

RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving PWGSC/TPSGC reception des soumissions

Victory Building/Édifice Victory
Room 310/pièce 310

269 Main Street/269 rue Main

Winnipeg

Manitoba

R3C 1B3

Bid Fax: (204) 983-0338

Request For a Standing Offer Demande d'offre à commandes

Regional Individual Standing Offer (RISO)

Offre à commandes individuelle régionale (OCIR)

Canada, as represented by the Minister of Public Works and Government Services Canada, hereby requests a Standing Offer on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et Services Gouvernementaux Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

Comments - Commentaires

Vendor/Firm Name and Address**Raison sociale et adresse du fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Public Works and Government Services Canada - Western
Region

Victory Building/Édifice Victory

Room 310/pièce 310

269 Main Street/269 rue Main

Winnipeg

Manitoba

R3C 1B3

Title - Sujet General Contractor Services, Depart	
Solicitation No. - N° de l'invitation W4M00-19C949/A	Date 2020-03-27
Client Reference No. - N° de référence du client W4M00-19C949	GETS Ref. No. - N° de réf. de SEAG PW-\$PWZ-304-11009
File No. - N° de dossier PWZ-9-42168 (304)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2020-05-12	Time Zone Fuseau horaire Central Daylight Saving Time CDT
Delivery Required - Livraison exigée See Herein	
Address Enquiries to: - Adresser toutes questions à: Guilford, Alison	Buyer Id - Id de l'acheteur pwz304
Telephone No. - N° de téléphone (204)228-7215 ()	FAX No. - N° de FAX (204)983-7796
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF NATIONAL DEFENCE 17 WING SEE HEREIN Manitoba Canada	
Security - Sécurité This request for a Standing Offer includes provisions for security. Cette Demande d'offre à commandes comprend des dispositions en matière de sécurité.	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address	
Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone	
Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print)	
Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

THIS DOCUMENT CONTAINS A SECURITY REQUIREMENT.

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Client Ref. No. - N° de réf. du client
W4M00-19C949

Amd. No. - N° de la modif.
File No. - N° du dossier
PWZ-9-42168

Buyer ID - Id de l'acheteur
pwz304
CCC No./N° CCC - FMS No./N° VME

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PART 1 - GENERAL INFORMATION

1.1 Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- | | |
|--------|---|
| Part 1 | General Information: provides a general description of the requirement; |
| Part 2 | Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO; |
| Part 3 | Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified; |
| Part 4 | Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection; |
| Part 5 | Certifications and Additional Information: includes the certifications and additional information to be provided; |
| Part 6 | Security Requirements: includes specific requirements that must be addressed by offerors; and |
| Part 7 | 7A, Standing Offer, and 7B, Resulting Contract Clauses:

7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;

7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer. |

The Annexes include the Statement of Work, the Basis of Payment, the Electronic Payment Instruments, and any other annexes

1.2 Summary

Work under this Regional Individual Standing Offer (RISO) includes the provision of skilled licensed labour, material, tools, equipment, transportation and supervision necessary to provide to provide renovations, maintenance repairs and general construction services as specified in the Statement of Work for the Department of National Defence (DND) 17 Wing Winnipeg, Manitoba on an "as required basis".

It is anticipated that up to three (3) firms will be issued a Standing Offer.

The Standing Offer will be issued for a term of three (3) years, plus two (2) additional one year options.

Site of Work:

- .1 17 Wing, Winnipeg, MB - North Site
- .2 St Charles Range, Saskatchewan Ave, Winnipeg MB.
- .3 Headingly TX Site, Headingly MB.
- .4 438 Conway, Winnipeg MB
- .5 2117 Ness, Winnipeg MB
- .6 2800 Saskatchewan, Winnipeg MB
- .7 Springer Lake, Nopiming Provincial Park, Manitoba

Work required, includes, but not limited to:

1. Services of:

- .1 Provincially licensed journeyman carpenters/apprentice
- .2 Provincially licensed journeyman mason/apprentice
- .3 Provincially licensed journeyman plumber/apprentice
- .4 Provincially licensed journeyman steamfitter/apprentice
- .5 Provincially licensed journeyman refrigeration mechanic/journeyman
- .6 Provincially licensed journeyman gasfitter
- .7 Provincially licensed journeyman welder/apprentice, qualifications must be job specific as authorized by the Site Authority
- .8 Provincially licensed journeyman sheet metal/apprentice
- .9 Provincially licensed journeyman electrician/journeyman
- .10 Provincially licensed journeyman painter/apprentice
- .11 Carpet/tile layers
- .12 Laborers
- .13 Any other qualified person, required to carry out maintenance, alterations and additions as authorized by the Site Authority.

2. Work required:

- .1 Repairs and alterations to buildings and facilities, including windows, block, and brickwork, flooring, glazing, plastering and drywall, base trim, exterior cladding, suspended ceiling systems, interior and exterior surfaces;
- .2 Installation/maintenance to plumbing, hot water/steam heating system, fixtures, drains, hot and cold water lines, furnaces, ductwork, or other as authorized;
- .3 Installation/maintenance of electrical distribution services, outlets, switches, lights, and fixtures, meters, panels, and building wire, hot water tanks, or other authorized;
- .4 Painting, plastering, tiles work, and sheet goods;
- .5 Installation/repairs to concrete, walkways, masonry walls, etc.;
- .6 Construction of/or alterations to interior and/or exterior buildings;
- .7 Welding;
- .8 Industrial carpet steam cleaning.

This RFSO allows offerors to use the epost Connect service provided by Canada Post Corporation to transmit their offers electronically. Offerors must refer to Part 2 of the RFSO entitled Offeror Instructions and Part 3 of the RFSO entitled Offer Preparation Instructions, for further information on using this method.

1.3 Security Requirements

There are security requirements associated with the requirement of the Standing Offer. For additional information, see Part 6 – Security and Financial Requirements, and Part 7 - Standing Offer and Resulting Contract Clauses. For more information on personnel and organization security screening or security clauses, offerors should refer to the [Contract Security Program](http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html) of Public Works and Government Services Canada (<http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html>) website.

1.4 Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

1.5 Anticipated migration to an e-Procurement Solution (EPS)

Canada is currently developing an online EPS for faster and more convenient ordering of goods and services. In support of the anticipated transition to this system and how it may impact any resulting Standing Offer that is issued under this solicitation, refer to 7.15 Transition to an e-Procurement Solution (EPS).

The Government of Canada's [press release](#) provides additional information.

1.6 Health & Safety Requirements

There are Health & Safety requirements associated with this requirement. See Annex C.

PART 2 - OFFEROR INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The [2006](#) (2019-03-04) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of [2006](#), Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days
Insert: 120 days

2.2 Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated in the RFSO.

Note: For offerors choosing to submit using epost Connect for offers closing at the Bid Receiving Unit in the Western Region the email address is:

ROReceptionSoumissions.WRBidReceiving@tpsgc-pwgsc.gc.ca

Note: Offers will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation, as detailed in Standard Instructions [2006](#), or to send offers through an epost Connect message if the bidder is using its own licensing agreement for epost Connect.

Facsimile number: 204-983-7796

2.2.1 Revision of Offer

An offer submitted in accordance with these instructions may be revised by letter or facsimile, provided that the revision is received at the office designated for the receipt of offers on or before the date and time set for the closing of the RFSO. The facsimile shall be on the offeror's letterhead or bear a signature that identifies the offeror.

A revision to the unit price schedule must clearly identify the change(s) in the unit price(s) and the specific item(s) to which each change applies.

A letter or facsimile submitted to confirm an earlier revision shall be clearly identified as a confirmation.

Failure to comply with any of the above provisions shall result in the rejection of the non-compliant revision(s) only. The offer shall be evaluated based on the original offer submitted and all other compliant revision(s).

Facsimile number for receipt of revisions: 204-983-7796

2.2.2 Firm Price and/or Rates

The Offeror is required to submit firm prices, rates or both that will apply for the entire period of the Standing Offer.

2.2.3 Form

Offers not submitted on the prescribed Offer Form will not be considered.

2.2.4 Alterations

Any alteration to the pre-printed or pre-typed sections of the Offer Form, or any condition or qualification placed upon the offer may be cause for disqualification of the offer. Alterations, corrections, changes or erasures made to statements or figures entered on the Offer Form by the offeror shall be initialed by the person or persons signing the offer. Initials shall be original(s). Alterations, corrections, changes or erasures that are not initialed shall be deemed void and without effect.

2.2.5 Incomplete Offers

Incomplete offers may be rejected.

2.2.6 Taxes

The offeror is responsible for all applicable taxes.

Offerors are not to include any amounts for the Goods and Services Tax (GST) or Harmonized Sales Tax (HST), whichever is applicable. Any amount levied in respect of the GST/HST shall be billed as a separate item on invoices submitted by the contractor, and shall be paid in addition to the amount approved by Canada for work performed under any resulting Contract. The Contractor shall be required to remit the appropriate amount to the Canada Revenue Agency in accordance with the applicable legislation.

The Federal Government is exempt from the Quebec Sales Tax (QST). Offerors shall not include in their prices any amount that is intended to cover the QST on goods and services performed in the execution of the Work except for such amounts for which an Input Tax Refund is not available. The successful Offeror should make arrangements directly with the Province of Quebec to recover any QST paid by it in performing the Work under the resulting Contract.

2.2.7 Performance Evaluation

Offerors shall take note that the performance of the Contractor during and upon completion of the work shall be evaluated by Canada. The evaluation shall be based on the quality of workmanship; timeliness of completion of the work; project management, contract management and management of health and safety. Should the Contractor's performance be considered unsatisfactory, the Contractor's bidding privileges on future work may be suspended indefinitely.

An electronic version of the form PWGSC-TPSGC 2913, SELECT - Contractor Performance Evaluation Report Form, used to record the performance is available on the Public Works and Government Services Canada (PWGSC) Web site.

2.3 Former Public Servant

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPS, offerors must provide the information required below before the issuance of a standing offer. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of offers is completed, Canada will inform the Offeror of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the offer non-responsive.

Definitions

For the purposes of this clause,

"former public servant" is any former member of a department as defined in the [Financial Administration Act](#) R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S. 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Offeror a FPS in receipt of a pension? **YES () NO ()**

If so, the Offeror must provide the following information, for all FPS in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Offerors agree that the successful Offeror's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2012-2](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

Work Force Adjustment Directive

Is the Offeror a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? **YES () NO ()**

If so, the Offeror must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes.

2.4 Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than five (5) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

2.5 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Manitoba.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

2.6 Public Works and Government Services Canada Apprentice Procurement Initiative

1. To encourage employers to participate in apprenticeship training, Contractors bidding on construction and maintenance contracts by Public Works and Government Services Canada (PWGSC) are being asked to sign a voluntary certification, signaling their commitment to hire and train apprentices.
2. Canada is facing skills shortages across various sectors and regions, especially in the skilled trades. Equipping Canadians with skills and training is a shared responsibility. In Economic Action Plan (EAP) 2013, the Government of Canada made a commitment to support the use of apprentices in federal construction and maintenance contracts. Contractors have an important role in supporting apprentices through hiring and training and are encouraged to certify that they are providing opportunities to apprentices as part of doing business with the Government of Canada.
3. Through the Economic Action Plan 2013 and support for training programs, the Government of Canada is encouraging apprenticeships and careers in the skilled trades. In addition, the government offers a tax credit to employers to encourage them to hire apprentices. Information on this tax measure administered by the Canada Revenue Agency can be found at: www.cra-arc.gc.ca. Employers are also encouraged to find out what additional information and supports are available from their respective provincial or territorial jurisdiction.
4. Signed certifications (Appendix 2) will be used to better understand contractor use of apprentices on Government of Canada maintenance and construction contracts and may inform future policy and program development.
5. The Contractor hereby certifies the following:

In order to help meet demand for skilled trades people, the Contractor agrees to use, and require its subcontractors to use, reasonable commercial efforts to hire and train registered apprentices, to strive to fully utilize allowable apprenticeship ratios* and to respect any hiring requirements prescribed by provincial or territorial statutes

The Contractor hereby consents to this information being collected and held by PWGSC, and Employment and Social Development Canada to support work to gather data on the hiring and training of apprentices in federal construction and maintenance contracts.

To support this initiative, a voluntary certification signaling the Contractor's commitment to hire and train apprentices is available at Appendix 2.

If you accept fill out and sign Appendix 2.

**The journeyperson-apprentice ratio is defined as the number of qualified/certified journeypersons that an employer must employ in a designated trade or occupation in order to be eligible to register an apprentice as determined by provincial/territorial (P/T) legislation, regulation, policy directive or by law issued by the responsible authority or agency.*

PART 3 - OFFER PREPARATION INSTRUCTIONS

3.1 Offer Preparation Instructions

- If the Offeror chooses to submit its offer electronically, Canada requests that the Offeror submits its offer in accordance with section 08 of the 2006 standard instructions. The epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation. The offer must be gathered per section and separated as follows:

Section I: Technical Offer
Section II: Financial Offer
Section III: Certifications

- If the Offeror chooses to submit its offer in hard copies, Canada requests that the Offeror provides its offer in separately bound sections as follows:

Section I: Technical Offer (1 hard copy)
Section II: Financial Offer (1 hard copy)
Section III: Certifications (1 hard copy)

If there is a discrepancy between the wording of the soft copy on electronic media and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

- If the Offeror is simultaneously providing copies of its offer using multiple acceptable delivery methods, and if there is a discrepancy between the wording of any of these copies and the electronic copy provided through epost Connect service, the wording of the electronic copy provided through epost Connect service will have priority over the wording of the other copies.

Canada requests that offerors provide their offer in separately bound sections as follows:

Section I: Technical Offer (1 hard copy)
Section II: Financial Offer (1 hard copy)
Section III: Certifications (1 hard copy)

If there is a discrepancy between the wording of the soft copy on electronic media and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of hard copy of their offer:

- use 8.5 x 11 inch (216 mm x 279 mm) paper;
- use a numbering system that corresponds to the RFSO.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573) (<https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573>). To assist Canada in reaching its objectives, Offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Offer

In their technical offer, offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Offer

Offerors must submit their financial offer in accordance with the Annex B, Basis of Payment.

3.1.1 Electronic Payment of Invoices - Offer

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex I Electronic Payment Instruments, to identify which ones are accepted.

If Annex I Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.2 Exchange Rate Fluctuation

[C3011T](#) (2013-11-06), Exchange Rate Fluctuation

Section III: Certifications

Offerors must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.
- (c) Offers shall be evaluated on the basis of the lowest price compliant offer, with the lowest offer being ranked first, the second lowest offer second, and so on.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

- .1 Pursuant to the General Instructions, submission of Request for Standing Offer (RFSO), offers must be submitted to the office designated for the receipt of offers, and must be received on or before the date and time set for solicitation closing shown on page 1 of the RFSO. A rate must be entered for each item listed in the unit price schedule of the offer.

4.1.2 Financial Evaluation

4.1.2.1 Evaluation of Price - Offer

SACC Manual Clause [M0220T](#) (2016-01-28), Evaluation of Price - Offer

4.2 Basis of Selection

4.2.1 Basis of Selection

SACC Manual Clause [M0069T](#) (2007-05-25), Basis of Selection

4.2.2 Ranking

1. First Right of refusal:

1.1. the total of all the hourly rates submitted for all the Years will be used to determine the ranking of the Standing Offers.

1.2. ranking during the life of the Standing Offer(s) will remain unchanged except if services under a Standing Offer are withdrawn by Canada or the Offeror, in which case, the balance of the work will be distributed to the remaining firms(s) proportionately.

2. It is anticipated that up to three (3) firms will be issued a Standing Offer. The Value of the Work will be distributed proportionally between the ranked firms.

- Where three (3) Standing Offers are authorized - 45% for the top ranked firm, 30% for the 2nd, and 25% for the 3rd.
- Where two (2) Standing Offers are authorized - 60% for the top ranked firm, and 40% for the 2nd.
- Where one (1) Standing Offer is authorized - 100% for the top ranked firm.

In the event that there are not three (3) Standing Offers issued, the work distribution will be modified in similar proportions.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by offerors to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

5.1 Certifications Required with the Offer

Offerors must submit the following duly completed certifications as part of their offer.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all offerors must provide with their offer, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to the Issuance of a Standing Offer and Additional Information

The certifications and additional information listed below should be submitted with the offer, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the offer non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.3.1 Additional Certifications Precedent to Issuance of a Standing Offer

5.3.1.1 Requisite certificates or licenses identified in the RFSO (eg: Journeyman Tickets) must be submitted upon request including all appendices.

5.3.1.2 Status and Availability of Resources

SACC Manual Clause [M3020T](#) (2016-01-28), Status of Availability of Resources – Offer

5.3.1.3 Health & Safety Requirements - See Annex C.

PART 6 - SECURITY REQUIREMENTS

6.1 Security Requirements

1. Before issuance of a standing offer, the following conditions must be met:
 - (a) the Offeror must hold a valid organization security clearance as indicated in Part 7A - Standing Offer;
 - (b) the Offeror's proposed individuals requiring access to classified or protected information, assets or sensitive work sites must meet the security requirements as indicated in Part 7A - Standing Offer;
 - (c) the Offeror must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites;
2. Offerors are reminded to obtain the required security clearance promptly. Any delay in the issuance of a standing offer to allow the successful Offeror to obtain the required clearance will be at the entire discretion of the Standing Offer Authority.

3. For additional information on security requirements, offerors should refer to the [Contract Security Program](http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html) of Public Works and Government Services Canada (<http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html>) website.

PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

7.1 Offer - attached at Annex E

- .1 General Provisions
- .2 Financial Terms
- .3 Prices

7.2 Security Requirements

- 7.2.1 The following security requirements (SRCL and related clauses provided by the Contract Security Program) apply and form part of the Standing Offer.

1. The Offeror must, at all times during the performance of the Standing Offer, hold a valid Designated Organization Screening (DOS), issued by the Contract Security Program (CSP), Public Works and Government Services Canada (PWGSC).
2. The Offeror personnel requiring access to sensitive site(s) must EACH hold a valid **RELIABILITY STATUS**, granted or approved by the CSP, PWGSC.
3. Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of the CSP, PWGSC.
4. The Offeror must comply with the provisions of the:
 - a) Security Requirements Check List and security guide (if applicable), attached at Annex H;
 - b) *Industrial Security Manual* (Latest Edition).

7.3 Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

7.3.1 General Conditions

[2005](#) (2017-06-21), General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

7.3.2 Standing Offers Reporting

The Offeror must compile and maintain records on its provision of goods and services to Canada under contracts resulting from the Standing Offer. This data must include all purchases done by Canada, including those acquired and paid for by Canada acquisition cards.

The Offeror must provide this data in accordance with the reporting requirements detailed in annex entitled Annex D, Periodic Usage Report Form. If some data is not available, the reason must be indicated in the report. If no goods or services is provided during a given period, the Offeror must provide a "nil" report.

The data must be submitted on a quarterly basis to the Standing Offer Authority.

The quarterly reporting periods are defined as follows:

- first quarter: April 1 to June 30
- second quarter: July 1 to September 30
- third quarter: October 1 to December 31
- fourth quarter: January 1 to March 31

The data must be submitted to the Standing Offer Authority no later than 15 calendar days after the end of the reporting period.

7.4 Term of Standing Offer

7.4.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is from June 1, 2020 to May 31, 2023.

7.4.2 Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for two additional periods of one year under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

7.5 Authorities

7.5.1 Standing Offer Authority

The Standing Offer Authority is:

Alison Guilford
Procurement Specialist
Public Works and Government Services Canada
Procurement and Compensation Services
Western Region
310 - 269 Main Street
Winnipeg, Manitoba R3C 1B3

Telephone: 204-228-7215
Facsimile: 204-983-7796
E-mail address: alison.guilford@pwgsc-tpsgc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

7.5.2 Project Authority

The Project Authority for the Contract is: **(To Be Determined)**

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up under the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

7.5.3 Offeror's Representative

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: ____ - ____ - ____
Facsimile: ____ - ____ - ____
E-mail address: _____

7.6 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2012-2](#) of the Treasury Board Secretariat of Canada.

7.7 Identified Users

The Identified User authorized to make call-ups against the Standing Offer is: Department of National Defence, 17 Wing Winnipeg.

7.8 Call-up Procedures

Proportional basis: call-ups shall be issued on a proportional basis such that the offeror of the highest ranked standing offer receives the largest predetermined amount of the work, the offeror of the second highest ranked standing offer receives the second largest predetermined amount of the work, etc. This call-up procedure will be followed, unless an offeror did not perform satisfactorily on previous call-ups and a decision has been made not to call upon them again or if they are unable to respond within the specified response time or provide the requisite service, then another offeror may be contacted to perform the work.

For each individual Call-Up, contractors will be approached and considered using a Distribution System. This system will track all call-ups assigned to each contractor and will maintain a running total of the Value of Business Distributed. The system will contain for each contractor an Ideal Business Distribution percentage which has been established as follows; 45% for the top ranked firm, 30% for the 2nd, and 25% for the 3rd. In the event fewer than three (3) contractors are successful, the work distribution will be modified in similar proportions. The contractor who is furthest under the ideal amount of business that they should have received in relation to the other contractors will be selected for the next call-up.

The Project Authority will establish the scope of work to be performed by the successful firm and negotiate the level of effort required to perform the work based on the hourly rates contained in the SO.

Offerors estimated proportion based on Evaluation is: 45%

7.9 Estimates

Where an estimate of the cost of performing specific work is required, the Identified User will provide the Offeror with a statement of the work required and the Offeror must provide the Identified User with an estimate of the cost of performing the specified work in accordance with the pricing provision of the Standing Offer. The Offeror must not undertake any of the specified work unless and until a call-up is issued by the Identified User. The estimated cost stated in the call-up must not be exceeded without the specific written authorization of the Identified User.

7.10 Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using the duly completed forms or their equivalents as identified in paragraphs 2 and 3 below, or by using Canada acquisition cards (Visa or MasterCard) for low dollar value requirements.

1. Call-ups must be made by Identified Users' authorized representatives under the Standing Offer and must be for goods or services or combination of goods and services included in the Standing Offer at the prices and in accordance with the terms and conditions specified in the Standing Offer.
2. Any of the following forms could be used which are available through [PWGSC Forms Catalogue](#) website:
 - PWGSC-TPSGC 942 Call-up Against a Standing Offer
 - PWGSC-TPGSC 942-2 Call-up Against a Standing Offer - Multiple Delivery
 - PWGSC-TPSGC 944 Call-up Against Multiple Standing Offers (English version)
 - PWGSC-TPSGC 945 Commande subséquente à plusieurs offres à commandes (French version)

or

3. An equivalent form or electronic call-up document which contains at a minimum the following information:
 - standing offer number;
 - statement that incorporates the terms and conditions of the Standing Offer;
 - description and unit price for each line item;
 - total value of the call-up;
 - point of delivery;
 - confirmation that funds are available under section 32 of the Financial Administration Act;
 - confirmation that the user is an Identified User under the Standing Offer with authority to enter into a contract.

7.11 Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$60,000.00 (Applicable Taxes included).

7.12 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions [2005](#) (2017-06-21), General Conditions - Standing Offers - Goods or Services
- d) any amendment or variation in the Standing Offer that is made in accordance with the terms and conditions of the Standing Offer;
- e) the general conditions dated and listed in Part 7B, Resulting Contract Clauses;
- f) Annexes:

Annex A, Statement of Work, and any amendment to the solicitation document incorporated in the Standing Offer before the date of the Standing Offer;
Annex B, Basis of Payment;
Annex C, Health & Safety Requirements - Manitoba;
Annex D, Periodic Usage Report Form;
Annex E, Offer
Annex F, Insurance Requirements;
Annex G; Voluntary Report for Apprentices Employed During the Contract;
Annex H; Security Requirements Check List;

g) the Offeror's offer dated _____ (*insert date of offer*).

7.13 Certifications and Additional Information

7.13.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Offeror with its offer or precedent to issuance of the Standing Offer (SO), and the ongoing cooperation in providing additional information are conditions of issuance of the SO and failure to comply will constitute the Offeror in default. Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO.

7.13.2 SACC Manual Clauses

SACC Manual clause [M3020C](#) (2016-01-28), Status of Availability of Resources - Standing Offer

7.14 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Manitoba.

7.15 Transition to an e-Procurement Solution (EPS)

During the period of the Standing Offer, Canada may transition to an EPS for more efficient processing and management of individual call-ups for any or all of the SO's applicable goods and services. Canada reserves the right, at its sole discretion, to make the use of the new e-procurement solution mandatory.

Canada agrees to provide the Offeror with at least a three-month notice to allow for any measures necessary for the integration of the Offer into the EPS. The notice will include a detailed information package indicating the requirements, as well as any applicable guidance and support.

If the Offeror chooses not to offer their goods or services through the e-procurement solution, the Standing Offer may be set aside by Canada.

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

7.1 Statement of Work

The Contractor must perform the Work described in the call-up against the Standing Offer.

7.2 Standard Clauses and Conditions

1. The following are the "call up" contract documents:
 - a. Contract Page when signed by Canada;
 - b. Duly completed Price Proposal Form and any Appendices attached thereto;
 - c. Drawings and Specifications;
 - d. General Conditions and clauses
 - GC1 General Provisions – Construction Services [R2810D](#) (2017-08-17);
 - GC2 Administration of the Contract [R2820D](#) (2016-01-28);
 - GC3 Execution and Control of the Work [R2830D](#) (2019-11-28);
 - GC4 Protective Measures [R2840D](#) (2008-05-12);
 - GC5 Terms of Payment [R2550D](#) (2019-11-28);
 - GC6 Delays and Changes in the Work [R2860D](#) (2019-05-30);
 - GC7 Default, Suspension or Termination of Contract [R2870D](#) (2018-06-21);
 - GC8 Dispute Resolution [R2884D](#) (2016-01-28);
 - GC9 Contract Security [R2890D](#) (2014-06-26);
 - GC10 Insurance [R2900D](#) (2008-05-12);
 - Allowable Costs for Contract Changes under GC6.4.1 [R2950D](#) (2015-02-25);
 - Supplementary Conditions
 - e. Any amendment issued or any allowable offer revision received before the date and time set for solicitation closing;
 - f. Any amendment incorporated by mutual agreement between Canada and the Offeror before acceptance of the offer; and
 - g. Any amendment or variation of the contract documents that is made in accordance with the General Conditions.
2. The documents identified by title, number and date above are incorporated by reference and are set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site: <https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>
3. The language of the contract documents is the language of the Price Proposal Form submitted.

A contract is formed between Canada and the Offeror only when a Call-up duly signed is issued by the Departmental Representative and accepted by the Offeror*. The Offeror shall then be referred to as "the Contractor" and the Contract includes the Offer, the Specifications referred to in the Unit Price Schedule, the General Conditions, and the Call-up.

Interpretation

"Accepted by the Offeror" * means that the Offeror has agreed to, and commenced performance of the work.

"Minister" includes a person acting for the Minister, the Minister's successor in office, their lawful deputy and their representatives appointed for the purpose of the Standing Offer.

"Departmental Representative" means the Project Authority who is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

"Superintendent" or "Supervisor" means the employee or representative of the Contractor designated by the Contractor to act as Superintendent;

"Unit Price Table" means the table of prices per unit set out in the Offer; and

"Work" means, subject only to any express stipulation in the Contract to the contrary, everything that is necessary to be done, furnished or delivered by the Contractor to perform the Contract in accordance with the work as described in each Call-up, and in the technical specifications or statement of work.

7.2.2 CHANGES TO GC5 R2550D - TERMS OF PAYMENT

DELETE GC5.4, GC5.5, and GC5.6 and **INSERT** the following:

GC5.4 Payment

.1 Terms of Payment

1. Where the duration of the work identified in a call-up is greater than 30 days, the Contractor may submit monthly progress claims, and shall be entitled to receive progress payments at monthly or other agreed intervals. Subject to verification by the Departmental Representative, payment of the Contractor's invoice for work satisfactorily completed shall be made not later than 30 days after receipt thereof. The due date shall be the 30th day following receipt of a properly submitted invoice.
2. The Contractor shall submit a separate invoice for each Call-up to the Departmental Representative in accordance with any invoicing instructions set out herein. The properly submitted invoice shall be delivered to the Departmental Representative in the agreed format with sufficient detail, information, and backup to permit verification.
The Contractor's invoice shall show the following, as separate items:
 - (a) the amount of the progress payment being claimed for Work satisfactorily performed excluding GST/HST;
 - (b) the amount for any tax calculated (GST/HST) in accordance with the applicable federal tax legislation; and
 - (c) the total amount which shall be the sum of the amounts referred to in (a) and (b) above.
3. The amount of the tax shown on the invoice shall be paid by Canada to the Contractor in addition to the amount of the progress payment for Work satisfactorily performed.
4. If, within 15 days of receipt of the invoice, additional information is requested by the Departmental Representative for the purpose of verification, the 30 day payment period shall commence upon receipt of the requested information. Payment shall be made prior to or on the thirtieth (30) day after receipt of the corrected invoice or the required information.
 - .1 Any monthly progress payment made to the Contractor may be subject to a 10% holdback which shall be released to the Contractor with the final payment unless the amount held back is required by Canada to remedy any defect in the Contractor's work.
 - .2 Where the duration of the Work identified in a call-up is equal to or less than thirty (30) days, the Contractor may receive a single payment as full consideration for the Work performed.
5. Upon completion of the Work in the progress claim, the Contractor maybe requested to provide a completed and signed statutory declaration containing a declaration that, up to the date of the progress claim, the Contractor has complied with all lawful obligations with respect to the Labour Conditions and that, in respect of the Work, all lawful obligations of the Contractor to its Subcontractors and Suppliers, referred to collectively in the declaration as "subcontractors and suppliers", have been fully discharged before any further payment is made.

6. Upon written notice by a Sub-Contractor, with whom the Contractor has a direct contract, of an alleged nonpayment to the Sub-Contractor, the Departmental Representative may provide the Sub-Contractor with a copy of the latest approved progress payment made to the Contractor for the Work.
7. Upon the satisfactory completion of all Work, the amount due, less any payments already made, shall be paid to the Contractor not later than thirty (30) days after receipt of a properly submitted invoice, and upon request, with a Statutory Declaration in accordance with paragraph 5 above.

7.3 Term of Contract

7.3.1 Period of the Contract

The Work must be completed in accordance with the call-up against the Standing Offer.

7.4 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2012-2](#) of the Treasury Board Secretariat of Canada.

7.5 Payment

7.5.1 Basis of Payment - Firm Unit Prices

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit prices as specified in Annex B. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

7.5.2 Limitation of Price

SACC Manual clause [C6000C](#) (2017-08-17) Limitation of Price

7.5.3 SACC Manual Clauses

SACC Manual clause [A9117C](#) (2007-11-30), T1204 - Direct Request by Customer Department

7.5.4 Electronic Payment of Invoices – Call-up

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);
- f. Large Value Transfer System (LVTS) (Over \$25M)

7.6 Invoicing Instructions

.1 Invoices

- .1 All invoices submitted for payment shall show:
 - .1 Construction Engineering Work Order Number,
 - .2 Construction Engineering File Number,
 - .3 Requisition Number, DSS 942 (Requisition on Contract),
 - .4 Public Works and Government Services Canada (PWGSC) Standing Offer Number, and
 - .5 same address as on PWGSC contract.
- .2 Invoices are to include a breakdown as follows:
 - .1 Hourly rate per the Offer and hours of work for each tradesperson.
 - .2 An itemized list of materials used, by cost, shall be shown on all invoices submitted for payment.
 - .3 Extended total.
 - .4 Good and Services Tax (GST/HST) shall be shown as a separate item.
 - .5 Where subcontracting is involved a copy of subcontractor's invoice shall accompany the invoice against the requisition.
 - .6 Where discount or markup is applicable, indicate separately.
- .3 Invoices submitted for payment against this contract that are not properly identified will be returned to the Contractor for proper annotation before certification for payment is made.

7.7 Insurance Requirements

The Contractor must comply with the insurance requirements specified in Annex F. The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. For Canadian-based Contractors, coverage must be placed with an Insurer licensed to carry out business in Canada, however, for Foreign-based Contractors, coverage must be placed with an Insurer with an A.M. Best Rating no less than "A-". The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

Solicitation No. - N° de l'invitation
W4M00-19C949/A
Client Ref. No. - N° de réf. du client
W4M00-19C949

Amd. No. - N° de la modif.
File No. - N° du dossier
PWZ-9-42168

Buyer ID - Id de l'acheteur
pwz304
CCC No./N° CCC - FMS No./N° VME

ANNEX A

STATEMENT OF WORK

**DEPARTMENT OF NATIONAL DEFENCE
SPECIFICATION**

STANDING OFFER AGREEMENT (SOA)

**FOR STANDING OFFER, GENERAL CONTRACTOR MULTI-TRADE & SUBSEQUENT CONTRACTS AT
17 WING WINNIPEG**

1. SITE OF WORK

- a. 17 Wing, Winnipeg, MB - North Site
- b. St Charles Range, Saskatchewan Ave, Winnipeg, MB
- c. Headingley TX Site, Headingley, MB
- d. 438 Conway, Winnipeg. MB
- e. 2117 Ness, Winnipeg. MB
- f. 2800 Saskatchewan, Winnipeg, MB
- g. Springer Lake, Nopiming Provincial Park, Manitoba

2. SECURITY REQUIREMENT

- i. The Contractor will comply with all requirements of the Security Requirement Check List (SRCL).
- ii. The Contractor will supply the names of the Contractor's resources and subcontractors that will require access to 17 Wing and its associated units to the Engineer upon award of contract and on a regular basis to Public Service Procurement Canada as Contractor's resources change or as requested by the CE Contract Authority.
- iii. The Contractor is required to supply the names of all Contractor's resources that will require access to 17 Wing and its associated units to the Site authority upon issue of the Standing Offer Agreement and on a regular basis as Contractor's resources change or as requested by the Site Authority.
- iv. This requirement is in place to ensure timely access to 17 Wing and associated Units. If a Contractor's resource name is not provided in advance, the Contractor's resource may experience delays in getting access. Any time lost while the Contractor's resources are waiting for access due to name not being forwarded to the Site authority, will be the responsibility of the contractor.
- v. The Contractor's resources requiring regular access to restricted areas at 17 Wing will be required to have a Security Check completed by Canada. Contractors will be notified by written correspondence from the Site Authority if this is required and what information is required.

3. WORK INCLUDED

- i. The Contractor shall provide all labour, materials, transportation, tools, equipment, administration and supervision necessary to carry out repairs, alterations, and additions as requested by the Site Authority.
- ii. Provincially licensed journeyman carpenters/apprentice
Provincially licensed journeyman mason/apprentice
Provincially licensed journeyman plumber/apprentice
Provincially licensed journeyman steamfitter/apprentice
Provincially licensed journeyman refrigeration mechanic /journeyman
Provincially licensed journeyman gasfitter
Provincially licensed journeyman welder/apprentice, qualifications must be job specific as authorized by the Site Authority
Provincially licensed journeyman sheet metal/apprentice
Provincially licensed journeyman electrician/journeyman
Provincially licensed journeyman painter/apprentice
Carpet/tile layers
Labourers
Any other qualified person required to carry out maintenance, alterations and additions as authorized by the Site Authority.
- iii. Work required includes, but is not limited to the following:
 - Repairs and alterations to buildings and facilities, including windows, block, and brickwork, flooring, glazing, plastering and drywall, base trim, exterior cladding, suspended ceiling systems, interior and exterior surfaces;
 - Installation/maintenance to plumbing, hot water/steam heating system, fixtures, drains, hot and cold water lines, furnaces, ductwork, or other as authorized;
 - Installation/maintenance of electrical distribution services, outlets, switches, lights, and fixtures, meters, panels, and building wire, hot water tanks, or other authorized;
 - Painting, plastering, tiles work, and sheet goods;
 - Installation/repairs to concrete, walkways, masonry walls, etc.;

- Construction of/or alterations to interior and/or exterior buildings;
- Welding;
- Industrial carpet steam cleaning.

4. SUB CONTRACTING

- i. All subcontractors will be subject to the approval by the site Authority.
- ii. All subcontractors must be a Provincially licensed journeyman who are qualified in their respective trades and for the specific job.

5. PRODUCTS

- i. Supply of materials and replacement parts required for the performance of the work shall be provided by the contractor. All mechanical/electrical products to be CSA approved. Use new material unless otherwise specified.
- ii. Unless otherwise specified, comply with manufacturer's latest printed instructions for materials and installation methods to be used.
- iii. Notify Site Authority in writing of any conflict between these specifications and manufacturer's instructions so that the Site Authority can designate which specification is to be followed.
- iv. Deliver, store, and maintain packaged materials with manufacturer's seals and labels intact.
- v. Prevent damage, adulteration, and soiling of material during delivery, handling, and storage. Immediately remove rejected material(s) from site.
- vi. Store materials in accordance with supplier's instructions.

6. SERVICES

- **Services:** Services shall be provided on an "as requested" basis and shall be available to commence work within five business days.
- **Tradespeople:** Tradespeople provided on this Standing Offer Agreement must be fully qualified in their respective trade with proven experience at the licensed journeyman level.
- **Apprentices:** Apprentices must have proven experience in the respective trades and be under the supervision of a licensed journeyman.

7. TEMPORARY STRUCTURES

- i. The Contractor shall furnish and maintain all equipment such as scaffolding, ladders, etc., as may be required for the proper execution of the work.

8. REMOVAL OF MATERIAL AND EQUIPMENT

- i. The Contractor shall not remove any salvageable material and equipment from the job site without prior permission from the Engineer.

9. CLEAN UP

- i. On completion of the workday, remove all surplus material, plant tools, equipment and debris, and leave the job site in a clean, tidy and secure condition to the satisfaction of the Engineer.
- ii. Conduct cleaning and disposal operations to comply with local ordinances and anti-pollution laws:
 - Do not bury rubbish and waste materials on project site
 - Do not dispose of waste into streams or waterways
 - Store volatile waste in covered metal containers and remove from premises daily
 - Prevent accumulation of waste which create hazardous conditions. Do not conceal waste material in hidden spaces.
 - Provide adequate ventilation during use of volatile or noxious substances.
- iii. **Materials:** Use only cleaning materials recommended by manufacturer on surfaces to be cleaned and as recommended by cleaning material manufacturer.

10. SAFETY REQUIREMENTS

- i. **General:** The Contractor shall be responsible to take all necessary steps to protect personnel (workers, visitors, general public) and property from any harm during the course of the contract.
- ii. **Construction Safety Measures:** Observe and enforce construction safety measures required by the latest edition of the National Building Code of Canada, Provincial Government, Workers Compensation Board, and Municipal Statutes and Authorities.
- iii. In the event of conflict between any provisions of above, The most stringent provision will apply.
- iv. **Work Procedures and Equipment:**

- All work procedures and equipment will be in accordance with legislated standards.
 - A "Hot Work" permit is required for any hot work such as welding, cutting, or brazing in any area on Base. "Hot Work" permits will be applied for by the Contractor and will be issued and controlled by the 17 wing Fire Prevention Bureau (204-833-2500 extension 5501).
 - Position cranes, hoists or scaffolding, and operate them in a manner that will not result in damage to nearby aircraft, equipment or personnel even if slung loads or smaller objects fall or the equipment collapses.
- v. **Barricades**. Barricade any and all work sites, trenches and/or excavations.
- vi. **Unguarded Work Sites**. When work sites are left unguarded, especially overnight, powered equipment must be left at zero energy potential, material must be safely positioned and stacked, and portable ladders leading to elevated work platforms removed and secured.
- vii. **Lockout Procedures**. When persons would be placed at risk should the facility, machine or equipment become energized or move during inspection, maintenance, or repair, lockout procedures are required. Lockouts must be requested by the Contractor and initiated by qualified Department of National Defence (DND) trades people, although each tradesperson or resource responsible for the job or the equipment/facility will separately lockout.
- viii. **Safety Personnel and Responsibility:**
- The Contractor will designate a Contractor's resource to implement their safety program and ensure that DND and provincial safety and health standards are being complied with.
 - DND will monitor daily to ensure safety requirements are all in accordance with Canada Labour code part II and ensure safety records are properly kept and maintained. Initial disregard for safety standards will cause the contract to be reviewed and a written record of the review will become part of the contract document.
 - The Contractor will report to the contract supervisor and jurisdictional authorities any accident or incident involving the Contractor, their personnel, and/or Sub-Contractors, DND or public personnel and/or property arising from the Contractor's execution of work.
- ix. **Hazardous Materials:**
- Material Safety Data Sheets must be provided to the Construction Engineering Officer for any controlled product being brought onto 17 Wing, Winnipeg.

- Contractor resources shall be trained in Workplace Hazardous Material legislation as contained in the Occupational Health and safety Regulations of the Canada Labour Code.
- Any HAZMAT spill will be immediately reported to Wing Op's @ 204-833-2500 extension 2700 as well as the Wing Environment Officer Mr. Mark Dettman @ 204-833-2500 extension 5909 and to the Contracts Supervisor, all costs associated with the cleanup will be the responsibility of the Contractor.

x. Delays due to Health and Safety Regulations Infractions:

- The Contractor will include all provisions of the Contract in any agreement with subcontractors and hold all subcontractors equally responsible for safe work performance.
- If the Contractor is responsible for a delay in the progress of work due to an infraction of legislated health and safety requirements, the Contractor will, without additional cost to DND, work such overtime, acquire and use equipment or material for the execution as deemed necessary in the opinion of the Contract Supervisor to avoid delay in the final completion of the work or any operation thereof.

xii. Fire Safety Requirements. Comply with requirements of Fire Orders and Precautions for Civilian Contractors as issued by 17 Wing Fire Chief.

- The Wing Fire Chief shall be allowed unrestricted access to the work site.
- The Contractor shall cooperate with the Fire Chief during routine inspections of work site.
- The Contractor shall immediately remedy all unsafe fire situations identified by the Fire Chief.
- The Contractor shall not close any roadways or accesses without prior notification to the Fire Chief and Wing Emergency Vehicle located at Wing Transport.

xiii. Overloading. No part of the work shall be loaded to the point that will endanger its safety.

xiv. Project Hazard Assessment. Contractor to provide to the Contract Inspector the completed Hazard assessment form prior to any and all work commencing, "Annex B."

xv. Solvent and Adhesives. Take suitable fire precautions. Use in well ventilated areas only. Do not dispose of volatile wastes, paint thinners, etc. in storm or sanitary sewers. Smoking is not permitted in work areas.

- xv. **Falsework.** Falsework must conform with CSA S269.1-1975, national, provincial and/or local codes and by-laws governing this type of work.

11. INVOICES

- i. All invoices submitted for payment must be accompanied by a copy of the Call-up against the Standing Offer Agreement.
- ii. Invoices are to include a breakdown as follows:
 - Rates of pay and hours of work for each tradesperson;
 - An itemized list of materials used, by cost, must be shown on all invoices submitted for payment;
 - Extended total;
 - Goods and Services Tax (GST) to be shown as a separate item;
 - Where subcontracting is involved, a copy of subcontractor's paid invoice must accompany the invoice against the requisition; and
 - Where discount or mark-up is applicable please indicate separately.
- iii. Invoices submitted for payment against this contract that are not properly identified will be returned to the Contractor for proper annotation before certification for payment is made. Late charges are not applicable in this regard.

12. CODES AND STANDARDS

- i. Perform all work in accordance with the latest edition of the National Building Code of Canada, Canadian Electrical Code, National Plumbing Code, Natural Gas Code, National Fire Code, National Fire Protection Association Standards, any applicable Provincial or local codes.
- ii. Materials and workmanship must conform to or exceed applicable standards of Canadian Government Specifications Board (CGSB), Canadian Standards Association (CSA), American Society for Testing and Materials (ASTM) and other referenced organizations.
- iii. Conform to the latest revision of dated referenced standards, effective as published by the standard authority. Standards or codes not dated shall be deemed the edition in force on date of this specification.
- iv. Refrigeration mechanics/apprentices must perform work within guidelines of the Ozone-depleting Substances Regulations 1998, the

Federal Halocarbon Regulations and the Manitoba Ozone-depleting Substances Act and Regulations, Chapter 080-103/94, or the latest revision. In the event of a conflict between any of the above regulations, the most stringent regulation shall apply.

- v. Refrigeration mechanics/apprentices must possess a valid Manitoba Atmosphere Protection Environmental Certificate and provide to the Site authority all applicable records, reports and notices required by the regulations outlined in 14.4.

13. PERMITS

- i. Permits shall be obtained prior to commencement of all additions, alterations, or installation of gas piping or equipment.

14. SETTING OUT OF WORK

- i. Locate general reference points and take action necessary to prevent their disturbance.
- ii. Employ a competent person to lay out work in accordance with control lines provided by Site Authority.

15. ROUGHING-IN

- i. Be responsible for obtaining manufacturer's literature and for correct roughing-in and hook-up of equipment and fixtures.

16. CUTTING, FITTING AND PATCHING

- i. Execute cutting (including excavation), fitting and patching of work that may be required to make work fit properly together to receive or be received by other work.
- ii. Where existing work is altered or cut, patch and make good to match existing, adjacent surfaces.
- iii. Make cuts with clean, true, smooth edges. Make patches inconspicuous in final assembly.
- iv. Fit work airtight to pipes, sleeves, ducts and conduits.

17. LOCATION OF FIXTURE

- i. Locations of fixtures, apparatus, outlets, etc., shown or specified shall be considered as approximate. Actual locations shall be as identified and required to suit conditions at time of installation and as is reasonable. Before installation, inform Site Authority of impending installation and consult with Site authority for actual location.

18. EXISTING SERVICES

- i. Where work awarded on a subsequent Contract to this SOA involves breaking into or connecting to existing services, carry out work at times requested by the Site Authority by governing authorities, with a minimum of disturbance to pedestrian and vehicle traffic, and to occupants and function of existing buildings.
- ii. Provide adequate bridging over trenches which cross sidewalks or roads to permit normal traffic.
- iii. Protect, relocate or maintain existing active services as required. When inactive services are encountered, cap off in a manner approved by authorities having jurisdiction over the services.

19. ADDITIONAL DRAWINGS

- i. Site Authority may furnish additional drawings to assist the proper execution of work. These will be issued for clarification purpose only. Such drawings shall have the same meaning and intent as if they were included with original drawings.

