



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Public Works and Government Services Canada
Canada Place/Place du Canada
10th Floor/10e étage
9700 Jasper Ave/9700 ave Jasper
Edmonton
Alberta
T5J 4C3
Bid Fax: (780) 497-3510

**Request For a Standing Offer
Demande d'offre à commandes**

Regional Individual Standing Offer (RISO)
Offre à commandes individuelle régionale (OCIR)

Canada, as represented by the Minister of Public Works and Government Services Canada, hereby requests a Standing Offer on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et Services Gouvernementaux Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

Comments - Commentaires

**Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution
Public Works and Government Services Canada
Canada Place/Place du Canada
10th Floor/10e étage
9700 Jasper Ave/9700 ave Jasper
Edmonton
Alberta
T5J 4C3

Title - Sujet Fire Systems Repair, Replacement &	
Solicitation No. - N° de l'invitation W6895-200043/A	Date 2020-02-20
Client Reference No. - N° de référence du client W6895-200043	GETS Ref. No. - N° de réf. de SEAG PW-\$EDM-183-11805
File No. - N° de dossier EDM-9-42222 (183)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2020-04-01	
Time Zone Fuseau horaire Mountain Daylight Saving Time MDT	
Delivery Required - Livraison exigée See Herein	
Address Enquiries to: - Adresser toutes questions à: Tikhonovitch, Alex	Buyer Id - Id de l'acheteur edm183
Telephone No. - N° de téléphone (780)901-7940 ()	FAX No. - N° de FAX (780)497-3510
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF NATIONAL DEFENCE 4 WING CFB COLD LAKE 6550 STN FORCES, B7 COLD LAKE Alberta T9M2C6 Canada	
Security - Sécurité This request for a Standing Offer includes provisions for security. Cette Demande d'offre à commandes comprend des dispositions en matière de sécurité.	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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PART 1 - GENERAL INFORMATION

1.1 Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3 Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;
- Part 5 Certifications and Additional Information: includes the certifications and additional information to be provided;
- Part 6 Security, Financial and Insurance Requirements: includes specific requirements that must be addressed by offerors; and
- Part 7 7A, Standing Offer, and 7B, Resulting Contract Clauses:
 - 7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
 - 7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Statement of Work, the Basis of Payment, the Electronic Payment Instruments, the Federal Contractors Program for Employment Equity - Certification and any other annexes

1.2 Summary

- 1.2.1 Work under this Standing Offer Agreement (SOA) shall comprise the supply of all labour, materials, tools, equipment, transportation and supervision necessary for the repair, maintenance and certification after simulation test of the replaced or repaired equipment of the Fire Suppression, Extinguishing Systems and all Backflow Preventers. Services are to be provided on an "as required" basis. It is anticipated that only 1 firm will be issued a standing offer. The standing offer will be issued for a term of two (2) years plus two (2) additional one year options. The usage over the term is estimated at \$1,260,000.00 (GST/HST included). This procurement contains MANDATORY requirements. See Part 4 and 5 of the RFSO for details.

This RFSO allows offerors to use the epost Connect service provided by Canada Post Corporation to transmit their offers electronically. Offerors must refer to Part 2 of the RFSO entitled Offeror Instructions and Part 3 of the RFSO entitled Offer Preparation Instructions, for further information on using this method.

1.3 Security Requirements

There are security requirements associated with the requirement of the Standing Offer. For additional information, see Part 6 - Security, Financial and Insurance Requirements, and Part 7 - Standing Offer and Resulting Contract Clauses. For more information on personnel and organization security screening or security clauses, offerors should refer to the [Contract Security Program](http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html) of Public Works and Government Services Canada (<http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html>) website.

1.4 Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

1.5 Anticipated migration to an e-Procurement Solution (EPS)

Canada is currently developing an online EPS for faster and more convenient ordering of goods and services. In support of the anticipated transition to this system and how it may impact any resulting Standing Offer that is issued under this solicitation, refer to 7.15 Transition to an e-Procurement Solution (EPS).

The Government of Canada's [press release](#) provides additional information.

PART 2 - OFFEROR INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The [2006](#) (2019-03-04) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of [2006](#), Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days
Insert: 120 days

2.2 Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated in the RFSO.

Note: For offerors choosing to submit using epost Connect for offers closing at the Bid Receiving Unit in the National Capital Region (NCR) the email address is:

tpsgc.dgareceptiondessoumissions-abbidreceiving.pwgsc@tpsgc-pwgsc.gc.ca

Note: Offers will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation, as detailed in Standard Instructions [2006](#), or to send offers through an epost Connect message if the bidder is using its own licensing agreement for epost Connect.

2.3 Former Public Servant

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPS, offerors must provide the information required below before the issuance of a standing offer. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of offers is completed, Canada will inform the Offeror of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the offer non-responsive.

Definitions

For the purposes of this clause,

"former public servant" is any former member of a department as defined in the [Financial Administration Act](#) R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S. 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Offeror a FPS in receipt of a pension? **YES** () **NO** ()

If so, the Offeror must provide the following information, for all FPS in receipt of a pension, as applicable:

- a. name of former public servant;

-
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Offerors agree that the successful Offeror's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2012-2](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

Work Force Adjustment Directive

Is the Offeror a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? **YES** () **NO** ()

If so, the Offeror must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes.

2.4 Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than 5 calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

2.5 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

PART 3 - OFFER PREPARATION INSTRUCTIONS

3.1 Offer Preparation Instructions

- If the Offeror chooses to submit its offer electronically, Canada requests that the Offeror submits its offer in accordance with section 08 of the 2006 standard instructions. The epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation. The offer must be gathered per section and separated as follows:

Section I: Technical Offer
Section II: Financial Offer
Section III: Certifications
Section IV: Additional Information

- If the Offeror chooses to submit its offer in hard copies, Canada requests that the Offeror provides its offer in separately bound sections as follows:

Section I: Technical Offer (1 hard copy)

Section II: Financial Offer (1 hard copy)

Section III: Certifications (1 hard copies)

If there is a discrepancy between the wording of the soft copy on electronic media and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

- If the Offeror is simultaneously providing copies of its offer using multiple acceptable delivery methods, and if there is a discrepancy between the wording of any of these copies and the electronic copy provided through epost Connect service, the wording of the electronic copy provided through epost Connect service will have priority over the wording of the other copies.

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of hard copy of their offer:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the RFSO.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573) (<https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573>). To assist Canada in reaching its objectives, Offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and

- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Offer

In their technical offer, offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Offer

Offerors must submit their financial offer in accordance with the Annex B, Basis of Payment.

3.1.1 Electronic Payment of Invoices - Offer

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "D" Electronic Payment Instruments, to identify which ones are accepted.

If Annex "D" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.2 Exchange Rate Fluctuation

C3011T (2013-11-06), Exchange Rate Fluctuation

Section III: Certifications Offerors must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

Pursuant to the General Instructions, submission of Request for Standing Offer (RFSO), offers must be submitted to the office designated for the receipt of offers, and must be received on or before the date and time set for solicitation closing shown on page 1 of the RFSO. A rate must be entered for each item listed in the unit price schedule of the offer.

4.1.2 Financial Evaluation

4.1.2.1 Evaluation of Price - Offer

SACC Manual Clause [M0220T](#) (2016-01-28), Evaluation of Price-Offer

4.2 Basis of Selection

4.2.1 Basis of Selection - Mandatory Technical Criteria Only

SACC Manual Clause M0031T (2007-05-25), Basis of Selection - Mandatory Technical Criteria Only

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by offerors to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

5.1 Certifications Required with the Offer

Offerors must submit the following duly completed certifications as part of their offer.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all offerors must provide with their offer, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to the Issuance of a Standing Offer and Additional Information

The certifications and additional information listed below should be submitted with the offer, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the offer non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list) available at the bottom of the page of the [Employment and Social Development Canada-Labour's](https://www.canada.ca/en/employment-social-development/canada-labour's) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#s4>).

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

PART 6 - SECURITY, FINANCIAL AND INSURANCE REQUIREMENTS

6.1 Security Requirements

1. Before issuance of a standing offer, the following conditions must be met:
 - (a) the Offeror must hold a valid organization security clearance as indicated in Part 7A - Standing Offer;
 - (b) the Offeror's proposed individuals requiring access to classified or protected information, assets or sensitive work sites must meet the security requirements as indicated in Part 7A - Standing Offer;
 - (c) the Offeror must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites;
2. Offerors are reminded to obtain the required security clearance promptly. Any delay in the issuance of a standing offer to allow the successful Offeror to obtain the required clearance will be at the entire discretion of the Standing Offer Authority.
3. For additional information on security requirements, offerors should refer to the [Contract Security Program](http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html) of Public Works and Government Services Canada (<http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html>) website.

PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

7.1 Offer

7.1.1 The Offeror offers to fulfill the requirement in accordance with the Statement of Work at Annex "A".

7.2 Security Requirements

7.2.1 The following security requirements (SRCL and related clauses provided by the Contract Security Program) apply and form part of the Standing Offer.

1. The Offeror must, at all times during the performance of the Contract/Standing Offer, hold a valid Designated Organization Screening (DOS), issued by the Contract Security Program (CSP) of the Industrial Security Sector (ISS), Public Works and Government Services (PWGSC).
2. The Offeror personnel requiring access to sensitive work site(s) must EACH hold a valid RELIABILITY STATUS, granted or approved by the CSP/ISS/PWGSC. Until the security screening of the Contractor personnel required by this Contract has been completed satisfactorily by the CSP/ISS/PWGSC, the Contractor personnel MAY NOT ENTER sites without an escort.
3. Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of the CSP/ISS/PWGSC.
4. The Contractor/Offeror must comply with the provisions of the:
 - a) Security Requirements Check List and security guide (if applicable), attached at Annex C;
 - b) Industrial Security Manual (Latest Edition).

7.3 Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

7.3.1 General Conditions

2005 (2017-06-21) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

7.3.2 Standing Offers Reporting

The Offeror must compile and maintain records on its provision of goods and services to Canada under contracts resulting from the Standing Offer. This data must include all purchases done by Canada, including those acquired and paid for by Canada acquisition cards.

The Offeror must provide this data in accordance with the reporting requirements detailed in annex entitled "Periodic Usage Report Form". If some data is not available, the reason must be indicated in

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the report. If no goods or services is provided during a given period, the Offeror must provide a "nil" report.

The data must be submitted on a quarterly basis to the Standing Offer Authority.

The quarterly reporting periods are defined as follows:

- first quarter: April 1 to June 30
- second quarter: July 1 to September 30
- third quarter: October 1 to December 31
- fourth quarter: January 1 to March 31

The data must be submitted to the Standing Offer Authority no later than 15 calendar days after the end of the reporting period.

7.4 Term of Standing Offer

7.4.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is from _____ to _____.

7.4.2 Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for an additional _____ period, from _____ to _____ under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority 30 days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

7.5 Authorities

7.5.1 Standing Offer Authority

The Standing Offer Authority is:

Name: _____
Title: _____
Public Works and Government Services Canada
Acquisitions Branch
Directorate: _____
Address: _____

Telephone: ____ - ____ - ____
Facsimile: ____ - ____ - ____
E-mail address: _____

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

7.5.2 Project Authority

The Project Authority for the Standing Offer is identified in the call-up against the Standing Offer.

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

7.5.3 Offeror's Representative

Name: _____

Title: _____

Telephone: _____

Facsimile: _____

Email: _____

7.6 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2012-2](#) of the Treasury Board Secretariat of Canada.

7.7 Identified Users

The Identified User authorized to make call-ups against the Standing Offer is: the Department of National Defence, 4 Wing Cold Lake, Cold Lake, Alberta.

7.8 Call-up Procedures

Best Standing Offer: the offer that provides best value (lowest prices) will be retained.

The Project Authority will establish the scope of work to be performed by the successful firm and negotiate the level of effort required to perform the work based on the hourly rates contained in the Standing Offer.

7.9 Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using the duly completed forms or their equivalents as identified in paragraphs 2 and 3 below, or by using Canada acquisition cards (Visa or MasterCard) for low dollar value requirements.

1. Call-ups must be made by Identified Users' authorized representatives under the Standing Offer and must be for goods or services or combination of goods and services included in the Standing Offer at the prices and in accordance with the terms and conditions specified in the Standing Offer.
2. Any of the following forms could be used which are available through [PWGSC Forms Catalogue](#) website:
 - PWGSC-TPSGC 942 Call-up Against a Standing Offer

- PWGSC-TPGSC 942-2 Call-up Against a Standing Offer - Multiple Delivery
- PWGSC-TPSGC 944 Call-up Against Multiple Standing Offers (English version)
- PWGSC-TPSGC 945 Commande subséquente à plusieurs offres à commandes (French version)

7.10 Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$100,000.00 (Applicable Taxes included).

7.11 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions [2005](#) (2017-06-21), General Conditions - Standing Offers - Goods or Services;
- d) Annex A, Statement of Work;
- e) Annex B, Basis of Payment;
- f) Annex C, Security Requirements Check List;
- g) Annex F, Insurance Requirements;
- h) the Offeror's offer dated _____ .

7.12 Certifications and Additional Information

7.12.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Offeror with its offer or precedent to issuance of the Standing Offer (SO), and the ongoing cooperation in providing additional information are conditions of issuance of the SO and failure to comply will constitute the Offeror in default. Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO.

7.12.2 Federal Contractors Program for Employment Equity - Setting aside

The Offeror understands and agrees that, when an Agreement to Implement Employment Equity (AIEE) exists between the Offeror and Employment and Social Development Canada (ESDC)-Labour, the AIEE must remain valid during the entire period of the Standing Offer. If the AIEE becomes invalid, the name of the Offeror will be added to the "[FCP Limited Eligibility to Bid](#)" list. The imposition of such a sanction by ESDC may result in the setting aside of the Standing Offer.

7.13 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

7.14 Transition to an e-Procurement Solution (EPS)

During the period of the Standing Offer, Canada may transition to an EPS for more efficient processing and management of individual call-ups for any or all of the SO's applicable goods and services. Canada reserves the right, at its sole discretion, to make the use of the new e-procurement solution mandatory.

Canada agrees to provide the Offeror with at least a three-month notice to allow for any measures necessary for the integration of the Offer into the EPS. The notice will include a detailed information package indicating the requirements, as well as any applicable guidance and support.

If the Offeror chooses not to offer their goods or services through the e-procurement solution, the Standing Offer may be set aside by Canada.

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

7.1 Statement of Work

The Contractor must perform the Work described in the call-up against the Standing Offer.

7.2 Standard Clauses and Conditions

7.2.1 General Conditions

2010C (2018-06-21), General Conditions - Services (Medium Complexity) apply to and form part of the Contract.

Section 13 - Interest on Overdue Accounts, of 2010C (2018-06-21) will not apply to payments made by credit cards.

7.3 Term of Contract

7.3.1 Period of the Contract

The Work must be completed in accordance with the call-up against the Standing Offer.

7.4 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a Public Service Superannuation Act (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with Contracting Policy Notice: 2012-2 of the Treasury Board Secretariat of Canada.

7.5 Payment

7.5.1 Basis of Payment

The Contractor will be paid for its costs reasonably and properly incurred in the performance of the Work, in accordance with the Basis of payment in annex B, to a limitation of expenditure of \$ (the value of the Call-up). Customs duties are included Applicable Taxes are extra.

7.5.2 Limitation of Price

SACC Manual clause **C6000C** (2017-08-17) Limitation of Price

7.5.3 Terms of Payment

Canada will pay the Contractor upon completion and delivery of the Work in accordance with the payment provisions of the Contract if:

- a. an accurate and complete invoice and any other documents required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- b. all such documents have been verified by Canada;
- c. the Work delivered has been accepted by Canada.

7.5.4 SACC Manual Clauses

A9117C (2007-11-30), T1204 - Direct Request by Customer Department
C0705C (2010-01-11), Discretionary Audit
C0710C (2007-11-30), Time and Contract Price Verification^[1]_{SEP}
C2000C (2007-11-30), Taxes - Foreign-based Contractor

7.5.5 Electronic Payment of Invoices – Call-up

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);

7.6 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Each invoice must be supported by:

- a. a copy of time sheets to support the time claimed;
 - b. a copy of the release document and any other documents as specified in the Contract;
 - c. a copy of the invoices, receipts, vouchers for all direct expenses, and all travel and living expenses;
 - d. a copy of the monthly progress report.
2. Invoices must be distributed as follows:

The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

7.7 Insurance

SACC Manual clause **G1005C** (2016-01-28), Insurance – No Specific Requirement

7.8 *SACC Manual* Clauses

A9006C (2012-07-16), Defence Contract
A9039C (2008-05-12), Salvage
A9062C (2011-05-16), Canadian Forces Site Regulations
B1501C (2006-06-16), Electrical Equipment

7.9 Federal Contractors Program for Employment Equity - Default by the Contractor

The Contractor understands and agrees that, when an Agreement to Implement Employment Equity (AIEE) exists between the Contractor and Employment and Social Development Canada (ESDC)-Labour, the AIEE must remain valid during the entire period of the Contract. If the AIEE becomes invalid, the name of the Contractor will be added to the "[FCP Limited Eligibility to Bid](#)" list. The imposition of such a sanction by ESDC will constitute the Contractor in default as per the terms of the Contract.

