

**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À:**

**Public Works and Government Services Canada  
Canada Place/Place du Canada  
10th Floor/10e étage  
9700 Jasper Ave/9700 ave Jasper  
Edmonton  
Alberta  
T5J 4C3  
Bid Fax: (780) 497-3510**

## Request For a Standing Offer Demande d'offre à commandes

### Regional Individual Standing Offer (RISO)

### Offre à commandes individuelle régionale (OCIR)

Canada, as represented by the Minister of Public Works and Government Services Canada, hereby requests a Standing Offer on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et Services Gouvernementaux Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

## Comments - Commentaires

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Public Works and Government Services Canada  
Canada Place / Place du Canada  
10th Floor / 10<sup>e</sup> étage  
9700 Jasper Ave / 9700 ave Jasper  
Edmonton  
Alberta  
T5J 4C3

<b>Title - Sujet</b> Non Destructive Testing	
<b>Solicitation No. - N° de l'invitation</b> W6895-200050/A	<b>Date</b> 2020-03-13
<b>Client Reference No. - N° de référence du client</b> W6895-200050	<b>GETS Ref. No. - N° de réf. de SEAG</b> PW-\$PWU-004-11818
<b>File No. - N° de dossier</b> PWU-9-42237 (004)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2020-04-27</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Mountain Daylight Saving Time MDT
<b>Delivery Required - Livraison exigée</b> See Herein	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Espedido, Karieleen K.	<b>Buyer Id - Id de l'acheteur</b> pwu004
<b>Telephone No. - N° de téléphone</b> (780)231-4719 ( )	<b>FAX No. - N° de FAX</b> (780)497-3510
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> DEPARTMENT OF NATIONAL DEFENCE REAL PROPERTY OPERATIONS DET PO BOX 6550 STN FORCES COLD LAKE Alberta T9M2C6 Canada	
<b>Security - Sécurité</b> This request for a Standing Offer includes provisions for security. Cette Demande d'offre à commandes comprend des dispositions en matière de sécurité.	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Vendor/Firm Name and Address</b>	
<b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b>	
<b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm (type or print)</b>	
<b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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W6895-200050

Amd. No. - N° de la modif.  
File No. - N° du dossier  
PWU-9-42237

Buyer ID - Id de l'acheteur  
pwu004  
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## **PART 1 - GENERAL INFORMATION**

### **1.1 Introduction**

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3 Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;
- Part 5 Certifications and Additional Information: includes the certifications and additional information to be provided;
- Part 6 Security, Financial and Insurance Requirements: includes specific requirements that must be addressed by offerors; and
- Part 7 7A, Standing Offer, and 7B, Resulting Contract Clauses:
  - 7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
  - 7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Statement of Work, the Basis of Payment, the Electronic Payment Instruments, the Federal Contractors Program for Employment Equity - Certification and any other annexes

### **1.2 Summary**

- 1.2.1** Work under the Standing Offer comprises the material, labour, equipment, supervision, and transportation necessary to inspect and report on all pressure vessels, steel structures, piping and headers at the Department of National Defence's (DND) Canadian Forces Base (CFB) in 4 Wing Cold Lake, AB on an "as required" basis by DND in the form of call-ups for provision of non-destructive testing. The Standing Offer will be issued for a term of two (3) years with one (1) option year. It is anticipated that only one (1) firm will be issued a standing offer.
- 1.2.2** This RFSO allows offerors to use the epost Connect service provided by Canada Post Corporation to transmit their offers electronically. Offerors must refer to Part 2 of the RFSO entitled Offeror Instructions and Part 3 of the RFSO entitled Offer Preparation Instructions, for further information on using this method.

### 1.3 Security Requirements

There are security requirements associated with the requirement of the Standing Offer. For additional information, see Part 6 - Security, Financial and Insurance Requirements, and Part 7 - Standing Offer and Resulting Contract Clauses. For more information on personnel and organization security screening or security clauses, offerors should refer to the [Contract Security Program](http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html) of Public Works and Government Services Canada (<http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html>) website.

### 1.4 Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

### 1.5 Anticipated migration to an e-Procurement Solution (EPS)

Canada is currently developing an online EPS for faster and more convenient ordering of goods and services. In support of the anticipated transition to this system and how it may impact any resulting Standing Offer that is issued under this solicitation, refer to 7.15 Transition to an e-Procurement Solution (EPS).

The Government of Canada's [press release](#) provides additional information.

## PART 2 - OFFEROR INSTRUCTIONS

### 2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The [2006](#) (2019-03-04) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of [2006](#), Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days  
Insert: 120 days

#### 2.1.1 SACC Manual Clauses

[M0019T](#) (2007-05-25), Firm Price and/or Rates

## 2.2 Submission of Offers

Offers must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit specified below by the date and time indicated on page 1 of the RFSO:

**BRU:** Western Region Bid Receiving Unit (Edmonton)  
**Address:** Suite 1000, Canada Place, 9700 Jasper Avenue  
Edmonton, AB T5J 4C3  
**E-post Connect:** [ROReceptionSoumissions.WRBidReceiving@tpsgc-pwgsc.gc.ca](mailto:ROReceptionSoumissions.WRBidReceiving@tpsgc-pwgsc.gc.ca)  
Bids/Offeres will not be accepted if emailed directly to this email address. This email is to initiate an ePost Connect conversation, as detailed in the Standard Instructions [2006](#), or to send bids through an epost Connect message if the bidder is using its own licensing agreement for epost Connect.  
**Bid Fax:** (780) 497-3510  
Bids transmitted by facsimile to PWGSC will be accepted.

## 2.3 Former Public Servant

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPS, offerors must provide the information required below before the issuance of a standing offer. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of offers is completed, Canada will inform the Offeror of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the offer non-responsive.

### Definitions

For the purposes of this clause,

"former public servant" is any former member of a department as defined in the [Financial Administration Act](#) R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S. 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

#### **Former Public Servant in Receipt of a Pension**

As per the above definitions, is the Offeror a FPS in receipt of a pension? **YES ( ) NO ( )**

If so, the Offeror must provide the following information, for all FPS in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Offerors agree that the successful Offeror's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2012-2](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

#### **Work Force Adjustment Directive**

Is the Offeror a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? **YES ( ) NO ( )**

If so, the Offeror must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes.

## 2.4 Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than ten (10) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

## 2.5 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

# PART 3 - OFFER PREPARATION INSTRUCTIONS

## 3.1 Offer Preparation Instructions

- If the Offeror chooses to submit its offer electronically, Canada requests that the Offeror submits its offer in accordance with section 08 of the 2006 standard instructions. The epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation. The offer must be gathered per section and separated as follows:

Section I: Technical Offer  
Section II: Financial Offer  
Section III: Certifications

- If the Offeror chooses to submit its offer in hard copies, Canada requests that the Offeror provides its offer in separately bound sections as follows:

Section I: Technical Offer (1 hard copy)  
Section II: Financial Offer (1 hard copy)  
Section III: Certifications (1 hard copy)

If there is a discrepancy between the wording of the soft copy on electronic media and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.



- If the Offeror is simultaneously providing copies of its offer using multiple acceptable delivery methods, and if there is a discrepancy between the wording of any of these copies and the electronic copy provided through epost Connect service, the wording of the electronic copy provided through epost Connect service will have priority over the wording of the other copies.

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of hard copy of their offer:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the RFSO.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573) (<https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573>). To assist Canada in reaching its objectives, Offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### **Section I: Technical Offer**

In their technical offer, offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

#### **Section II: Financial Offer**

Offerors must submit their financial offer in accordance with the Annex B, Basis of Payment.

##### **3.1.1 Electronic Payment of Invoices - Offer**

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex F Electronic Payment Instruments, to identify which ones are accepted.

If Annex F Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

##### **3.1.2 Exchange Rate Fluctuation**

[C3011T](#) (2013-11-06), Exchange Rate Fluctuation

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**Section III: Certifications** Offerors must submit the certifications and additional information required under Part 5.

## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **4.1 Evaluation Procedures**

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

#### **4.1.1 Technical Evaluation**

##### **4.1.1.1 Mandatory Technical Criteria**

Failure to meet any of the following mandatory criteria at solicitation closing will render your submission non-compliant and it will be given no further consideration.

- a) Compliance with the terms and conditions contained in this document.
- b) Provision of pricing as requested.
- c) Ability to perform the full scope of the work, as described in Annex A.

#### **4.1.2 Financial Evaluation**

The Evaluated Price will be calculated in the following method:

- a) Items A, B, C, D, E, and F from Annex B: Pricing will be evaluated by multiplying the unit price for each year by the estimated usage and aggregating these totals.
- b) The aggregated total of each line item be added together to determine a Total Evaluated Offer Price.

SACC Manual Clause [M0220T](#) (2016-01-28), Evaluation of Price

### **4.2 Basis of Selection**

#### **4.2.1 Basis of Selection**

An offer must comply with all of the requirements of the Request for Standing Offers to be declared responsive. The responsive offer with the lowest evaluated offer price will be recommended for issuance of a standing offer.

## **PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION**

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by offerors to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

## **5.1 Certifications Required with the Offer**

Offerors must submit the following duly completed certifications as part of their offer.

### **5.1.1 Integrity Provisions - Declaration of Convicted Offences**

In accordance with the Integrity Provisions of the Standard Instructions, all offerors must provide with their offer, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

## **5.2 Certifications Precedent to the Issuance of a Standing Offer and Additional Information**

The certifications and additional information listed below should be submitted with the offer, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the offer non-responsive.

### **5.2.1 Integrity Provisions – Required Documentation**

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide the required documentation, as applicable, to be given further consideration in the procurement process.

### **5.2.2 Federal Contractors Program for Employment Equity - Standing Offer Certification**

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list ) available at the bottom of the page of the [Employment and Social Development Canada-Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#s4) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#s4>).

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

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## PART 6 – SECURITY AND INSURANCE REQUIREMENTS

### 6.1 Security Requirements

1. Before issuance of a standing offer, the following conditions must be met:
  - (a) the Offeror must hold a valid organization security clearance as indicated in Part 7A - Standing Offer;
  - (b) the Offeror's proposed individuals requiring access to classified or protected information, assets or sensitive work sites must meet the security requirements as indicated in Part 7A - Standing Offer;
  - (c) the Offeror must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites;
2. Offerors are reminded to obtain the required security clearance promptly. Any delay in the issuance of a standing offer to allow the successful Offeror to obtain the required clearance will be at the entire discretion of the Standing Offer Authority.
3. For additional information on security requirements, offerors should refer to the [Contract Security Program](http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html) of Public Works and Government Services Canada (<http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html>) website.

### 6.2 Insurance Requirements

The Offeror must provide a letter from an insurance broker or an insurance company licensed to operate in Canada stating that the Offeror, if issued a standing offer as a result of the request for standing offer, can be insured in accordance with the Insurance Requirements specified in Annex C.

If the information is not provided in the offer, the Standing Offer Authority will so inform the Offeror and provide the Offeror with a time frame within which to meet the requirement. Failure to comply with the request of the Standing Offer Authority and meet the requirement within that time period will render the offer non-responsive.

## PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

### A. STANDING OFFER

#### 7.1 Offer

- 7.1.1 The Offeror offers to perform the Work in accordance with the Statement of Work at Annex A.

#### 7.2 Security Requirements

- 7.2.1 The following security requirements (SRCL and related clauses provided by the Contract Security Program) apply and form part of the Standing Offer.

1. The Offeror must, at all times during the performance of the Standing Offer, hold a valid Designated Organization Screening (DOS), issued by the Contract Security Program (CSP), Public Works and Government Services Canada (PWGSC).
2. The Offeror's personnel requiring access to sensitive work site(s) must EACH hold a valid RELIABILITY STATUS, granted or approved by the CSP/PWGSC.
3. Subcontracts which contain security requirements are NOT to be awarded without the prior permission of the CSP/PWGSC.
4. The Offeror must comply with the provisions of the:
  - a) Security Requirements Check List and security guide (if applicable), attached at Annex E.
  - b) *Industrial Security Manual* (Latest Edition).

### 7.3 Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

#### 7.3.1 General Conditions

[2005](#) (2017-06-21) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

#### 7.3.2 Standing Offers Reporting

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases, including those paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with the reporting requirements detailed in Annex D. If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "nil" report.

The data must be submitted on a quarterly basis to the Standing Offer Authority.

The quarterly reporting periods are defined as follows:

- 1st quarter: April 1 to June 30;
- 2nd quarter: July 1 to September 30;
- 3rd quarter: October 1 to December 31;
- 4th quarter: January 1 to March 31.

The data must be submitted to the Standing Offer Authority no later than 15 calendar days after the end of the reporting period.

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## 7.4 Term of Standing Offer

### 7.4.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is from date of offer issuance to \_\_\_\_\_ (to be completed upon offer award).

### 7.4.2 Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for an additional one (1) year option period, from under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority fourteen (14) days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

## 7.5 Authorities

### 7.5.1 Standing Offer Authority

The Standing Offer Authority is:

Name: Kae Espedido  
Title: A/Procurement Specialist  
Public Works and Government Services Canada  
Procurement Branch  
Directorate: Real Property Contracting

Telephone: (780) 231-4719  
Facsimile: (780) 497-3510  
E-mail address: [karieleenkae.espedido@pwgsc-tpsgc.gc.ca](mailto:karieleenkae.espedido@pwgsc-tpsgc.gc.ca)

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

### 7.5.2 Project Authority

The Project Authority for the Standing Offer is identified in the call-up against the Standing Offer.

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

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**7.5.3 Offeror's Representative (should be completed by Offeror at time of offer)**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

Facsimile: \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

E-mail address: \_\_\_\_\_

Procurement Business Number (PBN): \_\_\_\_\_

**7.6 Proactive Disclosure of Contracts with Former Public Servants**

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2012-2](#) of the Treasury Board Secretariat of Canada.

**7.7 Identified Users**

The Identified User authorized to make call-ups against the Standing Offer is: Department of National Defence (DND), 4 Wing Cold Lake, Alberta.

**7.8 Call-up Instrument**

The Work will be authorized or confirmed by the Identified User(s) using the duly completed forms or their equivalents as identified in paragraphs 2 and 3 below, or by using Canada acquisition cards (Visa or MasterCard) for low dollar value requirements.

1. Call-ups must be made by Identified Users' authorized representatives under the Standing Offer and must be for goods or services or combination of goods and services included in the Standing Offer at the prices and in accordance with the terms and conditions specified in the Standing Offer.
2. Any of the following forms could be used which are available through [PWGSC Forms Catalogue](#) website:
  - PWGSC-TPSGC 942 Call-up Against a Standing Offer
  - PWGSC-TPGSC 942-2 Call-up Against a Standing Offer - Multiple Delivery
  - PWGSC-TPSGC 944 Call-up Against Multiple Standing Offers (English version)
  - PWGSC-TPSGC 945 Commande subséquente à plusieurs offres à commandes (French version)

or

3. An equivalent form or electronic call-up document which contains at a minimum the following information:
  - standing offer number;
  - statement that incorporates the terms and conditions of the Standing Offer;
  - description and unit price for each line item;
  - total value of the call-up;
  - point of delivery;
  - confirmation that funds are available under section 32 of the Financial Administration Act;

- confirmation that the user is an Identified User under the Standing Offer with authority to enter into a contract.

## 7.9 Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$100,000.00 (Applicable Taxes included).

## 7.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2017-06-21), General Conditions - Standing Offers - Goods or Services
- d) the general conditions 2010C; (2018-06-21), General Conditions - Services (Medium Complexity)
- e) Annex A, Statement of Work;
- f) Annex B, Basis of Payment;
- g) Annex C, Insurance Requirements;
- h) Annex D, Standing Offer Usage Report
- i) Annex E, Security Requirements Check List;
- j) the Offeror's offer dated \_\_\_\_\_ (*insert date of offer*).

## 7.11 Certifications and Additional Information

### 7.11.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Offeror with its offer or precedent to issuance of the Standing Offer (SO), and the ongoing cooperation in providing additional information are conditions of issuance of the SO and failure to comply will constitute the Offeror in default. Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO.

## 7.12 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

## 7.13 Transition to an e-Procurement Solution (EPS)

During the period of the Standing Offer, Canada may transition to an EPS for more efficient processing and management of individual call-ups for any or all of the SO's applicable goods and services. Canada reserves the right, at its sole discretion, to make the use of the new e-procurement solution mandatory.

Canada agrees to provide the Offeror with at least a three-month notice to allow for any measures necessary for the integration of the Offer into the EPS. The notice will include a detailed information package indicating the requirements, as well as any applicable guidance and support.



If the Offeror chooses not to offer their goods or services through the e-procurement solution, the Standing Offer may be set aside by Canada.

## **B. RESULTING CONTRACT CLAUSES**

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

### **7.1 Statement of Work**

The Contractor must perform the Work described in the call-up against the Standing Offer.

### **7.2 Standard Clauses and Conditions**

#### **7.2.1 General Conditions**

[2010C](#) (2018-06-21), General Conditions - Services (Medium Complexity) apply to and form part of the Contract.

Section 13 Interest on Overdue Accounts, of [2010C](#) (2018-06-21) General Conditions – Services (Medium Complexity) will not apply to payments made by credit cards. (*if applicable*)

### **7.3 Term of Contract**

#### **7.3.1 Period of the Contract**

The Work is to be completed in accordance with the call-up against the Standing Offer.

### **7.4 Proactive Disclosure of Contracts with Former Public Servants**

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2012-2](#) of the Treasury Board Secretariat of Canada.

### **7.5 Payment**

#### **7.5.1 Basis of Payment**

The Contractor will be reimbursed for the costs reasonably and properly incurred in the performance of the Work, as determined in accordance with the Basis of Payment in Annex B, to a limitation of expenditure as indicated in the call-up document. Customs duties are included and Goods and Services Tax is extra, if applicable.

#### **7.5.2 Limitation of Expenditure**

1. Canada's total liability to the Contractor under the Contract must not exceed the amount indicated in the call-up document. Customs duties are included and Applicable Taxes are extra.

2. No increase in the total liability of Canada or in the price of the Work resulting from any design changes, modifications or interpretations of the Work, will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been approved, in writing, by the Contracting Authority before their incorporation into the Work. The Contractor must not perform any work or provide any service that would result in Canada's total liability being exceeded before obtaining the written approval of the Contracting Authority. The Contractor must notify the Contracting Authority in writing as to the adequacy of this sum:
  - a. when it is 75 percent committed, or
  - b. four (4) months before the contract expiry date, or
  - c. as soon as the Contractor considers that the contract funds provided are inadequate for the completion of the Work, whichever comes first.
3. If the notification is for inadequate contract funds, the Contractor must provide to the Contracting Authority a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

### 7.5.3 SACC Manual Clauses

A9117C (2007-11-30), T1204 – Direct Request by Customer Department  
H1000C (2008-05-12), Single Payment  
C0710C (2007-11-30), Time and Contract Price Verification  
C2000C (2007-11-30), Taxes – Foreign-based Contractor

### 7.5.4 Electronic Payment of Invoices – Call-up

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);

## 7.6 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Each invoice must be supported by:

- a. copy of time sheets to support the time claimed;
  - b. a copy of the release document and any other documents as specified in the Contract;
  - c. a copy of the invoices, receipts, vouchers for all direct expenses, and all travel and living expenses;
  - d. a copy of the monthly progress report.
2. Invoices must be distributed as follows:

- a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

## 7.7 Insurance Requirements

The Contractor must comply with the insurance requirements specified in Annex C. The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. For Canadian-based Contractors, coverage must be placed with an Insurer licensed to carry out business in Canada, however, for Foreign-based Contractors, coverage must be placed with an Insurer with an A.M. Best Rating no less than "A-". The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

## 7.8 SACC Manual Clauses

A9062C (2011-05-16), Canadian Forces Site Regulations  
M3800C (2006-08-15), Estimates  
A9039C (2008-05-12), Salvage  
A2000C (2006-06-16), Foreign Nationals (Canadian Contractor)  
A2001C (2006-06-16), Foreign Nationals (Foreign Contractor)  
A9006C (2012-07-16), Defence Contract

## ANNEX A

### STATEMENT OF WORK

#### Description of Work

1. Non Destructive Testing Work under this Standing Offer must comprise the supply of all labour, materials, tools, equipment, transportation and supervision necessary to inspect and report on all pressure vessels, steel structures, piping, and headers on an as required basis as listed in Annex A.
  - a. The work will include: Magnetic Particle Inspection, Radiography Inspection, Liquid Penetrant inspection, Ultrasonic Inspection, Eddy Current Inspections and Boiler inspection.
  - b. Upon completion of all inspections, the Offeror will submit a written report on the condition of the equipment covered by this Standing Offer to the Technical Authority. Reports will indicate the date of inspection, location of equipment, and faults found. This report will be submitted within 10 working days post inspection.
  - c. The Offeror must provide the deliverables listed below to the Department of National Defence, 4 Wing Cold Lake, Cold Lake Alberta and to the local Safety Codes Officer of Alberta Boilers Association, Safety Inspection Branch:
    - i. Comprehensive, quantitative results for all tests;
    - ii. Interpretation and analysis of results of all tests; and
    - iii. Test location Drawing
  - d. Codes and Standards
    - It is the Offeror's responsibility to abide by all codes, standards and regulations which may govern and/or restrict the manner in which the Standing Offer is completed. The latest edition of all standards will govern.
    - Non-destructive testing and examination must adhere to the following codes, standards and specifications (current edition) as follows:
    - ANSIIASME B31.1-2010 Power Piping
    - ANSI/ASME Boiler and Pressure Code (1992) including: Section I (Power Boilers); Section IV; Section V (Non-Destructive Examination); and Section IX (Welding and Brazing Qualifications).
    - CSA W47.2-11 Certification of Companies for Fusion Welding of Aluminum
    - CSA W48 Series (1980) Electrodes
    - CSA B51-09 Boiler, Pressure Vessel and Pressure Piping Code
    - CAN/CSA W117.2-06 Safety in Welding, Cutting and Allied Processes
    - CSA W178.1-08 Certification of Welding Inspection Organizations
    - CSA W178.2-08 Certification of Welding Inspectors
    - ANSI/AWS B2.1/B2.1M:2009 Welding Procedures and Performance Qualifications
    - ANSI/AWS C1.1 (66) Recommended Practices for Resistance Welding
    - C1.1M/C1.1:2000 (R2006) Welding Inspection
    - ANSI/AWWA C206-11 Field Welding of Steel Water Pipe

- CAN1 3.1-77 (R2006) Industrial and Commercial Gas Fired Package Boilers
- ANSI Z21.13-2010/CSA 4.9-2010 Gas Fired Low-Press Steam and Hot Water Boilers
- Alberta Boiler Association, Safety Branch - Codes, Practices, and Standards.  
Website: <http://www.absa.ca/ActAndRegs.asp>

e. Certifications:

- a. Welding must be undertaken only by personnel approved by the Canadian Welding Bureau (CWB) to meet the requirements of Canadian Standards Associations (CSA) Standard: W47.2-11, Certifications of Companies for Fusion Welding of Aluminum. Approved Welding procedures by the CWB must be supplied on the demand to the Project Authority.
- b. Personnel used to perform non-destructive testing and examination must be certified in accordance with CAN/CGSB 48.9712-2006/ISO 9712:2005 to perform the following types of certifications:
  1. Magnetic Particle Inspection
  2. Radiography Inspection
  3. Liquid Penetrant Inspection
  4. Ultrasonic Inspection
  5. Eddy Current Inspection

f. Method of Work:

- a. Service/inspect all equipment in accordance with manufacturer's instructions. It will be the Offeror's responsibility to follow the manufacturer's instructions for application or installation of a material or product.

g. Response Time:

- a. It is mandatory that fully qualified trades persons be available and respond to a request for an estimate or job order request written forty-eight (48) hours and actual work will be performed within a time frame mutually agreed to by both parties unless deemed an "emergency" as detailed below.
- b. The Offeror will accept all calls for service from the Project Authority. All requests will be confirmed in writing.

### Warranty

2. All workmanship carried out under this Standing Offer must be warranted for a period of 12 months from date of repair or replacement. All material/ equipment replaced under this agreement will be warranted as per the manufacturers warrantee. The Offeror is to supply the Project Authority with the associated manufacturer warrantees upon completion of the work.

### Offeror's Use of Site

3. For execution of the work only, subject to the following:

- a. Movement around site will be subject to restrictions imposed by the Project Authority;
- b. Do not unreasonably encumber site with materials or equipment;
- c. Maintain work in tidy condition, free from accumulation of waste products and debris: and
- d. Execute work with the least possible interference or disturbance to occupants and normal use of premises.

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## Workmanship

4. Workmanship must be of the best quality, executed by workers skilled and ticketed in the respective trades for which they are employed. It is the responsibility of the Offeror to supply fully licensed and accredited employees. All related licenses, tickets and accreditation are the responsibility of the Offeror and must be provided as proof of quality of skills required for the terms of this Standing Offer.
5. Offeror must not employ any unfit person or anyone unskilled in their respective duties. The Work must not be performed by any person who, in the opinion of the Project Authority, is incompetent, unsuitable or has been conducting himself/herself improperly. Project Authority reserves the right to request the dismissal from the site, workers deemed incompetent, careless, insubordinate or otherwise objectionable.
6. Decisions as to the quality or fitness of workmanship in cases of dispute rest solely with the Project Authority, whose decision is final.

## Operational Security

7. Work carried out within the General Restricted Area (GRA) is subject to special and unique security regulations. All Offerors' employees must carry company I.D. and GRA pass. Individuals without authorized passes in their possession will not be permitted to enter the GRA. If the Project Authority requires the Offeror to work in the GRA where their Reliability clearance does not give them access, the Project Authority will attempt to provide Security Escorts.
8. The use of cell phones are restricted in the GRA;
  - a. Use of cellular phones is prohibited within Refuelling compounds; and
  - b. Cell phones will not be operated within 15 meters of an aircraft.
9. Offerors must not take any pictures within the GRA, if required to take a picture, the Project Authority could take the picture for the Offeror. A request must be submitted to the Project Authority well in advance; this request will be considered but might not be supported due to other requirements.

## Health & Safety Requirements

10. All accidents must be reported to the Project Authority immediately.
11. All hazardous material must be identified and labelled in accordance with the Workplace Hazardous Material Information System (WHMIS) and copies of the Material Safety Data Sheet (MSDS) must be supplied to the Project Authority.
12. Should any unforeseen or peculiar safety-related factor, hazard, or condition become evident during the performance of work, Offeror must report it to Project Authority immediately.
13. If during execution of Standing Offer work, workers uncover or disturb suspected asbestos products that are not covered in the Standing Offer specifications, STOP work in that area and report to Project Authority immediately.
14. Smoking is not permitted in any DND building or facility. Smoking will only be permitted utilizing designated smoking areas located in various locations throughout the Base. Smoking is not permitted in POL Compound or around any flammable liquids.

## Orientation Meeting

15. A kickoff meeting will be conducted for the Offeror and Project Authority to discuss the terms of the Standing Offer. This meeting provides both parties an opportunity to bring forward or answer all inquiries or questions. This meeting will be held prior to initial call-up to ensure there is no

misunderstanding. This meeting may be conducted by teleconference at the request of the Project Authority. The Project Authority will contact the Offeror to arrange for this meeting as soon as possible after the issuance of the Standing Offer. The meeting is expected to last approximately one hour but may vary from this time frame.

16. The Offeror's personnel who will be working on 4 Wing must read and abide by the 4 Wing Cold Lake Fire Orders and Regulations for Offerors, which will be provided by the Project Authority during the orientation meeting or before the commencement of the work.

The Project Authority will coordinate arrangements for the Offeror to be briefed on Fire Safety at their orientation meeting before any work is commenced.

17. Offerors/visitors/subcontractors working with/supporting DND personnel must attend work-specific briefings by the Project Authority lasting approximately one (1) hour relating to health, safety, environmental and emergency response procedures. Documentation including Standing Operating Procedures (SOP's) or other procedures, and safety standards will be cited or made available to Standing Offer/visitor principals on a loan basis for reference, as applicable.

18. Offerors must observe On-site Safety, Health and Environmental Standards on Protection of Property. The Offeror, his employees and/or subcontractors must undertake and agree to comply with all DND regulations in force at the worksite, including the observance of all safety, health and environmental standards and those in place to preserve and protect DND property from loss or damage from all causes including fire.

19. The Offeror must ensure that all employees and subcontractors that will be working on the site are fully briefed and have completed and signed the Offeror Safety Orientation Checklist prior to the start of any portion of the on-site work. A copy of the signed checklist must be provided to the Project Authority. No payments will be issued until all documentation is in place.

#### **Environmental Protection Procedures**

20. The following are disposals regulations:

- a. Burying of rubbish or waste materials on site is prohibited;
- b. Do not dispose of waste or volatile materials, such as mineral spirits, oil or paint thinner into waterways, storm or sanitary sewers;
- c. Costs associated with appropriate removal, transportation and disposal of wastes is the responsibility of the Offeror; and
- d. The Offeror must dispose of all rubbish and residue in accordance with existing provincial and/or municipal regulations and/or bylaws.

21. Do not pump contaminated water into waterways, storm drains, sanitary sewers, or drainage systems.

22. Control the disposal or runoff of contaminated water or other harmful substances in accordance with local authority requirements.

23. Do not dump excavated fill, waste material or debris in waterways.

24. The Offeror must immediately notify the Project Authority of any damage incident.

#### **Special Procedures: Airports in Use**

25. When operating within the 4 Wing areas the following restrictions apply:

- a. Do not disrupt airport business except as permitted by Project Authority;
- b. Provide temporary protection for safe handling of public, personnel, pedestrians and vehicular traffic; and

- 
- c. Provide barricades and lights where directed.
26. In areas of airport not closed to aircraft traffic, the Offeror must:
- a. Obtain Project Authority's approval on scheduling of work;
  - b. Control movements of equipment and personnel as directed by Project Authority;
  - c. Obey signals and directions from escort instantly;
  - d. For all services that are required on the airfield an escort will be provided; and
  - e. All personnel must be aware of Jet Blast (exhaust) from running and turning aircraft when working on the aerodrome. Jet Blast is extremely hot and forceful.
27. The Offerors must be aware of the following FOD (Foreign Object Damage) Controls:
- a. Where travel routes cross active runways, taxiways or aircraft parking aprons, the Offeror and/or his designate must broom clean debris from area immediately;
  - b. Where access routes cross active runways, taxiways or parking aprons, the Offeror and/or his designate must keep crossings free of mud and debris at all times;
  - c. and FOD Control must be exercised on a continuous basis in vicinity of aircraft, runways or aprons. Control all blowing debris at all times, stop and check vehicle tires at all designated FOD Check Stop.



