

Question 12:

In light of the mobility restrictions and work-from-home arrangements many of us are experiencing in the face of COVID-19, would Transport Canada consider accepting electronic versions of the technical and cost proposals?

Answer 12:

Electronic versions of the proposals submitted by **E-mail** will be accepted. Send your proposal by email to [kristen.scott@tc.gc.ca](mailto:kristen.scott@tc.gc.ca). The technical proposal and cost proposal must be submitted as two separate attachments in one email.

The email including both the technical proposal and cost proposal must be received **no later than 14:00 hours (2 p.m.) Atlantic Daylight Savings Time (ADT) on Thursday April 30, 2020.**

Question 13:

Mandatory Criteria M2 indicates that “the bidder must demonstrate that at least one member of the proposed project team has the capacity to conduct business in both English and French at an Intermediate or Advanced level as per Section 16 of the Statement of Work”. Can you please elaborate as to what you would accept as an acceptable demonstration of this capability - is there a specific test or specific type of documentation that is required? For instance a native French speaker or a non-native French speaker that has conducted tasks in French in support of past projects may not have taken any proficiency exam in order to demonstrate that they have achieved the level that is specified in the Request for Proposal. How would these individuals demonstrate they have the acceptable capability?

Answer 13:

If a bidder proposes a resource, whose second language is French or English, they need to demonstrate that the individual can conduct work in that second language. This can be demonstrated by providing a copy of a language of proficiency test, or providing proof that part of their education was completed in that second language, or providing a copy of the transcript, from high school, university or college, of the proposed resource indicating that they have successfully completed an intermediate level course in their second language of French or English. The bidder can also meet M2 by demonstrating that the proposed resource has five years of working experience in their second language of French or English, where the main language of communication was that second language.