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EDM-9-42222

Buyer ID - Id de l'acheteur
EDM183
CCC No./N° CCC - FMS No./N° VME

ANNEX "A"

STATEMENT OF WORK

Please see attached

ANNEX "B"

BASIS OF PAYMENT

1. Unit Prices are to include ALL applicable expenses, including travel time and personnel expenses, to perform the work and are to remain firm for the period of the Standing Offer.
2. Service call rates will be paid only on the initial call-out. Should the work carry over to subsequent days, the labour rates only will be applied. In case of emergency a service call will be made other than that repairs and maintenance will be pre-negotiated through individual quotes.
3. Overtime must be authorized in advance by the Project Authority
4. GST is not to be included in the prices but will be added as a separate item to any invoice issued against the Standing Offer.
5. A percentage mark-up on parts and materials must be provided otherwise it will be taken as zero.
6. Estimated usages are for evaluation purposes only and not to be construed as a firm commitment from Canada. Actual usage may vary from these amounts
7. For work carried over to subsequent days, accommodations will be reimbursed as per Travel Directive Policy. The current Travel Directive Policy is available at following website. Accommodation costs are not to include a mark-up and must be supported with receipts.
<http://www.njc-cnm.gc.ca/directive/travel-voyage/index-eng.php>
- 8.

SCHEDULE A: Year 1

Item	Class of Labour, Material or Plant	Unit	Estimated Hours / Quantity	Unit Price	Estimated Total Price
1.	Service call, including first hour of onsite, productive labour, travel time and all related expenses.				
a.	During Regular Working Hours: Monday through Friday (0730-1630 hours)				
	i) Journeyman	/call	25	\$_____/call	\$
	ii) Helper	/call	25	\$_____/call	\$
b.	Outside Regular Working Hours: Monday through Friday (1630-0730 hours)				
	i) Journeyman	/call	2	\$_____/call	\$
	ii) Helper	/call	2	\$_____/call	\$
c.	Outside Regular Working Hours: Weekends and Statutory Holidays				
	i) Journeyman	/call	2	\$_____/call	\$
	ii) Helper	/call	2	\$_____/call	\$

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Item	Class of Labour, Material or Plant	Unit	Estimated Hours / Quantity	Unit Price	Estimated Total Price
2.	Labour only in addition to above. Hourly rate, including travel time and all related expenses.				
a.	During Regular Working Hours: Monday through Friday (0730-1630 hours)				
	i) Journeyman	Per hour	1090	\$_____/hour	\$
	ii) Helper	Per hour	1090	\$_____/hour	\$
b.	Outside Regular Working Hours: Monday through Friday (1630-0730 hours)				
	i) Journeyman	Per hour	38	\$_____/hour	\$
	ii) Helper	Per hour	38	\$_____/hour	\$
c.	Outside Regular Working Hours: Weekends and Statutory Holidays				
	i) Journeyman	Per hour	38	\$_____/hour	\$
	ii) Helper	Per hour	38	\$_____/hour	\$
3.	Miscellaneous Materials and Replacement Parts				
	Miscellaneous materials and replacement parts (except free issue) at laid-down cost (which includes invoice cost, transportation cost, exchange, customs and brokerage charges) plus a mark-up of ____% (which includes purchasing expenses, internal handling, G & A expenses and profit) excluding sales tax, sales tax to be shown as a separate item. (% mark-up x \$125,000.00 =)	mark up %	\$125,000.00	_____%	
Subtotal A: Item 1, Item 2 & Item 3 = Estimated Total Amount – GST Extra					

SCHEDULE B: Year 2

Item	Class of Labour, Material or Plant	Unit	Estimated Hours / Quantity	Unit Price	Estimated Total Price
1.	Service call, including first hour of onsite, productive labour, travel time and all related expenses.				
a.	During Regular Working Hours: Monday through Friday (0730-1630 hours)				
	iii) Journeyman	/call	25	\$_____/call	\$
	iv) Helper	/call	25	\$_____/call	\$
b.	Outside Regular Working Hours: Monday through Friday (1630-0730 hours)				
	iii) Journeyman	/call	2	\$_____/call	\$
	iv) Helper	/call	2	\$_____/call	\$
c.	Outside Regular Working Hours: Weekends and Statutory Holidays				
	iii) Journeyman	/call	2	\$_____/call	\$
	iv) Helper	/call	2	\$_____/call	\$
Item	Class of Labour, Material or Plant	Unit	Estimated Hours / Quantity	Unit Price	Estimated Total Price
2.	Labour only in addition to above. Hourly rate, including travel time and all related expenses.				
a.	During Regular Working Hours: Monday through Friday (0730-1630 hours)				
	iii) Journeyman	Per hour	1090	\$_____/hour	\$
	iv) Helper	Per hour	1090	\$_____/hour	\$
b.	Outside Regular Working Hours: Monday through Friday (1630-0730 hours)				
	iii) Journeyman	Per hour	38	\$_____/hour	\$

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	iv) Helper	Per hour	38	\$____/hour	\$
c.	Outside Regular Working Hours: Weekends and Statutory Holidays				
	iii) Journeyman	Per hour	38	\$____/hour	\$
	iv) Helper	Per hour	38	\$____/hour	\$
3.	Miscellaneous Materials and Replacement Parts				
	Miscellaneous materials and replacement parts (except free issue) at laid-down cost (which includes invoice cost, transportation cost, exchange, customs and brokerage charges) plus a mark-up of ____ % (which includes purchasing expenses, internal handling, G & A expenses and profit) excluding sales tax, sales tax to be shown as a separate item. (% mark-up x \$125,000.00 =)	mark up %	\$125,000.00	_____ %	
Subtotal B: Item 1, Item 2 & Item 3 = Estimated Total Amount – GST Extra					

SCHEDULE C: Optional Year 1

Item	Class of Labour, Material or Plant	Unit	Estimated Hours / Quantity	Unit Price	Estimated Total Price
1.	Service call, including first hour of onsite, productive labour, travel time and all related expenses.				
a.	During Regular Working Hours: Monday through Friday (0730-1630 hours)				
	v) Journeyman	/call	25	\$_____/call	\$
	vi) Helper	/call	25	\$_____/call	\$
b.	Outside Regular Working Hours: Monday through Friday (1630-0730 hours)				
	v) Journeyman	/call	2	\$_____/call	\$
	vi) Helper	/call	2	\$_____/call	\$
c.	Outside Regular Working Hours: Weekends and Statutory Holidays				
	v) Journeyman	/call	2	\$_____/call	\$
	vi) Helper	/call	2	\$_____/call	\$
Item	Class of Labour, Material or Plant	Unit	Estimated Hours / Quantity	Unit Price	Estimated Total Price
2.	Labour only in addition to above. Hourly rate, including travel time and all related expenses.				
a.	During Regular Working Hours: Monday through Friday (0730-1630 hours)				
	v) Journeyman	Per hour	1090	\$_____/hour	\$
	vi) Helper	Per hour	1090	\$_____/hour	\$
b.	Outside Regular Working Hours: Monday through Friday (1630-0730 hours)				
	v) Journeyman	Per hour	38	\$_____/hour	\$

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	vi) Helper	Per hour	38	\$____/hour	\$
c.	Outside Regular Working Hours: Weekends and Statutory Holidays				
	v) Journeyman	Per hour	38	\$____/hour	\$
	vi) Helper	Per hour	38	\$____/hour	\$
3.	Miscellaneous Materials and Replacement Parts				
	Miscellaneous materials and replacement parts (except free issue) at laid-down cost (which includes invoice cost, transportation cost, exchange, customs and brokerage charges) plus a mark-up of ____ % (which includes purchasing expenses, internal handling, G & A expenses and profit) excluding sales tax, sales tax to be shown as a separate item. (% mark-up x \$125,000.00 =)	mark up %	\$125,000.00	_____ %	
Subtotal C: Item 1, Item 2 & Item 3 = Estimated Total Amount – GST Extra					