Solicitation No. - N° de l'invitation  
W6895-200050/A  
Client Ref. No. - N° de réf. du client  
W6895-200050

Amd. No. - N° de la modif.  
File No. - N° du dossier  
PWU-9-42237

Buyer ID - Id de l'acheteur  
pwu004  
CCC No./N° CCC - FMS No./N° VME

## NDT Vessel List

Bldg#	(A) Number	Type	Vessel Description	Serial #
B004	0541165	PV	AIR RECEIVER	604191
B005	0411720	PV	GLYCOL FILL TANK	W27A04348
B005	0411988	PV	AIR RECEIVER	D074144
B005	0573717	PV	HORIZONTAL AIR RECEIVER	435351
B006	0602558	PV	AIR RECEIVER W/COMPRESSOR	1320575
B006	0602559	PV	SECONDARY AIR RECEIVER	1271020
B007	0648837	PV	AIR RECEIVER	1781114
B007		PV	AIR RECEIVER - PORTABLE	
B009	0028083	HPB	WATERTUBE BOILER #1	2390
B009	0028084	HPB	WATER TUBE BOILER #2	2391
B009	0028085	HPB	WATER TUBE BOILER, #3	2392
B009	0036027	HPB	WATER TUBE BOILER #4	2417
B009	0083762	PV	BLOWDOWN TANK	G422861
B009	0085198	HPB	WATER TUBE BOILER #5	135
B009	0122415	PV	VERTICAL AIR RECEIVER	36-4-863
B009	0164930	PV	AIR RECEIVER	372790
B009	0164931	PV	AIR RECEIVER	372791
B009	0211722	B	PORTABLE L.P. STEAM BOILER	5.808863
B009	0478736	PV	STEAM SEPARATOR #2	01189-1
B009	0478737	PV	STEAM SEPARATOR #3	01189-3
B009	0478738	PV	STEAM SEPARATOR #4	01189-2
B009	0478739	PV	STEAM SEPARATOR #1	01189-5
B009	0478740	PV	STEAM SEPARATOR #5	01161-2

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Buyer ID - Id de l'acheteur  
pwu004  
CCC No./N° CCC - FMS No./N° VME

B009	0478741	PV	CB BLOWDOWN VESSEL	36664
B009	0631002	PV	DEAERATOR #2	59669
B010	0122412	PV	AIR RECEIVER	36-4-860
B043	0490577	B	HOT WATER HEATING BOILER	64243274
B043	0490578	B	HOT WATER HEATING BOILER	64243273
B043	0541102	PV	HOT WATER HEATER/STORAGE	102198
B045	0602519	PV	VERTICAL CUSHION TANK	192508
B054	0211574	B	HOT WATER HEATING BOILER	5.706058
B054	0211575	B	HOT WATER HEATING BOILER	5.706059
B054	0211576	PV	CUSHION TANK	85-1294
B054	0541168	PV	AIR RECEIVER	5700539
B066	0411717	PV	VERTICAL AIR RECEIVER	5.987927
B069	2580010	B	HOT WATER HEATING BOILER	880345
B069	0648839	PV	AIR RECEIVER	5.1083566
B070	0411418	PV	VERTICAL HEAT EXCHANGER	11574
B070	0411455	PV	HEAT EXCHANGER SHE-1	11575
B070	0411456	PV	HEAT EXCHANGER SHE-2	11601
B070L	0541169	PV	AIR RECEIVER	608347
B083	0028497	PV	HOT WATER TANK	1209
B085	0411791	PV	AIR RECEIVER	28170
B085	0541113	PV	AIR RECEIVER	366505
B104	0115183	PV	AIR RECEIVER	5289702
B104	0411058	B	L.P. STEAM BOILER	2856
B104	0411059	B	L.P. STEAM BOILER	2855
B168	0541166	PV	AIR RECEIVER	1040859
B168	0541167	PV	HORIZONTAL AIR RECEIVER	1037753
B168	0602541	PV	VERTICAL AIR RECEIVER	198613
B170	0211085	PV	HEAT EXCHANGER	5-692728 B2494
B170	0211086	PV	HEAT EXCHANGER	5-692704
B170	0411460	PV	AIR RECEIVER	5658550
B170	0411661	PV	HEAT EXCHANGER HE-1	162533
B170	0411662	PV	AIR RECEIVER	5622385
B170	0411987	PV	AIR RECEIVER	890742
B170	0501224	PV	PLATE HEAT EXCHANGER	CC021008-101

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pwu004  
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B170	0541157	PV	GLYCOL FILL TANK	W27Y03536
B170	0541158	PV	CUSHION TANK	3835
B170	0541159	PV	CUSHION TANK	3989
B171	0411014	B	L.P. STEAM BOILER	BT-4968
B172	0211050	PV	HOT WATER STORAGE TANK	37049
B172	0211052	PV	HORIZONTAL HEAT EXCHANGER	66806
B172	0211053	PV	HEAT EXCHANGER	68063
B172	0211054	PV	FLASH TANK	64114
B172	0602563	PV	AIR RECEIVER	5624535
B172	0602574	PV	AIR RECEIVER	5655040
B174	0411231	PV	AIR RECEIVER	5489726
B177	0206245	PV	HOT WATER STORAGE TANK	67285
B177	0211080	PV	CONDENSATE FLASH TANK	64145
B177	0211081	PV	HEAT EXCHANGER	44828
B177	0211082	PV	VERTICAL EXPANSION TANK	37404
B177	0411501	PV	EXPANSION TANK	83-2406
B177	0411797	PV	AIR RECEIVER	5657257
B177	0411989	PV	AIR RECEIVER	15541M
B177	0411990	PV	AIR RECEIVER	15539M
B177	0602540	PV	SAND BLAST POT	LX8027
B177	0602593	PV	VERTICAL AIR RECEIVER	708243
B177	2534947	PV	AIR RECEIVER	5.885812
B184	0541117	PV	AIR RECEIVER	120936
B319	0411986	PV	AIR RECEIVER	50186
B320	0411789	PV	AIR RECEIVER	28207599
B325	0580207	PV	VERTICAL CUSHION TANK	190363
B325	0580208	PV	VERTICAL CUSHION TANK	191377
B344	0411790	PV	AIR RECEIVER	52.2638
B392	0543402	PV	VERTICAL AIR RECEIVER	1282026
B400	0448147	PV	HORIZONTAL AIR RECEIVER	765700
B400	0501225	PV	AIR RECEIVER	782281
B420	0433045	PV	VERTICAL AIR RECEIVER	288316
B420	0433059	PV	VERTICAL AIR RECEIVER	293187
B420	0501231	PV	OIL SEPARATOR (INSIDE OF COMPRESSOR CABI	368990
B420	0580206	PV	CUSHION TANK	190364
B420	0602575	PV	AIR RECEIVER,	M226421

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			MEZZANINE	
B548	0554436	PV	AIR RECEIVER COMPRESSOR	1304573
B548	0602584	PV	CHILLER-NH3	C240319A-1
B548	0602585	PV	SURGE DRUM-NH3	C240319B-1
B548	0602586	PV	BRINE HX	C240319C-1
B551	0541116	PV	AIR RECEIVER	5898890
B581	0411051	PV	HOT WATER CONVERTER	96B79446-01
B581	0411463	PV	AIR RECEIVER	44867
B581	0411464	PV	AIR RECEIVER	44877
B581	0411721	PV	CUSHION TANK	W27Z03981
B581	0411722	PV	CUSHION TANK	W27Z03982
B581	0411794	PV	AIR RECEIVER	47377
B582	0411457	PV	AIR RECEIVER	5899695
B582	0411795	PV	AIR RECEIVER #1	31684
B582	2786218	PV	HEA EXCHANGER	92X77480-01
B585	0411323	B	HOT WATER HEATING BOILER	920660
B615	2786768	B	HOT WATER HEATING BOILER	920787
B618	0648801	PV	AIR COMPRESSOR/RECEIVER	647792
B624	2903370	PV	AIR RECEIVER	5.988865
B624	2903387	PV	CUSHION TANK	W27B04459
B624	2903394	PV	CUSHION TANK	W27A04337
B636	0096460	PV	AIR RECEIVER	5268011
B636	0411991	PV	PORTABLE AIR COMPRESSOR	1019600
B636	0501259	PV	HORIZONTAL PORTABLE AIR RECEIVER	1019611
B636	0541127	PV	PORTABLE AIR COMPRESSOR	5654635
B636	0541164	PV	PORTABLE AIR RECEIVER	5.1007943
B639		PV	AIR RECEIVER	132317
B674	0411033	PV	GLYCOL FILL TANK	W27D05029
B674	0411034	PV	HORIZONTAL CUSHION TANK	W27D05028

