



ADDENDUM # 1

Date: April 21, 2020

Title: Cleaning and maintenance services for the High Commission of Canada in Australia

The Department of Foreign Affairs, Trade and Development hereby amends, in accordance with this Addendum the Request for Proposals for the cleaning and maintenance services at the High Commission of Canada in Australia, bearing number 20-156424. This Addendum hereby forms part of the RFP. The purpose of this Addendum is to:

1. Make amendments to the RFP

This Addendum is issued prior to receipt of Bids to provide for certain revisions to and clarification of the solicitation documents.

AMENDMENT TO THE RFP

1. On Cover Page – PROPOSAL DELIVERY

DELETE:

In its entirety

INSERT:

In order for the proposal to be valid and accepted, it must be received no later than **14:00 EDT** on **May 14, 2020 (as per Ottawa, Ontario)** referred to as the **“Closing Date”**.

Only electronic copies will be accepted and received at the following e-mail address:

internationalproposals@international.gc.ca

Solicitation #:20-156424



2. In PART 2 – BIDDER INSTRUCTIONS - 2.5 SITE VISIT - MANDATORY

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It is mandatory that the Bidder or a representative of the Bidder attend the site visit. The site visit will be held **High Commission of Canada in Australia, Commonwealth Avenue CANBERRA, A.C.T. 2600, Australia**, entry via Forster crescent on **30th April 2020** and will begin at **17:00 (Canberra Local Time)**, in **Canberra, Australia**.

Bidders are requested to confirm their attendance with Canada's Representative no later than **three working days** before the conference and provide the names of the person(s) who will attend. Bidders will be required to sign an attendance form. Bidders should confirm in their bids that they have attended the site visit.

Bidders who do not attend or send a representative will not be given an alternative appointment and their proposal will be rejected as non-compliant. Any clarifications or changes to the RFP resulting from the conference will be included as an amendment to this RFP.

Please note, any travel and other costs associated with attending a bidders' conference form part of "Bid Costs" as per 2003 (2019-03-04) *Standard Instructions - Goods or Services - Competitive Requirements*, and will not be reimbursed by Canada.

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME