



SEL.: 2020-P-000714-1

Expert Deployment Mechanism for Climate Action in Africa

ADDENDUM TO REQUEST FOR PROPOSALS (RFP)

ADDENDUM 008

The Department of Foreign Affairs, Trade and Development (DFATD) hereby amends, in accordance with this Addendum to the Request for Proposals for the provision of an Expert Deployment Mechanism for Climate Action in Africa, bearing number 2020-P-00714-1 (the RFP). This Addendum hereby forms part of the RFP. The purpose of this Addendum is to:

1. Provide responses to questions received; and
2. Provide for changes to the RFP.

1. QUESTIONS AND ANSWERS

QUESTION 1	With everyone's focus being on managing the immediate impacts on Covid-19 over the last several weeks, we would like to ask DFATD for an additional 2 weeks to be able to prepare the submission?
ANSWER 1	There will be an additional two week extension. The revised RFP Closing Date is 2020-05-04 at 14:00 hrs, Eastern Daylight Saving Time (EDT) Please see section 2 of this Addendum for changes to the RFP.
QUESTION 2	Requirement R7.4 & R8.4 under Section 5: Rated Evaluation Criteria, please confirm whether requirements R7.4 and R8.4 should be presented in form TECH-6A, or in the narrative description.
ANSWER 2	Requirements R7.4 and R8.4 should be demonstrated through a narrative description. DFATD has reviewed this requirement and has made changes to the RFP for clarity. Please see section 2 of this Addendum for changes to the RFP.



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QUESTION 3	For R4, given the number of subsections that need to be addressed in the methodology section, we would like to request an additional two pages to the page limit.
ANSWER 3	DFATD has reviewed the requirement and will not be making changes to the page limit for R4 at this time.

2. CHANGES TO THE RFP

2.1. At section 1: Instructions to Bidders, Data Sheet, Definitions (ff):

DELETE: The RFP Closing Date is 2020-04-20 at 14:00 hrs, Eastern Standard / Eastern Daylight Saving Time (EST/EDT) (RFP Closing Date)

REPLACE WITH:

The RFP Closing Date is 2020-05-04 at 14:00 hrs, Eastern Standard / Eastern Daylight Saving Time (EST/EDT) (RFP Closing Date)

2.2. At section 5 Evaluation of Criteria, Category 3 Proposed Personnel, Requirement 7 Gender Equality Advisor, R7.4,

DELETE:

Gender equality experience in the field of climate change (maximum 22 points)

REPLACE WITH:

The Bidder should provide a narrative description demonstrating that the proposed resource has gender equality experience in the field of climate change (maximum 22 points)



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- 2.3. At section 5 Evaluation of Criteria, Category 3 Proposed Personnel, Requirement 8 Climate Change Policy Advisor, R8.4,

DELETE:

Climate policy/governance experience, including but not limited to conducting research or analysis, providing policy advise and/or delivering Technical assistance specific to the following (maximum 21 points):

REPLACE WITH:

The Bidder should provide a narrative description demonstrating that the proposed resource has Climate policy/governance experience, including but not limited to conducting research or analysis, providing policy advise and/or delivering Technical assistance specific to the following (maximum 21 points):

- 2.4. At paragraph 7. Submission and Receipt of Proposals, sub paragraph 7.2

DELETE: in its entirety

INSERT: 7.2 Bidders are requested to deliver their Proposals as indicated in the Data Sheet. Attachments must not exceed 20MB. Should the email exceed this capacity, Bidders are encouraged to compress the file before attaching it to the email.

- 2.5. At paragraph 7. Submission and Receipt of Proposals, sub paragraph 7.6

DELETE: in its entirety

INSERT: 7.6 Subject to the “Delayed Proposal” provisions of paragraph 7.7, any Proposals received by DFATD after the RFP Closing Date will not be considered.



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2.6. At paragraph 7. Submission and Receipt of Proposals, sub paragraph 7.7

DELETE: in its entirety

INSERT: 7.7 The onus for submitting a complete electronic proposal before the RFP Closing Date rests with the Bidder. It is the Bidder's responsibility to ensure the correct delivery of proposals to the email address identified in paragraph 7.1.

DFATD will take no responsibility if email is not received on time due to the inclusion of certain scripts, formats, embedded macros and/or links, or if it exceeds 20MB. Such emails may be rejected by DFATD's e-mail system and/or firewall(s) without notice to the Bidder or Contracting Authority.

It is strongly recommended that Bidders confirm with the Point of Contact that their complete proposal was received.

2.7. At paragraph 7. Submission and Receipt of Proposals, sub paragraph 7.14

DELETE: in its entirety

INSERT: 7.14 A Proposal that is requested to be withdrawn in accordance with paragraph 7.13 will not be evaluated.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.