



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

PWGSC/TPSGC Acquisitions Bid Receiving

Box/Boite de Réception des Soumissions

Bid Receiving Box/Boite de Récepti

1st Floor/1ière étage, Suite 1212

100-1045 Main Street

Moncton

New Brunswick

E1C 1H1

Bid Fax: (506) 851-6759

Request For a Standing Offer
Demande d'offre à commandes

Regional Individual Standing Offer (RISO)

Offre à commandes individuelle régionale (OCIR)

Canada, as represented by the Minister of Public Works and
Government Services Canada, hereby requests a Standing Offer
on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et
Services Gouvernementaux Canada, autorise par la présente,
une offre à commandes au nom des utilisateurs identifiés
énumérés ci-après.

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Acquisitions NB/PEI (Moncton Office) – Bureau
d'acquisitions N.-B./Î.-P.-É. (Moncton)

1045 Main Street / 1045, rue Main

Moncton

New Bruns

E1C 1H1

Title - Sujet RISO Meat, Poultry & Fish		Date 2020-02-05
Solicitation No. - N° de l'invitation W0105-20F002/01/A		Client Reference No. - N° de référence du client GETS Ref. No. - N° de réf. de SEAG PW-\$MCT-015-5688
File No. - N° de dossier MCT-9-42127 (015)	CCC No./N° CCC - FMS No./N° VME	
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2020-11-24		Time Zone Fuseau horaire Atlantic Standard Time AST
Delivery Required - Livraison exigée See Herein		
Address Enquiries to: - Adresser toutes questions à: Drisdelle, Charlotte J.		Buyer Id - Id de l'acheteur mct015
Telephone No. - N° de téléphone (506)962-5329 ()		FAX No. - N° de FAX (506)851-6759
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF NATIONAL DEFENCE 5 CDSG Food Services 5 CDSB Gagetown, PO Box 17000 OROMOCTO New Brunswick E2V4J5 Canada		
Security - Sécurité This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.		

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address
Raison sociale et adresse du fournisseur/de l'entrepreneur

Telephone No. - N° de téléphone

Facsimile No. - N° de télécopieur

**Name and title of person authorized to sign on behalf of Vendor/Firm
(type or print)**

**Nom et titre de la personne autorisée à signer au nom du fournisseur/
de l'entrepreneur (taper ou écrire en caractères d'imprimerie)**

Signature

Date

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The Annexes include:

Annex A – Requirement
Annex B – Basis of Payment – List of Products
Annex C - Electronic payment Instruments
Annex D - Complete List of Each Individual who are currently Directors and/or Owners of the Offeror;
Annex E - Information to Suppliers, Schedule of Tender Closing Dates & 1st Page of each closing tenders

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PART 1 - GENERAL INFORMATION

1.1 Introduction

The Request for Standing Offers (RFSO) is divided into six parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3 Offer Preparation Instructions: provides Offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;
- Part 5 Certifications and Additional Information: includes the certifications and additional information to be provided;
- Part 6 6A, Standing Offer, and 6B, Resulting Contract Clauses:
 - 6A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
 - 6B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include:

- Annex A – Requirement
- Annex B – Basis of Payment – List of Products
- Annex C - Electronic payment Instruments
- Annex D - Complete List of Each Individual who are currently Directors and/or Owners of the Offeror;
- Annex E - Information to Suppliers, Schedule of Tender Closing Dates & 1st Page of each closing tenders

1.2 Summary

- 1.2.1 Request for Regional Individual Standing Offer (RISO) for the supply and delivery of **Meat, Poultry & Fish** to Department of National Defence at the 5th Canadian Division Support Base Gagetown located in Oromocto New Brunswick E2V 4J5 on an as and when requested basis for the period from **April 1st 2020 to March 31st 2021** divided into four (4) rebid periods for four standing offer periods of three months each.

NOTE: An offer must be submitted for each period as per the schedule in Annex "E". Offerors may bid on any period of their choice. **Only the Page 1 with the applicable closing date is to be submitted with an offer.**

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1.2.2 The requirement is subject to the provisions of the Canadian Free Trade Agreement (CFTA).

«The requirement is limited to Canadian goods»

1.3 Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

1.4 Anticipated migration to an e-Procurement Solution (EPS)

Canada is currently developing an online EPS for faster and more convenient ordering of goods and services. In support of the anticipated transition to this system and how it may impact any resulting Standing Offer that is issued under this solicitation, refer to 7.15 Transition to an e-Procurement Solution (EPS).

The Government of Canada's [press release](#) provides additional information.

PART 2 - OFFEROR INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](#) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The [2006 \(2019/03/04\)](#) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of [2006](#), Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days
Insert: 120 days

2.1.1 SACC Manual Clauses

SACC Reference	Section	Date
C9000T	Pricing	2010/08/16
M0019T	Firm Price and/or Rates	2007/05/25

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2.2 Submission of Offers

Offers must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit specified below by the date and time indicated on page 1 of the RFSO:

PWGSC Acquisitions, Bid Receiving Box
1st Floor, Suite 1212
100-1045 Main Street
Moncton, NB E1C 1H1

Bid Facsimile Number: (506) 851-6759

Email: TPSGC.RAReceptionSoumisNBPE-ARBidReceivingNBPE.PWGSC@tpsgc-pwgsc.gc.ca

Note: Offers will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation, as detailed in Standard Instructions [2006](#), or to send offers through an epost Connect message if the bidder is using its own licensing agreement for epost Connect.

2.3 Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than **seven (7)** calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

2.4 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in **New Brunswick**.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

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PART 3 - OFFER PREPARATION INSTRUCTIONS

3.1 Offer Preparation Instructions

Canada requests that offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, using staples or clips instead of cerlox, duotangs or binders.

Section I: Financial Offer

Offerors must submit their financial offer in accordance with **Annex B, Basis of Payment**.

3.1.1 Electronic Payment of Invoices – Offer

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "C" Electronic Payment Instruments, to identify which ones are accepted.

If Annex "C" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.2 Exchange Rate Fluctuation

[C3011T](#) (2013/11/06), Exchange Rate Fluctuation

Section II: Certifications

Offerors must submit the certifications and additional information required under Part 5.

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PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

Prices – Items

Offeror **must submit firm prices for all items listed at Annex B.**

4.1.1 Financial Evaluation

4.1.1.1 SACC Manual Clause

M0220T (2016/01/28), Evaluation of Price - Offer

4.2 Basis of Selection

4.2.1 Basis of Selection

An offer must comply with the requirements of the Request for Standing Offers to be declared responsive. The responsive offer with the **lowest evaluated aggregate price** will be recommended for issuance of a standing offer.

(Derived from - Provenant de: M0069T, 2007/05/25)

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by offerors to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

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5.1 Certifications Precedent to the Issuance of a Standing Offer and Additional Information

The certifications and additional information listed below should be submitted with the offer, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the offer non-responsive.

5.1.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real procurement agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.1.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list) available at the bottom of the page of the [Employment and Social Development Canada-Labour's website](https://www.canada.ca/en/employment-social-development/canada-labour's-website) (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#s4>).

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

5.2. Additional Certifications Precedent to Issuance of a Standing Offer

5.2.1 Canadian Content Certification

5.2.1.1. SACC Manual clause A3050T (2018/12/06) Canadian Content Definition

5.2.1.2 Canadian Content Certification

This procurement is limited to Canadian goods.

The Bidder certifies that:

- () a minimum of 80 percent of the total bid price consist of Canadian goods as defined in paragraph 1 of clause A3050T.

For more information on how to determine the Canadian content for a mix of goods, a mix of services or a mix of goods and services, consult Annex 3.6.(9), Example 2, of the Supply Manual.

(Derived from - Provenant de: A3053T, 18/12/06)

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PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

6.1 Offer

6.1.1 The Offeror offers to fulfill the requirement in accordance with the Requirement at Annex A.

6.2 Security Requirements

6.2.1 There is no security requirement applicable to the Standing Offer.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](#) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

2005 (2017/06/21) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

6.3.2 Standing Offers Reporting

Periodic Usage Reports - Standing Offer

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases including those paid for by a Government of Canada Acquisition Card.

