMPLETE			AS NEEDED			FIXES*	
	Days	Eve.	Nights	Days	Eve.	Nights	x/Day Mon to Fri	x/Day Sat & Sun
Wash or remove stains from horizontal surfaces		1			2			
Wash and disinfect or remove stains from contact surfaces		1			4			
Wash or remove stains to eliminate graffiti, gums and other stains		1			4			
Wash and disinfect counters, sinks and all accessories		1			4		Am/Pm	✓
Wash or remove stains from door glass and glass partitions		1			4		Am/Pm	✓
Wash furniture and accessories		1			4		Am/Pm	✓
Wash the feet of chairs		1			4			
Wash, disinfect and supply distributors		1			4		Am/Pm	✓
Replace the furniture		1			4		Am/Pm	✓
Empty, wash and disinfect wastebaskets, garbage cans and recycling bins, change bags as needed		1			4		Am/Pm	✓
Wash and polish or remove stains from the stainless steel		1			4			
Wash or remove stains from floors		1			4		Am/Pm	✓
Wash and disinfect water fountains		1			4			
MONTHLY	Frequency						On demand	
Vacuum ventilation grilles and diffusers	1							
Vacuum and remove stains from window accessories	1							
Remove stains from walls, doors, skirting boards and door frames	1							
Wash the inside of refrigerators	Last Friday of the month							
Fill siphons of floor drains	2							
Polish floors	As needed							
PERIODICAL	Frequency						On demand	
Wash grilles and ventilation diffusers	1/yr							
Wash accessories in height	1/yr							
Wash the light fixtures	1/yr							
Wash walls, doors, skirting boards and door frames	1/yr							
Wash window accessories	1/yr							
Wash interior of closets, cupboards and cabinets	2/yr							
Scrub floors and apply three coats of floor finish	2/yr							
PARTICULARITIES								
Inspect water leaks								
* Weekend fixes are in the 6th floor only.								

## 215.1.4 – STAIRCASE, STAIRS

215.1.4 – STAIRCASE, STAIRS							
Perform maintenance and all tasks according to the frequencies mentioned below.							
WEEKLY	Weekly frequencies based on 5 days Fixes on weekends only						
	COMPLETE			AS NEEDED			FIXES*
	Days	Eve.	Nights	Days	Eve.	Nights	x/Day Sat & Sun
Wash or remove stains from horizontal surfaces		1			4		
Wash and disinfect or remove stains from contact surfaces		1			4		
Wash or remove stains to eliminate graffiti, gums and other stains		1			4		
Wash or remove stains from door glass, glass partitions and dividers		1			4		
Wash and polish or remove stains from stainless steel		1			4		
Wash and vacuum door grooves		1			4		
Wash and disinfect handrails		1			4		
Wash or remove stains from steps and landings		1			4		✓
Wash or remove stains from the risers		1			4		
MONTHLY	Frequency						On demand
Vacuum ventilation grilles and diffusers	1						
Vacuum and detach window accessories	1						
Remove stains from walls, doors, skirting boards and door frames	1						
Polish floors	As needed						
PERIODICAL	Frequency						On demand
Wash grilles and ventilation diffusers	1/yr						
Wash accessories in height	1/yr						
Wash walls, doors, skirting boards and door frames	1/yr						
Wash the light fixtures	1/yr						
Wash window accessories	1/yr						
Degrease and wash ceramic tiles	2/yr						
Scrub floors and apply three coats of floor finish	2/yr						
PARTICULARITIES							
* Weekend fixes are on the stairs to the 6th floor.							

## 405.1.0 – GARAGE

405.1.0 - GARAGE							
Perform maintenance and all tasks according to the frequencies.							
WEEKLY	Frequencies based on 1 day						
	COMPLETE			AS NEEDED			FIXES
	Days	Eve.	Nights	Days	Eve.	Nights	x/D
Empty, wash and disinfect wastebaskets, garbage cans and recycling bins, change bags as needed		1					
Wash or remove stains from door glass, glass partitions and dividers		1					
Wash and polish or remove stains from stainless steel		1					
Wash or remove stains from floors		1					
Remove all rubbish		1					
MONTHLY	Frequency						On demand
Vacuum ventilation grilles and diffusers	1						
Remove stains from walls, doors, skirting boards and door frames	1						
Empty and wash the foot-scraper gratings	1						
PERIODICAL	Frequency						On demand
Wash grilles and ventilation diffusers	1/yr						
Wash ceilings and accessories in height	1/yr						
Wash walls, doors, skirting boards and door frames	1/yr						
Wash the light fixtures	1/yr						
PARTICULARITIES							