20. TEMPORARY FACILITIES

- i. **Sanitary Facilities:** If required, provide sanitary facilities for the Contractor's resources in accordance with the governing regulations and ordinances.
- ii. **Enclosure of Structure:** Provide temporary weather tight enclosures.
 - Post notices and take such precautions as required by local health authorities. Keep area and premises in a sanitary condition.
 - Erect enclosures to allow accessibility for installation of material and working inside of enclosure(s).
 - Design enclosures to withstand wind pressure.
- iii. **Power and Water:** Contractor(s) shall be responsible for making arrangements for power and water with the occupant of the housing unit and will make payment for such power and water used, as demanded by the occupant. Water and power from Base Buildings and Satellite locations will be provided free of charge.
- iv. **Drainage:** Provide temporary drainage and pumping as necessary to keep excavations and site of the work free from water at all times.
 - Do not pump water containing silt in suspension into sewer or drainage system(s).
- v. **Removal of Temporary Facilities:** Remove all temporary facilities from site when authorized by Site Authority.

- Restore connection points for electric power and water to original condition.

21. ALTERATIONS TO EXISTING BUILDING

- i. Execute work with the least possible interference or disturbance to occupants and normal use of premises. Arrange with Site Authority to facilitate execution of work.

22. HOURS OF WORK

- i. Regular working hours are 0730 to 1600 hours, Monday through Friday inclusive, excluding Statutory Holidays (New Year's Day, Louis Riel Day, Good Friday, Easter Monday, Victoria Day, Canada Day, Civic Holiday, Labour Day, Thanksgiving Day, Remembrance Day, Christmas Day and Boxing Day). Work outside of regular working hours must be identified in the call-up.

23. USE OF PREMISES

- i. The contractor(s) shall confine the Contractors' apparatus, storage of materials and operations of the Contractor's resources to the limits by the law ordinances under the authorization of the Site Authority, and shall not unreasonably encumber the site.

Appendices:

- Appendix A 17 Wing Fire Service Hot Work Permit
- Appendix B 17 Wing Fire Service Hot Process Roofing
- Appendix C Request for Quotation
- Appendix D 17 Wing Construction Project Hazard Assessment
- Appendix E Example of Typical Scope of Work
- Appendix F Health and Safety Site Visit

APPENDIX A**17 WING FIRE SERVICE HOT WORK PERMIT**

DATE:		CONTRACTOR/SHOP:	
BUILDING:		LOCATION OF WORK:	
WORK TO BE DONE:			
SPECIAL PRECAUTIONS TO BE TAKEN:			
FIRE WATCH PROVIDED:	YES	NO	NAME:
The work location has been checked and necessary precautions have been taken. Permission is granted for this work.			
PERMIT START DATE/TIME:			
PERMIT EXPIRY DATE/TIME:			
SIGNED:			SIGNED:
	Fire Inspector/Shop Foreman		Job Supervisor
Before approving any cutting, welding or use of open flame, the Wing Fire Inspector or the Wing Fire Inspector's appointed representative (Shop Foreman) shall inspect the work area and confirm that all necessary precautions have been taken to prevent fire in accordance with NFPA 51B.			
PRECAUTIONS:			
<input type="checkbox"/> Flammable liquids removed or adequately covered		<input type="checkbox"/> F.A. system shut down	
<input type="checkbox"/> Covers set up below work area to catch hot slag and sparks		<input type="checkbox"/> All wall and floor openings covered	
<input type="checkbox"/> Combustible floors protected (wet down, covered in wet sand or Metal shields)		<input type="checkbox"/> Smoke detectors/fire alarm system	
<input type="checkbox"/> Cutting and welding equipment in good repair		<input type="checkbox"/> Sprinklers in service	
WORK ON WALLS OR CEILINGS: (tanks, containers, ducts, dust collectors, etc.)			
<input type="checkbox"/> Equipment cleaned of all combustibles		<input type="checkbox"/> Containers purged of flammable liquids	
FIRE WATCH:			
<input type="checkbox"/> To be provided during and for 30 minutes following operations			
<input type="checkbox"/> Extinguisher on site			
<input type="checkbox"/> Trained in use of extinguisher and in sounding fire alarm.			
<ol style="list-style-type: none">1. All Contractor resources have been briefed in the use of fire equipment and in sounding fire alarms. Fire emergency number 911 on the Wing and 911 for the Armouries.2. At the end of each working day, the Contractor must notify the Wing Fire Department Duty Platoon Chief by telephone at 833-2646 that work for the day has been completed 30 minutes after work is halted. Foremen will wait till the Fire Hall has carried out Post Fire Inspection.3. All fires are to be reported to Fire Services at 833-2646.			
Work area and all adjacent areas to which sparks and heat might have spread [including floors above and below and on opposite side of wall(s)] were inspected 30 minutes after the work was completed and were found to be fire safe.			
Signed _____ 17 Wing Fire Inspector			
DISTRIBUTION			
Original - to be held by the Fire Services Inspector		Duplicate - to supervisor (contractor)	

APPENDIX B**17 WING FIRE SERVICE HOT PROCESS ROOFING**

DATE:		CONTRACTOR OR SHOP:		
BLDG:		PROCESS TYPE:		
FIRE WATCH REQUIRED:	YES	NO	NAME:	
Permit Start Date/Time:				Permit Expiry Date/Time:
SPECIAL PRECAUTIONS TO BE TAKEN FOR HOT ROOF TARRING (TAR KETTLE)				
<input type="checkbox"/> Kettles equipped with thermometer or gauge <input type="checkbox"/> Kettle must have metal cover to smother flames <input type="checkbox"/> Kettle watchman must keep area clear and orderly <input type="checkbox"/> Mops to be removed from roof daily after work done <input type="checkbox"/> Mops must be stored away from combustible materials by at least 3 m or in the kettle		<input type="checkbox"/> Kettle to be manned continuously while in use <input type="checkbox"/> Fire extinguisher (4A/40BC) must be near kettle, serviceable. <input type="checkbox"/> Only glass fibre roofing mops <input type="checkbox"/> All roofing material shall be stored in locations at least 3 m from any building		
SPECIAL PRECAUTIONS TO BE TAKEN FOR HOT ROOFING PERMIT (PROPANE CYLINDERS & TORCHES)				
<input type="checkbox"/> Propane cylinders used on roof to be secured in upright position at all times <input type="checkbox"/> Larger mobile tanks must be at least 7.6m away from kettle <input type="checkbox"/> All contractor's materials be at least 3m from bldgs. <input type="checkbox"/> Fire extinguishers shall be readily available when propane torches are in use		<input type="checkbox"/> Propane cylinders must be at least 4.5m away from kettle at all times, <input type="checkbox"/> Stored propane tanks must be at least 3m from bldgs. <input type="checkbox"/> If torches used, special precautions should be made around any combustible material and bldgs. <input type="checkbox"/> Special Precautions: Kettle is to be located at least 3 m from building.		
NOTE: Contact Fire Hall 30 minutes after all work is completed for the day for post fire inspection.				
GENERAL INFORMATION				
1. All Contractor resources have been briefed in the use of fire equipment and in sounding fire alarms. Fire emergency number 911 on the Wing and 911 for the Armouries. 2. At the end of each working day, the Contractor shall notify the Wing Fire Department Duty Platoon Chief by telephone at 833-2646 that work for the day has been completed 30 minutes after work is halted. Foremen will wait till the Fire Hall has carried out Post Fire Inspection. 3. All fires are to be reported to Fire Services at 833-2646.				
PRECAUTIONS:		FIRE WATCH:		
<input type="checkbox"/> Sprinklers in service <input type="checkbox"/> F.A. system serviceable <input type="checkbox"/> Flammable liquids removed or adequately covered <input type="checkbox"/> Roofing equipment in good repair		<input type="checkbox"/> Extinguisher on site <input type="checkbox"/> Trained in use of extinguisher and in sounding fire alarm. <input type="checkbox"/> To be provided during and for 30 minutes following operations		
Contractor Name/Print		Contractor Signature		
Fire Insp Name/Print:		Fire Insp Signature:		
DISTRIBUTION				
Original – to supervisor and returned to Fire Services upon completion of the work.		Duplicate – to be held by the Fire Services Inspector		

APPENDIX C

REQUEST FOR QUOTATION
Lump Sum / Unit Price

Date:

**WCEO
Contracts Department
17 Wing Winnipeg
Building 100, P.O. Box 17000
STN Forces
Winnipeg, Manitoba
R3J 3Y5**

E-mail Address:

Due Date:

For further information please contact:

**Your name:
Cell #:**

**Project Title:
Location of Work:
Bldg.:**

Description of Work:

Total price \$ _____ H.S.T. / G.S.T. Extra

Signature of Contractor: _____

Date:

Telephone No.:

Fax No.:

PLEASE NOTE THE ATTACHED INSTRUCTIONS TO BIDDERS:

APPENDIX D

17 WING
CONSTRUCTION PROJECT HAZARD ASSESSMENT
(To be completed for ALL performed by outside Contractors)

SECTION A Completed by Contracting Authority Construction Engineering Contract Cell

Project File Name/Number: _____

Project Location (Building/Hangar #): _____

Work Start Date: _____ Finish Date: _____
(date/month/year) (date/month/year)

Tendered by Construction Engineering Cell

CE Contact Person/Phone Number:_____

Contractor's Name/Phone Number:_____

Building OPI: _____

Brief Description of Work: _____

SECTION B Completed by Contractor

Hazards Identification Assessment and Preventative Measures

Hazards (Examples: Dust from cutting, drilling, sanding etc.):

Preventative Measures Planned or Taken (Examples: Construct Hoarding Wall):

Canada Labour Code Part II

125. (1) without restricting the generality of section 124, every employer shall, in Respect of every work place controlled by the employer and, in respect of every work Activity carried out by an employee in a work place that is not controlled by the Employer, to the extent that the employer controls the activity.

- (s) ensure that each employee is made aware of every known or foreseeable health or safety hazard/s in the area where the employee works;
- (w) ensure that every person granted access to the work place by the employer is familiar with and uses in the prescribed circumstances and manner all prescribed safety materials, equipment, devices, and clothing;
- (y) ensure that the activities of every person granted access to the workplace do not endanger the health and safety of employees;
- (z.14) take all reasonable care to ensure that all of the persons granted access to the work place, other than the employer's employees, are informed of every known or foreseeable health or safety hazard to which they are likely to be exposed in the work place.

"I have read, understand and will comply with the safety obligations under the CLC and applicable Provincial/Territorial acts and regulations."

CE Contract Authority
(Print Name and Sign)_____ **Date:** _____

Contractor
(Print Name and Sign)_____ **Date:** _____

Completed copies to be sent to WGSO

APPENDIX E

EXAMPLE OF TYPICAL SCOPE OF WORK

REPAIRS TO VARIOUS ROOMS/HALLWAYS BUILDING 135

ROOM 130:

- Remove wall paper behind the door to the second sheet.
- Prep wall where existing wall paper was removed for painting
- Re-insulate wall/s
- Supply and install new drywall as needed.
- Mud, tape, and sand wall
- Paint wall to match existing paint color where the wall paper was removed.
- Re-install carpet base.
- Re-install door stop.

HALLWAY ADJACENT TO ROOM 130:

- Supply and install new drywall as needed
- Mud, tape, and sand wall
- Paint lower wall to match existing paint color
- Re-paint the whole west wall, wall color to match existing paint color.
- Re-install corner guard
- Re-install face plates
- Re-weld sheet flooring as required.

ROOM 129 COMMS CLOSET:

- Supply and install drywall on ceiling as needed
- Mud, tape, and sand ceiling
- Paint ceiling
- NOTE: Contractors will need to ensure that all the equipment as well as trays are protected in such a way that no dust can migrate onto/into the equipment.
- Re-install face plates
- Re-install rubber base.
- NOTE: This room to be done over the weekend of January 27 and 28.

ROOM 117:

- Re-insulate wall/s.
- Supply and install drywall as needed
- Mud, tape and sand wall
- Paint wall to match existing paint color.
- Re-install rubber base.

HALLWAY ADJACENT TO ROOM 117:

- Re-insulate wall/s
- Supply and install drywall as needed
- Mud, tape, and sand walls
- Paint walls to match existing wall colors
- Re-weld flooring
- Re-attach corner guard
- Re-install face plates
- Re-install ceiling tiles

ROOM 116 STUDENT LOUNGE:

- Supply and install drywall as needed
- Mud, tape, and sand walls
- Paint walls to match existing wall colors
- Re-install rubber/carpet base

ROOM 132:

- Re-insulate wall/s
- Supply and install drywall as needed
- Mud, tape, and sand walls
- Paint walls to match existing wall colors
- Re-install face plates
- Re-install rubber/carpet base

ROOM 115:

- Supply and install drywall as needed
- Mud, tape, and sand walls
- Paint walls to match existing wall colors
- Re-install rubber/carpet base

ROOM 114:

- Supply and install drywall as needed
- Mud, tape, and sand walls
- Paint walls to match existing wall colors
- Re-install face plates
- Re-install rubber/carpet base

HALL ADJACENT TO ROOM 114:

- Remove existing wood trim
- Cut out drywall to existing wood trim
- Supply and install drywall
- Mud, tape, and sand walls
- Paint walls to match existing wall colors from the corner of room 116 to the door leaning to the vestibule room 112.
- Re-install existing wood trim
- Re-weld flooring
- Re-attach corner guard
- Re-install face plates

ROOM 113:

- Re-insulate wall/s
- Supply and install drywall as needed
- Mud, tape, and sand walls
- Paint walls to match existing wall colors
- Re-install face plates
- Re-install rubber/carpet base

ROOM 111:

- Re-insulate wall/s

- Supply and install drywall as needed
- Mud, tape, and sand walls
- Paint walls to match existing wall colors
- Re-install face plates
- Re-install rubber/carpet base
- Patch hole next to door.

VESTIBULE 112:

- Match all holes
- Re-paint all walls
- Re-install ceiling tiles

STAIRWAY No 2:

- Re-insulate wall/s
- Supply and install drywall as needed
- Mud, tape, and sand walls
- Paint walls to match existing wall colors
- Re-install face plates
- Re-install rubber/carpet base
- Re- paint hand rail and stringers existing paint color.

ROOM 231:

- Re-insulate wall/s
- Supply and install drywall as needed
- Mud, tape, and sand walls
- Paint walls to match existing wall colors
- Re-install face plates
- Re-install rubber/carpet base

ROOM 234:

- Re-insulate wall/s
- Supply and install drywall as needed
- Mud, tape, and sand walls
- Paint walls to match existing wall colors
- Re-install face plates
- Re-install rubber/carpet base

ROOM 235

- Re-insulate wall/s
- Supply and install drywall as needed
- Mud, tape, and sand walls
- Paint walls to match existing wall colors
- Re-install face plates
- Re-install rubber/carpet base
- Re- install shelving.

ROOM 211:

- Re-insulate wall/s
- Supply and install drywall as needed
- Mud, tape, and sand walls
- Paint walls to match existing wall colors
- Re-install face plates
- Re-install rubber/carpet base
- On the north wall cut out drywall at the 3 foot mark supply and install new drywall mud, tape sand and paint. Supply and install new 4 inch pine chair rail on the north and west walls. Rail to be painted same color as door frame. Chair rail to end at the door frame.

ROOM 213:

- Re-insulate wall/s
- Supply and install drywall as needed
- Mud, tape, and sand walls
- Paint walls to match existing wall colors
- Re-install face plates
- Re-install rubber/carpet base
- Re-glue wall paper

ROOM 215:

- Re-glue wall paper
- Re-install rubber/carpet base.