The data must be submitted for the period of the standing offer to the Standing Offer Authority.

The data must be submitted to the Standing Offer Authority no later than 30 calendar days after the end of the reporting period.

(*Derived from - Provenant de: M7010C, 2012/07/16*)

6.4 Term of Standing Offer

6.4.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is from **April 1st 2020 to March 31st 2021** divided into four (4) rebid periods for four standing offer periods of three months each.

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6.4.2 Delivery Points

Delivery of the requirement will be made to delivery point specified at Annex A of the Standing Offer.

6.5 Authorities

6.5.1 Standing Offer Authority

The Standing Offer Authority is:

Name: Charlotte Drisdelle
Title: Supply Officer
Public Services and Procurement Canada (PSPC)
Acquisitions Branch
Address: 1045 Main Street, 4th Floor
Moncton, New Brunswick E1C 1H1

Telephone: (506) 962-5329
Facsimile: (506) 851-6759
E-mail: charlotte.drisdelle@pwgsc-psgc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

6.5.2 Project Authority

The Project Authority for the Standing Offer is:

The Project Authority for the Standing Offer is identified in the call-up against the Standing Offer.

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up under the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

6.5.3 Offeror's Representative (Offeror please complete and submit with the bid)

Placing Orders:

Name: _____

Telephone No. _____

Facsimile No. _____

E-mail address: _____

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Delivery follow-up:

Name: _____

Telephone No. _____

Facsimile No. _____

E-mail address: _____

General Enquiries:

Name: _____

Telephone No. _____

Facsimile No. _____

E-mail address: _____

6.6 Identified Users

The Identified User authorized to make call-ups against the Standing Offer is:

**Department of National Defence
5th Canadian Division Support Base Gagetown
Kitchen H33
PO Box 17000, Station Forces
Oromocto, New Brunswick
E2V 4J5**

6.7 Call-up Procedures

As indicated in Annex A.

6.8 Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using the duly completed forms or their equivalents as identified in paragraphs 1 and 2 below, or by using Canada acquisition cards (Visa or MasterCard) for low dollar value requirements.

1. Call-ups must be made by Identified Users' authorized representatives under the Standing Offer and must be for goods or services or combination of goods and services included in the Standing Offer at the prices and in accordance with the terms and conditions specified in the Standing Offer.
2. Any of the following forms could be used which are available through [PWGSC Forms Catalogue](#) website:
 - PWGSC-TPSGC 942 Call-up Against a Standing Offer
 - PWGSC-TPGSC 942-2 Call-up Against a Standing Offer - Multiple Delivery
 - PWGSC-TPSGC 944 Call-up Against Multiple Standing Offers (English version)
 - PWGSC-TPSGC 945 Commande subséquente à plusieurs offres à commandes (French version)

or

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-
3. An equivalent form or electronic call-up document which contains at a minimum the following information:
- standing offer number;
 - statement that incorporates the terms and conditions of the Standing Offer;
 - description and unit price for each line item;
 - total value of the call-up;
 - point of delivery;
 - confirmation that funds are available under section 32 of the Financial Administration Act;
 - confirmation that the user is an Identified User under the Standing Offer with authority to enter into a contract.

6.9 Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed **\$40,000.00** (Applicable Taxes included).

6.10 Financial Limitation

The total cost to Canada resulting from call ups against the Standing Offer must not exceed the sum of **\$2,400,000.00 divided into 4 x three month standing offer periods** (Applicable Taxes included) unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or 3 months before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

(Derived from - Provenant de: M4506C, 2013/04/25)

6.11 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2017/06/21), General Conditions - Standing Offers - Goods or Services
- d) the general conditions 2010A (2018/06/21), General Conditions - Goods (Medium Complexity);
- e) Annex A, Requirement;
- f) Annex B, Basis of Payment- List of Products);
- g) the Offeror's offer dated _____

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6.12 Certifications and Additional Information

6.12.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Offeror with its offer or precedent to issuance of the Standing Offer (SO), and the ongoing cooperation in providing additional information are conditions of issuance of the SO and failure to comply will constitute the Offeror in default. Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO.

6.12.2 SACC Manual Clauses

SACC Reference	Section	Date
M3060C	Canadian Content Certification	2008/05/12

6.13 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in **New Brunswick**.

6.14 Transition to an e-Procurement Solution (EPS)

During the period of the Standing Offer, Canada may transition to an EPS for more efficient processing and management of individual call-ups for any or all of the SO's applicable goods and services. Canada reserves the right, at its sole discretion, to make the use of the new e-procurement solution mandatory.

Canada agrees to provide the Offeror with at least a three-month notice to allow for any measures necessary for the integration of the Offer into the EPS. The notice will include a detailed information package indicating the requirements, as well as any applicable guidance and support.

If the Offeror chooses not to offer their goods or services through the e-procurement solution, the Standing Offer may be set aside by Canada.

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

6.1 Requirement

The Contractor must provide the items detailed in the call-up against the Standing Offer.

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6.2 Standard Clauses and Conditions

6.2.1 General Conditions

2010A (2018/06/21), General Conditions - Goods (Medium Complexity) apply to and form part of the Contract.

Section 16 Interest on Overdue Accounts, of **2010A (2018/06/21)** will not apply to payments made by credit cards.

6.2.2 SACC Manual Clauses

6.2.2.1 Fish - Quality Stamping (*Applicable to Annex A.2 & B.2*)

Fish must be processed and packed in an establishment approved by the Department of Fisheries and Oceans in accordance with the Fish Inspection Act, R.S., 1985, c. F-12, and Regulations, and must be identified as follows:

- (a) Fresh fish must be identified by the words "Processed under Government Supervision" or "Canada Inspected" within a line drawing of a maple leaf marked on wrappers, inserts containers or master containers.
- (b) Frozen fish must be identified by the words "Canada Inspected" within a line drawing of a maple leaf marked on the wrappers, or containers, or where practicable on the whole fish.

(*Derived from - Provenant de: B2005C, 25/05/07*)

6.2.2.2 Grades of Meat (*Applicable to Annex A.2 & B.2*)

If the grade of meat ordered is not available for delivery, the Contractor must supply a higher grade as a substitute, at no additional cost.

(*Derived from - Provenant de: B3003C, 25/05/07*)

6.2.2.3 Inspection and Stamping

The Contractor must ensure that inspectors from the Canadian Food Inspection Agency (CFIA) have inspected all meat and meat products, poultry and poultry products, lard, shortening and margarine containing animal fats, and soups containing ingredients of animal origin, and have stamped those products "CFIA inspected for CG" before shipment.

The Contractor must arrange for all such products to be delivered to the consignee either from an establishment registered in accordance with the Meat Inspection Act, 1985, c. 25 (1st Supp.) and the regulations made under that Act, or from a food distributor that purchased the products from such an establishment. Canada will not accept products that have not been stamped by the CFIA.

The Contractor must not permit any food distributor to alter or further process any meats or other products that have been inspected by inspectors from the CFIA.

(*Derived from - Provenant de: C3007C, 30/11/07*)

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6.2.2.4 Delivery and Unloading

1. When making deliveries, sufficient personnel must be provided to permit unloading of any type of vehicle without the assistance of federal government personnel
2. At some sites, the delivery truck must be unloaded while parked at the curb. When material is placed on the sidewalk, it must be placed in proximity to the designated entrance so as to be readily accessible to transport by mechanical handling equipment utilized by site personnel.

(Derived from - Provenant de: D0018C, 30/11/07)

6.2.2.5 Type of Transport

Delivery must be made in refrigerated transport. The acceptable temperature range is from 1.5° C to 4° C or (35° F to 40° F).

(Derived from - Provenant de: D3004C, 30/11/07)

6.3 Term of Contract

6.3.1 Delivery Date

Delivery must be completed in accordance with the call-up against the Standing Offer.