B674	3108808	PV	AIR RECEIVER	119220
B688	0205008	PV	HORIZONTAL AIR RECEIVER	16134C
B688	0411321	PV	HOT WATER TANK	97-6-E0531
B720	0411635	PV	GLYCOL CUSHION TANK	43328

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B720	0411636	PV	GLYCOL CUSHION TANK	43316
B720	0411637	PV	HOT WATER TANK	T5859
B720	0411638	PV	HOT WATER TANK	T5860
B720	0411639	PV	HEAT EXCHANGER	402759
B720	0411640	PV	HEAT EXCHANGER	402760
B720	0411641	PV	HEAT EXCHANGER	402761
B720	0411643	PV	EXPANSION TANK	45526
B720	0411644	PV	EXPANSION TANK	45525
B720	0411645	PV	FLOODED CHILLER	10351
B720	0411646	PV	SURGE DRUM	10352
B720	0411647	PV	FLOODED CHILLER	10353
B720	0411648	PV	SURGE DRUM	10354
B720	0411649	PV	AMMONIA BRINE HEATER	10355
B720	0411650	PV	AMMONIA RECEIVER	10395
B720	0411651	PV	DISCHARGE OIL SEPARATOR	3-22835-1
B720	0411652	PV	DISCHARGE OIL SEPARATOR	3-18437-1
B720	0461935	PV	HOT WATER STORAGE TANK	Y32590
B720	0573785	PV	AIR RECEIVER	D544017
B720	0602528	PV	PLATE TYPE HEAT EXCHANGER	153950-01
B783	0480291	PV	AIR RECEIVER	579379
B788	0557853	PV	HOT WATER TANK	107103
B788	0557854	PV	HOT WATER TANK	107511
B788	0557855	PV	HOT WATER TANK	107510
B788	0602562	PV	DHW CUSHION TANK	185019
B789	0602526	PV	VERTICAL AIR RECEIVER	2500026432
B789	0602527	PV	VERTICAL PLATE HEAT EXCHANGER	30108-91389
B796	0415552	PV	VERTICAL FUEL FILTER	60139-1
B796	0415553	PV	VERTICAL FUEL FILTER	60139-2
B855	0602524	PV	FUEL FILTER #2	10-3603-2
B855	0602525	PV	FUEL FILTER #1	10-3603-1
H001	0115465	PV	VERTICAL AIR RECEIVER	5356951
H001	0488581	PV	AIR RECEIVER	285236
H001	0488582	PV	AIR RECEIVER	293796
H001	0541155	PV	CUSHION TANK	192466
H001	0541156	PV	CUSHION TANK	193205
H001	2786593	PV	HEAT EXCHANGER	92X78720-02

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H002	0164933	PV	HOT WATER STORAGE TANK	162664-A
H002	0411719	PV	HEAT EXCHANGER	5.365020
H002	0488583	PV	AIR RECEIVER	D254583
H002	0502328	PV	HORIZONTAL AIR RECEIVER	344032
H002	0541101	PV	HEAT EXCHANGER	G01525
H002	0554442	PV	HORIZONTAL AIR RECEIVER	1229012
H002	2904003	PV	AIR RECEIVER	49685
H003	0036051	PV	AIR RECEIVER	52-3088
H003	0502329	PV	HORIZONTAL AIR RECEIVER	344031
H003	0573719	PV	HORIZONTAL HEAT EXCHANGER	06G121233
H003	2768027	PV	AIR RECEIVER	23521
H004	0411452	PV	AIR RECEIVER	821713
H004	0488584	PV	AIR RECEIVER	D254633
H004	0502327	PV	HORIZONTAL AIR RECEIVER	344034
H004	0573720	PV	HORIZONTAL HEAT EXCHANGER	06G121231
H004	0573733	PV	VERTICAL AIR RECEIVER	313298
H006	0461932	PV	AIR RECEIVER	215772
H006	0461933	PV	AIR RECEIVER	D074147
H006	0573718	PV	HORIZONTAL HEAT EXCHANGER	06G121232
H006	2786603	PV	HEAT EXCHANGER	92X78720-01
H007	0411590	PV	HOT WATER TANK	S7619
H007	0411591	PV	AIR RECEIVER	182689
H007	0411594	PV	EXPANSION TANK	S8998
H007	0411595	PV	EXPANSION TANK	S9095
H007	0411596	PV	HOT WATER CONVERTOR - HX-1B	S10431
H007	0411597	PV	HOT WATER CONVERTOR - HX-1A	S9743
H007	0411598	PV	EXPANSION TANK - 2	S8410
H007	0411599	PV	CONDENSER #1A	60274
H007	0411600	PV	CONDENSER #1B	60273
H007	0411601	PV	CONDENSER #2A	60270
H007	0411602	PV	CONDENSER #2B	60271
H007	0411603	PV	EVAPORATOR #1	60272
H007	0411604	PV	EVAPORATOR #2	60269
H007	0411686	PV	FLASH TANK	97276-007

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H007	0488585	PV	AIR RECEIVER	344047
H008	0411056	B	L.P. STEAM BOILER	2862
H008	0411057	B	L.P. STEAM BOILER	2861
H008	0411793	PV	AIR RECEIVER	49686
H008	0502326	PV	AIR RECEIVER W/COMPRESSOR	344033
H009	0411054	B	L.P. STEAM BOILER	2860
H009	0411055	B	L.P. STEAM BOILER	2859
H009	0411659	PV	AIR RECEIVER	5.923519
H010	0411052	B	L.P. STEAM BOILER	2857
H010	0411053	B	L.P. STEAM BOILER	2858
H010	0411906	PV	VERTICAL AIR RECEIVER	243210
H010	0411907	PV	EXPANSION TANK	15096M
H010	0501226	PV	HORIZONTAL AIR RECEIVER	182380
H010	0501227	PV	HORIZONTAL AIR RECEIVER	245590

## ANNEX B

### BASIS OF PAYMENT

- Unit prices must remain firm for the periods indicated and will include all costs associated with labour, materials, equipment, tools, supervision and transportation necessary to carry out the work.
- Firm unit prices does not include applicable taxes, applicable taxes is extra and will be added as a separate line item on any resulting invoice.
- Service call rates will be paid only on the initial call-out. Should the work carry over to subsequent days, the labour rates only, will apply.
- Estimated usages are for evaluation purposes only and do not constitute a guarantee of work required and will not form part of any resultant contract.