ROOM 216:

- Re-insulate wall/s
- Supply and install drywall as needed
- Mud, tape, and sand walls
- Paint walls to match existing wall colors
- Re-install face plates
- Re-install rubber/carpet base
- Cut out drywall on west side of office at the 3 feet mark. Supply and install new 4 inch pine chair rail on the north and west walls. Rail to be painted same color as door frame. Chair rail to end at the door frame.

ROOM 217:

- Re-insulate wall/s
- Supply and install drywall as needed
- Mud, tape, and sand walls
- Paint walls to match existing wall colors
- Re-install face plates
- Re-install rubber/carpet base

ROOM 218:

- Re-install rubber/carpet base.

ROOM 221:

- Re-insulate wall/s
- Supply and install drywall as needed

- Mud, tape, and sand walls
- Paint walls to match existing wall colors
- Re-install face plates
- Re-install rubber/carpet base

ROOM 219:

- Re-insulate wall/s
- Supply and install drywall as needed
- Mud, tape, and sand walls
- Paint walls to match existing wall colors
- Re-install face plates
- Re-install rubber/carpet base
- Remove wall paper on north wall prep wall, paint wall to match existing wall color.

ROOM 220:

- Re-insulate wall/s
- Supply and install drywall as needed
- Mud, tape, and sand walls
- Paint walls to match existing wall colors
- Re-install face plates
- Re-install rubber/carpet base

GENERAL NOTES:

- General clean-up to be done at the end of each work day
- MSDS sheets for all products must be made available and be on site
- Proper PP&E must be worn at all time
- All furniture is to remain in the rooms, contractors to ensure that it is protected from paint and debris.
- Once that all the work is completed in the room, the Contractor is to ensure that all the furniture is put back in its place.
- Contractors are to ensure that all electronic equipment is covered/protected in such a way that no dust can migrate onto/into the equipment.
- All electrical cover plates that have been removed are to be put back in place.
- Detail clean-up to be done at the end of the project. Please see attach quote that we have received from Mario's Cleaners, note that Mario's Cleaners is a recommended/suggested sources.
- There is some floor repairs that need to be done as well, please see attach quote from Curtis carpet once again this is recommended/suggested sources.
- Contractor to confirm drywall thickest.
- This project will be done in phases as per the schedule provided, see attach.

PAINT SPECIFICATIONS:

- Walls in rooms and hallways to be painted with ICI Dulux Eggshell finish. (X 2 Coats)
- Steel stringers/handrails to be painted with ICI Dulux Diamond Semi-Gloss finish. (X 2 Coats)
- Ceilings to be painted with ICI Dulux Flat White finish. (X 2 Coats)
- WET PAINT signs are to be place throughout the work site.

RENOVATION TO BOTH THE FEMALE AND MALE STAFF CHANGING ROOM B-90:

- Supply and install new shoe at the bottom of the toilet partition in the female changing room.
- Prep, patch, sand all walls and ceiling in these area. Walls and ceiling shall be painted with 100 % Acrylic Latex Bathroom Paint. As well paint the door and door frames to both rooms with 100 % Acrylic Paint. Paint color to match existing.
- Supply and install new fixtures in showers. Please see specifications on the new type of fixtures that are requested.
- Note that the top of both doors are scrapping the door frames, we are requesting that the contractors trim/grid the doors down.
- Repairs to both backslashes are needed.
- Supply and install one locker to match existing lockers in the female changing room.

ADDITIONAL POINTS:

- General clean up must be done at the end of each work day.
- No soldering shall be done until a HOT WORK PERMIT is issue from the base fire hall they can be reach at local 5501/2646, as well as until the electrical shop has mask off the fire alarm system/panel for that part of the building, they can be reach at local 5477/4434. NOTE: We ask that the contractors phone these two departments prior to any type of work being started, as well all hot work must be completed by 2 o'clock. Contractors are to follow the directions given by the fire hall/electrical shop.
- MSDS sheets for all products must be on site.
- Proper PP&E must be worn.
- Detail clean up must be done at the end of the project. This is to include the wiping down of all surfaces throughout the work site.
- Please see specification on the new type of fixtures that are to be supply/install.
- Please see attach quotation from Curtis Carpet.
- All signage that has been removed from the doors must be put on the new doors.

Appendix F

HEALTH AND SAFETY SITE VISIT

The health and safety of all visitors and personnel at Department of National Defence (DND), Canadian Forces Base Winnipeg 17 Wing shall be a priority of the Contractor/s. It is imperative, that all activities of the Contractor's resources be conducted in a safe and conscientious manner.

Before commencing work, the Contractor's resources will conduct a safety inspection of the relevant work site/areas accompanied by the Site Authority. The Site Authority attendance is solely to answer questions or direct the Contractor to the appropriate DND authority. All hazards on the site are to be identified and remediation methods outlined and provide to the Site authority, Contractor's resources and subcontractors prior to the commencement of work. As a minimum, but not limited to the following safety issues will be reviewed:

- Work performed on Site (Outdoors and Indoors)
- Operation of Heavy Equipment
- Working with High Voltage
- Working from Elevated Surfaces
- Working alone
- On-site Principal Contractor shall be identified
- Permits for Digging and Hot Work

The Contractor will comply with all Federal, Provincial, and Municipal Safety Legislation applicable to the work requirements or the Worker's Compensation Board (WCB), Canada Labour Code (CLC), and the Occupational Health and Safety Act (OHSA) and will pay all assessments by these agencies.

Based upon a review of hazards in the workplace, the Contractor will identify and provide to their resource Personal Protective Equipment (PP&E). PP&E will be reviewed regularly to ensure it is in good condition and meeting the purpose for which it was intended.

Solicitation No. - N° de l'invitation
W4M00-19C949/A
Client Ref. No. - N° de réf. du client
W4M00-19C949

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ANNEX B

BASIS OF PAYMENT

Payments in respect of the agreed price shall be made upon satisfactory performance of the Work, and upon approval of the Departmental Representative, but such payments shall not exceed the amount(s) as specified in the Call Up, for the Work without written authorization.

In consideration of the Contractor satisfactorily completing all of its obligations under the resulting Contract, the Contractor will be paid a firm price, Goods and Services Tax or Harmonized Sales Tax extra.

.1 Hourly Rates:

The Contractor will be paid firm hourly rates as follows, for work performed in accordance with the Contract.

See attached for details

ANNEX C

HEALTH AND SAFETY REQUIREMENTS

1. EMPLOYER/PRIME CONTRACTOR

1.1. The Contractor shall, for the purposes of the Workplace Safety and Health Act and Regulations, Manitoba, and for the duration of the Work:

1.1.1. act as the Employer, where there is only one employer on the work site, in accordance with the Authority Having Jurisdiction;

1.1.2. assume the role of Prime Contractor, where there are two or more employers involved in work at the same time and space at the work site, in accordance with the Authority Having Jurisdiction; and

1.1.3. agree, in the event of two or more Contractors working at the same time and space at the work site, without limiting the General Conditions, to Canada's order * to:

1.1.3.1. assume, as the Prime Contractor, the responsibility for Canada's other Contractor(s); or

1.1.3.2. accept that Canada's other Contractor is Prime Contractor and conform to that Contractor's Site Specific Health and Safety Plan.

* "order" definition: after contract award, Contractor is ordered by a Change Order

2. SUBMITTALS

2.1. The Contractor shall provide to Canada:

2.1.1. prior to the pre-construction meeting, a transmittal and copy of a completed Notice of Project form PWGSC - TPSGC 458 (form will be provided to the proposed contractor prior to award), as sent to the Authority Having Jurisdiction (AHJ); and

2.1.2. prior to commencement of work and without limiting the terms of the General Conditions:

2.1.2.1. copies of all other necessary permits, notifications and related documents as called for in the scope of work/specifications and/or by the AHJ; and

2.1.2.2. a site specific Health and Safety Plan as requested.

NOTE: Please do not include any forms that include personal 3rd party information such as the names of the contractor's employees and their related claims information.

3. LABOUR AUTHORITY CONTACT:

The contact below represents the Labour Authority in the jurisdiction (AHJ). They are not representatives of the Workers Compensation.

Do not contact the people referenced below for issues pertaining to WCB or WCB Clearances. Those queries must be directed specifically to the WCB, and where the WCB has both a Labour and Compensation component, WCB issues must be directed to the Compensation/Employer Services sections.

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MANITOBA

Manitoba Labour
Workplace Safety and Health Branch
200 – 401 York Avenue
Winnipeg, Manitoba R3C 0P8
Attention: Client Services

Telephone: (204) 945-6848
Facsimile: (204) 945-4556

DECLARATION

DATE: _____

COMPANY NAME: _____

ADDRESS: _____

This company is exempt from the Manitoba Occupational Health and Safety Act requirement to have a formalized Health and Safety Policy and Program, on the basis that this company does not at the present time employ more than five (5) full time employees, including those required on all current projects for all clients. By signing this Declaration the Contractor certifies they will remain in compliance with the identified AHJ's requirements regarding health and safety at the work site.

Current number of full time employees: _____

TITLE OF COMPANY OFFICER

SIGNATURE

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ANNEX D

PERIODIC USAGE REPORT FORM

Return to:

Alison Guilford	alison.guilford@pwgsc-tpsgc.gc.ca
<i>Name</i>	<i>Email address</i>

at:

Public Works and Government Services Canada
Real Property Contracting, Procurement Branch
Suite 310, 269 Main Street
Winnipeg, Manitoba R3C 1B3

SUPPLIER: _____

REPORT FOR THE PERIOD ENDING: _____

Item No.	Description of Work	Value of the Call-Up/Contract	GST/HST
(A) Total Dollar Value Call-ups for this reporting period:			
(B) Accumulated Call-Up totals to date:			
(A+B) Total Accumulated Call-Ups:			

NIL REPORT: We have not done any business with the federal government for this period []

PREPARED BY: _____

NAME: _____

TELEPHONE NO.: _____

SIGNATURE: _____ DATE: _____

ANNEX E

OFFER

Description of Work: Winnipeg, Manitoba, Headingly, Manitoba
and Springer Lake, Nopiming Provincial Park, Manitoba
Various Projects, DND
General Contractor Services Standing Offer

1. OFFER

- .1 This Standing Offer is made by the Offeror to Canada;
- .2 This Offer is to furnish all necessary tools, plant, equipment, services, materials and labour to execute and complete the Work described above in careful and workmanlike manner;
- .3 The Work shall be more particularly described in individual Call-ups to be issued by the Project Authority, hereinafter called the "Departmental Representative";
- .4 Individual Call-ups may be issued, from time to time, during the period identified in Part 7A, clause 7.4.1, hereinafter called the "Term".

2. GENERAL PROVISIONS

- .1 This Offer when signed by or on behalf of the Offeror, the Specifications referred to in the Unit Price Schedule below and the General Conditions shall constitute the complete Offer subject to the provisions contained therein;
- .2 The Hourly Rate and the Unit Price, as offered, govern in calculating each Estimated Total Price; any errors in the extension of the Unit Price and in the addition of the Estimated Total Prices will be corrected in order to obtain the actual Total Estimated Amount;
- .3 This Offer supersedes and cancels all communications, negotiations and agreements relating to the Work other than those contained in the Offer;

The Offeror agrees:

- .1 to carry out individual work projects as requisitioned from time to time by the Departmental Representative in Call-ups Against a Standing Offer, in Part 7A, clause 7.9, copies of which the Offeror acknowledges to have in its possession, in accordance with the requirements set out therein and in consideration of payment of amounts to be determined pursuant to section 3. Below;
- .2 to provide, on demand from the Departmental Representative, a detailed price estimate, calculated in accordance with section 4 below, and a proposed work schedule for each work project; and
- .3 to commence Work promptly upon receipt of each Call-up issued pursuant to this Offer, duly signed by the Departmental Representative.
- .4 This Offer does not constitute a binding contract between Canada and the Offeror. The Departmental Representative shall have the right to issue a Call-up with those other offerors which have also submitted offers to Canada.

- .5 A contract is formed between Canada and the Offeror only when a Call-up duly signed is issued by the Departmental Representative and accepted by the Offeror. The Offeror shall then be referred to as "the Contractor" and the Contract includes the Offer, the Specifications referred to in the Unit Price Schedule below, the General Conditions and the Call-up.
- .6 The estimated number of hours, the quantities of material and plant, and the amount of the Allowance for Unspecified material set out in the Unit Price Schedule are for the purpose of comparative evaluation of the offers and do not express an obligation on the part of Canada to order any or all of the work, material or plant listed therein.
- .7 The Offeror declares that no bribe, gift or benefit has been or will be paid, given, promised or offered directly or indirectly to any official or employee of Canada or to a member of the family of such person, with a view to influence the entry into or the administration of any contract which may result from this Offer.

3. FINANCIAL TERMS

- .1 Each item specified in the Unit Price Schedule in subsection 4.1 includes wages, traveling time and costs, allowances, supervision, liabilities as employer, insurance, and the use of all tools, tackle, etc., overhead, profit and all other liabilities whatsoever.
- .2 Unspecified Material shall be reimbursed at net cost, as supported by invoices, plus Markup as established in section 4 of this Offer. "Net Cost" means all amounts reasonably and properly paid by the Offeror in respect of materials required for and used in the Work, and includes packing, handling and delivery charges, less any trade discounts received by the Offeror. The Offeror's Markup on Unspecified Material covers overheads, profit, and all other expenses whatsoever.
- .3 The prices inserted in section 4 of this Offer include all applicable federal, provincial, and municipal taxes.
 - .1 However, they do not include any amount for the Goods and Services Tax (GST) or Harmonized Sales Tax (HST). The appropriate GST/HST amounts will be paid by Canada to the Offeror in addition to the amounts paid against the amount of the contract. The Offeror shall make appropriate remittances to Revenue Canada in accordance with the legislation.
 - .2 The prices do not include the Québec Sales Tax. The Offeror shall arrange directly with the Province of Québec for the reimbursement of Provincial Sales Tax paid to this Province for the purpose of any contract resulting from this Offer.
- .4 Payment by Canada for the Offeror's own special equipment not covered by the Unit Price Schedule and required at the job site will be no greater than the local going rental rate for such equipment or the rate published by the local construction association for such equipment, whichever is the lower.
- .5 The cost of subcontract work, including special equipment rentals approved by the Project Authority, shall be reimbursed at actual cost with the addition of ten (10) percent to cover overheads, profit, and all other expenses whatsoever. "Actual cost" means all amounts reasonably and properly paid by the Contractor for those parts of the Work carried out by subcontractors.
- .6 Pricing
 - .1 The prices requested in the Offer are:
 - i. hourly rates for regular hours;
 - ii. hourly rate for each hour outside of regular hours; and
 - iii. mark up on allowance for unspecified material, replacement parts, required permits and certificates, for purposes of evaluation.

-
- .2 The hourly rates requested in the offer and acceptance for specific types of service shall be the total cost to perform the work including but not limited to:
- i. labour including supervision, allowances and liability insurance;
 - ii. travel time;
 - iii. transportation/vehicle expenses;
 - iv. tools and tackle;
 - v. overhead and profit;
 - vi. any other incidental expenses other than supply of materials and replacement parts relating to the delivery of labour.
- .3 It is considered that regular hours of work fall between 0730 hours and 1600 hours, Monday to Friday.

4. PRICES

The Offeror agrees that the following are the prices referred to in sections 2 and 3 above:

4.1 Unit Price Schedules - Rates

Rates must include any and all related expenses, including travel, meals and accommodation.

Taxes, if applicable, are not to be included.

Estimates have been provided for evaluation purposes only and may not reflect actual business volumes under the resulting Standing Offer. Unit prices will prevail, and in the event that there is a discrepancy between the unit price and the estimated total, Canada reserves the right to correct the estimated total using the firm unit price.

Offers will be compared based on the total evaluated price (see below).