6.4 Payment

6.4.1 Basis of Payment

Basis of Payment - Firm Price, Firm Unit Price(s) or Firm Lot Price(s)

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a **firm unit price as specified in Annex B**. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

(Derived from - Provenant de: C0207C, 2013/04/25)

6.4.2 Method of Payment

SACC Reference
H1000C

Section
Single Payment

Date
2008/05/12

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6.4.3 Electronic Payment of Invoices – Call-up

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

(To be identified in Annex "C")

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);
- f. Large Value Transfer System (LVTS) (Over \$25M)
- g.

6.5 Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions and at Annex A. Invoices cannot be submitted until all work identified in the invoice is completed.

One (1) copy must be forwarded to the consignee.

(Derived from - Provenant de: H5001C, 2008/12/12)

6.6 SACC Manual Clauses

SACC Reference	Section	Date
A9062C	Canadian Forces Site Regulations	2011/05/16
B7500C	Excess Goods	2006/06/16
G1005C	Insurance	2008/05/12

6.7 Shipping Instructions - Delivery at Destination

Goods must be consigned to the destination specified in the Contract and delivered:

Delivered Duty Paid (DDP) to **Department of National Defence at the 5th Canadian Division Support Base Gagetown, Oromocto, New Brunswick E2V 4J5** and for **One Stop Shopping to locations in New Brunswick and Prince Edward Island** Incoterms 2000 for shipments from a commercial contractor.

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ANNEX "C" to PART 3 OF THE REQUEST FOR STANDING OFFERS - ELECTRONIC PAYMENT INSTRUMENTS

The Offeror accepts to be paid by any of the following Electronic Payment Instrument(s):

- VISA Acquisition Card;
- MasterCard Acquisition Card;
- Direct Deposit (Domestic and International);
- Electronic Data Interchange (EDI);
- Wire Transfer (International Only);
- Large Value Transfer System (LVTS) (Over \$25M)

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ANNEX "D" - COMPLETE LIST OF EACH INDIVIDUAL WHO ARE CURRENTLY DIRECTORS AND/OR OWNERS OF THE OFFEROR

**NOTE TO OFFERORS: WRITE (PRINT CLEARLY) DIRECTORS' AND OR OWNERS' SURNAMES
AND GIVEN NAMES**

“REQUIREMENT”

Meat, Poultry & Fish

***5th Canadian Division Support
Base Gagetown***

Static Feeding Requirements

1st April 2020 to 31st March 2021

***Divided into four (4) rebid periods for four standing offer
periods of three months each***

Annex « A » - W0105-20F002

REQUIREMENT

To supply and deliver "**MEAT, POULTRY & FISH PRODUCTS**" to Kitchen H33.

The offeror **MUST provide a price for EACH item and be able to supply 100% of the items** on the attached «List of Products» at Annex "B".

The offeror **must ensure 100% compliance** to this Annex "A" and the attached «List of Products» in Annex "B". Any deviations **MUST be approved** by the Standing Offer Authority at Public Services and Procurement Canada (PSPC), in writing, **PRIOR to bid closing**.

SCOPE OF SERVICES

To provide food commodities at specified times to meet the particulars of the requirement.

The requirement will take the form of a standing offer for all food provisions encompassing the following commodities:

Fresh & Frozen Meats

Fresh & Frozen Fish

Fresh & Frozen Poultry

STATEMENT OF WORK

The Offeror shall during the period of the standing offer, perform and complete with care, skill, diligence, and efficiency the work described in this standing offer.

PRICING

All shipping charges must be included in the quoted prices. If the consignee requests an item, which is not, specified herein, your price is to be in accordance with the lowest prices charged to your most favored customer for like quality and quantity of product on the date of delivery. You hereby certify that the prices charged under this method of supply will be computed in accordance with the same accounting principles applicable to the prices shown herein.

CALL-UP PROCEDURES

Orders may be placed in writing or by telephone. Supplier must be able to receive all orders by Telephone, Email and Facsimile.

ORDER CONFIRMATION OF AVAILABILITY

Potential shortfalls in providing the specified food commodities shall be immediately brought to the attention of the designated Food Services representative, at time of ordering or ***within 2 hours maximum***; who in turn is the only approving authority for substitutions.

Items that are not available for delivery are NOT to be back ordered.

All orders MUST be processed on a FILL or KILL BASIS.

REJECTS AND SHORTFALLS

The supplier agrees, upon notification of rejects or shortage of food products, to replace any and all shorted item ***within (24) hours, (delivery costs occurred to replace all rejected food items or shortfalls rest fully at the contractor's expense)***.

DISCREPANCIES AND SUBSTITUTIONS

Substitutions will not be accepted without the approval of the requesting Food Services representative.

It is a condition that no product such as packaging, pack & case size, brand and price be changed after award of the standing offer **UNLESS** they have been changed or discontinued by the manufacturer. You will therefore have to notify the Standing Offer Authority at PSPC of the change. Changes will only take effect when the Standing Offer Authority has accepted the change, with DND's approval. Supplier must also advise the Standing Offer Authority at PSPC of any changes to product codes and the food representative at CFB Gagetown.

FOOD DELIVERIES

Deliveries must to be made direct to a specified location, and **must be** between the hours of **07h30 and 11h30**, Mondays, Tuesdays, Wednesdays, Thursdays and Fridays. The supplier shall bear all risks of loss or damage to the goods until such time as they have been placed at the disposal of requesting unit.

DELIVERY SERVICE LEVELS

All orders will be placed a minimum of two (2) days prior to the expected day of delivery.

DND personnel will be able to make **MINOR** amendments to the original order up until **1400hrs**, from Monday to Friday.

Deliveries MUST be provided as requested.

Deliveries are to be made direct to a specified location as indicated.

All products must be delivered in its original box or case.

Any damaged, stressed, opened, or repackaged products will not be accepted and will be returned to the supplier at the supplier's expense.

If products must be returned due to non-compliance, COST to return these products will be the responsibility of the supplier.

The supplier shall bear all risks of loss or damage to the goods until such time as they have been delivered to the requesting unit.

The supplier is responsible for the offloading of all food items

Delivery personnel must be covered by Worker's Compensation (WSIB) or similar program.

If the supplier, which is awarded the standing offer, chooses to contract out the Transportation Part of the standing offer, the supplier will be responsible for the Performance of that contractor.

REQUIREMENTS PERTAINING TO INVOICING

A bill of lading and a computerized purchase invoice **one (1) copy (an original)** must be provided to the consignee at the time of each delivery, "***Hand written invoices will not accepted***"

The consignee's delivery representative will verify with the supplier's representative that all items shipped have been received using the bill of lading provided by the supplier.

The supplier must only charge for the items delivered and accepted. The supplier is to ensure that a request for credit receipt is issued at the time of delivery for all items that are not accepted by consignee's representative at time of delivery. The supplier agrees to provide the consignee with a detailed credit receipt within (7) working days from delivery for all items that the consignee and supplier agree that was shorted or damaged prior to delivery. Invoices will not be forwarded for payment until the supplier provides the Consignee with approved credit receipt. The supplier must ensure that all Invoices reflect correct pricing effective at the time of ordering. All invoices will be calculated in Canadian dollars.

Invoices must contain the following information:

Attn: ***Name of Requesting Kitchen***
Kitchens Complete Mailing Address
Invoice control number
Delivery Date

INVOICE PAYMENT

The consignee will forward invoices to the requesting Comptroller for payment within (30) days of the food order delivery and receipt of all credit receipts. If payment is not received within a forty-five (45) day period the supplier shall communicate this information as soon as possible to the receiving Units Comptroller.

TYPE OF TRANSPORT

Delivery of chilled, frozen food commodities will be made in climate controlled transport unless the consignee instructs otherwise.

The vehicles utilized for the transportation of food products must be considered as an extension of the company premises. As such, it is important that the environment it presents does not put at risk the integrity of the food products contained therein. The vehicle must act as the interim storage facility from the company to the point of destination.

The construction, maintenance, sanitation and refrigeration standards in addition to the handling practices must equate as closely, as is reasonably possible, to the standards required of a well-operated Canadian commercial grocer.

PALLETISING

All food items MUST be shipped to the specified delivery point on shrunk or stretch wrapped pallets no higher than 180 CM in height.