540.1.4 – EXTERIOR PERIMETER, ENTRANCE, TERRACE, PARKING

540.1.4 – EXTERIOR PERIMETER, ENTRANCE, TERRACE, PARKING							
Perform maintenance and all tasks according to the frequencies.							
WEEKLY	Frequencies based on 5 days						
	COMPLETE			AS NEEDED			FIXES
	Days	Eve.	Nights	Days	Eve.	Nights	x/D
Wash or remove stains from horizontal surfaces	1						
Wash and disinfect or remove stains from contact surfaces	1			4			
Empty and wash the ashtrays	5						
Empty, wash and disinfect garbage cans and recycling bins, change bags as needed	1			4			Am/Pm
Wash furniture and accessories	1			4			Am/Pm
Wash and polish or remove stains from the stainless steel	1			4			
Remove all rubbish	3						Am/Pm
MONTHLY	Frequency						On demand
PERIODICAL	Frequency						On demand
Sweep the floor				1/yr			
Pass the mechanical broomstick in the parking lot				1/yr			
PARTICULARITIES							

## 635.1.0 – COURIER ROOM

635.1.0 – COURIER ROOM							
Perform maintenance and all tasks according to the frequencies mentioned below							
WEEKLY	Frequencies based on 1 day						
	COMPLETE			AS NEEDED			FIXES
	Days	Eve.	Nights	Days	Eve.	Nights	x/Day
Wash or remove stains from horizontal surfaces		1					
Wash and disinfect or remove stains from contact surfaces		1					
Wash or remove stains to eliminate graffiti, gums and other stains		1					
Wash or remove stains from door glass and glass partitions		1					
Wash and disinfect furniture and accessories		1					
Wash the feet of chairs		1					
Empty, wash and disinfect wastebaskets, garbage cans and recycling bins, change bags as needed		1					
Wash and polish or remove stains from the stainless steel		1					
Wash or remove stains from floors		1					
Vacuum and wash carpets		1					
MONTHLY	Frequency						On demand
Vacuum ventilation grilles and diffusers	1						
Remove stains from fabric dividers	1						
Vacuum and remove stains from window accessories	1						
Remove stains from walls, doors, skirting boards and door frames	1						
Polish floors	As needed						
PERIODICAL	Frequency						On demand
Wash grilles and ventilation diffusers	1/yr						
Wash accessories in height	1/yr						
Wash walls, doors, skirting boards and door frames	1/yr						
Wash the light fixtures	1/yr						
Wash fabric separators	1/yr						
Wash window accessories	1/yr						
Wash interior of closets, cupboards and cabinets	2/yr						
Scrub floors and apply three coats of floor finish	2/yr						
PARTICULARITIES							

## 640.1.0 – WASTE ROOM

640.1.0 – WASTE ROOM							
Perform maintenance and all tasks according to the frequencies.							
WEEKLY	Frequencies based on 1 day						
	COMPLETE			AS NEEDED			FIXES
	Days	Eve.	Nights	Days	Eve.	Nights	x/D
Wash or remove stains from horizontal surfaces		1					
Wash and disinfect or remove stains from contact surfaces		1					
Wash or remove stains to eliminate graffiti, gums and other stains		1					
Wash furniture and accessories		1					
Wash the feet of chairs		1					
Wash or remove stains from door glass and glass partitions		1					
Wash and polish or remove stains from the stainless steel		1					
Wash or remove stains from floors		1					
MONTHLY	Frequency						On demand
Vacuum ventilation grilles and diffusers	1						
Vacuum and remove stains from window accessories	1						
Remove stains from walls, doors, skirting boards and door frames	1						
Wash the inside of refrigerators and freezers	Last Friday of the month						
PERIODICAL	Frequency						On demand
Wash grilles and ventilation diffusers	1/yr						
Wash accessories in height	1/yr						
Wash walls, doors, skirting boards and door frames	1/yr						
Wash the light fixtures	1/yr						
Wash window accessories	1/yr						
PARTICULARITIES							
Once a week, take out the waste and recycling bins outside for pickup. The schedule and details will be provided by the Client.							

## 705.1.4 – MEETING ROOM - CONFERENCE

705.1.4 – MEETING ROOM - CONFERENCE							
Perform maintenance and all tasks according to the frequencies mentioned below.							
WEEKLY	Frequencies based on 5 days						
	COMPLETE			AS NEEDED			FIXES
	Days	Eve.	Nights	Days	Eve.	Nights	x/Day
Wash or remove stains from horizontal surfaces		1			4		
Wash and disinfect or remove stains from contact surfaces		1			4		
Wash or remove stains to eliminate graffiti, gums and other stains		1			4		
Wash and disinfect computer devices (computer, keyboard, mouse and screen) and phones		1			4		
Wash or remove stains from door glass and glass partitions		1			4		
Wash and disinfect furniture and accessories		1			4		
Wash the feet of chairs		1			4		
Replace the furniture		1			4		
Empty, wash and disinfect wastebaskets, garbage cans and recycling bins, change bags as needed		1			4		
Wash and polish or remove stains from stainless steel		1			4		
Wash or remove stains from floors		1			4		
Vacuum carpets		1			4		
Removes stains from carpets		1			4		
MONTHLY	Frequency						On demand
Vacuum ventilation grilles and diffusers	1						
Remove stains from fabric dividers	1						
Vacuum and remove stains from window accessories	1						
Remove stains from walls, doors, skirting boards and door frames	1						
Polish the floors	As needed						
PERIODICAL	Frequency						On demand
Wash grilles and ventilation diffusers	1/yr						
Wash accessories in height	1/yr						
Wash the light fixtures	1/yr						
Wash walls, doors, skirting boards and door frames	1/yr						
Wash fabric separators	1/yr						
Wash window accessories	1/yr						
Wash interior of closets, cupboards and cabinets	2/yr						
Scrub floors and apply three coats of floor finish	2/yr						
PARTICULARITIES							