SCHEDULE D: Optional Year 2

Item	Class of Labour, Material or Plant	Unit	Estimated Hours / Quantity	Unit Price	Estimated Total Price
1.	Service call, including first hour of onsite, productive labour, travel time and all related expenses.				
a.	During Regular Working Hours: Monday through Friday (0730-1630 hours)				
	vii) Journeyman	/call	25	\$_____/call	\$
	viii) Helper	/call	25	\$_____/call	\$
b.	Outside Regular Working Hours: Monday through Friday (1630-0730 hours)				
	vii) Journeyman	/call	2	\$_____/call	\$
	viii) Helper	/call	2	\$_____/call	\$
c.	Outside Regular Working Hours: Weekends and Statutory Holidays				
	vii) Journeyman	/call	2	\$_____/call	\$
	viii) Helper	/call	2	\$_____/call	\$
Item	Class of Labour, Material or Plant	Unit	Estimated Hours / Quantity	Unit Price	Estimated Total Price
2.	Labour only in addition to above. Hourly rate, including travel time and all related expenses.				
a.	During Regular Working Hours: Monday through Friday (0730-1630 hours)				
	vii) Journeyman	Per hour	1090	\$_____/hour	\$
	viii) Helper	Per hour	1090	\$_____/hour	\$
b.	Outside Regular Working Hours: Monday through Friday (1630-0730 hours)				
	vii) Journeyman	Per hour	38	\$_____/hour	\$

	viii) Helper	Per hour	38	\$____/hour	\$
c.	Outside Regular Working Hours: Weekends and Statutory Holidays				
	vii) Journeyman	Per hour	38	\$____/hour	\$
	viii) Helper	Per hour	38	\$____/hour	\$
3.	Miscellaneous Materials and Replacement Parts				
	Miscellaneous materials and replacement parts (except free issue) at laid-down cost (which includes invoice cost, transportation cost, exchange, customs and brokerage charges) plus a mark-up of ____ % (which includes purchasing expenses, internal handling, G & A expenses and profit) excluding sales tax, sales tax to be shown as a separate item. (% mark-up x \$125,000.00 =)	mark up %	\$125,000.00	_____ %	
Subtotal D: Item 1, Item 2 & Item 3 = Estimated Total Amount – GST Extra					

TOTAL EVALUATED PRICE

Year 1 Estimated Total Amount	\$
Year 2 Estimated Total Amount	\$
Optional Year 1 Estimated Total Amount	\$
Optional Year 2 Estimated Total Amount	\$
Total Evaluated Price	\$

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ANNEX "C"

SECURITY REQUIREMENTS CHECK LIST

Please see attached

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ANNEX “D” to PART 3 OF THE REQUEST FOR STANDING OFFERS

ELECTRONIC PAYMENT INSTRUMENTS

As indicated in Part 3, clause 3.1.2, the Offeror must complete the information requested below, to identify which electronic payment instruments are accepted for the payment of invoices.

The Offeror accepts to be paid by any of the following Electronic Payment Instrument(s):

- VISA Acquisition Card;
- MasterCard Acquisition Card;
- Direct Deposit (Domestic and International);
- Electronic Data Interchange (EDI);
- Wire Transfer (International Only);

ANNEX "E" to PART 5 OF THE REQUEST FOR STANDING OFFERS

FEDERAL CONTRACTORS PROGRAM FOR EMPLOYMENT EQUITY - CERTIFICATION

I, the Offeror, by submitting the present information to the Standing Offer Authority, certify that the information provided is true as of the date indicated below. The certifications provided to Canada are subject to verification at all times. I understand that Canada will declare an offer non-responsive, or may set-aside a Standing Offer, or will declare a contractor in default, if a certification is found to be untrue, whether during the offer evaluation period, during the Standing Offer period, or during the contract period. Canada will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply with any request or requirement imposed by Canada may render the Offer non-responsive, may result in the Standing Offer set-aside or constitute a default under the Contract.

For further information on the Federal Contractors Program for Employment Equity visit [Employment and Social Development Canada \(ESDC\) – Labour's](#) website.

Date: _____ (YYYY/MM/DD) (If left blank, the date will be deemed to be the RFSO closing date.)

Complete both A and B.

A. Check only one of the following:

- A1. The Offeror certifies having no work force in Canada.
- A2. The Offeror certifies being a public sector employer.
- A3. The Offeror certifies being a [federally regulated employer](#) being subject to the [Employment Equity Act](#).
- A4. The Offeror certifies having a combined work force in Canada of less than 100 permanent full-time and/or permanent part-time employees.

A5. The Offeror has a combined workforce in Canada of 100 or more employees; and

- A5.1 The Offeror certifies already having a valid and current [Agreement to Implement Employment Equity](#) (AIEE) in place with ESDC-Labour.
- OR**
- A5.2. The Offeror certifies having submitted the [Agreement to Implement Employment Equity](#) (LAB1168) to ESDC-Labour. As this is a condition to issuance of a standing offer, proceed to completing the form Agreement to Implement Employment Equity (LAB1168), duly signing it, and transmit it to ESDC-Labour.

B. Check only one of the following:

- B1. The Offeror is not a Joint Venture.

OR

- B2. The Offeror is a Joint venture and each member of the Joint Venture must provide the Standing Offer Authority with a completed annex Federal Contractors Program for Employment Equity - Certification. (Refer to the Joint Venture section of the Standard Instructions)

**DEPARTMENT OF NATIONAL DEFENCE
REAL PROPERTY OPERATION
DETACHMENT
COLD LAKE**

**STATEMENT OF WORK
FOR**

**Fire Alarm, Fire Suppression Systems and Backflow Preventer
Repair, Replacement & Maintenance**

**CFB COLD LAKE
ALBERTA, T9M 2C6**



Requisition Number: W6895-20-0043
Contract Card: Fire Suppression Systems
Date: 9 Dec 2019
Project Authority: J. Pelletier

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Description of Work

1. Work under this Standing Offer Agreement (SOA) shall comprise the supply of all labour, materials, tools, equipment, transportation and supervision necessary for the repair, maintenance and certification after simulation test of the replaced or repaired equipment of the Fire Suppression, Extinguishing Systems and all Backflow Preventers listed in Appendix A.
 - a. The Contractor will conduct the majority of the work required between 0700 and 1600 hrs each working day or as otherwise directed by project authority and approved.
 - b. All equipment to be serviced in accordance with manufacturer's instructions. It shall be the Contractor's responsibility to follow the manufacturer's instructions for the application or installation of a material or product. Personnel performing the work shall be equipped with an adequate supply of spare parts and material to ensure that any system found broken during the repair or installation shall be made serviceable and placed back into operation as soon as possible.
 - c. Only those parts approved by the manufacturer shall be used for repairs or maintenance of the systems. Materials shall be standard components provided by the manufacturers or their authorized representatives. Formula changes will not be permitted. Chemical agents must be identical to those originally supplied.
 - d. Contractor shall provide a detailed quote for requested projects within five working days unless there is a reasonable ground for delaying. An estimated time to complete the job will be mentioned in the CF942 call up form and contractor shall maintain the time line. Service calls must be actioned within 24 hours from notice or call.
 - e. Prior to working on any fire suppression system, the Contractor will ensure that the automatic fire suppression work permit, available from the Project Authority, has been completed and the fire department is notified. The contractor is responsible for notifying the building occupants and Project Authority prior to and upon completion of the sounding of any alarms.
 - f. Upon completion of each project, the Contractor shall successfully complete a thorough test and submit a written report on the installation and on the condition of the equipment covered by this Contract to the Project Authority. Reports will indicate the date of installation, location of equipment, manufacturer's details of the added parts and equipment, faults found if any, and corrective action taken. This report shall be submitted within 7 working days post completion.
 - g. It shall be the Contractor's responsibility to abide by all codes, standards and regulations which may govern and/or restrict the manner in which the contract is completed. The latest of all standards shall apply. The contractor shall comply with the Construction Safety Measures of the National Building Code of Canada, 2018 or latest revision, and with all other applicable provisions of Federal, Provincial, and Municipal safety laws to prevent accident or injury to persons on, about or adjacent to the site of work.
 - h. Contractor shall submit his invoice within 15 business days after completion of a project including all supporting documents as directed later in this contract agreement. Project authority will not process and pay any invoice that has irrational delay beyond the deadline on submission.

Warranty

2. All workmanship carried out under this Standing Offer Agreement (SOA) must be warranted for a period of 12 months from date of repair or replacement. All material/ equipment replaced under this agreement will be warranted as per the manufacturer's warranty. The Contractor is to supply the Project Authority with the associated manufacturer warranties upon completion of the work.

Contractor's Use of Site

3. For execution of the work only, subject to the following:
- a. Movement around site will be subject to restrictions imposed by the Project Authority;
 - b. Do not unreasonably encumber site with materials or equipment;
 - c. Maintain work in tidy condition, free from accumulation of waste products and debris; and
 - d. Execute work with the least possible interference or disturbance to occupants and normal use of premises.

Workmanship

4. Workmanship must be of the best quality, executed by workers skilled and ticketed in the respective trades for which they are employed. It is the responsibility of the Contractor to supply fully licensed and accredited employees. All related licenses, tickets and accreditation are the responsibility of the Contractor and must be provided as proof of quality of skills required for the terms of this contract.

5. Contractor must not employ any unfit person or anyone unskilled in their respective duties. The Work must not be performed by any person who, in the opinion of the Project Authority, is incompetent, unsuitable or has been conducting himself/herself improperly. Project Authority reserves the right to request the dismissal from the site, workers deemed incompetent, careless, insubordinate or otherwise objectionable.

6. Decisions as to the quality or fitness of workmanship in cases of dispute rest solely with the Project Authority, whose decision is final.