Orders MUST be separated by individual units/kitchens and clearly identified with the name of the requesting unit/kitchen on at least (2) sides.

Food items MUST be palletized in segregated commodities of:

Chilled **Frozen**

Food items MUST be palletized in such a way as to ensure the heaviest items are on the bottom of the pallet.

Pallets MUST to be loaded in such a way as to allow easy access for offloading with forklifts.

The supplier MUST not load pallets in a cinder block fashion.

The supplier is responsible for the offloading of all food items

EXPIRY DATES:

STANDARDS: All packaged foods shall comply with the relevant portions of the following Acts and Regulations:

- a) The Food and Drug Acts and Regulations;
- b) Canada Agriculture Products Standards Acts
- c) Canadian General Standards Board
- d) CFIA Inspection Standards

QUALITY ASSURANCE

All products must be processed in federally inspected plants which are HACCP certified.

The «**Food Quality Specifications (FQS) - Food purchased by federal government departments** » will be used as reference for quality control for all food products. These specifications can be found on publications.gc.ca by searching the catalogue numbers as per attached listing.

Frozen food products must be delivered individually quick-frozen with an internal temperature of not greater than minus eighteen degrees Celsius.

Fresh chilled or frozen products must be delivered in accordance with Canadian Food Inspection Agency requirements stipulating that frozen products must be maintained at -18° C or lower, and fresh chilled products between 4° C and 1° C until delivery. All fresh chilled or frozen products must be delivered in refrigerated vehicles and show no evidence of deterioration. Frozen products must not have been frozen for longer than specified below since the date of processing in the fresh state.

Fresh Meat	Freezer at -18 ° C (0 ° F) or lower
Beef – Steaks, Roasts	10-12 months
Pork – Chops, Roasts	8-12 months
Lamb – Chops, Roasts	8-12 months
Veal Roasts	8-12 months
Chicken/Turkey - whole	1 year
Chicken/Turkey – pieces	6 months

All Meat, Fish and Poultry products must be of recent production and have the latest production date available, the shelf life or best before date must be clearly indicated on a conspicuous location and any conditions affecting the product shelf life must be clearly stated at the time of ordering. The best before date on all fresh items must be at least twenty one (21) days from the day of delivery.

The supplier agrees to supply only frozen or / and fresh beef products that have a minimum of twenty one (21) to a maximum of twenty eight (28) Days aging.

The supplier agrees to supply only fresh cold meat products that have never been previously frozen. The supplier agrees not to supply any thawed food product that has been previously frozen.

Fresh Cryovac products must not be packaged for longer than fourteen (14) days from the packaging date to the day of delivery.

Final inspection and acceptance of the food product will rest solely with the consignee at the point of delivery. All products supplied shall be free of signs of deterioration, spoilage, filth, or damage by rodents or insects. The consignee will have the right to reject products at the time of delivery and the supplier will remove unacceptable products immediately.

DND representatives may perform quality assurance inspections at the supplier facilities as required.

Products having outdated Best Before Dates WILL be returned to the supplier at the supplier's cost.

Vendor's Performance:

The vendor's performance will be monitored by the Food Services Representative or his designated representative.

«Performance Factors» will include, but NOT limited to:

- a. Ability to PROVIDE items and quantities ordered;
- b. Ability to **immediately COMMUNICATE unavailability** of products ordered at time of ordering (or within **2 hours maximum**);
- c. Ability to provide products as per sizes requested at quoted prices;
- d. Ability to deliver within required time frame AND the necessary location required at the site;
- e. Ability to provide required quality service and products at all time;

If at any time the performance is NOT satisfactory, documentation will be forwarded to Public Works and Government Services Canada.

High quality product and service as defined in the **«Food Quality Specifications»** will be required during the period of this standing offer. Failure to provide the level of quality of goods and services as defined herein OR non-compliance with the product descriptions at Annex "B", the List of Products, more than seven (7) times over the period of the standing offer will result in the following:

1. Initial notice of failure to provide the level of service required, quality products or correct product size etc....
2. Additional incidents will result in a written notification requesting corrective action; and
3. For an eighth incident, the vendor will be advised that their standing offer has been set-aside and no further call-ups will be processed.

FQS # & Description	SQA et Description	Catalogue # English	Numéro de catalogue
FQS-01 Eggs	SQA-01 Oeufs et produits d'œufs	D2-531/01-2018E-PDF	D2-531/01-2018F-PDF
FQS-02 Beef	SQA-02 Boeuf	D2-531/02-2018E-PDF	D2-531/02-2018F-PDF
FQS-03 Veal	SQA-03 Veau	D2-531/03-2018E-PDF	D2-531/03-2018F-PDF
FQS-04 Pork	SQA-04 Porc	D2-531/04-2018E-PDF	D2-531/04-2018F-PDF
FQS-05 Lamb	SQA-05 Agneau	D2-531/05-2018E-PDF	D2-531/05-2018F-PDF
FQS-06 Poultry	SQA-06 Volaille	D2-531/06-2018E-PDF	D2-531/06-2018F-PDF
FQS-07 Variety Meats	SQA-07 Abats comestibles	D2-531/07-2018E-PDF	D2-531/07-2018F-PDF
FQS-08 Prepared Meat and Meat by Products	SQA-08 Viande et sous-produits de viande préparés ou conservés	D2-531/08-2018E-PDF	D2-531/08-2018F-PDF
FQS-09 Fish and Seafood	SQA-09 Poissons et produits de la mer	D2-531/09-2018E-PDF	D2-531/09-2018F-PDF
FQS-10 Fresh Fruit	SQA-10 Fruits frais	D2-531/10-2018E-PDF	D2-531/10-2018F-PDF
FQS-11 Fresh Vegetables	SQA-11 - Légumes frais	D2-531/11-2018E-PDF	D2-531/11-2018F-PDF
FQS-12 Frozen Fruit	SQA-12 Fruits congelés	D2-531/12-2018E-PDF	D2-531/12-2018F-PDF
FQS-13 Frozen Vegetables	SQA-13 Légumes congelés	D2-531/13-2018E-PDF	D2-531/13-2018F-PDF
FQS-14 Canned Fruit	SQA-14 Fruits en conserve	D2-531/14-2018E-PDF	D2-531/14-2018F-PDF
FQS-15 Canned Vegetables	SQA-15 Légumes en conserve	D2-531/15-2018E-PDF	D2-531/15-2018F-PDF
FQS-16 Dried Fruit	SQA-16 Fruits séchés	D2-531/16-2018E-PDF	D2-531/16-2018F-PDF
FQS-17 Dehydrated Vegetables	SQA-17 Légumes déshydratés	D2-531/17-2018E-PDF	D2-531/17-2018F-PDF

FQS-18 Milk and Milk Products	SQA-18 Lait et produits laitiers	D2-531/18-2018E-PDF	D2-531/18-2018F-PDF
FQS-19 Cheese	SQA-19 Fromage	D2-531/19-2018E-PDF	D2-531/19-2018F-PDF
FQS-20 Misc Groceries	SQA-20 Produits d'épicerie divers	D2-531/20-2018E-PDF	D2-531/20-2018F-PDF
FQS-21 Pasta	SQA-21 Pâtes alimentaires et nouilles	D2-531/21-2018E-PDF	D2-531/21-2018F-PDF
FQS-22 Rice	SQA-22 Riz	D2-531/22-2018E-PDF	D2-531/22-2018F-PDF
FQS-23 Legumes	SQA-23 Légumineuses (légumineuses à grain)	D2-531/23-2018E-PDF	D2-531/23-2018F-PDF
FQS-24 Grains	SQA-24 Grain céréalier	D2-531/24-2018E-PDF	D2-531/24-2018F-PDF
FQS-25 Shortenings, Fats and Oils	SQA-25 Graisses alimentaires et les huiles	D2-531/25-2018E-PDF	D2-531/25-2018F-PDF
FQS-26 Butter and Margarine	SQA-26 Beurre et margarine	D2-531/26-2018E-PDF	D2-531/26-2018F-PDF
FQS-27 Sugar and Preserves	SQA-27 Sucres et conserves	D2-531/27-2018E-PDF	D2-531/27-2018F-PDF
FQS-28 Coffee and Tea	SQA-28 Café et thé	D2-531/28-2018E-PDF	D2-531/28-2018F-PDF
FQS-29 Ice Cream and Sorbets	SQA-29 Crème glacée et sorbet laitier	D2-531/29-2018E-PDF	D2-531/29-2018F-PDF
FQS-30 Pie Fillings and Pie Fruits	SQA-30 Garniture de tarte et fruits à tarte	D2-531/30-2018E-PDF	D2-531/30-2018F-PDF
FQS-31 Herbs, Spices and Seasonings	SQA-31 Fines herbes et épices	D2-531/31-2018E-PDF	D2-531/31-2018F-PDF
FQS-32 Soups, Sauces and Gravies	SQA-32 Soupes, sauces et saucisses au jus de viande	D2-531/32-2018E-PDF	D2-531/32-2018F-PDF
FQS-33 Condiments and Condiment Sauces	SQA-33 Condiments et sauces condimentaires	D2-531/33-2018E-PDF	D2-531/33-2018F-PDF
FQS-34 Bread and Baked Products	SQA-34 Pain et produits de boulangerie	D2-531/34-2018E-PDF	D2-531/34-2018F-PDF

FQS-35 Fruit Juice	SQA-35 Jus de fruit	D2-531/35-2018E-PDF	D2-531/35-2018F-PDF
FQS-36 Cereals	SQA-36 Céréales	D2-531/36-2018E-PDF	D2-531/36-2018F-PDF
FQS-37 Flour and Mixes	SQA-37 Farines, mélanges pour gâteaux, pour crêpes et pour gaufres	D2-531/37-2018E-PDF	D2-531/37-2018F-PDF
FQS-38 Game	SQA-38 Gibier	D2-531/38-2018E-PDF	D2-531/38-2018F-PDF

DND 5th Canadian Division Support Base Gagetown
 Base de soutien de la 5e Division du Canada Gagetown

File No / No de dossier: W0105-20F002 **Annex "B"** - Basis of Payment
Title / Titre: Meat, Poultry & Fish / Viande, volaille et poisson

Vendor Name / Nom de fournisseur:		Period / Période: April 1st 2020 - March 31st 2021 divided into 4 rebid periods for 4 standing offer periods of 3 months each			
Item No.	Unitrak No.	Estimated Quantity based on a 3 month period	Unit of Issue	DESCRIPTION	Approximate Sizes Required
				NOTE: Deviation of +35% in unit size will be accepted; such as for each package, box, bag, pail or case etc.... Deviations greater than +35% should be approved in writing, by the Standing Offer Authority, PRIOR to bid closing.	
1	9A001	2,500	kg	Beef Inside Round , Grade AA, fat content 1/4" trim (Canadian), Spec code 168 FROZEN No Substitute Approximate Allowable Weight: Package 11kg / Case 33 kg	3 x 11 kg
2	9A033	1,000	kg	Beef Prime Rib Cap Off Shortcut (Boneless), AA (Oven Ready) Maximum Fat Content 1/4" trim, Spec Code 110 (2" x 3") FROZEN No Substitute Approximate Allowable Weight: Package 8 kg / Case 30 kg	6 x 5 kg or 3 x 8-9 kg

File No / No de dossier: W0105-20F002 **Annex "B"** - Basis of Payment
Title / Titre: Meat, Poultry & Fish / Viande, volaille et poisson

Vendor Name / Nom de fournisseur:		Period / Période: April 1st 2020 - March 31st 2021 divided into 4 rebid periods for 4 standing offer periods of 3 months each			
Item No.	Unitrak No.	Estimated Quantity based on a 3 month period	Unit of Issue	DESCRIPTION	Approximate Sizes Required
3	9C034	4,400	kg	Beef Striploin Steak Center Cut, must be Grade AA, Maximum Fat Content 1/4" trim, 8 oz , Spec Code 1180 A, FROZEN, and must NOT be individually wrapped, Vacuum Pack, No Substitute Approximate Allowable Weight: Package 6 kg / Case 6 kg	1 x 6 kg
4	9A007	750	kg	Beef Brisket Pickled (Brisket Point) 83% Lean, in brine in 20 kg pail maximum, Lester brand only no substitute	
5	9B001	3,100	kg	Beef CHUCK Ground , must be 80% lean or greater, no organs added, FROZEN, Spec Code 137 Style 2 No Substitute	1 - 2 x 2.5 kg / 1 - 6 x 4.54kg - 5 kg/ 6 x 10 lbs

DND 5th Canadian Division Support Base Gagetown
 Base de soutien de la 5e Division du Canada Gagetown

File No / No de dossier: W0105-20F002 **Annex "B"** - Basis of Payment
Title / Titre: Meat, Poultry & Fish / Viande, volaille et poisson

Vendor Name / Nom de fournisseur:		Period / Période: April 1st 2020 - March 31st 2021 divided into 4 rebid periods for 4 standing offer periods of 3 months each			
Item No.	Unitrak No.	Estimated Quantity based on a 3 month period	Unit of Issue	DESCRIPTION	Approximate Sizes Required
6	9C064	1500	kg	Diced Beef 1" (7% Fat), GRADE AA, Spec Code 135 FROZEN No Substitute Approximate Allowable Weight: Package 6 kg / Case 6 kg	2 x 2.5 kg / 1 x 5 kg - 6 kg
7	8C013	350	kg	Cooked Roast Beef Round, fully cooked, No Substitute approximately 1.3 to 2.5 kg net weight per piece. Lesters or Equivalent Brand Approximate Allowable Weight: Package 4 kg / Case 20 kg	2 - 6 x 2 - 3 kg or 1 - 4 x 3.5 kg
8	9C010	1800	kg	BEEF Burgers, Frozen, approximately 5 - 6 oz per burger, Cardinal or McGregor brands only No Substitute Maximum Allowable Weight: Package 5 kg / Case 5 kg	

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Vendor Name / Nom de fournisseur: Period / Période: April 1st 2020 - March 31st 2021 divided into 4 rebid periods for 4 standing offer periods of 3 months each						
Item No.	Unitrak No.	Estimated Quantity based on a 3 month period	Unit of Issue	DESCRIPTION	Approximate Sizes Required	Sizes Offered
9	9G004	250	CS	BEEF Burgers, FULLY COOKED, Frozen, approximately 4-5 oz per burger, no substitute. Schneiders Food Services, Mc Gregor or Equivalent Brand Approximate Allowable Weight: Package 5 kg / Case 5 kg	32 x 125g / 4kg	Provide Brand offered for ALL products. The Brand offered must be provided for the standing offer period.
10	6F008	1200	kg	Cooked Beef Meatballs Italian Style, meatballs must be 1/8 oz each, fully cooked, FROZEN No Substitute. Approximate Allowable Weight: Package 5 kg / Case 5 kg	1 x 4.50 kg - 5 kg	Price indicate if your price is per case or kg
11	6B040	1200	kg	Cooked Beef Meatballs Italian Style, meatballs must be 1.5 oz to 2 oz each, fully cooked, FROZEN No Substitute. Approximate Allowable Weight: Package 5 kg / Case 5 kg		Product No.

