



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada

Pacific Region

401 - 1230 Government Street
Victoria, B.C.

V8W 3X4

Bid Fax: (250) 363-3344

REQUEST FOR PROPOSAL DEMANDE DE PROPOSITION

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right
of Canada, in accordance with the terms and conditions
set out herein, referred to herein or attached hereto, the
goods, services, and construction listed herein and on any
attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la
Reine du chef du Canada, aux conditions énoncées ou
incluses par référence dans la présente et aux annexes
ci-jointes, les biens, services et construction énumérés
ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

THIS DOCUMENT CONTAINS A SECURITY
REQUIREMENT / CE DOCUMENT CONTIENT DES
EXIGENCES RELATIVES À LA SÉCURITÉ

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Public Works and Government Services Canada - Pacific
Region
401 - 1230 Government Street
Victoria, B. C.
V8W 3X4

Title - Sujet Motor Testing Equipment	
Solicitation No. - N° de l'invitation W3555-200432/A	Date 2020-03-02
Client Reference No. - N° de référence du client W3555-200432	
GETS Reference No. - N° de référence de SEAG PW-\$VIC-240-7945	
File No. - N° de dossier VIC-9-42179 (240)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2020-04-14	Time Zone Fuseau horaire Pacific Daylight Saving Time PDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Hogg(VIC), Mike	Buyer Id - Id de l'acheteur vic240
Telephone No. - N° de téléphone (250) 217-5640 ()	FAX No. - N° de FAX (250) 363-3344
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF NATIONAL DEFENCE See herein	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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PART 1 - GENERAL INFORMATION

1.1 Security Requirements

SECURITY REQUIREMENT FOR CANADIAN SUPPLIER: PWGSC FILE # W3555-200432

1. The Contractor/Offeror must, at all times during the performance of the Contract/Standing Offer, hold a valid Designated Organization Screening (DOS), issued by the Canadian Industrial Security Directorate (CISD), Public Works and Government Services Canada (PWGSC).
2. The Contractor/Offeror personnel requiring access to sensitive work site(s) must EACH hold a valid **RELIABILITY STATUS**, granted or approved by CISD/PWGSC.
3. Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of CISD/PWGSC.
4. The Contractor/Offeror must comply with the provisions of the:
 - a) Security Requirements Check List and security guide (if applicable), attached at Annex C;
 - b) *Industrial Security Manual* (Latest Edition).

1.2 Requirement

Government of Canada requirements for a portable electric motor analyzer and power pack for intermittent testing and monitoring of motor windings in the Electrical Work Centre at Fleet Maintenance Facility CAPE BRETON; a Department of National Defence (DND) industrial establishment responsible for Maintenance and Repair of the Pacific Naval Fleet for the Royal Canadian Navy (RCN).

1.3 Set-aside for Comprehensive Land Claims Agreement(s) Beneficiaries

N/A

1.4 Set-aside Under the Federal Government Procurement Strategy for Aboriginal Business (PSAB)

N/A

1.5 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.6 National Security Exception

N/A

1.7 Trade Agreements

"The requirement is subject to the provisions of the North American Free Trade Agreement (NAFTA), and the Canadian Free Trade Agreement (CFTA).

1.8 Canadian Content

N/A

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2019-03-04) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

2.1.1 SACC Manual Clauses

2.2 Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

2.3 Former Public Servant

2.4 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than 15 calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.5 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in British Columbia.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Canada requests that Bidders provide their bid in separately bound sections as follows:

- Section I: Technical Bid (1) hard copy) .
- Section II: Financial Bid (1) hard copy)
- Section III: Certifications (1) hard copy).
- Section IV: Additional Information (1) hard copy).

If there is a discrepancy between the wording of the soft copy and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that Bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

3.1.1 Exchange Rate Fluctuation

The requirement does not offer exchange rate fluctuation risk mitigation. Requests for exchange rate fluctuation risk mitigation will not be considered. All bids including such provision will render the bid non-responsive

C3011T __2013-11-06, Exchange Rate Fluctuation

3.1.2 SACC Manual Clauses

Section III: Certifications

Bidders must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

Refer to Statement of Requirements.