Request for Estimate

7. Upon receipt of Request for Estimate (RFE) from Project Authority, Contractor shall issue a cost estimate within three business days for repairs or replacement of specific item(s) prior to carrying out work. The following shall be included in the estimate;

- a. The cost estimate must be in accordance with the Basis of Payment. Any line items not covered by the pricing provisions of the Basis of Payment will not be approved;
- b. Cost estimate shall be faxed (780-840-7310) or emailed to Project Authority. The estimate shall indicate a breakdown of materials, labour, mark-up and GST; and
- c. Upon acceptance of the Contractor's cost estimate and receipt of the CF942 - Call-Up, Contractor carries out the work within 48 hours or a time mutually agreed to by both parties.

Fire Alarm, Fire Suppression Systems and Backflow Preventer Repair, Replacement & Maintenance
Standing Offer, Cold Lake, AB
W6895-200043

8. A copy of the 4Wing Contractor Safety Orientation Checklist - Appendix "B" completed and signed shall be submitted prior to the Project Authority approving the commencement of the work

Sub-Contracting Work

9. If the Contractor is required to sub-contract any work, the Contractor shall provide to the Project Authority the Sub-Contractor's contact information and Worker Compensation Board clearance certification. Failure to provide this information will result in work denied by the Project Authority.

Time recording and verification

10 The contractor shall keep record of their productive labour daily on the job site and shall take approval signature on a customized two-copy receipt book from Project authority / available Escort Commissionaire and send one copy to the project authority. The contractor shall keep his copy until the invoices are approved and payments are made. Time charged and the accuracy of the Contractor's time recording system is subject to verification by Canada, before or after payment is made to the Contractor. If verification is done after payment, the Contractor must repay any overpayment, at Canada's request

Insurance

11 Contractor shall obtain insurance for the accidental damage of property and employees appointed to job according to the instruction of PWGSC

Measurement for Payment

General

12. Upon completion of work, the Contractor shall submit an invoice on official company letterhead with original work order attached. The invoice shall reflect the actual work performed, and shall be in accordance to the basis of payment:

All invoices submitted for payment shall show-

- a. RPOs Work order number or project file number,
- b. Requisition number Order offer CF 942 (requisition on contract),
- c. Public Works and Government Services Canada (PWGSC) Standing offer number and
- d. Same address as on PWGSC contract.

Submitting Invoices

13. Invoices are to include a breakdown as follows-
- a Hourly according to offer and hours of work for each transaction recorded as per time record and verification under article 10
 - b. An itemized list of material used, by cost, associated with vendor's invoice of over \$50.00, shall be shown on all invoices submitted for payment.
 - c. Goods and services Tax (GST/HST) shall be shown as a separate item.
 - d. Where sub-contracting is involved, a copy of subcontractor's invoice shall accompany the invoice against the requisition.
 - e Where Markup or discount applicable, indicate separately.

- f Invoices must be submitted within five working days of project completion. Failure to suitable submission will result surprising delay in processing.

Security

General

14. Work clearances will be granted by Security Requirement Check List (SRCL) with an Enhanced Reliability Checks (ERC). All personnel employed by the Contractor who will be performing work within the General Restricted Area (GRA) shall be subject to a Reliability Check (RC) performed by Public Works and Government Services Canada Security Division. Prior to commencement of work, the Contractor and each of his personnel involved in the performance of the Contract must be security screened by the Canadian and International Industrial Security Division of the Department of Public Works and Government Services at the level of RELIABILITY.

15. The Security Division will perform Criminal Record check and Credit check on each applicant. If significant adverse information arises during the conduct of a security assessment, the individual will be notified, in person, and given an opportunity to explain the circumstances. If the Deputy Minister, PWGSC, after reviewing a security assessment, denies the granting of an ERC, the individual (s) concerned shall be so notified in writing along with information relating to their right of appeal. All passes in the individual's possession shall be returned to the Military Police, and subsequent admission to the GRA will be prohibited, pending the out-come of any appeal. The Contractor will conduct the majority of work required between the hours of 0800 and 1600 hrs each working day or as otherwise directed.

Operational Security

16 Work carried out within the General Restricted Area (GRA) is subject to special and unique security regulations. All Contractors' employees must carry company I.D. and GRA pass. Individuals without authorized passes in their possession will not be permitted to enter the GRA. If the Project Authority requires the Contractor to work in the GRA where their Reliability clearance does not give them access, the Project Authority will attempt to provide Security Escorts.

17. The use of cell phones is restricted in the GRA;

- a. Use of cellular phones is prohibited within Refuelling compounds; and
- b. Cell phones will not be operated within 15 metres of an aircraft.

18 Contractors are not to take any pictures within the GRA. If required to take a picture, the Project Authority could take the picture for the Contractor. A request must be submitted to the Project Authority well in advance; this request will be considered but might not be supported due to other requirements.

Health & Safety Requirements

19 All accidents are to be reported to the Project Authority immediately.

20 All hazardous material must be identified and labelled in accordance with the Workplace Hazardous Material Information System (WHMIS) and copies of the Material Safety Data Sheet (MSDS) must be supplied to the Project Authority.

21 Should any unforeseen or peculiar safety-related factor, hazard, or condition become evident during the performance of work, report it to Project Authority immediately.

22 If during execution of contract work, workers uncover or disturb suspected asbestos products that are not covered in the contract specifications, STOP work in that area and report to Project Authority immediately.

23 Wing Cold Lake has a no smoking policy in effect with exceptions in designated smoking areas.

Orientation Meeting

24 A kickoff meeting will be conducted for the Contractor and Project Authority to discuss the terms of the Standing Offer Agreement (SOA). This meeting provides both parties an opportunity to bring forward or answer all inquiries or questions. This meeting will be held prior to initial call-up to ensure there is no misunderstanding. Depending on the Standing Offer Agreement (SOA), this meeting can be conducted by teleconference. The Project Authority will contact the Contractor to arrange for this meeting as soon as possible after the issuance of the Standing Offer Agreement (SOA). The meeting is expected to last approximately one hour but may vary from this time frame.

25 The Contractor's personnel who will be working on 4 Wing must read and abide by the 4 Wing Cold Lake Fire Orders and Regulations for Contractors, which will be provided by the Project Authority during the orientation meeting or before the commencement of the work.

The Project Authority will coordinate arrangements for the Contractor to be briefed on Fire Safety at their orientation meeting before any work is commenced.

26 Contractors/visitors/subcontractors working with/supporting DND personnel will attend work-specific briefings by the Project Authority lasting approximately one (1) hour relating to health, safety, environmental and emergency response procedures. Documentation including Standing Operating Procedures (SOP's) or other procedures, and safety standards will be cited or made available to contract/visitor principals on a loan basis for reference, as applicable.

27 The Contractor, his employees and/or subcontractors, undertakes and agrees to comply with all DND regulations in force at the worksite, including the observance of all safety, health and environmental standards and those in place to preserve and protect DND property from loss or damage from all causes including fire.

28 The Contractor is responsible to ensure that all employees and subcontractors that will be working on the site are fully briefed and have completed and signed the Contractor Safety Orientation Checklist prior to the start of any portion of the on site work. A copy of the signed checklist is to be provided to the Project Authority. No payments will be issued until all documentation is in place.

Environmental Protection Procedures

29 The following are disposals regulations:

- a. Burying of rubbish or waste materials on site is prohibited;
- b. Do not dispose of waste or volatile materials, such as mineral spirits, oil or paint thinner into waterways, storm or sanitary sewers;
- c. Costs associated with appropriate removal, transportation and disposal of wastes is the responsibility of the Contractor;

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- d. The Contractor must dispose of all rubbish and residue in accordance with existing provincial and/or municipal regulations and/or bylaws;
- e. Do not pump contaminated water into waterways, storm drains, sanitary sewers, or drainage systems;
- f. Control the disposal or runoff of contaminated water or other harmful substances in accordance with local authority requirements;
- g. Do not dump excavated fill, waste material or debris in waterways; and
- h. The Contractor must immediately notify the Project Authority of any damage incident.

Special Procedures: Airports in Use

30 When operating within the 4 Wing areas the following restrictions apply:

- a. Do not disrupt airport business except as permitted by Project Authority;
- b. Provide temporary protection for safe handling of public, personnel, pedestrians and vehicular traffic; and
- c. Provide barricades and lights where directed.

31 In areas of airport not closed to aircraft traffic, the Contractor will:

- a. Obtain Project Authority's approval on scheduling of work;
- b. Control movements of equipment and personnel as directed by Project Authority;
- c. Obey signals and directions from escort instantly;
- d. For all services that are required on the airfield an escort will be provided; and
- e. All personnel must be aware of Jet Blast (exhaust) from running and turning aircraft when working on the aerodrome. Jet Blast is extremely hot and forceful.

