



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving - PWGSC / Réception des soumissions -
TPSGC

11 Laurier St. / 11, rue Laurier

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

Gatineau

Québec

K1A 0S5

Bid Fax: (819) 997-9776

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Informatics Professional Services Division / Division
des services professionnels en informatique

Les Terrasses de la Chaudière

10, rue Wellington, 4ième

étage/Floor

Gatineau

Québec

K1A 0S5

Title - Sujet APPLICATION SERVICES	
Solicitation No. - N° de l'invitation A0416-183262/A	Amendment No. - N° modif. 003
Client Reference No. - N° de référence du client A0416-183262	Date 2020-03-26
GETS Reference No. - N° de référence de SEAG PW-\$\$ZM-622-37474	
File No. - N° de dossier 622zm.A0416-183262	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2020-04-28	Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
F.O.B. - F.A.B.	
Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Cleroux, Stephanie	Buyer Id - Id de l'acheteur 622zm
Telephone No. - N° de téléphone (873) 354-5180 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Solicitation No. - N° de l'invitation
A0416-183262/A

Amd. No. - N° de la modif.
003

Buyer ID - Id de l'acheteur
622zm

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622zm – A0416-183262

CCC No./N° CCC - FMS No/ N° VME

AMENDMENT NO. 003

This solicitation amendment is issued to:

- 1) Amend the Submission of Bids clause and the Bid Preparation Instructions clause;
- 2) Amend the closing date of the solicitation;
- 3) Amend Form M1; and
- 4) Respond to Bidder's Questions 10-15.

1. The first item of Amendment 003 is issued to respond to the current situation arising from public health concerns over the COVID-19 in an attempt to safeguard the safety and health of all Canadians. Therefore, Bidders are requested to note the following important changes to the clauses of the RFP:

a) Under Part 2 - Bidders Instructions, article 2.2 Submission of Bids:

DELETE:

2.2 Submission of Bids

- (a) Bids must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and at the PWGSC address indicated on page one of the bid solicitation.

Note: For bidders choosing to submit using epost Connect for bids closing at the Bid Receiving Unit in the National Capital Region (NCR) the email address is: tpsgc.dgareceptiondessoumissions-abbidreceiving.pwgsc@tpsgc-pwgsc.gc.ca

Note: Bids will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation, as detailed in Standard Instructions [2003](#), or to send bids through an epost Connect message if the bidder is using its own licensing agreement for epost Connect.

- (b) Due to the nature of the bid solicitation, bids transmitted by facsimile or electronic mail to PWGSC will not be accepted.

INSERT:

2.2 Submission of Bids

- (a) Bids must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit **via e-post Connect** by the date and time indicated on page one of the bid solicitation.

Note: For bidders needing to register with epost Connect the email address is: tpsgc.dgareceptiondessoumissions-abbidreceiving.pwgsc@tpsgc-pwgsc.gc.ca. **Interested Bidders must register a few days prior to solicitation closing date.**

Note: Bids will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation, as detailed in Standard Instructions [2003](#), or to send bids through an epost Connect message if the bidder is using its own licensing agreement for epost Connect.

- (b) Due to the nature of the bid solicitation, bids transmitted by facsimile or electronic mail to PWGSC will not be accepted.

b) Under Part 3 Bid Preparation Instructions, article 3.1 Bid Preparation Instructions:

DELETE:

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

(a) Epost Connect Bid Submission

- (i) If the Bidder chooses to submit its bid electronically, Canada requires that the Bidder submits its bid in accordance with section 08 of the 2003 Standard Instructions. The epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation.
- (ii) The bid must be gathered per section and separated as follows:
 - (A) Section I: Technical Bid
 - (B) Section II: Financial Bid
 - (C) Section III: Certifications
- (iii) For further information please refer to article 08 - Transmission by facsimile or by epost Connect at <https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/1/2003/23#transmission-by-facsimile>.