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Vendor Name / Nom de fournisseur:		Period / Période: April 1st 2020 - March 31st 2021 divided into 4 rebid periods for 4 standing offer periods of 3 months each			Provide Brand offered for <u>ALL</u> products. The Brand offered must be provided for the standing offer period.	Product No.	Price indicate if your price is per case or kg
Item No.	Unitrak No.	Estimated Quantity based on a 3 month period	Unit of Issue	DESCRIPTION	Approximate Sizes Required	Sizes Offered	
12	9G008	450	kg	Donair Meat, Regular, Must be Pre Sliced, no substitute. Mr. Donair or equivalent brand Approximate Allowable Weight: Package 5 kg / Case 6 kg	5 x 1 kg or 2 x 2.3 kg		per
13	14A001	1200	kg	Veal Inside Round B & R, product of Canada (Boneless & Rolled) Spec Code C 31 FROZEN No Substitute Approximate Allowable Weight: Package 20 kg / Case 20 kg	1 - 4 x 5 kg / 20 kg		per
14	14C004	400	kg	Veal Scallopini, must be a <u>Product of Canada</u> minimum 4 oz to 6 oz maximum portion sizes. Fresh or Frozen No Substitute Approximate Allowable Weight: Package 5.5 kg / Case 5.5 kg	32 x 4oz - 6oz		per

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Vendor Name / Nom de fournisseur: Period / Période: April 1st 2020 - March 31st 2021 divided into 4 rebid periods for 4 standing offer periods of 3 months each						
Item No.	Unitrak No.	Estimated Quantity based on a 3 month period	Unit of Issue	DESCRIPTION	Approximate Sizes Required	Provide Brand offered for ALL products. The Brand offered must be provided for the standing offer period.
Price indicate if your price is per case or kg						
15	12B013	3800	kg	Pork Loin Boneless, Canada Grade 1, Fat content 1/4" thick, Spec Code 413 FROZEN No Substitute Approximate Allowable Weight: Package 7 kg / Case 42 kg	6 x 4 - 7 kg	per
16	12C005	1500	kg	Pork Chops Loin Boneless, Canada Grade 1, 6 oz portions, FROZEN, must be layered and NOT individually wrapped, must be Premier or Olymel brands No Substitute Approximate Allowable Weight: Package 6 kg / Case 6 kg	1 x 6 kg	per
17	12B026	150	kg	Pork Ground 85% Lean, No organs added Specification Code 1496 FROZEN No Substitute Approximate Allowable Weight: Package 6 kg / Case 6 kg	1 x 6 kg	per

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Item No.	Unitrak No.	Estimated Quantity based on a 3 month period	Unit of Issue	DESCRIPTION	Approximate Sizes Required	Provide Brand offered for ALL products. The Brand offered must be provided for the standing offer period.
Price indicate if your price is per case or kg						
18	26D006	3600	kg	F/S Breakfast Link Pork Sausages, FROZEN, LESTER No Substitute Approximate Allowable Weight: Package 6 kg / Case 6 kg	1 x 6 kg	per
19	12A010	6,200	kg	Bacon Sliced, Layered, Center Cut Only, (Number 1), 18-22 CT, (Dry Salt) Canada Grade 1 minimum, FROZEN or FRESH No Substitute Approximate Allowable Weight: Package 6 kg / Case 6 kg	1 x 6 kg	per
20	12A028	250	kg	Bacon thick Sliced, PRE COOKED, Layered, Center Cut Only, (Number 1), Canada Grade 1 minimum, Fresh or Frozen No Substitute Approximate Allowable Weight: Package 6 kg / Case 6 kg	1 x 6 kg	per

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Item No.	Unitrak No.	Estimated Quantity based on a 3 month period	Unit of Issue	DESCRIPTION	Approximate Sizes Required
21	26G002	600	kg	Hot Italian Sausages, FROZEN, NON Pre-Cooked, No Substitute Schneider's (owned by Maple Leaf) or Equivalent Brand Approximate Allowable Weight: Package 6 kg / Case 6 kg	1 x 6 kg
22	(Z) 12E010	700	kg	Toupie Ham, FRESH, Product must not exceed 1100mg sodium per 100g serving No Substitute, Olymel, Maple Leaf or Melrose Boneless Smoked Ham Toupie Style, Product Code 93660 or Equivalent Brand. NOTE: Product offered must always be available. Approximate Allowable Weight: Package 11 kg / Case 25 kg	2 x 6 - 11 kg

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Vendor Name / Nom de fournisseur:		Period / Période: April 1st 2020 - March 31st 2021 divided into 4 rebid periods for 4 standing offer periods of 3 months each			Provide Brand offered for <u>ALL</u> products. The Brand offered must be provided for the standing offer period.	Product No.	Price indicate if your price is per case or kg
Item No.	Unitrak No.	Estimated Quantity based on a 3 month period	Unit of Issue	DESCRIPTION	Approximate Sizes Required	Sizes Offered	
23	(Z) 8E010	700	kg	Ham Cooked LOAF Solid Muscle 5 kg 4" x 6" (pullman) 17% Protein FRESH No Substitute Approximate Allowable Weight: Package 6 kg / Case 30 kg	4 - 5 x 5 - 6 kg		per
24	(Z) 12E027	650	kg	Ham Leg Smoked, Shankless, Skinless Low Moisture (Netting Off) FROZEN, Boucher Brand by Boucher Fils Ltée, Burns or Olymel No substitute Maximum Allowable Weight: Package 12 kg / Case 30 kg	2 x 7 - 12 kg		per
25	(Z) 8E001	700	kg	Ham, Black Forest, Solid Muscle 17% Protein, FRESH No Substitute, Olymel Code 62215 or Equivalent Brand Approximate Allowable Weight: Package 4 kg / Case 12 kg	2 x 3 to 4kg		per

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Item No.	Unitrak No.	Estimated Quantity based on a 3 month period	Unit of Issue	DESCRIPTION	Approximate Sizes Required	Sizes Offered
26	10D014	3,000	kg	Chicken, 1/4 Cut, (case must consist of both 1/4 legs & 1/4 breasts) Canada Grade A, approx 12-14 oz portions Spec code 1232 FROZEN No Substitute Approximate Allowable Weight: Package 28 kg / Case 28 kg	1 x 5 - 28 kg	Provide Brand offered for <u>ALL</u> products. The Brand offered must be provided for the standing offer period.
27	10D010	5,600	kg	Chicken Breast, boneless, skinless, Fresh, Air Chilled, full trim, no seasoning, minimum 6 oz to 8 oz maximum each, Exceldor Product Code 14400 in Lévis Quebec No Substitute. Approximate Allowable Weight: Package 2.5 kg / Case 5 kg	2 x 2.5 kg - 1 x 5 kg	per
28	10D009	1,000	kg	Chicken Breast, boneless, skinless, IQF, minimum 18% protein, 6 oz each, Exceldor Product Code 14816 in Lévis Quebec No Substitute. Approximate Allowable Weight: Package 4 kg / Case 4 kg	1 x 4 kg	per

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Item No.	Unitrak No.	Estimated Quantity based on a 3 month period	Unit of Issue	DESCRIPTION	Approximate Sizes Required	Provide Brand offered for ALL products. The Brand offered must be provided for the standing offer period.
Price indicate if your price is per case or kg						
29	10D028	1000	kg	Chicken, Diced , Natural Meat (1/2" Dice) FROZEN, Flamingo Code 8168341 or Olymel No Substitute Approximate Allowable Weight: Package 5 kg / Case 5 kg	1 x 5 kg	per
30	10D044	4000	kg	Chicken Cordon Swiss , 6-7 oz portions, FROZEN No Substitute, Galco Code 7021449, Barber or Equivalent Brand Approximate Allowable Weight: Package 4.54 kg / Case 5 kg	1 x 2.04 to 4.54 kg	per
31	10D030	700	kg	Chicken Breast Breaded , FROZEN, No Substitute, approximately 35 x 3.5 to 4 oz portions, Galco/Olymel Thunder Crunch Code 7013001 no substitute Approximate Allowable Weight: Package 4.54 kg / Case 5 kg	1 x 4.54 kg	per

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Item No.	Unitrak No.	Estimated Quantity based on a 3 month period	Unit of Issue	DESCRIPTION	Approximate Sizes Required
32	10B109	400	kg	Chicken Wings Plain, Pre Cooked, FROZEN (Drumets & Wingets in two pieces), Type 3 Class 9 No Substitute, 12 wings per pound approximately. Approximate Allowable Weight: Package 18 kg / Case 18 kg	1 X 4 kg to 18 kg
33	10A007	1300	kg	Turkey, Whole, MUST be Canada GRADE A (minimum of 7 to 10 kg and up) FROZEN No Substitute Minimum Weight: 7 kg / Maximum 2 per case	2 maximum per case
34	10A002	1700	kg	Turkey, Breast, Whole Muscle, Deboned, Category A, Raw, Fresh or Frozen No Substitute	per