Item	Description	Yearly Estimated Usages	Unit Price Year 1	Unit Price Year 2	Unit Price Year 3	Unit Price Option Year 1
<b>A</b>	<b>Magnetic Particle Inspection</b>					
1.	Service calls will be all-inclusive of travel time to and from the site, vehicle expenses and the first hour of on-site productive labour.	2 calls	\$ _____ /call	\$ _____ /call	\$ _____ /call	\$ _____ /call
2.	Labour rate (including cost of normal material and/or equipment required) during regular working hours, Monday through Friday (0700-1600): Technician:  Helper:	8 hours  8 hours	\$ _____ /hour \$ _____ /hour	\$ _____ /hour \$ _____ /hour	\$ _____ /hour \$ _____ /hour	\$ _____ /hour \$ _____ /hour
3.	Extra material and/or equipment, if required, over and above what is normally required to perform testing:  These costs will be charged at the Offeror's actual laid down cost plus a markup. Verification of the Offeror's cost will be provided to the Project Authority upon request.	\$1,000.00	_____ %	_____ %	_____ %	_____ %
<b>B</b>	<b>Radiography Inspection</b>					
1.	Service calls will be all-inclusive of travel time to and from the site, vehicle expenses and the first hour of on-site productive labour.	2 calls	\$ _____ /call	\$ _____ /call	\$ _____ /call	\$ _____ /call



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Item	Description	Yearly Estimated Usages	Unit Price Year 1	Unit Price Year 2	Unit Price Year 3	Unit Price Option Year 1
2.	Labour rate (including cost of normal material and/or equipment required) during regular working hours, Monday through Friday (0700-1600):  Crew (2 or more people)	8 hours	\$ _____ / hour	\$ _____ / hour	\$ _____ / hour	\$ _____ / hour
3.	Extra material and/or equipment, if required, over and above what is normally required to perform testing:  These costs will be charged at the Offeror's actual laid down cost plus a markup. Verification of the Offeror's cost will be provided to the Project Authority upon request.	\$1,000.00	_____%	_____%	_____%	_____%
<b>C</b>	<b>Liquid Penetrant Inspection</b>					
1.	Service calls will be all-inclusive of travel time to and from the site, vehicle expenses and the first hour of on-site productive labour.	2 calls	\$ _____ /call	\$ _____ /call	\$ _____ /call	\$ _____ /call
2.	Labour rate (including cost of normal material and/or equipment required) during regular working hours, Monday through Friday (0700-1600): Technician:  Helper:	8 hours  8 hours	\$ _____ /hour  \$ _____ /hour	\$ _____ /hour  \$ _____ /hour	\$ _____ /hour  \$ _____ /hour	\$ _____ /hour  \$ _____ /hour
3.	Extra material, if required, over and above what is normally required to perform testing:  These costs will be charged at the Contractor's actual laid down cost plus a markup. Verification of the Contractor's cost will be provided to the Technical Authority upon request.	\$1,000.00	_____%	_____%	_____%	_____%
<b>D</b>	<b>Ultrasonic Inspection</b>					
1.	Service calls will be all-inclusive of travel time to and from the site, vehicle expenses and the first hour of on-site productive labour.	2 calls	\$ _____ /call	\$ _____ /call	\$ _____ /call	\$ _____ /call

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Item	Description	Yearly Estimated Usages	Unit Price Year 1	Unit Price Year 2	Unit Price Year 3	Unit Price Option Year 1
2.	Labour rate (including cost of normal material and/or equipment required) during regular working hours, Monday through Friday (0700-1600): Technician:  Helper:	8 hours  8 hours	\$ _____ / hour \$ _____ / hour	\$ _____ / hour \$ _____ / hour	\$ _____ / hour \$ _____ / hour	\$ _____ / hour \$ _____ / hour
3.	Extra material and/or equipment, if required, over and above what is normally required to perform testing:  These costs will be charged at the Offeror's actual laid down cost plus a markup. Verification of the Offeror's cost will be provided to the Project Authority upon request.	\$1,000.00	_____% _____	_____% _____	_____% _____	_____% _____
<b>E</b>	<b>Eddy Inspection</b>					
1.	Service calls will be all-inclusive of travel time to and from the site, vehicle expenses and the first hour of on-site productive labour.	2 call	\$ _____ /call	\$ _____ /call	\$ _____ /call	\$ _____ /call
2.	Labour rate (including cost of normal material and/or equipment required) during regular working hours, Monday through Friday (0700-1600): Technician:  Helper:	8 hours  8 hours	\$ _____ / hour \$ _____ / hour	\$ _____ / hour \$ _____ / hour	\$ _____ / hour \$ _____ / hour	\$ _____ / hour \$ _____ / hour
3.	Extra material and/or equipment, if required, over and above what is normally required to perform testing:  These costs will be charged at the Offeror's actual laid down cost plus a markup. Verification of the Offeror's cost will be provided to the Project Authority upon request.	\$1 000.00	_____% _____	_____% _____	_____% _____	_____% _____
<b>F</b>	<b>Bi-annual Boiler Inspection</b>					
1.	Boiler inspection cost (including cost of supplying one boiler inspection report to be completed after every second inspection).	2 inspections	\$ _____ /inspection	\$ _____ /inspection	\$ _____ /inspection	\$ _____ /inspection

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## **ANNEX C**

### **INSURANCE REQUIREMENTS**

#### **1. COMMERCIAL GENERAL LIABILITY INSURANCE**

1. The Contractor must obtain Commercial General Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence and in the annual aggregate.
2. The Commercial General Liability policy must include the following:
  - a. Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada should read as follows: Canada, as represented by Public Works and Government Services Canada.
  - b. Bodily Injury and Property Damage to third parties arising out of the operations of the Contractor.
  - c. Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.
  - d. Personal Injury: While not limited to, the coverage must include Violation of Privacy, Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.
  - e. Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.
  - f. Blanket Contractual Liability: The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions.
  - g. Employees and, if applicable, Volunteers must be included as Additional Insured.
  - h. Employers' Liability (or confirmation that all employees are covered by Worker's compensation (WSIB) or similar program).
  - i. Broad Form Property Damage including Completed Operations: Expands the Property Damage coverage to include certain losses that would otherwise be excluded by the standard care, custody or control exclusion found in a standard policy.
  - j. Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of policy cancellation.
  - k. If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.
  - l. Owners' or Contractors' Protective Liability: Covers the damages that the Contractor becomes legally obligated to pay arising out of the operations of a subcontractor.
  - m. Non-Owned Automobile Liability - Coverage for suits against the Contractor resulting from the use of hired or non-owned vehicles.

- n. Litigation Rights: Pursuant to subsection 5(d) of the *Department of Justice Act*, S.C. 1993, c. J-2, s.1, if a suit is instituted for or against Canada which the Insurer would, but for this clause, have the right to pursue or defend on behalf of Canada as an Additional Named Insured under the insurance policy, the Insurer must promptly contact the Attorney General of Canada to agree on the legal strategies by sending a letter, by registered mail or by courier, with an acknowledgement of receipt.

**For the province of Quebec, send to:**

Director Business Law Directorate,  
Quebec Regional Office (Ottawa),  
Department of Justice,  
284 Wellington Street, Room SAT-6042,  
Ottawa, Ontario, K1A 0H8

**For other provinces and territories, send to:**

Senior General Counsel,  
Civil Litigation Section,  
Department of Justice  
234 Wellington Street, East Tower  
Ottawa, Ontario K1A 0H8

A copy of the letter must be sent to the Contracting Authority. Canada reserves the right to co-defend any action brought against Canada. All expenses incurred by Canada to co-defend such actions will be at Canada's expense. If Canada decides to co-defend any action brought against it, and Canada does not agree to a proposed settlement agreed to by the Contractor's insurer and the plaintiff(s) that would result in the settlement or dismissal of the action against Canada, then Canada will be responsible to the Contractor's insurer for any difference between the proposed settlement amount and the amount finally awarded or paid to the plaintiffs (inclusive of costs and interest) on behalf of Canada.

## **2. AUTOMOBILE LIABILITY INSURANCE**

1. The Contractor must obtain Automobile Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence.
2. The policy must include the following:
  - a. Third Party Liability - \$2,000,000 Minimum Limit per Accident or Occurrence
  - b. Accident Benefits - all jurisdictional statutes
  - c. Uninsured Motorist Protection
  - d. Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of cancellation.

