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Bid Receiving - PWGSC / Réception des soumissions - TPSGC

11 Laurier St./11, rue Laurier
Place du Portage, Phase III
Core 0B2 / Noyau 0B2
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776

**Revision to a Request for Supply
Arrangement - Révision à une demande
pour un arrangement en matière
d'approvisionnement**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Furniture Division/Division des ameublements
L'Esplanade Laurier,
East Tower 7th Floor
Tour est 7e étage,
140 O'Connor, Street,
140 O'Connor, rue O'Connor,
Ottawa
Ontario
K1A 0R5

| | |
|--|---|
| Title - Sujet OFFICE SEATING /Fauteuils de Bureau | |
| Solicitation No. - N° de l'invitation E60PQ-120001/G | Date 2020-02-06 |
| Client Reference No. - N° de référence du client E60PQ-120001 | Amendment No. - N° modif. 005 |
| File No. - N° de dossier pq993.E60PQ-120001 | CCC No./N° CCC - FMS No./N° VME |
| GETS Reference No. - N° de référence de SEAG PW-\$\$PQ-993-77809 | |
| Date of Original Request for Supply Arrangement 2019-10-01 Date de demande pour un arrangement en matière d'app. originale | |
| Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2026-01-01 | |
| Address Enquiries to: - Adresser toutes questions à: Racette(pq993), Christopher | Buyer Id - Id de l'acheteur pq993 |
| Telephone No. - N° de téléphone (819) 664-1606 () | FAX No. - N° de FAX () - |
| Delivery Required - Livraison exigée | |
| Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: | |
| Security - Sécurité This revision does not change the security requirements of the solicitation. Cette révision ne change pas les besoins en matière de sécurité de l'invitation. | |

Instructions: See Herein

Instructions: Voir aux présentes

| | | |
|--|--------------------------|--------------------------|
| Acknowledgement copy required | Yes - Oui | No - Non |
| Accusé de réception requis | <input type="checkbox"/> | <input type="checkbox"/> |
| The Offeror hereby acknowledges this revision to its Offer. Le proposant constate, par la présente, cette révision à son offre. | | |
| Signature | Date | |
| Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie) | | |
| For the Minister - Pour le Ministre | | |

General RFSA Question and Answers

Q16

We are requesting for Annex D - Supply Arrangement deliverables to be extended to 90 days instead of the current 45 days. This is the amount of time usually granted in other SAs/SOs.

A16

See Amd 004, Q5 of the Office Seating Bidders Conference Summary of Meeting Minutes. The deliverables under Annex D will remain unchanged at 45 days.

Q17

Question 1: Re-8.1.1 Sustainability

Will certification of Level 1 compliance be required upon submission? This seems to be an important criteria for technical compliance and the concern would be that some may claim compliance without having gone to the expense to be third party certified as such. Any manufacturer who meets this standard will have this certification readily available for each Series that they submit, making a request for proof of compliance very easy to satisfy. Please advise.

A17

1 - Certifications and Additional information under Part 5 of the RFSA is required with bid submission. Products listed under Annex B must meet all specifications of Annex A. Proof of certification under level 1 BIFMA is not required with the bid. Canada has the right to request certification of compliance at any time during the SA.

Q18

1 - When we offer a series of task chairs with a discount , can we offer the stool under the same series as the chair may have a stool option or will that cause an issue with clients finding the stool in a task category (is it better to have a stool series?)

2 - Is the requirement to have only 1 chair tested under the series for CAN / CGSB-44.232 or if the series includes the task and the stool they both be tested? They will fall under same series with "options"?

3 - Currently we know Ansi/Bifma 5.1-2017 (older version is 5.1-2011) is X5.11 a typo ?

A18

1 - for sub-category 1 (Stools and task chairs), if the stool or task chair are of a separate series, these will be itemized on separate line items within Annex B-1 excel document.

2 - The testing for performance is based on "worst-case" conditions which represent the full offering of the submitted series. The types of tests required is determined by what "options" are the same or different between normal height and stool height models within the same series. BIFMA includes worst-case guidelines in each standard that are helpful in test planning. In this case, some of the tests are different and different chair configurations (stool and task seating) are required to be tested.

3 - 5.11 is not a typo. The ANSI/BIFMA X5.11 is the standard for large occupant chairs.