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Item No.	Unitrak No.	Estimated Quantity based on a 3 month period	Unit of Issue	DESCRIPTION	Approximate Sizes Required	Provide Brand offered for ALL products. The Brand offered must be provided for the standing offer period.
					Sizes Offered	Price indicate if your price is per case or kg
35	10A008	400	kg	Turkey Roast Cooked Solid White Meat, FRESH, No Substitute Flamingo Code 8108190 or Equivalent Brand Approximate Allowable Weight: Package 4 kg / Case 10 kg	1 x 3 kg or 2 x 4 kg	per
36	10D040	750	kg	Chicken Strips, Low Sodium Fully Cooked Flame Broiled Chicken Breast Strips by Tamsco Code 6100 No Substitute		per
37	8A005	700	kg	Bologna, FRESH, No Substitute Lesters or Equivalent Brand Approximate Allowable Weight: Package 5 kg / Case 10 kg	1 - 2 x 3 kg - 5 kg	per
38	8A030	400	kg	Pastrami eye of round, FRESH, No Substitute, Shopsy (by Schneider's owned by Maple Leaf) or Equivalent Brand Approximate Allowable Weight: Package 4.54 kg / Case 15 kg	6 x 2.3 to 2.5 kg or 1 x 4.54 kg	per

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Item No.	Unitrak No.	Estimated Quantity based on a 3 month period	Unit of Issue	DESCRIPTION	Approximate Sizes Required
39	8C001	360	kg	Montreal Style Smoked Meat, FRESH No Substitute, Lesters or Equivalent Brand Approximate Allowable Weight: Package 4.54 kg / Case 10 kg	1 - 2 x 2.3 to 4.54 kg
40	8C026	400	kg	Salami All Beef, FRESH, No Substitute Maple Leaf or Equivalent Brand Approximate Allowable Weight: Package 3 kg / Case 10 kg	1 - 3 x 2 - 3 kg
41	15B023	680	kg	Shrimp Raw Headless, Peeled & Deveined, Tail Off, 31 - 40 CT, (Black Tiger or white) FROZEN, No Substitute, Approximate Allowable Weight: Package 3 lb / Case 20 lb	6 x 3 lb

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Item No.	Unitrak No.	Estimated Quantity based on a 3 month period	Unit of Issue	DESCRIPTION	Approximate Sizes Required	Provide Brand offered for ALL products. The Brand offered must be provided for the standing offer period.
Price indicate if your price is per case or kg						
42	15B001	75	kg	Crab Flakes Imitation , Frozen, no substitute. Surimi Brand from O'Neill Fisheries in Digby Nova Scotia, Clover Leaf or Equivalent Brand Approximate Allowable Weight: Package 2.5 lb / Case 30 lb	15 x 2 lb or 12 x 2.5 lb	per
43	15B084	200	kg	Cooked shrimp pieces , 60+ ct, tail off and peeled, Frozen, IQF, no substitute Ocean Jewel, Mirabel or Equivalent Brand Approximate Allowable Weight: Package 2 lbs / 907g Case 10 lb / 4.54 kg	15 x 340g or 10 x 1 lb or 5 x 2 lbs	per
44	15C009	400	kg	No. 1 Quality Lightly Breaded Scallops , IQF, 20-30 count, No Substitute, Highliner, Comeau or Equivalent Brand Approximate Allowable Weight: Package 5 lb / Case 5 lb	1 x 5 lb	per

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Item No.	Unitrak No.	Estimated Quantity based on a 3 month period	Unit of Issue	DESCRIPTION	Approximate Sizes Required	Provide Brand offered for ALL products. The Brand offered must be provided for the standing offer period.
Price indicate if your price is per case or kg						
45	15B112	300	kg	Scallops, IQF, 20-30 count, MUST be Canadian Bay of Fundy Scallops only No Substitute, Highliner, Comeau or Equivalent Brand Approximate Allowable Weight: Package 5 lb / Case 30 lb	6 x 5 lb	per
46	15D002	250	kg	Sole, IQF, 6 oz Portions No Substitute, FPI (owned by Highliner), Toppits or Equivalent Brand Approximate Allowable Weight: Package 4.54 kg / Case 5 kg	1 x 4.54 kg	per
47	15D096	1200	kg	Haddock Loins, 5 oz portions, IQF, No Substitute Highliner or Equivalent Brand Approximate Allowable Weight: Package 4.54 kg / Case 5 kg		per

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Item No.	Unitrak No.	Estimated Quantity based on a 3 month period	Unit of Issue	DESCRIPTION	Approximate Sizes Required	Provide Brand offered for ALL products. The Brand offered must be provided for the standing offer period.
Price indicate if your price is per case or kg						
48	15D066	250	kg	COD, IQF, 6 oz Portions No Substitute, FPI (owned by Highliner), Toppits or Equivalent Brand Approximate Allowable Weight: Package 4.54 kg / Case 5 kg		
49	15D026	1100	kg	Atlantic Salmon Fillets, must be Product of Canada, Centre Cut, no tail or head piece. 6 oz, Fresh or Frozen No Substitute. <i>Preferably not individually wrapped for cost effectiveness.</i> Approximate Allowable Weight: Package 4.54 kg / Case 5 kg	1 x 4.54 kg - 5 kg	
50	15D034	400	kg	Boneless Rainbow Trout Fillets, IQF & Layered, 6 to 7 oz portions No Substitute, Mirabel (owned by Highliner), Lagoon Seafood or Equivalent Brand Approximate Allowable Weight: Package 5 lb / Case 20 lb	4 x 5 lb	

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Item No.	Unitrak No.	Estimated Quantity based on a 3 month period	Unit of Issue	DESCRIPTION	Approximate Sizes Required
51	15C027	500	kg	Pub Style Fish, Battered Haddock Fillets, 4 oz each, Frozen, Toppits Brand No Substitute. Approximate Allowable Weight: Package 4.54 kg / Case 5 kg	1 x 4.54 kg
52	12D023	40	CS	Cretons, Porc, Seasoned, Individual Portions, Fresh, No Substitute. Prepared for A. Lafleur Inc, Québec Canada G0R 3E0 Lafleur Code 00649B1 or Equivalent Brand Maximum Allowable Weight: Individual Package 1 oz / Case 3 kg	90 x 1 oz
53	8C032	1500	kg	Grilled Steak Strips (3/8" thick, 1" wide, 4" in length), Fully Cooked, FROZEN, No Substitute, Maple Leaf Product Code 64368 or Equivalent Brand Approximate Allowable Weight: Package 4.54 kg / Case 5 kg	2 x 2 kg or 1 x 4.54 kg

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Item No.	Unitrak No.	Estimated Quantity based on a 3 month period	Unit of Issue	DESCRIPTION	Approximate Sizes Required	Provide Brand offered for ALL products. The Brand offered must be provided for the standing offer period.
54	12D007	280	kg	Pork Loin Skewer, Seasoned, FROZEN No Substitute, approximately 40 x 85g, by Expressco or Equivalent Brand	40x85g/3.4 kg - 50x76g/3.8 kg	
55	10B040	1400	kg	Fully Cooked Souvlaki Chicken Kabob, No Substitute, approximately 36 x 76g, Expressco or Equivalent Brand	36x76g/2.73 kg - 50x76g/3.8kg	
56	8B034	400	kg	Fully Cooked Chicken Roast, Fajitas, fresh, full muscle, 17% protein minimum, No Substitute	2 x 2 kg - 4 kg	