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## ANNEX D STANDING OFFER USAGE REPORT

### Quarterly Usage Report Schedule:

Period:	Report Due:
January 1 to March 31	April 15
April 1 to June 30	July 15
July 1 to September 30	October 15
October 1 to December 31	January 15

The Offeror hereby offers to provide information on completed Call-ups as per the format below:

Supplier Name		Standing Offer Name	
Standing Offer Number		Reporting Period	
Standing Offer Authority	Kae Espedido		

Call-up Number	Dollar Value (Taxes included)
(A) Total Dollar Value Call-ups for this reporting period:	
(B) Accumulated Call-up totals to date:	
(A+B) Total Accumulated Call-ups	

**NIL REPORT:** During the above reporting period there have been no call-ups issued against this Standing Offer ( ).

PREPARED BY:	
NAME	
TELEPHONE NUMBER	
SIGNATURE	
DATE	

Send Report to: [PWGSC.WRPAEDM-ROAAEDM.TPSGC@pwgsc-tpsgc.gc.ca](mailto:PWGSC.WRPAEDM-ROAAEDM.TPSGC@pwgsc-tpsgc.gc.ca) or fax to: (780) 497-3510.

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## **ANNEX E**

### **SECURITY REQUIREMENTS CHECK LIST**



Government of Canada  
Gouvernement du Canada

Contract Number / Numéro du contrat

W6895-20-0050

Security Classification / Classification de sécurité

Unclassified

**SECURITY REQUIREMENTS CHECK LIST (SRCL)**  
**LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)**

PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE			
1. Originating Government Department or Organization Ministère ou organisme gouvernemental d'origine <b>National Defence</b>		2. Branch or Directorate / Direction générale ou Direction <b>4 Wing Cold Lake Real Properties Operation Det</b>	
3. a) Subcontract Number / Numéro du contrat de sous-traitance		3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant	
4. Brief Description of Work - Brève description du travail <b>Non destructive testing</b>			
5. a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-il accès à des marchandises contrôlées?		<input checked="" type="checkbox"/> No Non <input type="checkbox"/> Yes Oui	
5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?		<input checked="" type="checkbox"/> No Non <input type="checkbox"/> Yes Oui	
6. Indicate the type of access required - Indiquer le type d'accès requis			
6. a) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c)		<input checked="" type="checkbox"/> No Non <input type="checkbox"/> Yes Oui	
6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. Le fournisseur et ses employés (p.ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé.		<input type="checkbox"/> No Non <input checked="" type="checkbox"/> Yes Oui	
6. c) Is this a commercial courier or delivery requirement with no overnight storage? S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?		<input checked="" type="checkbox"/> No Non <input type="checkbox"/> Yes Oui	
7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès			
Canada <input type="checkbox"/>		NATO / OTAN <input type="checkbox"/>	Foreign / Étranger <input type="checkbox"/>
7. b) Release restrictions / Restrictions relatives à la diffusion			
No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>	All NATO countries Tous les pays de l'OTAN <input type="checkbox"/>	No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>	
Not releasable À ne pas diffuser <input type="checkbox"/>			
Restricted to: / Limité à: <input type="checkbox"/>	Restricted to: / Limité à: <input type="checkbox"/>	Restricted to: / Limité à: <input type="checkbox"/>	
Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:	
7. c) Level of information / Niveau d'information			
PROTECTED A PROTÉGÉ A <input type="checkbox"/>	NATO UNCLASSIFIED NATO NON CLASSIFIÉ <input type="checkbox"/>	PROTECTED A PROTÉGÉ A <input type="checkbox"/>	
PROTECTED B PROTÉGÉ B <input type="checkbox"/>	NATO RESTRICTED NATO DIFFUSION RESTREINTE <input type="checkbox"/>	PROTECTED B PROTÉGÉ B <input type="checkbox"/>	
PROTECTED C PROTÉGÉ C <input type="checkbox"/>	NATO CONFIDENTIAL NATO CONFIDENTIEL <input type="checkbox"/>	PROTECTED C PROTÉGÉ C <input type="checkbox"/>	
CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>	NATO SECRET NATO SECRET <input type="checkbox"/>	CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>	
SECRET SECRET <input type="checkbox"/>	COSMIC TOP SECRET COSMIC TRÈS SECRET <input type="checkbox"/>	SECRET SECRET <input type="checkbox"/>	
TOP SECRET TRÈS SECRET <input type="checkbox"/>		TOP SECRET TRÈS SECRET <input type="checkbox"/>	
TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>		TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>	

Security Classification / Classification de sécurité

Unclassified



**PART A (continued) / PARTIE A (suite)**

8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets?  
Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS?  
If Yes, indicate the level of sensitivity:  
Dans l'affirmative, indiquer le niveau de sensibilité :

☒ No Non ☐ Yes Oui

9. Will the supplier require access to extremely sensitive INFOSEC information or assets:  
Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate?

☒ No Non ☐ Yes Oui

Short Title(s) of material / Titre(s) abrégé(s) du matériel :

Document Number / Numéro du document :

**PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)**

10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis

☒ RELIABILITY STATUS  
COTE DE FIABILITÉ

☐ CONFIDENTIAL  
CONFIDENTIEL

☐ SECRET  
SECRET

☐ TOP SECRET  
TRÈS SECRET

☐ TOP SECRET - SIGINT  
TRÈS SECRET - SIGINT

☐ NATO CONFIDENTIAL  
NATO CONFIDENTIEL

☐ NATO SECRET  
NATO SECRET

☐ COSMIC TOP SECRET  
COSMIC TRÈS SECRET

☐ SITE ACCESS  
ACCÈS AUX EMPLACEMENTS

Special comments:

Commentaires spéciaux :

NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.

REMARQUE: Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.

10. b) May unscreened personnel be used for portions of the work?  
Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail?

☐ No Non ☒ Yes Oui

If Yes, will unscreened personnel be escorted:  
Dans l'affirmative, le personnel en question sera-t-il escorté?

On DND premises, unscreened pers. may  
only access public/reception zones

☒ No Non ☐ Yes Oui

**PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)**

**INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS**

11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises?  
Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS?

☒ No Non ☐ Yes Oui

11. b) Will the supplier be required to safeguard COMSEC information or assets?  
Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC?

☒ No Non ☐ Yes Oui

**PRODUCTION**

11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises?  
Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ?

☒ No Non ☐ Yes Oui

**INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)**

11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data?  
Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS?

☒ No Non ☐ Yes Oui

11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency?  
Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale?

☒ No Non ☐ Yes Oui





PART C (continued) / PARTIE C (suite)

For users completing the form manually use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.

Les utilisateurs qui remplissent le formulaire manuellement doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form online (via the Internet), the summary chart is automatically populated by your responses to previous questions.

Dans le cas des utilisateurs qui remplissent le formulaire en ligne (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

Category Catégorie	PROTECTED PROTÉGÉ			CLASSIFIED CLASSIFIÉ			NATO				COMSEC					
	A	B	C	Confidential Confidentiel	Secret	Top Secret Très Secret	NATO Restricted NATO Diffusion Restreinte	NATO Confidential	NATO Secret	COSMIC Top Secret COSMIC Très Secret	Protected Protégé			Confidential Confidentiel	Secret	Top Secret Très Secret
											A	B	C			
Information / Assets Renseignements / Biens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Production	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IT Media Support TI	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IT Link Lien électronique	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?  
La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE?

☒ No  
Non

☐ Yes  
Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".  
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée.

12. b) Will the document attached to this SRCL be PROTECTED and/or CLASSIFIED?  
La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE?

☒ No  
Non

☐ Yes  
Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).  
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquer qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).

Solicitation No. - N° de l'invitation  
W6895-200050/A  
Client Ref. No. - N° de réf. du client  
W6895-200050

Amd. No. - N° de la modif.  
File No. - N° du dossier  
PWU-9-42237

Buyer ID - Id de l'acheteur  
pwu004  
CCC No./N° CCC - FMS No./N° VME

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## **ANNEX F to PART 3 OF THE REQUEST FOR STANDING OFFERS**

### **ELECTRONIC PAYMENT INSTRUMENTS**

The Offeror accepts to be paid by any of the following Electronic Payment Instrument(s):

- ☐ ( ) VISA Acquisition Card;
- ☐ ( ) MasterCard Acquisition Card;
- ☐ ( ) Direct Deposit (Domestic and International);
- ☐ ( ) Electronic Data Interchange (EDI);
- ☐ ( ) Wire Transfer (International Only);