4.1.2 Financial Evaluation

SACC Manual Clause A0220T 2014-06-26, Evaluation of Price

4.2 Basis of Selection

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price (INCLUDING ALL OPTIONAL REQUIREMENTS) will be recommended for award of a contract.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Declaration of Convicted Offences

As applicable, pursuant to subsection Declaration of Convicted Offences of section 01 of the Standard Instructions, the Bidder must provide with its bid, a completed [Declaration Form](http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.2.1 Integrity Provisions – List of Names

Bidders who are incorporated, including those bidding as a joint venture, must provide a complete list of names of all individuals who are currently directors of the Bidder.

Bidders bidding as sole proprietorship, as well as those bidding as a joint venture, must provide the name of the owner(s).

Bidders bidding as societies, firms or partnerships do not need to provide lists of names.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)" list (http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) available from [Employment and Social Development Canada \(ESDC\) - Labour's](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)" list at the time of contract award.

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

SECURITY REQUIREMENT FOR CANADIAN SUPPLIER:
PWGSC FILE # W3555-200432

1. The Contractor/Offeror must, at all times during the performance of the Contract/Standing Offer, hold a valid Designated Organization Screening (DOS), issued by the Canadian Industrial Security Directorate (CISD), Public Works and Government Services Canada (PWGSC).
2. The Contractor/Offeror personnel requiring access to sensitive work site(s) must EACH hold a valid **RELIABILITY STATUS**, granted or approved by CISD/PWGSC.
3. Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of CISD/PWGSC.
4. The Contractor/Offeror must comply with the provisions of the:
 - a) Security Requirements Check List and security guide (if applicable), attached at Annex C;
 - b) *Industrial Security Manual* (Latest Edition).

6.2 Requirement

Government of Canada requirements for a portable electric motor analyzer and power pack for intermittent testing and monitoring of motor windings in the Electrical Work Centre at Fleet Maintenance Facility CAPE BRETON; a Department of National Defence (DND) industrial establishment responsible for Maintenance and Repair of the Pacific Naval Fleet for the Royal Canadian Navy (RCN).

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada

6.3.1 General Conditions

2010A 2018-06-21, General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

6.4 Term of Contract

Delivery of all goods are requested on or before October 30, 2020
The best delivery offered is _____ weeks from contract award

Mandatory: Delivery of all Goods and Services are required on or before **31 March 2021.**

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Mike Hogg
Title: Supply Specialist
Public Works and Government Services Canada

Solicitation No. - N° de l'invitation
W3555-200432/A
Client Ref. No. - N° de réf. du client
W3555-200432

Amd. No. - N° de la modif.
File No. - N° du dossier

Buyer ID - Id de l'acheteur
vic240
CCC No./N° CCC - FMS No./N° VME

Acquisitions Branch: Victoria
Directorate: Pacific
Address: 401-1230 Government Street
Victoria, BC V8W 3X4

Telephone: 250- 217-5640
Facsimile: 250-363-0395
E-mail address: mike.hogg@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Project Authority

The Technical Authority for the Contract is:

TBD

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative

6.6 Proactive Disclosure of Contracts with Former Public Servants

6.7 Payment

6.7.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a _____ (insert "firm price" OR "firm unit price(s)" OR "firm lot price(s)", as specified in _____ insert "contract" OR "in Annex ____" for a cost of \$ _____ insert the amount at contract award). Customs duties are _____ (insert "included", "excluded" OR "subject to exemption") and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.7.2 Limitation of Price

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

SACC Manual clause C6000C _____ 2017-08-17 Limitation of Price

6.7.3 SACC Manual Clauses

Multiple Payments (H1001C – 2008-05-12)

Canada will pay the Contractor upon completion and delivery of units in accordance with the payment provisions of the Contract if:

- a. an accurate and complete invoice and any other documents required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- b. all such documents have been verified by Canada;
- c. the Work delivered has been accepted by Canada.