Site of Work:

- .1 17 Wing, Winnipeg, MB - North Site and satellite locations**
- .2 St Charles Range, Saskatchewan Ave, Winnipeg MB.**
- .3 Headingly TX Site, Headingly MB.**
- .4 438 Conway, Winnipeg MB**
- .5 2117 Ness, Winnipeg MB**
- .6 2800 Saskatchewan, Winnipeg MB**

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Pricing Table 1A – Contract Year 1:

1.1 Hourly rate, including travel time and all related expenses. During regular working Hours (Monday to Friday, 0730-1600 hrs)					
Item	Description of Services	Unit	Estimated Hours / Quantity	Unit Price \$	Estimated Total \$
a.	Carpentry	/hour	800	\$	\$
b.	Construction Millwork	/hour	100	\$	\$
c.	Steel Stud and Drywall	/hour	200	\$	\$
d.	Unit Ceilings and Acoustic Units	/hour	300	\$	\$
e.	Lathing and Plastering	/hour	100	\$	\$
f.	Painting	/hour	400	\$	\$
g.	Flooring	/hour	400	\$	\$
h.	Masonry	/hour	100	\$	\$
i.	Electrical	/hour	400	\$	\$
j.	Plumbing	/hour	240	\$	\$
k.	Pipefitting, Steam fitting	/hour	50	\$	\$
l.	Sheet Metal	/hour	100	\$	\$
m.	Refrigeration and Air Conditioning	/hour	40	\$	\$
n.	Gas fitting	/hour	30	\$	\$
o.	Welding	/hour	100	\$	\$
p.	Roofing	/hour	40	\$	\$
q.	General Labourers / Helper	/hour	800	\$	\$
r.	Estimator (work may not proceed for various reasons)	/hour	100	\$	\$
Estimated Total:					\$

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1.2 Hourly rate, including travel time and all related expenses. Outside regular working hours (Monday to Friday)					
Item	Description of Services	Unit	Estimated Hours / Quantity	Unit Price \$	Estimated Total \$
a.	Carpentry	/hour	300	\$	\$
b.	Construction Millwork	/hour	50	\$	\$
c.	Steel Stud and Drywall	/hour	100	\$	\$
d.	Unit Ceilings and Acoustic Units	/hour	200	\$	\$
e.	Lathing and Plastering	/hour	50	\$	\$
f.	Painting	/hour	300	\$	\$
g.	Flooring	/hour	200	\$	\$
h.	Masonry	/hour	50	\$	\$
i.	Electrical	/hour	250	\$	\$
j.	Plumbing	/hour	200	\$	\$
k.	Pipefitting, Steam fitting	/hour	40	\$	\$
l.	Sheet Metal	/hour	50	\$	\$
m.	Refrigeration and Air Conditioning	/hour	40	\$	\$
n.	Gas fitting	/hour	20	\$	\$
o.	Welding	/hour	40	\$	\$
p.	General Labourers / Helper	/hour	300	\$	\$
Estimated Total:					\$

1.3 Hourly rate, including travel time and all related expenses. Outside regular working hours (Weekend and Statutory Holidays)					
Item	Description of Services	Unit	Estimated Hours / Quantity	Unit Price \$	Estimated Total \$
a.	Carpentry	/hour	200	\$	\$
b.	Construction Millwork	/hour	25	\$	\$
c.	Steel Stud and Drywall	/hour	100	\$	\$
d.	Unit Ceilings and Acoustic Units	/hour	150	\$	\$
e.	Lathing and Plastering	/hour	50	\$	\$
f.	Painting	/hour	200	\$	\$
g.	Flooring	/hour	200	\$	\$
h.	Masonry	/hour	50	\$	\$
i.	Electrical	/hour	200	\$	\$
j.	Plumbing	/hour	200	\$	\$
k.	Pipefitting, Steam fitting	/hour	40	\$	\$
l.	Sheet Metal	/hour	25	\$	\$
m.	Refrigeration and Air Conditioning	/hour	40	\$	\$
n.	Gas fitting	/hour	15	\$	\$
o.	Welding	/hour	40	\$	\$
p.	General Labourers / Helper	/hour	200	\$	\$
Estimated Total:					\$

1.4 Contractor's Mark-up			
<p>Contractor's mark-up on Allowance for unspecified material, replacement parts, required permits and certificates plus a mark-up of ____%. (\$500,000.00 x ____% mark-up x =)</p> <ul style="list-style-type: none"> Verification of material costs to be provided to the Site Authority at time of quote. "Cost" includes invoice cost, transportation cost, exchange, customs and brokerage charges. "Mark-Up" includes purchasing expenses, internal handling, G & A expenses and profit (excluding sales tax, sales tax to be shown as a separate item). 	Estimated Quantity	Mark-up %	Estimated Total \$
	\$500,000.00	_____ %	<div> <div>\$500,000.00</div> <div>x _____ %</div> <hr/> <div>= \$</div> </div>
Estimated Total:			\$

Pricing Table 2A – Contract Year 2:

2.1 Hourly rate, including travel time and all related expenses. During regular working Hours (Monday to Friday, 0730-1600 hrs)					
Item	Description of Services	Unit	Estimated Hours / Quantity	Unit Price \$	Estimated Total \$
a.	Carpentry	/hour	800	\$	\$
b.	Construction Millwork	/hour	100	\$	\$
c.	Steel Stud and Drywall	/hour	200	\$	\$
d.	Unit Ceilings and Acoustic Units	/hour	300	\$	\$
e.	Lathing and Plastering	/hour	100	\$	\$
f.	Painting	/hour	400	\$	\$
g.	Flooring	/hour	400	\$	\$
h.	Masonry	/hour	100	\$	\$
i.	Electrical	/hour	400	\$	\$
j.	Plumbing	/hour	240	\$	\$
k.	Pipefitting, Steam fitting	/hour	50	\$	\$
l.	Sheet Metal	/hour	100	\$	\$
m.	Refrigeration and Air Conditioning	/hour	40	\$	\$
n.	Gas fitting	/hour	30	\$	\$
o.	Welding	/hour	100	\$	\$
p.	Roofing	/hour	40	\$	\$
q.	General Labourers / Helper	/hour	800	\$	\$
r.	Estimator (work may not proceed for various reasons)	/hour	100	\$	\$
Estimated Total:					\$

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2.2 Hourly rate, including travel time and all related expenses. Outside regular working hours (Monday to Friday)					
Item	Description of Services	Unit	Estimated Hours / Quantity	Unit Price \$	Estimated Total \$
a.	Carpentry	/hour	300	\$	\$
b.	Construction Millwork	/hour	50	\$	\$
c.	Steel Stud and Drywall	/hour	100	\$	\$
d.	Unit Ceilings and Acoustic Units	/hour	200	\$	\$
e.	Lathing and Plastering	/hour	50	\$	\$
f.	Painting	/hour	300	\$	\$
g.	Flooring	/hour	200	\$	\$
h.	Masonry	/hour	50	\$	\$
i.	Electrical	/hour	250	\$	\$
j.	Plumbing	/hour	200	\$	\$
k.	Pipefitting, Steam fitting	/hour	40	\$	\$
l.	Sheet Metal	/hour	50	\$	\$
m.	Refrigeration and Air Conditioning	/hour	40	\$	\$
n.	Gas fitting	/hour	20	\$	\$
o.	Welding	/hour	40	\$	\$
p.	General Labourers / Helper	/hour	300	\$	\$
Estimated Total:					\$

2.3 Hourly rate, including travel time and all related expenses. Outside regular working hours (Weekend and Statutory Holidays)					
Item	Description of Services	Unit	Estimated Hours / Quantity	Unit Price \$	Estimated Total \$
a.	Carpentry	/hour	200	\$	\$
b.	Construction Millwork	/hour	25	\$	\$
c.	Steel Stud and Drywall	/hour	100	\$	\$
d.	Unit Ceilings and Acoustic Units	/hour	150	\$	\$
e.	Lathing and Plastering	/hour	50	\$	\$
f.	Painting	/hour	200	\$	\$
g.	Flooring	/hour	200	\$	\$
h.	Masonry	/hour	50	\$	\$
i.	Electrical	/hour	200	\$	\$
j.	Plumbing	/hour	200	\$	\$
k.	Pipefitting, Steam fitting	/hour	40	\$	\$
l.	Sheet Metal	/hour	25	\$	\$
m.	Refrigeration and Air Conditioning	/hour	40	\$	\$
n.	Gas fitting	/hour	15	\$	\$
o.	Welding	/hour	40	\$	\$
p.	General Labourers / Helper	/hour	200	\$	\$
Estimated Total:					\$

2.4 Contractor's Mark-up			
<p>Contractor's mark-up on Allowance for unspecified material, replacement parts, required permits and certificates plus a mark-up of ____%. (\$500,000.00 x ____% mark-up x =)</p> <ul style="list-style-type: none"> • Verification of material costs to be provided to the Site Authority at time of quote. • "Cost" includes invoice cost, transportation cost, exchange, customs and brokerage charges. • "Mark-Up" includes purchasing expenses, internal handling, G & A expenses and profit (excluding sales tax, sales tax to be shown as a separate item). 	Estimated Quantity	Mark-up %	Estimated Total \$
	\$500,000.00	_____ %	<div style="text-align: right;">\$500,000.00</div> <div style="text-align: right;">x _____ %</div> <hr style="border: none; border-top: 1px solid black; margin: 5px 0;"/> <div style="text-align: right;">= \$</div>
Estimated Total:			\$

Pricing Table 3A – Contract Year 3:

3.1 Hourly rate, including travel time and all related expenses. During regular working Hours (Monday to Friday, 0730-1600 hrs)					
Item	Description of Services	Unit	Estimated Hours / Quantity	Unit Price \$	Estimated Total \$
a.	Carpentry	/hour	800	\$	\$
b.	Construction Millwork	/hour	100	\$	\$
c.	Steel Stud and Drywall	/hour	200	\$	\$
d.	Unit Ceilings and Acoustic Units	/hour	300	\$	\$
e.	Lathing and Plastering	/hour	100	\$	\$
f.	Painting	/hour	400	\$	\$
g.	Flooring	/hour	400	\$	\$
h.	Masonry	/hour	100	\$	\$
i.	Electrical	/hour	400	\$	\$
j.	Plumbing	/hour	240	\$	\$
k.	Pipefitting, Steam fitting	/hour	50	\$	\$
l.	Sheet Metal	/hour	100	\$	\$
m.	Refrigeration and Air Conditioning	/hour	40	\$	\$
n.	Gas fitting	/hour	30	\$	\$
o.	Welding	/hour	100	\$	\$
p.	Roofing	/hour	40	\$	\$
q.	General Labourers / Helper	/hour	800	\$	\$
r.	Estimator (work may not proceed for various reasons)	/hour	100	\$	\$
Estimated Total:					\$

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3.2 Hourly rate, including travel time and all related expenses. Outside regular working hours (Monday to Friday)					
Item	Description of Services	Unit	Estimated Hours / Quantity	Unit Price \$	Estimated Total \$
a.	Carpentry	/hour	300	\$	\$
b.	Construction Millwork	/hour	50	\$	\$
c.	Steel Stud and Drywall	/hour	100	\$	\$
d.	Unit Ceilings and Acoustic Units	/hour	200	\$	\$
e.	Lathing and Plastering	/hour	50	\$	\$
f.	Painting	/hour	300	\$	\$
g.	Flooring	/hour	200	\$	\$
h.	Masonry	/hour	50	\$	\$
i.	Electrical	/hour	250	\$	\$
j.	Plumbing	/hour	200	\$	\$
k.	Pipefitting, Steam fitting	/hour	30	\$	\$
l.	Sheet Metal	/hour	50	\$	\$
m.	Refrigeration and Air Conditioning	/hour	40	\$	\$
n.	Gas fitting	/hour	20	\$	\$
o.	Welding	/hour	40	\$	\$
p.	General Labourers / Helper	/hour	300	\$	\$
Estimated Total:					\$

3.3 Hourly rate, including travel time and all related expenses. Outside regular working hours (Weekend and Statutory Holidays)					
Item	Description of Services	Unit	Estimated Hours / Quantity	Unit Price \$	Estimated Total \$
a.	Carpentry	/hour	200	\$	\$
b.	Construction Millwork	/hour	25	\$	\$
c.	Steel Stud and Drywall	/hour	100	\$	\$
d.	Unit Ceilings and Acoustic Units	/hour	150	\$	\$
e.	Lathing and Plastering	/hour	50	\$	\$
f.	Painting	/hour	200	\$	\$
g.	Flooring	/hour	200	\$	\$
h.	Masonry	/hour	50	\$	\$
i.	Electrical	/hour	200	\$	\$
j.	Plumbing	/hour	200	\$	\$
k.	Pipefitting, Steam fitting	/hour	30	\$	\$
l.	Sheet Metal	/hour	25	\$	\$
m.	Refrigeration and Air Conditioning	/hour	40	\$	\$
n.	Gas fitting	/hour	15	\$	\$
o.	Welding	/hour	40	\$	\$
p.	General Labourers / Helper	/hour	200	\$	\$
Estimated Total:					\$

3.4 Contractor's Mark-up			
<p>Contractor's mark-up on Allowance for unspecified material, replacement parts, required permits and certificates plus a mark-up of ____%. (\$500,000.00 x ____% mark-up x =)</p> <ul style="list-style-type: none"> • Verification of material costs to be provided to the Site Authority at time of quote. • "Cost" includes invoice cost, transportation cost, exchange, customs and brokerage charges. • "Mark-Up" includes purchasing expenses, internal handling, G & A expenses and profit (excluding sales tax, sales tax to be shown as a separate item). 	Estimated Quantity	Mark-up %	Estimated Total \$
	\$500,000.00	_____ %	<div> <div>\$500,000.00</div> <div>x _____ %</div> <hr/> <div>= \$</div> </div>
Estimated Total:			\$

Pricing Table 4A – Option Year 1:

4.1 Hourly rate, including travel time and all related expenses. During regular working Hours (Monday to Friday, 0730-1600 hrs)					
Item	Description of Services	Unit	Estimated Hours / Quantity	Unit Price \$	Estimated Total \$
a.	Carpentry	/hour	800	\$	\$
b.	Construction Millwork	/hour	100	\$	\$
c.	Steel Stud and Drywall	/hour	200	\$	\$
d.	Unit Ceilings and Acoustic Units	/hour	300	\$	\$
e.	Lathing and Plastering	/hour	100	\$	\$
f.	Painting	/hour	400	\$	\$
g.	Flooring	/hour	400	\$	\$
h.	Masonry	/hour	100	\$	\$
i.	Electrical	/hour	400	\$	\$
j.	Plumbing	/hour	240	\$	\$
k.	Pipefitting, Steam fitting	/hour	50	\$	\$
l.	Sheet Metal	/hour	100	\$	\$
m.	Refrigeration and Air Conditioning	/hour	40	\$	\$
n.	Gas fitting	/hour	30	\$	\$
o.	Welding	/hour	100	\$	\$
p.	Roofing	/hour	40	\$	\$
q.	General Labourers / Helper	/hour	800	\$	\$
r.	Estimator (work may not proceed for various reasons)	/hour	100	\$	\$
Estimated Total:					\$