32 The Contractors must be aware of the following FOD Controls:

Where travel routes cross active runways, taxiways or aircraft parking aprons, the Contractor and/or his designate must broom clean debris from area immediately;

Where access routes cross active runways, taxiways or parking aprons, the Contractor and/or his designate must keep crossings free of mud and debris at all times; and

FOD Control must be exercised on a continuous basis in vicinity of aircraft, runways or aprons. Control all blowing debris at all times, stop and check vehicle tires at all designated FOD Check Stop.

SYSTEMS IN USE AT 4 WING
WET/DRY CHEMICAL AND COMPRESSED GAS SYSTEMS

Hanger 1	1 AMS Canteen (1x wet chemical-Range Guard Model 2.5G)
Hanger 2	Paint Booth (1x dry chemical-Kiddie Fenwall model HDR 500)
Hanger 3	Paint Booth (1x dry chemical-Kiddie Fenwall model HDR 500)
Hanger 4	Paint Booth (1x dry chemical-Kiddie Fenwall model HDR 500)
Hanger 7	Canteen (1x wet chemical Kiddie-Model K RS-50)
Hanger 10	Flight Simulator (3x Inergen-Special Extinguishing System), with Notifier AFP-400 Release Panel-Total 22 cylinders
Bldg 7	CE Canteen (1x wet chemical-Range Guard Model 2.56)
Bldg 7	CE Paint Booth (1xdry chemical-Kiddie IND 45 and 21)
Bldg 20	Officers Mess Kitchen (1x wet chemical-Range Guard Model 6G)
Bldg 30	Snr NCM's Kitchen (1x wet chemical-Range Guard Model 6G)
Bldg 40	Junior Mess Kitchen (4x wet chemical-Range Guard Models 2x6G/2x2.5G)
Bldg 41	Junior Ranks Club (1x wet chemical-Range Guard Model 2.5G)
Bldg 69	Kitchen (2x wet chemical-Range Guard Model 6G)
Bldg 173	Hush House (1x CO2 Flood System-2x100lb Cylinders)
Bldg 177	Paint Booth (1x Dry Chemical) Main Kitchen (1x Dry Chemical Karbaloy size 2.5x4 gal manufacturer Range Guard, fusible link, eight plenum nozzles, 5 fusible links, auto gas shut off, 2 cylinders above walk in fridge, disconnect discharge heads before maintaining.)
Bldg 686	Cadet Kitchen (1x wet chemical-Pyro chemical)
Bldg 739	Airfield Lighting (1x CO2 Flood System-4x100lb Cylinders)
Bldg 814	Inergen System

WATER BASED SYSTEMS

Hanger 1	Center portion of hanger, 3 rd floor road side A and B not including offices on south wall (1 x TYCO 6" wet pipe with Honey Well/Secutron panel, Fire Alarm appliance vane VSR-F, manufacturer Mcavity, approximate # of closed heads=786) Tower, Hanger Line,annexes, and 3 rd floor ramp side (1 x TYCO 6" wet pipe with Honey Well panel, Fire alarm appliance vane VSR-F, manufacturer Mcavity, approximate # of closed heads= 815) East side hanger floor, SNAG office North side, Inspectors test hanger floor tarmac side
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(1 x TYCO 6" wet pipe with Honey Well model B, Fire Alarm Appliance Vane VSR-F, manufacturer Reliable, approximate # of closed heads-556)

-West side hanger floor, inspectors test hanger floor ramp side wall. (1 x 6" TYCO wet pipe with Honey Well model B Fire alarm appliance Vane VSR-F manufacturer Reliable supervised CGV PIV approximate # heads-540 with 3 supervised sectional control valves.)

Hanger 2 Roadside ½ of hanger including offices, fire alarm will affect HVAC and Paint Booth. (Wet pipe road side room 127, Honey Well model B, Fire Alarm Appliance Vane VSR-F, PIV, CGV and FDC road side, approximate numbers of closed heads-268. Inspectors test valve room- Rm 124.)

Ramp side ½ of hanger to include A/C bay, offices, and basement. (Wet pipe north side model B, Vane potter VSR-F, manufacturer Reliable, CGV, PIV and FDC supervised, approximate number of closed sprinkler heads -412. Fire alarm will affect HVAC and paint booths.

Hanger 3 N side, Model B, Vane potter VSR-F, manu: Reliable, PIV Road side pk area, supervised CGV and PIV, FDC, road side, SP closed approx-180, 36 closed pendant, installed in 1970, low pressure set at 110 psi affecting the paint booth, inspectors test valve NW corner rm 100 main fl. Coverage area ½ Hgr road side includes offices ground and 1st fl.

Road side, Model B, Fire alarm appliance vane potter VSR -F, manu: Reliable, PIV Road side, supervised CGV and PIV, FDC road side, SP heads-6 side wall closed,-127 pendent closed and-162 upright, installed in 1970. Low pressure alarm set at 110 psi affecting paint booth. Coverage area ½ hgr tarmac side includes offices.

Hanger 4 Wet Pipe - 6" Vernon
NE corner hgn fl, panel chemtronics micro 1002, model hdr 500, 2 X 50 lbs sodium bicarbonate, manu: kidde (Fenwal), 5 detectors supervised, HVAC shut down, 7 nozzles open with caps, install 1996, coverage area Paint booth total floor.
C252-H004-D4014-0002 |Wet Pipe – 6" Vernon
road side, model B, Fire alarm appliances Vane Potter VSR- F , manu: Reliable, PIV road side, supervised CGV and PIV, FDC roadside SP heads 8 QR closed pendant, 109 Closed Pendant,-187 closed upright total heads-304, installed in 1954, modified 1976 and 1996. Coverage area- ½ hgr tarmac side, includes offices low pressure alarm set for 110 psi. Inspectors test tool crib SW corner

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- Hanger 6 C252-H006-D4014-0001 |Wet Pipe – 6” Reliable
Model B, FA appliance Vane potter VSR-F, manu: Reliable, PIV roadside, HVAC shutdown, SP heads-13 QR pendant,-1 QR upright,- 29 pendant. Total-218. Installed in 1954, modified 1970 and 1996. Low pressure alarm set at 110 psi.
Coverage area ½ hgr road side, includes offices.
- Hanger 7 11X6 inch Deluge, 1X2.5 inch Pre-Action, 1X4 inch Wet Pipe,1X Electric Fire Pump with Cutler-Hammer Type FD Full service Controller,1X Jockey Pump with Westinghouse CH Jockey Pump Controller, 2X10 inch Watts reduced Pressure Backflow preventers, 2X Foam tanks 2271Litters each (AFFF 3%), 12X Foam Stations.
- Hanger 8 C252-H008-D4014-0001 |Wet Pipe – 8” Grinnel
Mech room SW corner, panel system 3, Model A, FA appliance Pressure and Vane, Manu: Grinnel, PIV W side, Supervised, PIV CGV low pressure
FDC W side, SP heads-242 closed, installed in 1975. Inspectors test NW corner office.
Coverage area W side hgr fl and offices and 2 hose stations on hgr fl.
- C252-H008-D4014-0002 |Wet Pipe – 8” Grinnell
Mech room SW corner, Model A, FA appliance pressure and Vane, manu: Grinnel, PIV W side, Supervised, PIV CGV low pressure, FDC W side, SP heads-260 closed, installed in 1975. Coverage area E side hgn FI and offices and 2 hose stations on hgr fl.
- Hanger 9 C252-H009-D4014-0001 |Wet Pipe – 6” F2001
E wall hgr fl, Model F2001, FA appliance, Vane, Supervised CGV PIV, FDC E side, SP heads-9 fused pendant-132 fused upright. Installed in 1983. Inspectors test SW corner in Hgr door. Coverage area all areas
- Hanger 10 3X6 inch Deluge with AFP-400 Release Fire Panel, 2X2.5 inch Pre-Action with AFP-400
Fire Panel, 4X4 inch wet pipe, 3X Diesel Fire Pumps with Tornatech Diesel Fire Pump Controller Model # FPD- N-24-F-BC-10,9100 litter AFFF Tank,6X Foam Stations,5X Hydrants and 11X PIV’s

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Rm101 mech rm, panel Secutron,MR2200X2, PIV N side by mech rm, FDC N side by mech rm auto futures HVAC
 SP heads 584 x2 closed and open. Installed in 1984. Inspectors test Rm 309 NE corner 3fl. Supervised CGV and PIV.
 Coverage area avionics E side.

C252-B170-D4014-0002 |Wet Pipe - 4" Astra
 Rm 128 mech rm, panel pyrotronics sys3, model C manu: astra, PIV N side by mech rm, supervised CGV and PIV, FDC N side by mechanical rm
 Auto features HVAC, SP heads 236 closed and fused. Installed in 1984. Inspectors test rm 109A.
 Coverage area-all fl simulator side (1 AMS AVSO) W side **** **all halon has been removed. Release panels still present******

Bldg 171 C252-B171-D4014-0001 |Wet Pipe - 6" Gem F3201
 Mech rm E side, Panel Pyrotronics sys 3, model E, FA appliances VSR-F vane on risers, Manu: reliable, PIV Road side locked not supervised. Supervised 4 CGV on each riser, FDC road side, auto features excess pressure pump, SP heads-246 closed fuse and frangible. Installed in 1994/1995.