6.8 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
 - a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
 - b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

6.9 Certifications

See part 5 for certifications required

6.9.1 Compliance

The continuous compliance with the certifications provided by the Contractor in its bid and the ongoing cooperation in providing additional information are conditions of the Contract. Certifications are subject to verification by Canada during the entire period of the Contract. If the Contractor does not comply with any certification, fails to provide the additional information, or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

6.9.2 Federal Contractors Program for Employment Equity - Default by the Contractor

6.9.3 SACC Manual Clauses

SACC Manual Clause A7035T (2007-05-25), List of Proposed Subcontractors

SACC Manual Clause B1501C (2018-06-21), Electrical Equipment

SACC Manual Clause G1005C (2016-01-28), Insurance – No Specific Requirement

6.10 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in British Columbia.

6.11 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2018-06-21)
- (c) Annex A, Requirement;
- (d) Annex B; Basis of Payment
- (e) Annex C – Security Requirements Checklist
- (f) the Contractor's bid dated _____

6.12 Defence Contract

SACC Manual clause A9006C _____ (2012-07-16) Defence Contract

Annex A - Requirement

Overview:

The following is a minimum Government of Canada requirements for a portable electric motor analyzer and power pack for intermittent testing and monitoring of motor windings in the Electrical Work Centre at Fleet Maintenance Facility CAPE BRETON; a Department of National Defence (DND) industrial establishment responsible for Maintenance and Repair of the Pacific Naval Fleet for the Royal Canadian Navy (RCN).

Item	Minimum Mandatory Requirements	Comments	Bid Ref Page #	Pass/Fail
1.0	The scope of supply for an integrated and fully functional motor test and monitoring system must include but not be limited to: <ul style="list-style-type: none"> One (1) Portable Electric Motor Analyzer One (1) Power Pack for High-Voltage Test Applications One (1) Start-up and Training Package 			
2.0	General Operating Requirements:			
2.1	The system must include a fully-automated motor analyzer that performs repeatable, user-programmable tests to thoroughly assess the condition of a test motors' insulation and circuit.			
2.2	The system must include a power pack with variable transformer capable of performing both surge and DC high potential (Hipot) tests on high-voltage windings.			
2.3	The system must fully integrate the motor analyzer and power pack for control, monitoring, reporting, and data acquisition and storage.			
2.4	The system must include desktop software for computer control and waveform monitoring.			
2.5	System must be able to perform fully-automated testing.			
2.6	System must be able to perform user-programmable testing.			
2.7	System must perform step and ramp voltage tests.			
2.8	System must perform Polarization Index (PI) and Dielectric Absorption (DA) test.			
2.9	System must measure coil resistance and inductance.			
2.10	System must measure capacitance to ground.			
3.0	Detailed Specification:			
3.1	General Arrangement & Configuration:			
3.1.1	The deliverable must include an electric motor analyzer, high-voltage power pack, test leads, and software; configured to be portable and able to meet the requirements specified herein.			
3.1.2	All components requiring maintenance must be accessible for removal and maintenance.			
3.1.3	Power pack must roll using pneumatic casters of at least 6 inches in diameter suitable for use on rough pavement.			
3.1.4	System must include USB port for data transfer with desktop software.			
3.1.5	System must include RJ-45 ethernet port for Local Area Network (LAN) connections.			
3.1.6	System must include at least three (3) switchable test leads design to safely work with three-phase equipment.			
3.1.7	System must display surge test waveforms.			
3.1.8	System must store waveforms for future reference.			
3.1.9	System must display DC Hipot results.			

