



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

Bid Receiving PWGSC/TPSGC reception des  
soumissions

Victory Building/Édifce Victory

Room 310/pièce 310

269 Main Street/269 rue Main

Winnipeg

Manitoba

R3C 1B3

Bid Fax: (204) 983-0338

**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise  
indicated, all other terms and conditions of the Solicitation  
remain the same.

Ce document est par la présente révisé; sauf indication contraire,  
les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**

Raison sociale et adresse du  
fournisseur/de l'entrepreneur

**Issuing Office - Bureau de distribution**

Public Works and Government Services Canada -  
Western Region

Victory Building/Édifce Victory

Room 310/pièce 310

269 Main Street/269 rue Main

Winnipeg

Manitoba

R3C 1B3

<b>Title - Sujet</b> Functional Assessment & Conceptual	
<b>Solicitation No. - N° de l'invitation</b> ET025-202388/A	<b>Amendment No. - N° modif.</b> 003
<b>Client Reference No. - N° de référence du client</b> CRA-ET025-202388	<b>Date</b> 2020-04-16
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$PWZ-050-10977	
<b>File No. - N° de dossier</b> PWZ-9-42176 (050)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2020-05-26</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Central Daylight Saving Time CDT
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> McRuer, Daniel	<b>Buyer Id - Id de l'acheteur</b> pwz050
<b>Telephone No. - N° de téléphone</b> (204) 295-6634 ( )	<b>FAX No. - N° de FAX</b> (204) 983-7796
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

Instructions: See Herein

Instructions: Voir aux présentes

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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**Solicitation Amendment No. 003 is being issued for the following:**

**NOTICE TO PROPONENTS**

**EXTENSION OF TIME:**

Notice is hereby given that the time for the reception of submissions previously due April 28, 2020 is extended to May 26, 2020 at 14:00 h. CDT.

Due to the impacts of the COVID-19 pandemic and to encourage physical distancing, the bid receiving unit in Winnipeg will remain open but with limited staff and limited hours: Monday to Friday, 9 am to 11 am (local time).

Due to limited staff available, bidders are strongly encouraged to transmit their bids electronically using the epost Connect service instead of any of the other methods of bid delivery that are available should the solicitation allow.

Please monitor Buyandsell.gc.ca closely as changes to bid closing dates may be necessary.

**1. Enquiries received during the solicitation period:**

**Question 1:**

It's understood that the project is to be led by an Architect. Please clarify the reason for the programming to be done by a "3rd Party Programming Specialist"? Please confirm if the Prime Consultant can also carryout programming.

**Answer:**

The requirement for 3rd Party Programming Specialist has been removed to allow Prime Consultants to directly provide the programming services, if desired. Please refer to items 2, 3 and 4 below.

**Question 2:**

Is there an opportunity for a site visit?

**Answer:**

A site visit is not viable due to the time of year and operational/security requirements of the facility.

**Question 3:**

After reviewing the Terms of Reference in closer detail, it is unclear if you are requesting full detailed life cycle costing to compare the three concept options.

- Section 1.5.1.1.1.2 indicates a life cycle cost specialist is required.
- Section 2.4.2.3.2 notes to provide extended cost projections for 6-15 year timeframe beyond the project maintenance costing provided in PSPC's building management plan for years 1-5. However, life cycle costing is not specifically noted and is generally also included energy costs, operation costs, etc.
- Section 4.2.15 then defines life cycle costing (which aligns with our expectation for a full detailed life cycle costing exercise)

Can you please confirm if full detailed life cycle costing is required for this project, or if the Class D cost estimates for each conceptual option are only to consider general equipment maintenance and replacement costs? If full detailed life cycle costing is required, is there a requirement to complete an energy model using simulation software?

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**Answer:**

Terms of Reference article 4.2.15 is an accurate representation of what is requested, however, given the high-level nature of the options analysis, available detail may be insufficient to employ energy modelling software, therefore energy cost estimation could be employed.

**DELETE:** Terms of Reference article 2.4.2.3.2 in its entirety.

**INSERT:** 2.4.2.3.2 Life Cycle Costing for each design option.  
2.4.2.3.2.1 Where the existing building forms part or all of an option, the following can be referenced. Current Building Condition Report (2018) can be referenced for building elements in need of work over a 25 year period. PSPC's Building Management Plan (2019) includes projected maintenance costing for 5 years, based on the Building Condition Report. Review the Building Condition Report (2018) and Building Management Plan (2019) documents and provide extended cost projections for the 6-15 year timeframe, or update as necessary.

**Question 4:**

Is the project expected to commence immediately after award of the contract? If not, is there an estimated start date for the project?

**Answer:**

The Consultant work is expected to commence immediately after award of the contract.

**Question 5:**

Referencing Terms of Reference 2.3.2.10: could you clarify the expectation of Civil/Landscape?