Q19

Re: terminology section 4.15 in conjunction with upholstery and finish requirements 7.2.2. Do these sections imply a minimum 10 colour variations for non-upholstery covering of seat, does this mean that seat and back upholstery is not mandatory and we can use a poly seat and back material? If the former is not correct and finish is only to apply to frame and/or exposed upholstered component supports then a minimum of 10 finish colours is not a realistic expectation and will limit both Canada and suppliers from being able to respond. The industry typically has somewhere in the range of 2-3 finishes and anything higher will create an unfair competitive advantage on purely aesthetic and non-functional requirements.

A19

Article 4.15 defines the type of 'finish' that is being asked for as any "non-upholstery covering of the backrest and seat pan...", this definition does not include the frame, armrests or base. Some examples of this "finish" could be vinyl, polyurethane, wood, etc. . Any type of covering of the backrest and seat pan that is not covered under the definition of 'upholstery' as defined by the ACT Voluntary Performance Guidelines (any woven, coated or knit fabrics) as referenced in CAN/CGSB-44.232.

Q20:

In the case for stools, do RFSA sections 5.10 still apply or is there a set-aside rule for stools. Adding a tilt feature to a stool at extended heights poses a safety risk even with larger base spreads and heavier mechanisms or gas cylinders. We suggest a provision for back angle under CGSB 5.10.1 be acceptable and written into the RFSA in place of RFSA 5.10 in reference to stools.

A20

Yes, section 5.10 still applies for rotary stools. If the rotary stool has a tilt mechanism, it must comply to the CGSB requirements.

Q21

Sections 5.7 and 5.8 indicated a backrest to seat angle or backrest angle must be available as adjustable. Though worded differently they seem to imply the exact same thing. This implies a user must have the ability and option to be able to adjust the back angle, which would always be relative to the seat. This causes an issue with sections 5.10.1 and 5.10.2. Many industry unison tilters do not have a choice for back angle adjustment at a 1:1 ratio and in many synchro-tilt options, the back angle adjusts automatically at a ratio greater than 1:1 without a user option being made available, though these mechanisms do exist. Suggest removing 5.8 and 5.7 to include Back-Tilt options and Synchro-Tilt and have unison excluded from this clause.

A21

Article 5.10 of the Annex A specifications has been updated under Amendment 004 and was replaced as:

5.9 Tilt Mechanisms – must be available with a tilt mechanism or tilt independently.

The articles 5.10.1 and 5.10.2 have been updated under Amendment 004 and replaced with the following:

5.6 Backrest-to-seat angle – must be available as fixed or adjustable.

5.7 Backrest angle – must be available as fixed or adjustable.

Q22

Does mesh fall under “Upholstery” then, with the same stipulations of a minimum of 10 colour variations?

A22

Yes, mesh would be included in upholstery

Q23

with respect to side chairs. Does the chair arm require the same setback of 3.9" as under CGSB or can the armrest form part of the frame that extended to support the seat and legs/base?

A23

The Armrest Setback under CAN/CGSB is no longer a mandatory requirement for Side Chairs.

Annex A has been amended to include the following

Under article 6.6, Insert:

6.6.1 Armrests are exempt from the Armrest setback requirement of CAN/CGSB.

Q24

I would like to open E-post connect conversation in order to submit my SA documents. I don't see any other instructions in the documents.

A24

This is found under the SAAC manual clause 2008 - Standard Instructions - Request for Supply Arrangements - Goods or Services

You can request the e-post conversation by contacting the email address :

(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/1/2008/19>)

Article 08 (2019-03-04) Transmission by facsimile or by epost Connect

2. epost Connect

- a. Unless specified otherwise in the RFSA, arrangements may be submitted by using the [epost Connect service](#) provided by Canada Post Corporation.
 - i. PWGSC, National Capital Region: The only acceptable email address to use with epost Connect for responses to RFSA's issued by PWGSC headquarters is: tpsgc.dgareceptiondessoumissions-abbidreceiving.pwgsc@tpsgc-pwgsc.gc.ca, or if applicable, the email address identified in the RFSA.

- ii. PWGSC regional offices: The only acceptable email address to use with epost Connect for responses to RFSA's issued by PWGSC regional offices is identified in the RFSA.
- b. To submit an arrangement using epost Connect service, the Supplier must either:
 - i. send directly its arrangement only to specified PWGSC Bid Receiving Unit using its own licensing agreement for epost Connect provided by Canada Post Corporation; or
 - ii. send as early as possible, and in any case, at least six business days prior to the RFSA closing date and time, (in order to ensure a response), an email that includes the RFSA number to the specified PWGSC Bid Receiving Unit requesting to open an epost Connect conversation. Requests to open an epost Connect conversation received after that time may not be answered.