Item	Minimum Mandatory Requirements	Comments	Bid Ref Page #	Pass/Fail
3.1.10	System must indicate faulty coils automatically.			
3.1.11	System must store coil results up to at least 350 in a single record.			
3.1.12	System must identify and report defective coils for Error Area Ratio (EAR) bar chart analysis.			
3.1.13	System must include a master waveform for reference during coil testing.			
3.1.14	System must have a zero start override functionality.			
3.1.15	System must include arc detection.			
3.1.16	System must include over-current detection.			
3.1.17	System must have a user-defined voltage ramp rate.			
3.1.18	System must include a high voltage coil testing.			
3.1.19	System must include an equipment emergency stop (e-stop) button that is readily accessible to the operator.			
3.1.20	System must include a safety interlock that incorporates a foot switch and panel button operation.			
3.1.21	System must have a single AC outlet to power ancillary equipment.			
3.1.22	System must include storage for test leads.			
3.1.23	System must include at least 60Gb of storage.			
3.1.24	System must include at least 2Gb of memory.			
3.1.25	System must be compatible with Microsoft Windows 7 and 10 operating systems.			
3.2	General Dimensions & Sizes:			
3.2.1	Overall width must not exceed 24 in.			
3.2.2	Overall depth must not exceed 30 in.			
3.2.3	Overall height must not exceed 60 in.			
3.2.4	Weight of portable motor analyzer must not exceed 50 lbs.			
3.2.5	Weight of portable power pack must not exceed 325 lbs.			
3.3	General Electrical Services:			
3.3.1	The entire system must operate off of an electrical panel rated for 120 Volts AC @ 50/60 Hertz.			
3.3.2	Unit must be in compliance with the Standard Acquisition Clauses and Conditions (SACC) Manual, Section 5.B.B1501C which states: "All electrical equipment supplied under the Contract must be certified or approved for use in accordance with the Canadian Electrical Code, Part 1, before delivery, by a certification organization accredited by the Standards Council of Canada."			
3.3.3	Supplier must send proof of electrical certification to the Technical Authority at least 6 weeks prior to delivery.			
3.4	Electric Motor Analyzer Surge Testing Requirements:			
3.4.1	Surge test must be IEEE- and IEC- compliant.			
3.4.2	Output voltage must range from 0 to 6,000 V.			
3.4.3	Maximum output current must be at least 250 A.			
3.4.4	Maximum impulse energy must be at least 0.70 J.			
3.4.5	Maximum storage capacity must be at least 0.04 µF.			
3.4.6	Sweep range must be of at least 3 to 200 µs/Div.			
3.4.7	Volts per division must include 250 / 500 / 1,000 / 2,000 pre-sets.			
3.4.8	Repetition rate must be at least 5 Hertz.			
3.4.9	Accuracy of voltage measurement must meet or exceed ± 13%.			
3.5	Electric Motor Analyzer DC Hipot Testing Requirements:			

Item	Minimum Mandatory Requirements	Comments	Bid Ref Page #	Pass/Fail
3.5.1	Output voltage must range from 0 to 6,000 V.			
3.5.2	Maximum output current must be at least 5 mA.			
3.5.3	Current scales must include 0.1 / 1 / 10 / 100 μ A/Div.			
3.5.4	Over-current trip settings at a power factor at 0.8 must include 1 / 10 / 100 / 1000 μ A			
3.5.5	Accuracy of full scale voltage must meet or exceed \pm 5%.			
3.5.6	Accuracy of current measurement must meet or exceed \pm 5%.			
3.5.7	Accuracy of M Ω must meet or exceed \pm 10%.			
3.5.8	Maximum megaohm (M Ω) reading must greater than 50 G Ω .			
3.5.9	Resistance measurements must range from 1 m Ω to 800 Ω .			
3.6	Power Pack Surge Testing Requirements:			
3.6.1	Maximum output voltage must meet or exceed 30,000 V.			
3.6.2	Maximum output current with leads shorted must meet or exceed 1,400 A.			
3.6.3	Maximum impulse energy must be at least 45 J.			
3.6.4	Accuracy of measurement must meet or exceed \pm 13%.			
3.7	Power Pack DC Hipot Testing Requirements:			
3.7.1	Maximum output voltage must meet or exceed 30,000 V.			
3.7.2	Maximum output current must be at least 10 mA.			
3.7.3	Over-current trip settings must include 12 / 120 / 1,200 μ A			
3.7.4	Current scales must include 1 / 10 / 100 μ A/Div.			
3.7.5	Accuracy of full scale voltage must meet or exceed \pm 5%.			
3.7.6	Accuracy of current measurement must meet or exceed \pm 4%.			
3.8	Desktop Software Features:			
3.8.1	Software must be compatible with Microsoft Windows 7 & 10 operating systems.			
3.8.2	Software must include help documentation and user guides.			
3.8.3	Software must have the capability to calculate EAR for comparing waveform differences.			
3.8.4	EAR sensitivity must meet or exceed 1% variance.			
3.8.5	Software must have a feature to calculate and detect shorts among parallel windings.			
3.8.6	Software must be able to store and retrieve final pulse waveform data.			
3.8.7	Software must be able to store final pulse waveform data.			
3.8.8	Software must be able to report and print test results.			
3.8.9	Software must be able to present test results with historical data for condition-based monitoring and reporting.			
3.9	Start-up and Training Services:			
3.9.1	All commissioning, training and certification must take place within working hours of 08:00 PST/PDT to 16:00 PST/PDT; Monday thru Friday excluding statutory holidays.			
3.10	Start-up Services:			
3.10.1	The supplier must provide a qualified service technician to perform start-up services.			
3.10.2	Supplier must perform initial start-up of the system.			
3.10.3	Supplier must perform any corrective measures to commission the system for full operation.			
3.11	Training:			