780.1.0 – ELECTRICAL, MECHANICAL, COMPUTER ROOMS

780.1.0 – ELECTRICAL, MECHANICAL, COMPUTER ROOMS							
Perform maintenance and all tasks according to the frequencies mentioned below.							
WEEKLY	Frequencies based on 1 day						
	COMPLETE			AS NEEDED			FIXES
	Days	Eve.	Nights	Days	Eve.	Nights	x/Day
Empty, wash and disinfect wastebaskets, garbage cans and recycling bins, change bags as needed	1						
Wash or remove stains from floors	1						
MONTHLY	Frequency						On demand
Vacuum ventilation grilles and diffusers	1						
Vacuum and remove stains from window accessories	1						
Remove stains from walls, doors, skirting boards and door frames	1						
Polish floors	As needed						
PERIODICAL	Frequency						On demand
Wash grilles and ventilation diffusers	1/yr						
Wash accessories in height	1/yr						
Wash walls, doors, skirting boards and door frames	1/yr						
Wash the light fixtures	1/yr						
Wash window accessories	1/yr						
PARTICULARITIES							

## 835.1.4 – WASHROOMS

835.1.4 – WASHROOMS								
Perform maintenance and all tasks according to the frequencies.								
WEEKLY	Weekly frequencies based on 5 days Fixes based on 7 days							
	COMPLETE			AS NEEDED			FIXES*	
	Days	Eve.	Nights	Days	Eve.	Nights	x/Day Mon to Fri	x/Day Sat & Sun
Wash or remove stains from horizontal surfaces		1						
Wash and disinfect or remove stains from contact surfaces		1			4			
Wash or remove stains to eliminate graffiti, erasers and other stains		1			4			
Wash or remove stains from mirrors		1			4		Am/Pm	✓
Wash and disinfect toilets, urinals and all accessories		1			4		Am/Pm	✓
Wash and disinfect or detach the partitions (separators) from the toilet		1			4		Am/Pm	✓
Wash and disinfect counters, washbasins and all accessories		1			4		Am/Pm	✓
Wash and disinfect hand dryers		1			4		Am/Pm	✓
Wash furniture and accessories		1			4		Am/Pm	✓
Wash, disinfect and supply distributors		1			4		Am/Pm	✓
Empty, wash and disinfect wastebaskets, garbage cans and recycling bins, change bags as needed		1			4		Am/Pm	✓
Wash and polish or remove stains from stainless steel		1			4			
Wash or remove stains from floors		1			4		Am/Pm	✓
MONTHLY	Frequency						On demand	
Vacuum ventilation grilles and diffusers	1							
Remove stains from walls, doors, skirting boards and door frames	1							
Fill siphons of floor drains	2							
	As needed							
PERIODICAL	Frequency						On demand	
Wash grilles and ventilation diffusers	1/yr							
Wash accessories in height	1/yr							
Wash the light fixtures	1/yr							
Wash walls, doors, skirting boards and door frames	1/yr							
Degrease and wash ceramic tiles	2/yr							
PARTICULARITIES								
Inspect water leaks								
* Weekend fixes are in the basement, 1st, 2nd and 6th floor only.								

860.1.4 – LOBBY

860.1.4 - LOBBY								
Perform maintenance and all tasks according to the frequencies mentioned below.								
WEEKLY	Weekly frequencies based on 5 days Fixes based on 7 days							
	COMPLETE			AS NEEDED			FIXES	
	Days	Eve.	Nights	Days	Eve.	Nights	x/Day Mon to Fri	x/Day Sat & Sun
Wash or remove stains from horizontal surfaces		1			4			
Wash and disinfect or remove stains from contact surfaces		1			4			
Wash or remove stains to eliminate graffiti, gums and other stains		1			4			
Wash or remove stains from door glass and glass partitions		1			4		Am/Pm	✓
Wash and polish or remove stains from stainless steel		1			4			
Wash or remove stains from floors		1			4		Am/Pm	✓
Vacuum and wash the door grooves		1						
MONTHLY	Frequency						On demand	
Vacuum ventilation grilles and diffusers	1							
Vacuum and remove stains from window accessories	1							
Remove stains from walls, doors, skirting boards and door frames	1							
Empty and wash the foot-scraper racks	1							
PERIODICAL	Frequency						On demand	
Wash grilles and ventilation diffusers	1/yr							
Wash accessories in height	1/yr							
Wash the light fixtures	1/yr							
Wash walls, doors, skirting boards and door frames	1/yr							
Wash window accessories	1/yr							
Degrease and wash ceramic tiles	2/yr							
PARTICULARITIES								
Vacuum and wash winter carpets								