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4.2 Hourly rate, including travel time and all related expenses. Outside regular working hours (Monday to Friday)					
Item	Description of Services	Unit	Estimated Hours / Quantity	Unit Price \$	Estimated Total \$
a.	Carpentry	/hour	300	\$	\$
b.	Construction Millwork	/hour	50	\$	\$
c.	Steel Stud and Drywall	/hour	100	\$	\$
d.	Unit Ceilings and Acoustic Units	/hour	200	\$	\$
e.	Lathing and Plastering	/hour	50	\$	\$
f.	Painting	/hour	300	\$	\$
g.	Flooring	/hour	200	\$	\$
h.	Masonry	/hour	50	\$	\$
i.	Electrical	/hour	250	\$	\$
j.	Plumbing	/hour	200	\$	\$
k.	Pipefitting, Steam fitting	/hour	30	\$	\$
l.	Sheet Metal	/hour	50	\$	\$
m.	Refrigeration and Air Conditioning	/hour	40	\$	\$
n.	Gas fitting	/hour	20	\$	\$
o.	Welding	/hour	40	\$	\$
p.	General Labourers / Helper	/hour	300	\$	\$
Estimated Total:					\$

4.3 Hourly rate, including travel time and all related expenses. Outside regular working hours (Weekend and Statutory Holidays)					
Item	Description of Services	Unit	Estimated Hours / Quantity	Unit Price \$	Estimated Total \$
a.	Carpentry	/hour	200	\$	\$
b.	Construction Millwork	/hour	25	\$	\$
c.	Steel Stud and Drywall	/hour	100	\$	\$
d.	Unit Ceilings and Acoustic Units	/hour	150	\$	\$
e.	Lathing and Plastering	/hour	50	\$	\$
f.	Painting	/hour	200	\$	\$
g.	Flooring	/hour	200	\$	\$
h.	Masonry	/hour	50	\$	\$
i.	Electrical	/hour	200	\$	\$
j.	Plumbing	/hour	200	\$	\$
k.	Pipefitting, Steam fitting	/hour	30	\$	\$
l.	Sheet Metal	/hour	25	\$	\$
m.	Refrigeration and Air Conditioning	/hour	40	\$	\$
n.	Gas fitting	/hour	15	\$	\$
o.	Welding	/hour	40	\$	\$
p.	General Labourers / Helper	/hour	200	\$	\$
Estimated Total:					\$

4.4 Contractor's Mark-up			
<p>Contractor's mark-up on Allowance for unspecified material, replacement parts, required permits and certificates plus a mark-up of ____%. (\$500,000.00 x ____% mark-up x =)</p> <ul style="list-style-type: none"> • Verification of material costs to be provided to the Site Authority at time of quote. • "Cost" includes invoice cost, transportation cost, exchange, customs and brokerage charges. • "Mark-Up" includes purchasing expenses, internal handling, G & A expenses and profit (excluding sales tax, sales tax to be shown as a separate item). 	Estimated Quantity	Mark-up %	Estimated Total \$
	\$500,000.00	_____ %	<div style="text-align: right;"> \$500,000.00 x _____ % <hr style="border-top: 3px double black;"/> = \$ </div>
Estimated Total:			\$

Pricing Table 5A – Option Year 2:

5.1 Hourly rate, including travel time and all related expenses. During regular working Hours (Monday to Friday, 0730-1600 hrs)					
Item	Description of Services	Unit	Estimated Hours / Quantity	Unit Price \$	Estimated Total \$
a.	Carpentry	/hour	800	\$	\$
b.	Construction Millwork	/hour	100	\$	\$
c.	Steel Stud and Drywall	/hour	200	\$	\$
d.	Unit Ceilings and Acoustic Units	/hour	300	\$	\$
e.	Lathing and Plastering	/hour	100	\$	\$
f.	Painting	/hour	400	\$	\$
g.	Flooring	/hour	400	\$	\$
h.	Masonry	/hour	100	\$	\$
i.	Electrical	/hour	400	\$	\$
j.	Plumbing	/hour	240	\$	\$
k.	Pipefitting, Steam fitting	/hour	50	\$	\$
l.	Sheet Metal	/hour	100	\$	\$
m.	Refrigeration and Air Conditioning	/hour	40	\$	\$
n.	Gas fitting	/hour	30	\$	\$
o.	Welding	/hour	100	\$	\$
p.	Roofing	/hour	40	\$	\$
q.	General Labourers / Helper	/hour	800	\$	\$
r.	Estimator (work may not proceed for various reasons)	/hour	100	\$	\$
Estimated Total:					\$

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5.2 Hourly rate, including travel time and all related expenses. Outside regular working hours (Monday to Friday)					
Item	Description of Services	Unit	Estimated Hours / Quantity	Unit Price \$	Estimated Total \$
a.	Carpentry	/hour	300	\$	\$
b.	Construction Millwork	/hour	50	\$	\$
c.	Steel Stud and Drywall	/hour	100	\$	\$
d.	Unit Ceilings and Acoustic Units	/hour	200	\$	\$
e.	Lathing and Plastering	/hour	50	\$	\$
f.	Painting	/hour	300	\$	\$
g.	Flooring	/hour	200	\$	\$
h.	Masonry	/hour	50	\$	\$
i.	Electrical	/hour	250	\$	\$
j.	Plumbing	/hour	200	\$	\$
k.	Pipefitting, Steam fitting	/hour	30	\$	\$
l.	Sheet Metal	/hour	50	\$	\$
m.	Refrigeration and Air Conditioning	/hour	40	\$	\$
n.	Gas fitting	/hour	20	\$	\$
o.	Welding	/hour	40	\$	\$
p.	General Labourers / Helper	/hour	300	\$	\$
Estimated Total:					\$

5.3 Hourly rate, including travel time and all related expenses. Outside regular working hours (Weekend and Statutory Holidays)					
Item	Description of Services	Unit	Estimated Hours / Quantity	Unit Price \$	Estimated Total \$
a.	Carpentry	/hour	200	\$	\$
b.	Construction Millwork	/hour	25	\$	\$
c.	Steel Stud and Drywall	/hour	100	\$	\$
d.	Unit Ceilings and Acoustic Units	/hour	150	\$	\$
e.	Lathing and Plastering	/hour	50	\$	\$
f.	Painting	/hour	200	\$	\$
g.	Flooring	/hour	200	\$	\$
h.	Masonry	/hour	50	\$	\$
i.	Electrical	/hour	200	\$	\$
j.	Plumbing	/hour	200	\$	\$
k.	Pipefitting, Steam fitting	/hour	30	\$	\$
l.	Sheet Metal	/hour	25	\$	\$
m.	Refrigeration and Air Conditioning	/hour	40	\$	\$
n.	Gas fitting	/hour	15	\$	\$
o.	Welding	/hour	40	\$	\$
p.	General Labourers / Helper	/hour	200	\$	\$
Estimated Total:					\$

5.4 Contractor's Mark-up			
<p>Contractor's mark-up on Allowance for unspecified material, replacement parts, required permits and certificates plus a mark-up of ____%. (\$500,000.00 x ____% mark-up x =)</p> <ul style="list-style-type: none"> • Verification of material costs to be provided to the Site Authority at time of quote. • "Cost" includes invoice cost, transportation cost, exchange, customs and brokerage charges. • "Mark-Up" includes purchasing expenses, internal handling, G & A expenses and profit (excluding sales tax, sales tax to be shown as a separate item). 	Estimated Quantity	Mark-up %	Estimated Total \$
	\$500,000.00	_____ %	<div> <div>\$500,000.00</div> <div>x _____ %</div> <hr/> <div>= \$</div> </div>
Estimated Total:			\$

Site of work:

.7 Springer Lake, Nopiming Provincial Park, Manitoba

Travel Expenses: All travel outside of a radius of 50 kilometers of the immediate area of Winnipeg, MB must have the prior authorization of the Project Authority.

The Contractor will be reimbursed for the authorized travel and living expenses reasonably and properly incurred in the performance of the Work, at cost, without any allowance for overhead or profit, in accordance with the meal and private vehicle expense allowances specified in Appendices B, C and D of the [National Joint Council Travel Directive](#), and with the other provisions of the directive referring to "travellers", rather than those referring to "employees". Canada will not pay the Contractor any incidental expense allowance for authorized travel.

Pricing Table 1B – Contract Year 1:

1.1 Hourly rate, including travel time and all related expenses. During regular working Hours (Monday to Friday, 0730-1600 hrs)					
Item	Description of Services	Unit	Estimated Hours / Quantity	Unit Price \$	Estimated Total \$
a.	Carpentry	/hour	80	\$	\$
b.	Construction Millwork	/hour	40	\$	\$
c.	Steel Stud and Drywall	/hour	80	\$	\$
d.	Unit Ceilings and Acoustic Units	/hour	30	\$	\$
e.	Painting	/hour	40	\$	\$
f.	Flooring	/hour	20	\$	\$
g.	Electrical	/hour	30	\$	\$
h.	Plumbing	/hour	20	\$	\$
i.	Sheet Metal	/hour	20	\$	\$
j.	Refrigeration and Air Conditioning	/hour	15	\$	\$
k.	Welding	/hour	10	\$	\$
l.	General Labourers / Helper	/hour	80	\$	\$
m.	Estimator (work may not proceed for various reasons)	/hour	15	\$	\$
Estimated Total:					\$

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PWZ-9-42168

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1.2 Contractor's Mark-up			
Contractor's mark-up on Allowance for unspecified material, replacement parts, required permits and certificates plus a mark-up of ____%. (\$20,000.00 x ____% mark-up x =) <ul style="list-style-type: none">• Verification of material costs to be provided to the Site Authority at time of quote.• "Cost" includes invoice cost, transportation cost, exchange, customs and brokerage charges.• "Mark-Up" includes purchasing expenses, internal handling, G & A expenses and profit (excluding sales tax, sales tax to be shown as a separate item).	Estimated Quantity	Mark-up %	Estimated Total \$
	\$20,000.00	_____ %	<div>\$20,000.00</div> <div>x _____ %</div> <div><hr/></div> <div>= \$</div>
Estimated Total:			\$

Pricing Table 2B – Contract Year 2:

2.1 Hourly rate, including travel time and all related expenses. During regular working Hours (Monday to Friday, 0730-1600 hrs)					
Item	Description of Services	Unit	Estimated Hours / Quantity	Unit Price \$	Estimated Total \$
a.	Carpentry	/hour	80	\$	\$
b.	Construction Millwork	/hour	40	\$	\$
c.	Steel Stud and Drywall	/hour	80	\$	\$
d.	Unit Ceilings and Acoustic Units	/hour	30	\$	\$
e.	Painting	/hour	40	\$	\$
f.	Flooring	/hour	20	\$	\$
g.	Electrical	/hour	30	\$	\$
h.	Plumbing	/hour	20	\$	\$
i.	Sheet Metal	/hour	20	\$	\$
j.	Refrigeration and Air Conditioning	/hour	15	\$	\$
k.	Welding	/hour	10	\$	\$
l.	General Labourers / Helper	/hour	80	\$	\$
m.	Estimator (work may not proceed for various reasons)	/hour	15	\$	\$
Estimated Total:					\$

2.2 Contractor's Mark-up			
<p>Contractor's mark-up on Allowance for unspecified material, replacement parts, required permits and certificates plus a mark-up of ____%. (\$20,000.00 x ____% mark-up x =)</p> <ul style="list-style-type: none"> • Verification of material costs to be provided to the Site Authority at time of quote. • "Cost" includes invoice cost, transportation cost, exchange, customs and brokerage charges. • "Mark-Up" includes purchasing expenses, internal handling, G & A expenses and profit (excluding sales tax, sales tax to be shown as a separate item). 	Estimated Quantity	Mark-up %	Estimated Total \$
	\$20,000.00	_____ %	<div style="text-align: right;"> \$20,000.00 x _____ % <hr/> = \$ </div>
Estimated Total:			\$

Pricing Table 3B – Contract Year 3:

3.1 Hourly rate, including travel time and all related expenses. During regular working Hours (Monday to Friday, 0730-1600 hrs)					
Item	Description of Services	Unit	Estimated Hours / Quantity	Unit Price \$	Estimated Total \$
a.	Carpentry	/hour	80	\$	\$
b.	Construction Millwork	/hour	40	\$	\$
c.	Steel Stud and Drywall	/hour	80	\$	\$
d.	Unit Ceilings and Acoustic Units	/hour	30	\$	\$
e.	Painting	/hour	40	\$	\$
f.	Flooring	/hour	20	\$	\$
g.	Electrical	/hour	30	\$	\$
h.	Plumbing	/hour	20	\$	\$
i.	Sheet Metal	/hour	20	\$	\$
j.	Refrigeration and Air Conditioning	/hour	15	\$	\$
k.	Welding	/hour	10	\$	\$
l.	General Labourers / Helper	/hour	80	\$	\$
m.	Estimator (work may not proceed for various reasons)	/hour	15	\$	\$
Estimated Total:					\$

3.2 Contractor's Mark-up			
<p>Contractor's mark-up on Allowance for unspecified material, replacement parts, required permits and certificates plus a mark-up of ____%. (\$20,000.00 x ____% mark-up x =)</p> <ul style="list-style-type: none"> Verification of material costs to be provided to the Site Authority at time of quote. "Cost" includes invoice cost, transportation cost, exchange, customs and brokerage charges. "Mark-Up" includes purchasing expenses, internal handling, G & A expenses and profit (excluding sales tax, sales tax to be shown as a separate item). 	Estimated Quantity	Mark-up %	Estimated Total \$
	\$20,000.00	_____ %	<div style="text-align: right;"> \$20,000.00 x _____ % <hr/> = \$ </div>
Estimated Total:			\$

Pricing Table 4B – Option Year 1:

4.1 Hourly rate, including travel time and all related expenses. During regular working Hours (Monday to Friday, 0730-1600 hrs)					
Item	Description of Services	Unit	Estimated Hours / Quantity	Unit Price \$	Estimated Total \$
a.	Carpentry	/hour	80	\$	\$
b.	Construction Millwork	/hour	40	\$	\$
c.	Steel Stud and Drywall	/hour	80	\$	\$
d.	Unit Ceilings and Acoustic Units	/hour	30	\$	\$
e.	Painting	/hour	40	\$	\$
f.	Flooring	/hour	20	\$	\$
g.	Electrical	/hour	30	\$	\$
h.	Plumbing	/hour	20	\$	\$
i.	Sheet Metal	/hour	20	\$	\$
j.	Refrigeration and Air Conditioning	/hour	15	\$	\$
k.	Welding	/hour	10	\$	\$
l.	General Labourers / Helper	/hour	80	\$	\$
m.	Estimator (work may not proceed for various reasons)	/hour	15	\$	\$
Estimated Total:					\$

4.2 Contractor's Mark-up			
<p>Contractor's mark-up on Allowance for unspecified material, replacement parts, required permits and certificates plus a mark-up of ____%. (\$20,000.00 x ____% mark-up x =)</p> <ul style="list-style-type: none"> Verification of material costs to be provided to the Site Authority at time of quote. "Cost" includes invoice cost, transportation cost, exchange, customs and brokerage charges. "Mark-Up" includes purchasing expenses, internal handling, G & A expenses and profit (excluding sales tax, sales tax to be shown as a separate item). 	Estimated Quantity	Mark-up %	Estimated Total \$
	\$20,000.00	_____ %	<p>\$20,000.00</p> <p>x _____ %</p> <hr/> <p>= \$</p>
Estimated Total:			\$

Pricing Table 5B – Option Year 2:

5.1 Hourly rate, including travel time and all related expenses. During regular working Hours (Monday to Friday, 0730-1600 hrs)					
Item	Description of Services	Unit	Estimated Hours / Quantity	Unit Price \$	Estimated Total \$
a.	Carpentry	/hour	80	\$	\$
b.	Construction Millwork	/hour	40	\$	\$
c.	Steel Stud and Drywall	/hour	80	\$	\$
d.	Unit Ceilings and Acoustic Units	/hour	30	\$	\$
e.	Painting	/hour	40	\$	\$
f.	Flooring	/hour	20	\$	\$
g.	Electrical	/hour	30	\$	\$
h.	Plumbing	/hour	20	\$	\$
i.	Sheet Metal	/hour	20	\$	\$
j.	Refrigeration and Air Conditioning	/hour	15	\$	\$
k.	Welding	/hour	10	\$	\$
l.	General Labourers / Helper	/hour	80	\$	\$
m.	Estimator (work may not proceed for various reasons)	/hour	15	\$	\$
Estimated Total:					\$