Coverage area-entire bldg. Inspectors test NW corner of warehouse

Bldg 172 1X4 inch Dry Pipe/Foam 2052 liters AFFF Tank, 1X4 inch Wet Pipe.

Bldg 173 1X4 inch Deluge with 2736 liters AFFF Tank,1X2 inch Pre-Action with a Secutron Model R Fire Control release Panel ModelMR-2400.

Bldg 177 3X6 inch Deluge, 2X4 inch Wet Pipe with 3000 liters AFFF 6% Foam and Simplex System 3 Release Fire Panel.3X6 inch Wet Pipe.

Bldg 183 3X6 inch Deluge, 2X4 inch Deluge, 1X3 inch Deluge, 2X757 liters Tank of AFFF with Secutron Model-R MR 2400 Fire Panel, 1X Wet Pipe with 4 inch Alarm Valve.

Bldg 325 Fire Pump House (PLER).

Bldg 420 PLER |Sys 1-Wet
 Mech Rm 140, alarm local only, Type DVAC, Panel S main entrance, secturon MR 2400, Model 744, size 1500sq/ ft area, manu: Viking detectors HAD and smoke, supervised, FDC E side, SP heads open. Installed in 2002. Inspectors test in fire fighter work shop

Bldg 426 PLER |Sys 1 - Dry

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- PLER hill top. Alarm local only. Clean agent, panel E wall simplex, model Inergen, 2 banks of (15) and (16) bottled, manual dump N wall main door manu: Ansul detectors HAD and smoke, arm and disarm E wall, supervised, auto features, exhaust/ air intake shut off. Installed in 2011. Heads 5 open, manual dump pull station main door.
Coverage area 224.4 M2 includes APU and electrical panels
- Bldg 549 C252-B549-D4014-0001 |Wet Pipe - Gem F-3021- 4" Grinnell
Mech rm E side, Model F2001, FA appliance Potter, WFS-5,Manu: Grinnel, PIV E side, supervised PIV, CGV, Lo pressure PSS 120. FDC E side, aqccess Pressure Pump, SP Heads closed and fused 60 + heads, Installed 1991. Coverage area-Class rooms, training aids, Secured storage, Comms equipments, Electrical rm, Mech rm, corridor, Meeting rm, Offices.
C252-B549-D4016-0001 |Pre-action 2" Grinnell _Mech rm E side, Panel Computer rm, Pyrotronic, Model B, Flooding, Manu: Grinnell, 6 Smoke Detectors, 2 Zones, PIV E side, Supervised CGV FDC E side, HVAC shut down , SP heads,-6 pendant closed. Installed in 1991. Coverage- inspectors test computer rm, computer room only, ***Prior to testing call local 7791 ops***
- Bldg 551 1X4 inch Deluge, 1X4 inch Wet Pipe, 900 litter Tank with a pyrotronics System 3 Release Fire panel.
- Bldg 581 C252-B581-D4014-0001 |Wet Pipe - 6" Gem F-3021
Mech room N side, model F2001, FA appliance pressure, manu: Grinnel, PIV Road side W, supervised CGVS PIV anti freeze, FDC road side W SP heads-158 closed. Installed in 1992. Inspectors test SE corner
Coverage area all areas
- Bldg 582 C252-B582-D4013-0001 |Dry Pipe-6" Gem F-3021.
Mech rm 105, Panel Edwards 6616,ModelF3021,FA appliance Pressure, Manu: Grinnel, PIV NE Corner, Supervised, PIV CGV FDC main entrance, SP heads 60+Gem F950 closed. Installed in 1992.
Coverage area complete.
- Bldg 674 C252- B674-D4013-0001 |Dry Pipe - 4" Central CSC
Room 138, model CSC, FA appliance Pressure, PIV none, supervised, FDC main entrance, SP heads 20 upright closed, install 1996. Inspectors test E side storage by exit door.
Coverage area E side storage area.
- Bldg 688 C252-B688-D4014-0001 |Wet Pipe - 4" Viking F-1 / Flow Switch.

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- Rm 101 NE Corner, FA appliance Vane VSR-f, manu: Viking, PIV NE corner, supervised 2xCGV and PIV, FDC NE corner. SP heads closed frangible 100+, installed in 1997.
 Inspectors test rm 117.
 Coverage area all areas except for missile vault.
- Bldg 720 C252-B720-D4013-0001 |Dry pipe - 4"
 Mech rm 2 fl, panel Notifer AFP 4000, Model F3 3021, FA appliance pressure, manu: Grinnel, PIV none, supervised CGV, FDC N side HVAC and air compressor, SP heads closed 148 QR upright. Installed in 1999. Inspectors test SE corner of arena.
 Coverage area blue arena
- Bldg 720 C252-B720-D4013-0002 |Dry pipe - 4"
 Mech rm 2 fl, panel notifer AFP 400, Model F3 3021, FA appliance pressure, manu: Grinnel, PIV none, supervised CGV, FDC N side HVAC and air compressor, SP heads Closed-156 QR upright. Installed in 1999. Inspectors test SE corner of arena.
 Coverage area red arena.
- Bldg 722 Wet sys
 Pump house for 10hgr 419 pump house on TAC Ramp
- Bldg 785 C252-B785-D4014-001 |Wet Pipe- 150mm basic trim
 Mech rm 2nd fl, panel secturon- mr 2900/2990, model Grinnell, FA appliance PS 110 and vane type for zones, manu: Grinnell, PIV none Supervised CGV, FDC road side E, auto features pressure pump auto start, SP heads 140+ closed, installed in 2003. Coverage area-whole bldg and 2 hose stations
- Bldg 786 C252-B786-D4014-0001 |Wet Pipe - Flow Switch - 2"
 C252-B786-D4013-001 |Dry Pipe - Tyco DPV- 1- 4"
 C252-B786-D4013-0002 |Dry Pipe
 C252-B786-D4014-002 |Wet Pipe -2"

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4 WING BACKFLOW PREVENTION DEVICES

<u>BLDG</u>	<u>LOCATION</u>	<u>MFG</u>	<u>TYPE</u>	<u>MOD#</u>	<u>SER#</u>	<u>SIZE</u>
B005	Wash Bay	Watts	RP	909	178833	4"
B005	Mech Rm 123	Watts	RP	0.009	A05328	1/2"
B020	Mech Rm	Watts	RP	909QT	608634	3/4"
B030	Mech Rm	Watts	RP	909QT	467005	3/4"
B040	Mech Rm	Watts	RP	909QT3	47514	3/4"
B042	Mech Rm	Wilkins	DC	950	A01079	4"
B044	Mech Rm	Ames	DC	4000S	48J0497	4"
B054	Mech RM	Watts	RP	909	82804	3/4"
B083	Boiler Rm	Watts	RP	909QT	160971	3/4"
B085	Boiler Rm	Watts	DC	709	243592	6"
B104	Boiler Rm	Watts	RP	909	143446	3"
B104	Boiler Rm	Watts	RP	0.009	105535	1"
B170	Chiller Rm	Watts	DC	709	48140	3/4"
B170	Air Hand Rm	Watts	DC	709	41371	3/4"
B170	Air Hand Rm	Watts	RP	009QT	15078	2"
B170	Air Hand Rm	Watts	RP	009QT	14720	2"
B170	Engine Air Rm	Watts	DC	700	302241	3/4"
B171	Boiler Rm	Watts	RP	2000SS	4FJ3205	2"
B172	Mech Rm	Zurn	RP	375XL	A089348	1"
B177	Paint Storage	Febco	RP	825Y	15336	3"
B400	Boiler Rm	Watts	RP	2551	9	3/4"
B420	Boiler Rm	Watts	DCVA	774X	1049492	4"
B551	Sprinkler Rm	Hersey	DC	No.2	9009698	4"
B551	HWT	Watts	VB	288A	9752E	3/4"
B581	Boiler Rm	Febco	DC	805 type YD	B17297	6"
B581	Boiler Rm	Watts	RP	009MT	43078	3/4"
B582	Boiler Rm	Gruvlok		7800FP	7811FP	6"
B582	Boiler Rm	Febco	RP	825Y	AG5466	3/4"
B624	Boiler Rm	Watts	RP	909QT	505914	3/4"