Item	Minimum Mandatory Requirements	Comments	Bid Ref Page #	Pass/Fail
3.11.1	Supplier must provide on-site maintenance familiarization training, operator training, and software training for at least six (6) persons lasting no less than half a day in duration for the event.			
3.11.2	Training from the supplier must be delivered within 2 weeks of final commissioning.			
4.0	Identification:			
4.1	All parts, components and assemblies must have their respective original equipment manufacturers name and part number clearly identified on them and in the installation, operation and maintenance manuals. All electrical and instrumentation components must be identified accordingly.			
5.0	Manuals:			
5.1	The equipment must be furnished with at least two hard copies and one soft copy of the manufacturer's standard operation and maintenance manual(s) for the specific model of all equipment supplied herein.			
5.2	All information contained in the manual(s) must reflect the supplied unit and its components in the "as built" configuration.			
5.3	All instructions and illustrations necessary for proper operation of the equipment must be provided.			
5.4	Manuals must include vendor recommended installation instructions/drawings, maintenance schedules, applicable hydraulic schematics, applicable electrical schematics, applicable Material Safety Data Sheets (MSDS) and a spare parts list; at a minimum.			
5.5	A complete parts list(s) cross-indexed to indicate part application by circuit or system must be included in its entirety. Purchase information must be provided for all replacement components.			

6.0	Delivery:			
6.1	To ensure DND has appropriate equipment and personnel available to offload the shipment upon delivery, the supplier must contact the DND Technical Authority (TA), to coordinate delivery and provide shipping weights and dimensions, within ten (10) business days of the shipment arriving to Fleet Maintenance Facility CAPE BRETON at CFB Esquimalt (Dockyard) in Victoria, BC.			
6.2	All deliveries to occur within working hours in a normal work week being, Monday through Friday, 0800 PST through to 1600 PST, excluding federally observed statutory holidays.			
6.3	All items in the shipment (i.e. machine components, crates, shipping containers, pallets, etc.) must have safe crane lifting points and/or forklift pockets identified. All items must be able to be offloaded with either a crane or a forklift with standard size forks. Items to be lifted by crane must not exceed 55,000 lbs. Items to be lifted by forklift must not exceed 8,000 lbs.			
6.4	Any transport bars that are required for rigging services of the unit must be included with delivery.			
7.0	Optional Requirements – FMF CAPE BRETON:			
7.1	DND to be able to exercise option to purchase up to and including one (1) Motor Test and Monitoring System within 12 months of contract award for delivery, install, commissioning and training to FMF CAPE BRETON in Victoria, BC.			
7.2	DND to be able to exercise option to purchase up to, and including one (1) additional day of operator training, up to four (4) operators per day, for the aforementioned Motor Test and Monitoring System within two years of contract award.			
7.3	DND to be able to exercise option to purchase up to an additional 24 months of parts and labour warranty in addition to the parts and labour warranty detailed in terms and conditions within one year of contract award.			
8.0	Optional Requirements – FMF CAPE SCOTT:			
8.1	DND to be able to exercise option to purchase up to, and including one (1) Motor Test and Monitoring System within 12 months of contract award for delivery, install, commissioning and training to FMF CAPE SCOTT in Halifax, NS. Delivery address: Fleet Maintenance Facility Cape Scott CFB Halifax, Building D200 Door 13, 2365 Provo Wallis Street Halifax, Nova Scotia, Canada B3J 3Y5			
8.2	DND to be able to exercise option to purchase up to, and including one (1) additional day of operator training, up to four (4) operators per day, for the aforementioned Motor Test and Monitoring System within two years of contract award at FMFCS			
8.3	DND to be able to exercise option to purchase up to an additional 24 months of parts and labour warranty in addition to the parts and labour warranty detailed in terms and conditions within one year of contract award for the FMFCS exercised option units.			