**Answer:**

Delete references to Civil/Landscape requirements in Terms of Reference 2.3.2.10.

**Question 6:**

Is a Historical Consultant required to be part of the team?

**Answer:**

A Heritage Consultant is not being requested to be part of the team, as referenced throughout the Terms of Reference, PSPC's Heritage Architect will be reviewing the options developed to ensure Heritage character is respected.

**Question 7:**

Have any Heritage Character Defining Elements been defined for the existing building?

**Answer:**

The building is currently under evaluation by the Federal Heritage Buildings Review Office (FHBRO). Refer to Terms of Reference sections and articles 1.2.3.2, 1.2.4.5, 1.4.2, 1.4.2.2, and 2.2.2.2

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## **2. Appendix A – Team Identification Format**

Delete:

D. 3<sup>rd</sup> Party Functional Programming Specialist

Replace with:

D. Functional Programming Specialist

## **3. Submission Requirements and Evaluation**

### **2.2 Specific Requirements for Proposal Format**

Delete:

The maximum number of pages (including text and graphics) to be submitted for the Rated Requirements under SRE 3.2 is thirty (30) pages.

Replace with:

The maximum number of pages (including text and graphics) to be submitted for the Rated Requirements under SRE 3.2 is thirty five (35) pages.

### **3.1.2 Consultant Team Identification**

Delete:

d. 3<sup>rd</sup> Party Functional Programming Specialist

Replace with:

d. Functional Programming Specialist

### **3.2.1 Achievements of Proponents on Projects**

Delete:

Select a **maximum** of 3 projects undertaken within the last 6 years.

Replace with:

Select a **maximum** of 3 projects that have reached, at minimum, design completion within the last 6 years.

Delete:

- client references - name, address, phone and fax of client contact at working level - references may be checked

Replace with:

- client references - name, address, phone and fax of client contact at working level - references may be checked to verify validity of a project. If project reference checks prove invalid, the proposal may be deemed non-compliant.

### 3.2.2 Achievements of Key Sub-consultants and Specialists on Projects

Delete:

Select a maximum of 3 projects undertaken within the last 6 years per key sub consultant or specialist.

Replace with:

Select a **maximum** of 3 projects that have reached, at minimum, design completion within the last 6 years per key sub consultant or specialist.

Delete:

- client references - name, address, phone and fax of client contact at working level - references may be checked

Replace with:

- client references - name, address, phone and fax of client contact at working level - references may be checked to verify validity of a project. If project reference checks prove invalid, the proposal may be deemed non-compliant.

Add the following items to the list of Information that should be supplied:

- Total area of project (for Functional Programming specialist projects)
- Total number of employees accommodated (for Functional Programming specialist projects)
- Confirmation if the project was carried through design or construction (for Functional Programming specialist projects)
- Number of workshops/meetings held (for Functional Programming specialist projects)
- Description of workshop/meeting framework (for Functional Programming specialist projects)

### 3.2.4 Understanding of the Project

Delete:

- Project schedule and cost. Review schedule and cost information and assess risk management elements that may affect the project

Replace with:

- Project schedule. Review schedule and assess risk management elements that may affect the project

### 3.3 Evaluation and Rating

Delete:

Criterion	Weight Factor	Rating	Weighted Rating
Achievements of Proponent	2.0	0 - 10	0 - 20
Achievements of Key Sub-consultants / Specialists	1.0	0 - 10	0 - 10
Achievements of Key Personnel on Projects	2.0	0 - 10	0 - 20
Understanding of the Project	1.5	0 - 10	0 - 15
Scope of Services	1.0	0 - 10	0 - 10
Management of Services	1.0	0 - 10	0 - 10
Design Philosophy / Approach / Methodology	1.5	0 - 10	0 - 15
Technical Rating	10.0		0 - 100

Replace with:

Criterion	Weight Factor	Rating	Weighted Rating
Achievements of Proponent	1.5	0 - 10	0 - 15
Achievements of Key Sub-consultants / Specialists	1.0	0 - 10	0 - 10
Achievements of Key Personnel on Projects	3.0	0 - 10	0 - 30
Understanding of the Project	1.5	0 - 10	0 - 15
Scope of Services	1.0	0 - 10	0 - 10
Management of Services	1.0	0 - 10	0 - 10
Design Philosophy / Approach / Methodology	1.0	0 - 10	0 - 10
Technical Rating	10.0		0 - 100

## 4. Terms of Reference

### Article 1.5.1.3

Delete: 3rd Party Functional Programming specialist

Replace with: Functional Programming specialist

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## **5. Terms, Conditions and Clauses**

### **Agreement 1. (b)**

Delete:

R1250D (2017-11-28), General Condition (GC) 9 - Indemnification and Insurance

Replace with:

R1650D (2017-11-28), General Condition (GC) 9 - Indemnification and Insurance