



**RETURN BIDS BY E-MAIL TO:**

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**RETOURNER LES SOUMISSIONS PAR COURRIEL À:**

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**REQUEST FOR PROPOSAL AMENDMENT**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Issuing Office – Bureau de distribution**

SSC | SPC  
Procurement and Vendors Relations | Achats et relations avec les fournisseurs  
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<b>Title – Sujet</b> <b>TWO COLOUR PRODUCTION COPIERS – LEASE</b>	
<b>Solicitation No. – N° de l'invitation</b> 2B19-59252 – ITPRO#47500	<b>Date</b> April 20, 2020
<b>Client Reference No. – N° référence du client</b> 20192095	
<b>File No. – N° de dossier</b> RFP#2B19-59252/ ITPro# 47500	
<b>Preliminary Closing Date and Time (for Pre-Bid Submission):</b> <b>at 2:00 pm on April 8, 2020</b>	<b>Time Zone</b> <b>Fuseau horaire</b>  Eastern Standard Time (EST) / Heure normale de l'Est (HNE)
<b>Final Solicitation Closes:</b> <b>at 2:00 pm on April 22, 2020</b>	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Inquiries to : - Adresser toutes questions à:</b> Nina Caldwell	
<b>Telephone No. – N° de téléphone :</b> 613-882-8328	<b>FAX No. – N° de FAX</b> Not applicable
<b>Destination – of Goods, Services, and Construction:</b> <b>Destination – des biens, services et construction :</b>  See Herein	

<b>Vendor/firm Name and address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Facsimile No. – N° de télécopieur</b>	
<b>Telephone No. – N° de téléphone</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/firm (type or print)-</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

## **REQUEST FOR PROPOSAL AMENDMENT NO. 005**

**Request for Proposal Amendment no. 005 is raised for the following reason: Questions and Answers.**

### **Question 27:**

In Annex I, Substantiation of Technical Compliance, suppliers are asked to provide substantiation and a reference documents for every requirement in order to be compliant.

Can you please advise what type of substantiation and more important what kind of reference document you would need us to include, for example this requirement?

A1.40 - The Supplier accepts to store spare parts needed for general repair and maintenance such as gears, toner, belts, etc at the provided PCO location.

### **Answer 27:**

Substantiation types depends on the requirement, we require substantiation documents in order to back up the information formally instead of just saying yes to a mandatory requirement. However, some mandatory requirements are possibly simply a yes or no answer and that there wouldn't be documents to go with this.

For 1.40: No formal documentation required. A simple yes to store the part is acceptable.

**ALL OTHER TERMS AND CONDITIONS OF THE REQUEST FOR PROPOSAL (RFP) REMAIN UNCHANGED.**