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price (INCLUDING ALL OPTIONAL REQUIREMENTS) will be recommended for award of a contract.

Annex B Basis of Payment

The unit prices shall be firm and in Canadian funds including customs duties, excise taxes, delivery charges which are to be Delivered Duty Paid (DDP) to destination as indicated herein. The amount of Goods and Services Tax or Harmonized Tax shall be shown as a separate item.

Firm Requirement - FMF CAPE BRETON

Item	Description	Qty	UOI	Firm Unit Price	Extended Price
1	Motor Test and Monitoring System conforming to Minimum Mandatory Requirements as per Annex "A", delivered Incoterms 2000 DDP destination address: Central Storage Facility Fleet Maintenance Facility, CAPE BRETON CFB Esquimalt (Dockyard) Building D250 – Door 33 1600 Esquimalt Road Victoria, BC V9A 7N2 Make and Model offered:	1	LOT		
2	On-site Start-up Services: Installation and Commissioning services at FMFCB	1	LOT		
3	On-site maintenance familiarization training, operator training, and software training for at least six (6) persons lasting no less than ½ day duration.	1	LOT		

Delivery of all goods are requested on or before October 30, 2020
The best delivery offered is _____ weeks from contract award

Mandatory: Delivery of all Goods and Services are required on or before **31 March 2021.**

Optional Requirement -FMF CAPE BRETON

DND to be able to exercise option within 12 months of contract award for delivery to FMF CAPE BRETON in Victoria, B.C.

Item	Description	Estimated Qty	UOI	Firm Unit Price	Extended Price
1	Motor Testing and Monitoring System conforming to Minimum Mandatory Requirements as per Annex "A", delivered Incoterms 2000 DDP destination address: Central Storage Facility Fleet Maintenance Facility, CAPE BRETON CFB Esquimalt (Dockyard) Building D250 – Door 33 1600 Esquimalt Road Victoria, BC V9A 7N2	1	LOT		
2	On-site Start-up Services: Installation and Commissioning services at FMFCB.	1	LOT		
3	Additional 24 months of parts and labour warranty within one year of contract award.	1	LOT		

DND to be able to exercise option within 24 months of contract award for delivery to FMF CAPE BRETON in Victoria, B.C.

Item	Description	Estimated Qty	UOI	Firm Unit Price	Extended Price
1	One (1) additional day of operator training for up to four (4) additional operators per day, for the aforementioned Motor Test and Monitoring System within two (2) years of contract award.	1	LT		

Optional Requirement - FMF CAPE SCOTT

OPTIONAL REQUIREMENT – To be exercised within 12 months of contract award delivery to FMF CAPE SCOTT in Halifax, N.S.

Item	Description	Estimated Qty	UOI	Firm Unit Price	Extended Price
1	Motor Testing and Monitoring System conforming to Minimum Mandatory Requirements as per Annex "A", delivered Incoterms 2000 DDP destination address: Fleet Maintenance Facility CAPE SCOTT CFB Halifax, Bldg. D200 Door 13 2365 Provo Wallis Halifax NS B3K 5X5 Make and Model offered:	1	LT		
2	Onsite Start-up Services: Installation and Commissioning at FMFCS.	1	LT		
3	On-site maintenance familiarization training, operator training, and software training for at six (6) persons no less than ½ day duration.	1	LT		
4	Additional 24 months of parts and labour warranty within one year of contract award.	1	LT		

DND to be able to exercise option within 24 months of contract award for delivery to FMF CAPE SCOTT in Halifax, N.S.