5.2 Contractor's Mark-up			
<p>Contractor's mark-up on Allowance for unspecified material, replacement parts, required permits and certificates plus a mark-up of ____%. (\$20,000.00 x ____% mark-up x =)</p> <ul style="list-style-type: none"> • Verification of material costs to be provided to the Site Authority at time of quote. • "Cost" includes invoice cost, transportation cost, exchange, customs and brokerage charges. • "Mark-Up" includes purchasing expenses, internal handling, G & A expenses and profit (excluding sales tax, sales tax to be shown as a separate item). 	Estimated Quantity	Mark-up %	Estimated Total \$
	\$20,000.00	_____ %	<p>\$20,000.00</p> <p>x _____ %</p> <hr/> <p>= \$</p>
Estimated Total:			\$

Pricing Table 1A	
• 1.1	\$
• 1.2	\$
• 1.3	\$
• 1.4	\$
Pricing Table 2A	
• 2.1	\$
• 2.2	\$
• 2.3	\$
• 2.4	\$
Pricing Table 3A	
• 3.1	\$
• 3.2	\$
• 3.3	\$
• 3.4	\$
Pricing Table 4A	
• 4.1	\$
• 4.2	\$
• 4.3	\$
• 4.4	\$
Pricing Table 5A	
• 5.1	\$
• 5.2	\$
• 5.3	\$
• 5.4	\$
Total Evaluated Price	\$

Pricing Table 1B	
• 1.1	\$
• 1.2	\$
Pricing Table 2B	
• 2.1	\$
• 2.2	\$
Pricing Table 3B	
• 3.1	\$
• 3.2	\$
Pricing Table 4B	
• 4.1	\$
• 4.2	\$
Pricing Table 5B	
• 5.1	\$
• 5.2	\$
Total Evaluated Price	\$

APPENDIX 1 - INTEGRITY PROVISIONS

(Text copied from the *Ineligibility and Suspension Policy* <http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html> dated 2016-04-04)

List of names: All bidders, regardless of their status under the Policy, must submit the following information when participating in a procurement process or real property transaction:

- bidders that are corporate entities, including those bidding as joint ventures, must provide a complete list of the names of all current directors or, for a privately owned corporation, the names of the owners of the corporation;
- bidders bidding as sole proprietors, including sole proprietors bidding as joint ventures, must provide a complete list of the names of all owners; or
- bidders that are a partnership do not need to provide a list of names.

If the list of names has not been received in a procurement process or real property transaction by the time the evaluation of bids or offers is completed, or has not been received in a procurement process or real property transaction where no bid/offer will be submitted, the contracting authority will inform the bidder of a time within which to provide the information. Providing the required names is a mandatory requirement for award of a contract or real property agreement. Failure to provide the list of names within the time specified will render a bid or offer non-responsive, or the bidder otherwise disqualified for award of a contract or real property agreement.

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APPENDIX 2 - VOLUNTARY CERTIFICATION TO SUPPORT THE USE OF APPRENTICES

Note: The contractor will be asked to fill out a report every six months as included in Annex G.

Name: _____

Signature: _____

Company Name: _____

Company Legal Name: _____

Solicitation Number: _____

Optional information to provide: _____

Number of apprentices planned to be working on this contract: _____

Trades of those apprentices:

A sample of the "Voluntary Reports for Apprentices Employed during the Contract" is provided at Annex G.

ANNEX F

INSURANCE REQUIREMENTS

The Offeror must provide a certificate from an insurance broker or an insurance company licensed to operate in Canada stating that the Offeror, if issued a standing offer as a result of the request for standing offer, can be insured in accordance with the Insurance Requirements specified in SACC Manual clause R2900D GC10 – Insurance.

If the information is not provided in the offer, the Standing Offer Authority will so inform the Offeror and provide the Offeror with a time frame within which to meet the requirement. Failure to comply with the request of the Standing Offer Authority and meet the requirement within that time period will render the offer non-responsive.

1) Insurance Contracts

- (a) The Contractor must, at the Contractor's expense, obtain and maintain insurance contracts in accordance with the requirements of the Certificate of Insurance. Coverage must be placed with an Insurer licensed to carry out business in Canada.
- (b) Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the agreement. The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the agreement and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

2) Period of Insurance

- (a) The policies required in the Certificate of Insurance must be in force and be maintained throughout the duration of the standing offer period.
- (b) The Contractor must be responsible to provide and maintain coverage for Products/Completed Operations hazards on its Commercial General Liability insurance policy, for a period of six (6) years beyond the date of the Certificate of Substantial Performance.

3) Proof of Insurance

- (a) Before commencement of the Work, and no later than thirty (30) days after acceptance of its offer, the Contractor must deposit with Canada a Certificate of Insurance on the form attached herein.
- (b) Upon request by Canada, the Contractor must provide originals or certified true copies of all contracts of insurance maintained by the Contractor pursuant to the Certificate of Insurance.

4) Insurance Proceeds

In the event of a claim, the Contractor must, without delay, do such things and execute such documents as are necessary to effect payment of the proceeds.

5) Deductible

The payment of monies up to the deductible amount made in satisfaction of a claim must be borne by the Contractor.

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Travaux publics et
Services gouvernementaux
Canada

Public Works and
Government Services
Canada

CERTIFICATE OF INSURANCE

Page 1 of 2

Description and Location of Work	Contract No. W4M00-19C949
	Project No.

Name of Insurer, Broker or Agent	Address (No., Street)	City	Province	Postal Code
Name of Insured (Contractor)	Address (No., Street)	City	Province	Postal Code
Additional Insured <i>Her Majesty the Queen in Right of Canada as represented by the Minister of Public Works and Government Services</i>				

Type of Insurance	Insurer Name and Policy Number	Inception Date D / M / Y	Expiry Date D / M / Y	Limits of Liability		
Commercial General Liability Umbrella/Excess Liability				Per Occurrence	Annual General Aggregate	Completed Operations Aggregate
				\$	\$	\$
				\$	\$	\$
Builder's Risk / Installation Floater				\$		
Pollution Liability				\$ <input type="checkbox"/> Per Incident <input type="checkbox"/> Per Occurrence		Aggregate \$

I certify that the above policies were issued by insurers in the course of their Insurance business in Canada, are currently in force and include the applicable insurance coverage's stated on page 2 of this Certificate of Insurance, including advance notice of cancellation / reduction in coverage.

Name of person authorized to sign on behalf of Insurer(s) (Officer, Agent, Broker)

Telephone number

Signature

Date D / M / Y

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CERTIFICATE OF INSURANCE Page 2 of 2

General

The insurance policies required on page 1 of the Certificate of Insurance must be in force and must include the insurance coverage listed under the corresponding type of insurance on this page.

The policies must insure the Contractor and must include Her Majesty the Queen in Right of Canada as represented by the Minister of Public Works and Government Services as an additional Insured.

The Policy shall be endorsed to provide the Owner with not less than 30 days' notice in writing in advance of any cancellation or change or amendment restricting coverage.

Without increasing the limit of liability, the policies must protect all insured parties to the full extent of coverage provided. Further, the policies must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.

Commercial General Liability

The insurance coverage provided must not be substantially less than that provided by the latest edition of IBC Form 2100.

The policy must either include or be endorsed to include coverage for the following exposures or hazards if the Work is subject thereto:

- (a) Blasting.
- (b) Pile driving and caisson work.
- (c) Underpinning.
- (d) Removal or weakening of support of any structure or land whether such support be natural or otherwise if the work is performed by the insured contractor.

The policy must have the following minimum limits:

- (a) **\$5,000,000** Each Occurrence Limit;
- (b) **\$10,000,000** General Aggregate Limit per policy year if the policy contains a General Aggregate; and
- (c) **\$5,000,000** Products/Completed Operations Aggregate Limit.

Umbrella or excess liability insurance may be used to achieve the required limits.

Builder's Risk / Installation Floater

The insurance coverage provided must not be less than that provided by the latest edition of IBC Forms 4042 and 4047.

The policy must permit use and occupancy of any of the projects, or any part thereof, where such use and occupancy is for the purposes for which a project is intended upon completion.

The policy may exclude or be endorsed to exclude coverage for loss or damage caused by asbestos, fungi or spores, cyber and terrorism.

The policy must have a limit that is not less than the sum of the contract value plus the declared value (if any) set forth in the contract documents of all material and equipment supplied by Canada at the site of the project to be incorporated into and form part of the finished Work. If the value of the Work is changed, the policy must be changed to reflect the revised contract value.

The policy must provide that the proceeds thereof are payable to Canada or as Canada may direct in accordance with GC10.2, "Insurance Proceeds" (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R/R2900D/2>).

Contractors Pollution Liability

The policy must have a limit usual for a contract of this nature, but not less than **\$1,000,000** per incident or occurrence and in the aggregate.


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ANNEX H

SECURITY REQUIREMENTS CHECK LIST

 Government of Canada / Gouvernement du Canada		Contract Number / Numéro du contrat W4M00-19-C949	
		Security Classification / Classification de sécurité UNCLAS	
SECURITY REQUIREMENTS CHECK LIST (SRCL) LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)			
PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE			
1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine		2. Branch or Directorate / Direction générale ou Direction	
DND		RP OPS DET WINNIPEG	
3. a) Subcontract Number / Numéro du contrat de sous-traitance		3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant	
N/A		N/A	
4. Brief Description of Work / Brève description du travail			
General Contractor Multi-Trade and Subsequent Contracts at 17 Wing			
5. a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-il accès à des marchandises contrôlées?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
6. Indicate the type of access required / Indiquer le type d'accès requis			
6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c)		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé.		<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	
6. c) Is this a commercial courier or delivery requirement with no overnight storage? S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès			
Canada <input type="checkbox"/>		NATO / OTAN <input type="checkbox"/>	
Foreign / Étranger <input type="checkbox"/>			
7. b) Release restrictions / Restrictions relatives à la diffusion			
No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>		All NATO countries Tous les pays de l'OTAN <input type="checkbox"/>	
Not releasable À ne pas diffuser <input type="checkbox"/>			
Restricted to: / Limité à: <input type="checkbox"/>		Restricted to: / Limité à: <input type="checkbox"/>	
Specify country(ies): / Préciser le(s) pays:		Specify country(ies): / Préciser le(s) pays:	
7. c) Level of information / Niveau d'information			
PROTECTED A PROTÉGÉ A <input type="checkbox"/>		NATO UNCLASSIFIED NATO NON CLASSIFIÉ <input type="checkbox"/>	
PROTECTED B PROTÉGÉ B <input type="checkbox"/>		NATO RESTRICTED NATO DIFFUSION RESTREINTE <input type="checkbox"/>	
PROTECTED C PROTÉGÉ C <input type="checkbox"/>		NATO CONFIDENTIAL NATO CONFIDENTIEL <input type="checkbox"/>	
CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>		NATO SECRET NATO SECRET <input type="checkbox"/>	
SECRET SECRET <input type="checkbox"/>		COSMIC TOP SECRET COSMIC TRÈS SECRET <input type="checkbox"/>	
TOP SECRET TRÈS SECRET <input type="checkbox"/>			
TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>			
		PROTECTED A PROTÉGÉ A <input type="checkbox"/>	
		PROTECTED B PROTÉGÉ B <input type="checkbox"/>	
		PROTECTED C PROTÉGÉ C <input type="checkbox"/>	
		CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>	
		SECRET SECRET <input type="checkbox"/>	
		TOP SECRET TRÈS SECRET <input type="checkbox"/>	
		TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>	

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Gouvernement
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PART A (continued) / PARTIE A (suite)			
8 Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets? Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS? If Yes, indicate the level of sensitivity: Dans l'affirmative, indiquer le niveau de sensibilité:			
<input checked="" type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui		
9 Will the supplier require access to extremely sensitive INFOSEC information or assets? Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate?			
<input checked="" type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui		
Short Title(s) of material / Titre(s) abrégé(s) du matériel: Document Number / Numéro du document:			
PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)			
10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis			
<input checked="" type="checkbox"/> RELIABILITY STATUS COTE DE FIABILITE	<input type="checkbox"/> CONFIDENTIAL CONFIDENTIEL	<input type="checkbox"/> SECRET SECRET	<input type="checkbox"/> TOP SECRET TRÈS SECRET
<input type="checkbox"/> TOP SECRET- SIGINT TRÈS SECRET - SIGINT	<input type="checkbox"/> NATO CONFIDENTIAL NATO CONFIDENTIEL	<input type="checkbox"/> NATO SECRET NATO SECRET	<input type="checkbox"/> COSMIC TOP SECRET COSMIC TRÈS SECRET
<input type="checkbox"/> SITE ACCESS ACCÈS AUX EMPLACEMENTS			
Special comments: Commentaires spéciaux:			
NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided. REMARQUE: Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.			
10. b) May unscreened personnel be used for portions of the work? Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail? If Yes, will unscreened personnel be escorted? Dans l'affirmative, le personnel en question sera-t-il escorté?			
<input type="checkbox"/> No Non	<input checked="" type="checkbox"/> Yes Oui		
		On DND premises, unscreened pers. may only access public/reception zones	
<input checked="" type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui		
PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)			
INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS			
11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises? Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS?			
<input checked="" type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui		
11. b) Will the supplier be required to safeguard COMSEC information or assets? Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC?			
<input checked="" type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui		
PRODUCTION			
11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises? Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ?			
<input checked="" type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui		
INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)			
11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data? Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS?			
<input checked="" type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui		
11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency? Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale?			
<input checked="" type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui		

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PART C - (continued) / PARTIE C - (suite)

For users completing the form manually use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.
Les utilisateurs qui remplissent le formulaire manuellement doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form online (via the Internet), the summary chart is automatically populated by your responses to previous questions.
Dans le cas des utilisateurs qui remplissent le formulaire en ligne (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

Category Catégorie	PROTECTED PROTÉGÉ			CLASSIFIED CLASSIFIÉ		NATO					COMSEC					
	A	B	C	CONFIDENTIAL CONFIDENTIEL	SECRET	TOP SECRET TRÈS SECRET	NATO RESTRICTED NATO DIFFUSION RESTREINTE	NATO CONFIDENTIAL NATO CONFIDENTIEL	NATO SECRET	COSMIC TOP SECRET COSMIC TRÈS SECRET	PROTECTED PROTÉGÉ			CONFIDENTIAL CONFIDENTIEL	SECRET	TOP SECRET TRÈS SECRET
											A	B	C			
Information / Assets Renseignements / Biens Production																
IT Media / Support TI																
IT Link / Lien Électronique																

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?

La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE?

☒ No
Non ☐ Yes
Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".

Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.

12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?

La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE?

☒ No
Non ☐ Yes
Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).

Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquez qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).

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ANNEX I to PART 3 OF THE REQUEST FOR STANDING OFFERS

ELECTRONIC PAYMENT INSTRUMENTS

The Offeror accepts to be paid by any of the following Electronic Payment Instrument(s):

- ☐ () VISA Acquisition Card;
- ☐ () MasterCard Acquisition Card;
- ☐ () Direct Deposit (Domestic and International);
- ☐ () Electronic Data Interchange (EDI);
- ☐ () Wire Transfer (International Only);
- ☐ () Large Value Transfer System (LVTS) (Over \$25M)