

Question 5:

To support environmental considerations and greener solutions would Transport Canada allow submission to be conducted through the ePost Connect services like many other Government tender requests?

Answer 5:

No the submissions cannot be sent through ePost Connect services.

Question 6:

How is the scoring for R3 to be evaluated? How will the maximum 2 (or 3) points be allocated?

- a. R.3 b) Organization. Is this in reference to the bidding organization? Is the intent here to obtain corporate information, or is this in reference to the organisation of the bid response? If it is the latter how does this differ from Clarity and conciseness as well as professional presentation?
- b. R.3 c) Grammar, spelling and punctuation. Which proofing languages will be used to assess this? English (Canada), English (United States), English (UK). In R1 bullet 1 analyzing is used, but in R2 bullet 2 analysing is used?

Answer 6:

Below is a revised description to provide clarification on the point allocation for evaluating the quality of the proposal. Regarding question 5 (b), Canada will accept English (Canada), English (United States), or English (UK).

R.3 Proposal Quality

Up to a maximum of ten (10) points will be awarded for presenting proposals in a clear and logical fashion, and in a manner which facilitates a clear and straightforward evaluation, based on the information requested in the RFP, as evidenced by the following factors:

1 point for including a table of contents for the proposal;

1 point for ensuring evidence of qualifications and experience (i.e. a photograph of an undergraduate degree) are legible;

2 points for ensuring evidence of qualifications and experience and/or charts/tables are clearly labelled and/or explained;

2 point for ensuring the grammar, spelling and punctuation do not impede a readers ability to evaluate the proposal;

2 points for ordering/structuring the proposal to match the order and sequence of the Mandatory and

Point-Rated Requirements in the RFP;

2 points for the overall quality of the Proposal as it relates to presentation of information and ease-of-use;

Question 7:

On page 24 in the final paragraph Canada requests that “Bidders are also advised that the month(s) of experience listed for a project or experience whose time frame overlaps that of another reference project or experience will only be counted once.” This doesn’t reflect common business practices where the individuals are often be involved in multiple concurrent projects and/or programs. Will Canada relax this requirement, and/or allow demonstration of percentages of time devoted to each project to meet the cumulative time requirement?

Answer 7:

“Bidders are also advised that the month(s) of experience listed for a project or experience whose time frame overlaps that of another reference project or experience will only be counted once. For example: Project 1 timeframe is July 2001 to December 2001; Project 2 timeframe is October 2001 to January 2002; the total months of experience for these two project references is seven (7) months.

However, if the bidder is able provide sufficient evidence to support evaluation (i.e. presenting a breakdown of the time and associated tasks devoted to each project or experience during an overlapping time period), the evaluation committee may consider counting a time period of overlapping projects/experience separately towards the cumulative time requirement.”