Item	Description	Estimated Qty	UOI	Firm Unit Price	Extended Price
1	One (1) additional day of operator training for up to four (4) additional operators per day, for the aforementioned Motor Test and Monitoring System within two (2) years of contract award.	1	LT		

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W3555-200432/A
Client Ref. No. - N° de réf. du client
W3555-200432

Amd. No. - N° de la modif.
File No. - N° du dossier

Buyer ID - Id de l'acheteur
vic240
CCC No./N° CCC - FMS No./N° VME

ANNEX C
Security Requirements Checklist
(attached)



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SECURITY REQUIREMENTS CHECK LIST (SRCL)
LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)

PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE		
1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine		2. Branch or Directorate / Direction générale ou Direction
DND		RCN
3. a) Subcontract Number / Numéro du contrat de sous-traitance	3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant	
4. Brief Description of Work / Brève description du travail		
The requirement is to provide new equipment for motor testing. Contractor is required on-site to provide: start-up and install of machine; and maintenance and operator training at: Fleet Maintenance Facility CAPE BRETON and Fleet Maintenance Facility CAPE SCOTT		
5. a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-il accès à des marchandises contrôlées?		<input checked="" type="checkbox"/> No Non <input type="checkbox"/> Yes Oui
5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?		<input checked="" type="checkbox"/> No Non <input type="checkbox"/> Yes Oui
6. Indicate the type of access required / Indiquer le type d'accès requis		
6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c)		<input checked="" type="checkbox"/> No Non <input type="checkbox"/> Yes Oui
6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé.		<input type="checkbox"/> No Non <input checked="" type="checkbox"/> Yes Oui
6. c) Is this a commercial courier or delivery requirement with no overnight storage? S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?		<input checked="" type="checkbox"/> No Non <input type="checkbox"/> Yes Oui
7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès		
Canada <input type="checkbox"/>	NATO / OTAN <input type="checkbox"/>	Foreign / Étranger <input type="checkbox"/>
7. b) Release restrictions / Restrictions relatives à la diffusion		
No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>	All NATO countries Tous les pays de l'OTAN <input type="checkbox"/>	No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>
Not releasable À ne pas diffuser <input type="checkbox"/>		
Restricted to: / Limité à: <input type="checkbox"/>	Restricted to: / Limité à: <input type="checkbox"/>	Restricted to: / Limité à: <input type="checkbox"/>
Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:
7. c) Level of information / Niveau d'information		
PROTECTED A PROTÉGÉ A <input type="checkbox"/>	NATO UNCLASSIFIED NATO NON CLASSIFIÉ <input type="checkbox"/>	PROTECTED A PROTÉGÉ A <input type="checkbox"/>
PROTECTED B PROTÉGÉ B <input type="checkbox"/>	NATO RESTRICTED NATO DIFFUSION RESTREINTE <input type="checkbox"/>	PROTECTED B PROTÉGÉ B <input type="checkbox"/>
PROTECTED C PROTÉGÉ C <input type="checkbox"/>	NATO CONFIDENTIAL NATO CONFIDENTIEL <input type="checkbox"/>	PROTECTED C PROTÉGÉ C <input type="checkbox"/>
CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>	NATO SECRET NATO SECRET <input type="checkbox"/>	CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>
SECRET SECRET <input type="checkbox"/>	COSMIC TOP SECRET COSMIC TRÈS SECRET <input type="checkbox"/>	SECRET SECRET <input type="checkbox"/>
TOP SECRET TRÈS SECRET <input type="checkbox"/>		TOP SECRET TRÈS SECRET <input type="checkbox"/>
TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>		TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>



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PART A (continued) / PARTIE A (suite)

8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS?

☒ No ☐ Yes
Non Oui

If Yes, indicate the level of sensitivity:

Dans l'affirmative, indiquer le niveau de sensibilité :

9. Will the supplier require access to extremely sensitive INFOSEC information or assets?

Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate?

☒ No ☐ Yes
Non Oui

Short Title(s) of material / Titre(s) abrégé(s) du matériel :

Document Number / Numéro du document :

PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)

10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis

- | | | | |
|---|---|---|--|
| <input checked="" type="checkbox"/> RELIABILITY STATUS
COTE DE FIABILITÉ | <input type="checkbox"/> CONFIDENTIAL
CONFIDENTIEL | <input type="checkbox"/> SECRET
SECRET | <input type="checkbox"/> TOP SECRET
TRÈS SECRET |
| <input type="checkbox"/> TOP SECRET- SIGINT
TRÈS SECRET - SIGINT | <input type="checkbox"/> NATO CONFIDENTIAL
NATO CONFIDENTIEL | <input type="checkbox"/> NATO SECRET
NATO SECRET | <input type="checkbox"/> COSMIC TOP SECRET
COSMIC TRÈS SECRET |
| <input type="checkbox"/> SITE ACCESS
ACCÈS AUX EMPLACEMENTS | | | |

Special comments:

Commentaires spéciaux :

NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.