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Item No.	Unitrak No.	Estimated Quantity based on a 3 month period	Unit of Issue	DESCRIPTION	Approximate Sizes Required
57	10B003	300	CS	Chicken Breast Fillet, Breaded (fingers) 100% White Meat, FROZEN, approximately 35-60 pieces per bag, Galco, Pynty's, Janes, Maple Leaf, Erie Meat (Golden Maple), Sysco or GFS brands only no substitute. Approximate Allowable Weight: Package 4.54 kg / Case 5 kg	Provide Brand offered for ALL products. The Brand offered must be provided for the standing offer period.
58	10A030	1900	kg	Ground Turkey , extra lean, Fresh or Frozen, no substitute	per
59	13A002	300	kg	Lamb Leg Roast , Boneless, netted, must be Product of New Zealand no substitute	per
60	12D009	100	CS	Pork Cutlet Rib Style , fully cooked, BBQ flavor, 3-4 oz per portion, no substitute Schneider or equivalent brand	per

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Item No.	Unitrak No.	Estimated Quantity based on a 3 month period	Unit of Issue	DESCRIPTION	Approximate Sizes Required
61	12B018	1450	kg	Pork Tenderloin, trimmed, Canada Grade 1, fresh or frozen, Du Breton, Olymel (3024C), Sysco or GFS brands only no substitute	Provide Brand offered for <u>ALL</u> products. The Brand offered must be provided for the standing offer period.
62	12B006	1800	kg	Pork Shoulder, Picnic debonned, Canada Grade 1, Must be <u>FRESH</u> and never been <u>frozen</u> Cryovac packaging, Olymel Code 2514F no substitute	Product No. per
63	15D130	200	kg	Tilapia Fillet, 5-6 oz portions, IQF, No Substitute Approximate Allowable Weight: Package 4.54 kg / Case 5 kg	per
64	26B001	1600	kg	Bratwurst Sausages, Frozen, Pre-Cooked, No Substitute (no other sausage type will be accepted) Approximate Allowable Weight: Package 8 kg / Case 16 kg	1 - 2 x 5 kg - 8 kg per

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Item No.	Unitrak No.	Estimated Quantity based on a 3 month period	Unit of Issue	DESCRIPTION	Approximate Sizes Required	Sizes Offered
65	26D004	200	CS	Sausage, Breakfast, pre-cooked, Jimmy Deans no substitute	80 x 2 oz / 106 x 1.5 oz	
66			%	Miscellaneous items not listed herein at wholesale price less a _____ % discount or at cost price plus a _____ % markup to a maximum of 10%.		

Pack & Case Sizes may be lesser than the sizes requested but should NOT exceed the maximum pack & case sizes indicated. If you offer a pack or case size larger than the maximum sizes indicated you should have written approval from the Standing Offer Authority, PRIOR to bid closing. Failure to do so could render your bid non compliant and could be rejected.

Prices may be offered by KG or by Case, whichever method you will invoice the product. However DND may choose to order by the KG. Identify if the offered price is per KG, Case or Pail for each item in the last column of this Annex.

INSTRUCTIONS TO SUPPLIERS: It is the responsibility of the offerer to obtain clarification of each item of the requirements contained herein, if necessary, prior to submitting their offer or PRIOR to bid closing.

No handwritten Pricing Sheets will be accepted. Prices must be submitted with this Annex "B". A copy in Excel Format can be obtained by contacting the Standing Offer Authority by email or telephone.

ANNEX "E" INFORMATION

Tender closing at the office of:

**Bid Receiving
Public Services and Procurement Canada (PSPC)
1st Floor, Suite 1212
1045 Main Street (100)
Moncton, New Brunswick
E1C 1H1
Facsimile (506) 851-6759**

Here is some information that might be of use:

- 1) «Buy and Sell» - at www.buyandsell.gc.ca Government Electronic Tendering Service (GETS):
<https://buyandsell.gc.ca/procurement-data/tenders>**

You must use the **LATEST PUBLISHED VERSION OF THE DOCUMENT**.

Any changes to the Requirement/solicitation will be provided by publishing an Amendment to the Solicitation on **Buy and Sell**.

2) Transmission of offers:

For your Offer to be considered, it must be transmitted by **Mail, Courier, Facsimile or ePost Connect**

3) Request for evaluation results:

By email to the Supply Officer's email address. They will be sent to you by PDF format.

Please note that you will have to identify the **File Title, Solicitation Number**, the **client department's name** as well as the **period for which your request applies**.

General Address for the Supply Officer:

4) For any questions concerning Food Procurement files, you may contact the following person:

**Charlotte Drisdelle
Supply Officer / Agente d'approvisionnement
Phone No / N° téléphone: 506-962-5329
Facsimile No / N° de télécopieur: 506-851-6759
Email / Courriel: charlotte.drisdelle@pwgsc-psgc.gc.ca**

ANNEX “E” - Schedule of Tender Closing Dates

PSPC Buyer and ID: **Charlotte Drisdelle (MCT015)**
Client Reference no. **W0105-20F002**
Subject: **Meat, Poultry & Fish**
For the following consignee: **5th Canadian Division Support Base Gagetown
Oromocto New Brunswick E2V 4J5**

Schedule of Tender Closing Dates

Period Identification N°	Four (4) Periods of Three (3) Months Each	Closing Date
W0105-20F002/ 01/ A	1st April 2020 - 30 June 2020	25 February 2020
W0105-20F002/ 02/ A	1st July 2020 - 30 September 2020	27 May 2020
W0105-20F002/ 03/ A	1st October 2020 - 31 December 2020	27 August 2020
W0105-20F002/ 04/ A	1st January 2021 to 31 March 2021	24 November 2020

RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

PWGSC/TPSGC Acquisitions Bid Receiving
Box/Boite de Réception des Soumissions
Bid Receiving Box/Boite de Récepti
1st Floor/1ière étage, Suite 1212
100-1045 Main Street
Moncton
New Brunswick
E1C 1H1
Bid Fax: (506) 851-6759

Request For a Standing Offer
Demande d'offre à commandes

Regional Individual Standing Offer (RISO)
Offre à commandes individuelle régionale (OCIR)

Canada, as represented by the Minister of Public Works and
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une offre à commandes au nom des utilisateurs identifiés
énumérés ci-après.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Acquisitions NB/PEI (Moncton Office) – Bureau
d'acquisitions N.-B./Î.-P.-É. (Moncton)
1045 Main Street / 1045, rue Main
Moncton
New Bruns
E1C 1H1

Title - Sujet RISO Meat, Poultry & Fish		
Solicitation No. - N° de l'invitation W0105-20F002/01/A		Date 2020-02-04
Client Reference No. - N° de référence du client W0105-20F002		GETS Ref. No. - N° de réf. de SEAG
File No. - N° de dossier MCT-9-42127 (015)	CCC No./N° CCC - FMS No./N° VME	
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2020-02-25		Time Zone Fuseau horaire Atlantic Standard Time AST
Delivery Required - Livraison exigée See Herein		
Address Enquiries to: - Adresser toutes questions à: Drisdelle, Charlotte J.		Buyer Id - Id de l'acheteur mct015
Telephone No. - N° de téléphone (506)962-5329 ()		FAX No. - N° de FAX (506)851-6759
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF NATIONAL DEFENCE 5 CDSG Food Services 5 CDSB Gagetown, PO Box 17000 OROMOCTO New Brunswick E2V4J5 Canada		
Security - Sécurité This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.		

Instructions: See Herein

Instructions: Voir aux présentes

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Name and title of person authorized to sign on behalf of Vendor/Firm
(type or print)

Nom et titre de la personne autorisée à signer au nom du fournisseur/
de l'entrepreneur (taper ou écrire en caractères d'imprimerie)

Signature

Date

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File No. - N° de dossier MCT-9-42127 (015)	CCC No./N° CCC - FMS No./N° VME	
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2020-05-27		Time Zone Fuseau horaire Atlantic Daylight Saving Time ADT
Delivery Required - Livraison exigée See Herein		
Address Enquiries to: - Adresser toutes questions à: Drisdelle, Charlotte J.		Buyer Id - Id de l'acheteur mct015
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File No. - N° de dossier MCT-9-42127 (015)	CCC No./N° CCC - FMS No./N° VME	
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File No. - N° de dossier MCT-9-42127 (015)	CCC No./N° CCC - FMS No./N° VME	
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2020-11-24		Time Zone Fuseau horaire Atlantic Standard Time AST
Delivery Required - Livraison exigée See Herein		
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