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B624	Boiler Rm	Watts	RP	909QT	648952	¾"
B674	Mech Rm	Ames	DC	2000SS	2CL0072	4"
B688	Boiler Rm	Ames	DC	2000SS	2GM0261	4"
B688	Boiler Rm	Watts	RP	009M2QT	85134	¾"
B720	Soccer Field	Watts	RP	009MTQT	A04549	2"
B720	Boiler Rm	Wilkins	DC	975XL	719932	2"
B720	Boiler Rm	Ames	DC	2000SS	JN006	4"
B720	Boiler Rm	Watts	RP	23947	9	1"
B783	Mech Rm	Ames	DCVA	2000SS	128127	6"
B783	Mech Rm	Watts	DC	709	137029	3"
B786	Boiler Rm	Conbraco	RP	40204T2	TK027	¾"
H007	Sprinkler Rm	Watts	RP	909-M1	402006	10"
H007	Siamese Conn	Watts	RP	909-M1	402010	10"
H007	Mech Rm	Wilkins	DC	975XL	673801	1"
H008	Boiler Rm	Hersey	RP	FDC	60049	¾"
H009	Boiler Rm	Watts	RP	009QT	52820	1"
H010	Boiler Rm	Watts	RP	009QT	52823	1"
H010	Generator Rm	Conbraco	RP	40-209-02	NE407	2 ½"
H010	Mech Rm	Watts	RP	009M267	146486	2
H010	Boiler Rm	Conbraco	RP	4020499T	KA092	¾"
B654	2 nd Floor	Watts	RP	909M1QT	447639	2"
B654	2 nd Floor	Watts	RP	909M1QT	446175	2"
B70B		Watts	RP	909M2QT	143740	2"
B731	Basement			009M2QT	318645	1"
B545	Main Level	Watts		309		4"
B545	Basement	Watts		Z3	0743W	½"
B70B	Basement	Watts		Z3	0547W	½"
B813	Mech Rm	Conbraco	RPZ	40203T2	161144	½"

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4 WING STANDPIPES

<u>BLDG</u>	<u>NUMBER OF STANDPIPES</u>	<u>BLDG</u>	<u>NUMBER OF STANDPIPES</u>
B104	2	B6	1
B165	2	B624	3
B166	2	B63	1
B172	2	B66	2
B173	1	B69	8
B174	2	B7	4
B175	2	B785	3
B176	2	B79	2
B177	1	B8	2
B19	4	B84	4
B192	2	B85	6
B42	18	B9	2
B420	3	H1	21
B43	6	H10	4
B44	18	H2	8
B45	6	H3	8
B48	6	H4	8
B5	2	H6	8
B506	1	H7	13
B507	1	H8	4
B508	1	B52	1
B53	1	B512	1
B551	2	B511	1
B581	2	B509	1
B510	1		
Total	206		

Fire Alarm, Fire Suppression Systems and Backflow Preventer Repair, Replacement & Maintenance
Standing Offer, Cold Lake, AB
Appendix A
W6895-200043



**SECURITY REQUIREMENTS CHECK LIST (SRCL)
LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)**

PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE		
1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine NATIONAL DEFENCE		2. Branch or Directorate / Direction générale ou Direction 4 WING COLD LAKE
3. a) Subcontract Number / Numéro du contrat de sous-traitance		3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant
4. Brief Description of Work / Brève description du travail Electrical construction and installation services at 4 Wing Cold Lake		
5. a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-il accès à des marchandises contrôlées?		<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui
5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?		<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui
6. Indicate the type of access required / Indiquer le type d'accès requis		
6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c)		<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui
6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé.		<input type="checkbox"/> No / Non <input checked="" type="checkbox"/> Yes / Oui
6. c) Is this a commercial courier or delivery requirement with no overnight storage? S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?		<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui
7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès		
Canada <input type="checkbox"/>	NATO / OTAN <input type="checkbox"/>	Foreign / Étranger <input type="checkbox"/>
7. b) Release restrictions / Restrictions relatives à la diffusion		
No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>	All NATO countries Tous les pays de l'OTAN <input type="checkbox"/>	No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>
Not releasable À ne pas diffuser <input type="checkbox"/>		
Restricted to: / Limité à: <input type="checkbox"/> Specify country(ies): / Préciser le(s) pays: CANADA	Restricted to: / Limité à: <input type="checkbox"/> Specify country(ies): / Préciser le(s) pays:	Restricted to: / Limité à: <input type="checkbox"/> Specify country(ies): / Préciser le(s) pays:
7. c) Level of information / Niveau d'information		
PROTECTED A PROTÉGÉ A <input type="checkbox"/>	NATO UNCLASSIFIED NATO NON CLASSIFIÉ <input type="checkbox"/>	PROTECTED A PROTÉGÉ A <input type="checkbox"/>
PROTECTED B PROTÉGÉ B <input type="checkbox"/>	NATO RESTRICTED NATO DIFFUSION RESTREINTE <input type="checkbox"/>	PROTECTED B PROTÉGÉ B <input type="checkbox"/>
PROTECTED C PROTÉGÉ C <input type="checkbox"/>	NATO CONFIDENTIAL NATO CONFIDENTIEL <input type="checkbox"/>	PROTECTED C PROTÉGÉ C <input type="checkbox"/>
CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>	NATO SECRET NATO SECRET <input type="checkbox"/>	CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>
SECRET SECRET <input type="checkbox"/>	COSMIC TOP SECRET COSMIC TRÈS SECRET <input type="checkbox"/>	SECRET SECRET <input type="checkbox"/>
TOP SECRET TRÈS SECRET <input type="checkbox"/>		TOP SECRET TRÈS SECRET <input type="checkbox"/>
TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>		TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>



Contract Number / Numéro du contrat W6895-20-0043
Security Classification / Classification de sécurité UNCLASSIFIED

PART A (continued) / PARTIE A (suite)

8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS? No / Non Yes / Oui

If Yes, indicate the level of sensitivity:
Dans l'affirmative, indiquer le niveau de sensibilité :

9. Will the supplier require access to extremely sensitive INFOSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate? No / Non Yes / Oui

Short Title(s) of material / Titre(s) abrégé(s) du matériel :
Document Number / Numéro du document :

PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)

10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis

<input checked="" type="checkbox"/> RELIABILITY STATUS COTE DE FIABILITÉ	<input type="checkbox"/> CONFIDENTIAL CONFIDENTIEL	<input type="checkbox"/> SECRET SECRET	<input type="checkbox"/> TOP SECRET TRÈS SECRET
<input type="checkbox"/> TOP SECRET- SIGINT TRÈS SECRET - SIGINT	<input type="checkbox"/> NATO CONFIDENTIAL NATO CONFIDENTIEL	<input type="checkbox"/> NATO SECRET NATO SECRET	<input type="checkbox"/> COSMIC TOP SECRET COSMIC TRÈS SECRET
<input type="checkbox"/> SITE ACCESS ACCÈS AUX EMPLACEMENTS			

Special comments:
Commentaires spéciaux : _____

NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.
REMARQUE: Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.

10. b) May unscreened personnel be used for portions of the work?
Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail? No / Non Yes / Oui

ON DND PREMISES, UNSCREENED PERSONNEL
MAY ONLY ACCESS PUBLIC/RECEPTION
ZONES

If Yes, will unscreened personnel be escorted?
Dans l'affirmative, le personnel en question sera-t-il escorté? No / Non Yes / Oui

PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)

INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS

11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises?
Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS? No / Non Yes / Oui

11. b) Will the supplier be required to safeguard COMSEC information or assets?
Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC? No / Non Yes / Oui

PRODUCTION

11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises?
Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ? No / Non Yes / Oui

INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)

11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data?
Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS? No / Non Yes / Oui

11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency?
Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale? No / Non Yes / Oui



Contract Number / Numéro du contrat W6895-20-0043
Security Classification / Classification de sécurité UNCLASSIFIED

PART C - (continued) / PARTIE C - (suite)

For users completing the form **manually** use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.
Les utilisateurs qui remplissent le formulaire **manuellement** doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form **online** (via the Internet), the summary chart is automatically populated by your responses to previous questions.
Dans le cas des utilisateurs qui remplissent le formulaire **en ligne** (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

Category / Catégorie	PROTECTED / PROTÉGÉ			CLASSIFIED / CLASSIFIÉ			NATO				COMSEC					
	A	B	C	CONFIDENTIAL / CONFIDENTIEL	SECRET	TOP SECRET / TRÈS SECRET	NATO RESTRICTED / NATO DIFFUSION RESTREINTE	NATO CONFIDENTIAL / NATO CONFIDENTIEL	NATO SECRET	COSMIC TOP SECRET / COSMIC TRÈS SECRET	PROTECTED / PROTÉGÉ			CONFIDENTIAL / CONFIDENTIEL	SECRET	TOP SECRET / TRÈS SECRET
											A	B	C			
Information / Assets / Renseignements / Biens / Production																
IT Media / Support TI																
IT Link / Lien électronique																

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?
La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE? No / Non Yes / Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.

12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?
La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE? No / Non Yes / Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquez qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).