REMARQUE : Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.

10. b) May unscreened personnel be used for portions of the work?
Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail?

☒ No ☐ Yes
Non Oui

If Yes, will unscreened personnel be escorted?

Dans l'affirmative, le personnel en question sera-t-il escorté?

☐ No ☐ Yes
Non Oui

PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)

INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS

11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises?
Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS?

☒ No ☐ Yes
Non Oui

11. b) Will the supplier be required to safeguard COMSEC information or assets?
Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC?

☒ No ☐ Yes
Non Oui

PRODUCTION

11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises?
Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ?

☒ No ☐ Yes
Non Oui

INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)

11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data?
Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS?

☒ No ☐ Yes
Non Oui

11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency?
Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale?

☒ No ☐ Yes
Non Oui



PART C - (continued) / PARTIE C - (suite)

For users completing the form **manually** use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.

Les utilisateurs qui remplissent le formulaire **manuellement** doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form **online** (via the Internet), the summary chart is automatically populated by your responses to previous questions.
Dans le cas des utilisateurs qui remplissent le formulaire **en ligne** (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

Category Catégorie	PROTECTED PROTÉGÉ			CLASSIFIED CLASSIFIÉ			NATO				COMSEC					
	A	B	C	CONFIDENTIAL CONFIDENTIEL	SECRET	TOP SECRET TRÈS SECRET	NATO RESTRICTED NATO DIFFUSION RESTREINTE	NATO CONFIDENTIAL	NATO SECRET	COSMIC TOP SECRET COSMIC TRÈS SECRET	PROTECTED PROTÉGÉ			CONFIDENTIAL	SECRET	TOP SECRET
											A	B	C			
Information / Assets Renseignements / Biens Production																
IT Media / Support TI																
IT Link / Lien électronique																

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?

La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE?

☒ No
Non ☐ Yes
Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".

Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.

12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?

La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE?

☒ No
Non ☐ Yes
Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).

Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquer qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).



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PART D - AUTHORIZATION / PARTIE D - AUTORISATION

13. Organization Project Authority / Chargé de projet de l'organisme

Name (print) - Nom (en lettres moulées)	Title - Titre	Signature
Barry Ross	Senior Project Leader	
Telephone No. - N° de téléphone 250-363-7431	Facsimile No. - N° de télécopieur 250-363-2281	E-mail address - Adresse courriel Barry.Ross2@forces.gc.ca
		Date 04 Nov 2019

14. Organization Security Authority / Responsable de la sécurité de l'organisme

Name (print) - Nom (en lettres moulées)	Title - Titre	Signature
Dawn Murray - DDSO - Industrial Security SRCL Team Lead		
Telephone No. - N° de téléphone 513-896-0274	Facsimile No. - N° de télécopieur	E-mail address - Adresse courriel E-mail: dawn.murray@forces.gc.ca
		Date 18 Nov 19

15. Are there additional instructions (e.g. Security Guide, Security Classification Guide) attached?
Des instructions supplémentaires (p. ex. Guide de sécurité, Guide de classification de la sécurité) sont-elles jointes?

☒ No / Non ☐ Yes / Oui

an

16. Procurement Officer / Agent d'approvisionnement

Name (print) - Nom (en lettres moulées)	Title - Titre	Signature
Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur	E-mail address - Adresse courriel
		Date

17. Contracting Security Authority / Autorité contractante en matière de sécurité

Name (print) - Nom (en lettres moulées)	Title - Titre	Signature
Denis Lecompte <small>Contract Security Program / Programme de la sécurité des contrats Industrial Organization Security Services / Services de la sécurité industrielle des organisations Public Services and Procurement Canada / Services publics et de l'approvisionnement (613) 993-7907</small>		
Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur	E-mail address - Adresse courriel
		Date

Digitally signed by Lecompte, Denis
Date: 2019.11.21 11:11:25 -05'00'