



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

Bid Receiving - PWGSC / Réception des soumissions  
- TPSGC

11 Laurier St. / 11, rue Laurier

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

Gatineau

Québec

K1A 0S5

Bid Fax: (819) 997-9776

**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**

Raison sociale et adresse du  
fournisseur/de l'entrepreneur

**Issuing Office - Bureau de distribution**

Special Projects Division (SPD)/Division de Projets  
Spéciaux (DPS)

Terrasses de la Chaudière 4th Floor

Terrasses de la Chaudière 4e étage

10 Wellington Street,

10 Wellington Street,

Gatineau

Québec

K1A 0S5

|   |   |
|---|---|
| <b>Title - Sujet</b><br>Business Partner Services   |   |
| <b>Solicitation No. - N° de l'invitation</b><br>U8210-199175/A  | <b>Amendment No. - N° modif.</b><br>004     |
| <b>Client Reference No. - N° de référence du client</b><br>U8210-199175   | <b>Date</b><br>2020-01-31                   |
| <b>GETS Reference No. - N° de référence de SEAG</b><br>PW-\$\$XU-002-37089  |   |
| <b>File No. - N° de dossier</b><br>003xu.U8210-199175   | <b>CCC No./N° CCC - FMS No./N° VME</b>      |
| <b>Solicitation Closes - L'invitation prend fin</b><br><b>at - à 02:00 PM</b><br><b>on - le 2020-03-03</b>  |   |
| <b>Time Zone</b><br><b>Fuseau horaire</b><br>Eastern Standard Time<br>EST   |   |
| <b>F.O.B. - F.A.B.</b> Specified Herein - Précisé dans les présentes<br><b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input checked="" type="checkbox"/> |   |
| <b>Address Enquiries to: - Adresser toutes questions à:</b><br>Belcaid, Sidi M.   | <b>Buyer Id - Id de l'acheteur</b><br>003xu |
| <b>Telephone No. - N° de téléphone</b><br>(613) 204-9619 ( )  | <b>FAX No. - N° de FAX</b><br>( ) -         |
| <b>Destination - of Goods, Services, and Construction:</b><br><b>Destination - des biens, services et construction:</b>   |   |

Instructions: See Herein

Instructions: Voir aux présentes

|  |  |
|--|--|
| <b>Delivery Required - Livraison exigée</b>  | <b>Delivery Offered - Livraison proposée</b> |
| <b>Vendor/Firm Name and Address</b><br><b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>   |  |
| <b>Telephone No. - N° de téléphone</b><br><b>Facsimile No. - N° de télécopieur</b>   |  |
| <b>Name and title of person authorized to sign on behalf of Vendor/Firm</b><br><b>(type or print)</b><br><b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b><br><b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b> |  |
| <b>Signature</b>   | <b>Date</b>                                  |

**THIS SOLICITATION AMENDMENT NO. 004 IS RAISED TO:**

- A. Respond to questions received from suppliers; and
- B. Amend the RFP.

**PART A: QUESTIONS AND ANSWERS**

**Question #010**

**Reference:**

Evaluation and Selection

**Question #010:**

Could Canada clarify whether in Form 1(a) to Annex F, under Section 2: Client Contact Information, the reference to “Key roles and responsibilities” is in relation to the reference client’s roles and responsibilities (e.g. Project Authority, Business Process Owner and Contracting Authority) in overseeing the contract or the Bidder’s role and responsibilities in executing on the contract?

**Answer #010:**

Canada confirms that in Form 1(a) to Annex F, under Section 2: Client Contact Information”, the reference to “Key roles and responsibilities” is asking for client contact’s key roles and responsibilities.

**Question #011**

**Reference:**

Evaluation and Selection

**Question #011:**

For CPR-7 of the Corporate Point-Rated Criteria, can Canada confirm that “leadership services” refers to the provision of one or more leaders in key roles to provide strategic advice and leadership to the program and/or project?

**Answer #011:**

For CPR-7, Canada confirms that “leadership services” refers to the provision of one or more individuals in key roles providing advice and guidance in accordance with industry best practices and based on corporate experience obtained from past implementation of an IT-enabled business modernization or transformation project. The advice and guidance should have been provided in at least three (3) of the following areas:

- a) Enterprise business architecture and solution design;
- b) Enterprise technology architecture and solution design;
- c) Enterprise-wide service integration;
- d) Enterprise-wide IT system transition and migration; and
- e) Enterprise-wide project execution and oversight.

**Question #012**

**Reference:**

Evaluation and Selection

**Question #012:**

For CM-7 and CPR-8 of the Corporate Criteria, with respect to onboarding at least fifteen (15) resources from at least five (5) different resource categories, are the resource categories those listed in Appendix 5 to Annex A or are they standard resource categories as defined by other contract vehicles?

**Answer #012:**

The resource categories refer to those categories identified under the Task-Based Informatics Professional Service – Requirements for Services as listed at: <https://www.tpsgc-pwgsc.gc.ca/app-acq/sptb-tbps/categories-eng.html>.

In other words, Suppliers are not limited to the resource categories listed in Appendix 5 to Annex A – Statement of Work.

**PART B: RFP REVISIONS**

No revision has been made to the RFP as a result of this Solicitation Amendment.

**ALL OTHER TERMS AND CONDITIONS OF THE BID SOLICITATION REMAIN UNCHANGED.**