(b) Soft Copy Bid Submission (USB key)

- (i) If the Bidder chooses to submit its bid in soft copy via the PWGSC Bid Receiving Unit, Canada requires that the Bidder submits its bid in separate sections as follows:
 - (A) Section I: Technical Bid – One soft copy on a USB key
 - (B) Section II: Financial Bid – One soft copy on a SEPARATE USB key
 - (C) Section III: Certifications – One soft copy on a USB key
- (c) If the Bidder is simultaneously providing an epost Connect copy and soft copy of the bid and if there is a discrepancy between the wording of the epost Connect copy and soft copy, the wording of the epost Connect copy will have priority over the wording of the soft copy.
- (d) Canada is not requesting a hard copy of the bid. However, if the Bidder submits a hard copy of its bid, and if there is a discrepancy between the wording of the soft or epost Connect copy and the hard copy, the wording of the soft or epost Connect copy will have priority over the wording of the hard copy.
- (e) Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

INSERT:

PART 3 - BID PREPARATION INSTRUCTIONS

3.2 Bid Preparation Instructions

(a) Epost Connect Bid Submission

Solicitation No. - N° de l'invitation
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A0416-183262/A

File No. - N° du dossier
622zm – A0416-183262

CCC No./N° CCC - FMS No/ N° VME

-
- (i) Canada requires that the Bidder submit their electronic bid in accordance with section 08 of the 2003 Standard Instructions. The epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation.
 - (ii) The bid must be gathered per section and separated as follows:
 - (A) Section I: Technical Bid
 - (B) Section II: Financial Bid
 - (C) Section III: Certifications
 - (iii) Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

For further information please refer to article 08 - Transmission by facsimile or by epost Connect at <https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/1/2003/23#transmission-by-facsimile>

2. On page 1 of the RFP document:

New closing date is April 28, 2020 @ 2PM (EST);

3. Form M1 attached to this bid solicitation:

DELETE: Form M1 – Bidder Corporate Capacity

INSERT: Form M1 (AMD 001) – Bidder Corporate Capacity

4. QUESTIONS AND ANSWERS:

Question #10

In light of the Ontario state of emergency and Federal Government isolation recommendations, would the Crown accept electronic bid submissions by direct email for this solicitation? If yes, could The Crown please provide the preferred email address to use for submission?

Answer #10

A bid submission to a direct email will not be accepted. In an attempt to safeguard the safety and health of all Canadians and to respond to the current situation arising from public health concerns over the COVID-19, Bidders are requested to note the important changes to the clauses of the RFP concerning Bid Receiving, including Part 2 - Bidders Instructions, article 2.2 Submission of Bids, and Part 3 Bid Preparation Instructions article 3.1 under solicitation amendment 003.

Question #11

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File No. - N° du dossier
622zm – A0416-183262

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There is a discrepancy between criterion MC1, Corporate Capacity in the Solicitation's Mandatory Technical Criteria and the corresponding 'Form M1'. MC1 in the solicitation document states "*where they provided Application Services*", whereas Form M1 states "*was for Web Application Services*". Please confirm if Form M1 should read as "*provided Application Service*"?

Answer #11

Form M1 has been corrected to read "was for Application Services", please see solicitation amendment 003.

Question #12

Due to the extreme circumstances of the COVID-19 pandemic and its negative impact on our response development efforts, we kindly request a 4-week extension to May 12, 2020.

Answer #12

The Crown will issue a two weeks extension to April 28, 2020.

Question #13

In reference to RTC1, will the Crown confirm the five contracts required to score maximum points are in addition to the one contract identified in MC1?

Answer #13

As there are no points being allocated to the first contract, Bidders can submit the same contract identified in MC1. Points will be provided for additional contracts in excess of the one submitted under MC1 (ei: one contract {the one identified in MC1} = 0 points, two contracts {the one identified in MC1 plus one additional contract} = 5 points, etc.)

Question #14

In reference to RTC2, could the Crown please confirm the three contracts required to score maximum points are in addition to the one contract identified in MC2?

Answer #14

As there are no points being allocated to the first contract, Bidders can submit the same contract identified in MC2. Points will be provided for additional contracts in excess of the one submitted under MC2 (ei: one contract {the one identified in MC2} = 0 points, two contracts {the one identified in MC2 plus one additional contract} = 5 points, etc.)

Question #15

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File No. - N° du dossier
622zm – A0416-183262

CCC No./N° CCC - FMS No/ N° VME

In reference to RTC2, could the Crown please confirm Bidders can use contracts that began prior to 8 years ago (e.g. prior to March 2012), and were active within the last eight years prior to bid closing?

Answer #15

The Crown will only accept contracts that were awarded and began less than 8 years ago.

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.

**NOTE: A BID ALREADY SUBMITTED MAY BE AMENDED PRIOR TO THE CLOSING DATE.
AMENDING CORRESPONDENCE MUST ADDRESS THE SOLICITATION NUMBER AND
THE CLOSING DATE.**