



February 27, 2020

Office of the Secretary to the Governor General – Solicitation No.: OSGG-BSGG-19-0333

Request for Standing Offer – Addendum #1

Hotel Accommodation Services

The following shall be read in conjunction with and shall form an integral part of the Request for Standing Offer (RFSO).

At Annex B, Basis of Payment

Delete: In its entirety.

Insert:

THE FOLLOWING RATES/PRICES SHOWN BELOW ARE VALID FOR THE DURATION OF THE STANDING OFFER PERIOD.

1. Accommodation Fees

- 1.1 The Offeror will be paid the following all-inclusive **per night rates** for accommodation services. The rates must be all inclusive of any expenditure required to fulfill the work including, but not limited to, Municipal Accommodation Tax (MAT) and Tax on Lodging. All applicable taxes (GST/HST and QST) are extra.

2. Cancellation Fee

- 2.1 Any changes made to reduce the rooming list with less than _____ days *(To be completed by Offeror as per RT8)* prior to the scheduled event, the Contractor will be entitled to full payment by Canada.

	Initial Period SO Award to March 31, 2021	Ranking * Initial Period (by season)
Type of Accommodation	Rate per Night (including the MAT/Tax on Lodging)	
Spring – (May 1 to June 30)		
Standard Room	\$	
Summer – (July 1 to August 30)		
Standard Room	\$	
Fall – (September 1 to November 30)		
Standard Room	\$	
Winter – (December 1 to April 30)		
Standard Room	\$	

**Rankings will be determined at contract award*

Type of Accommodation	Option Year 1 April 1, 2021 to March 31, 2022	Ranking * Option Year 1 (by season)	Option Year 2 April 1, 2022 To March 31, 2023	Ranking * Option Year 2 (by season)
Spring – (May 1 to June 30)	Rate per Night (including the MAT/Tax on Lodging)		Rate per Night (including the MAT/Tax on Lodging)	
Standard Room	\$		\$	
Summer – (July 1 to August 30)				
Standard Room	\$		\$	
Fall – (September 1 to November 30)				
Standard Room	\$		\$	
Winter – (December 1 to April 30)				
Standard Room	\$		\$	

**Rankings will be determined at contract award.*

Type of Accommodation	Option Year 3 April 1, 2023 to March 31, 2024	Ranking * Option Year 3 (by season)	Option Year 4 April 1, 2024 To March 31, 2025	Ranking * Option Year 4 (by season)
Spring – (May 1 to June 30)	Rate per Night (including the MAT/Tax on Lodging)		Rate per Night (including the MAT/Tax on Lodging)	
Standard Room	\$		\$	
Summer – (July 1 to August 30)				
Standard Room	\$		\$	
Fall – (September 1 to November 30)				
Standard Room	\$		\$	
Winter – (December 1 to April 30)				
Standard Room	\$		\$	

**Rankings will be determined at contract award.*

All other terms and conditions remain the same.