

## **Annex G: Lester B. Pearson Rehabilitation Project** **Construction Site Access**

### *Subcontractor, 3rd Party Contractor, Consultant Site Access Protocol*

Company Security Officer is to provide the EllisDon Security Manager ([mlaurin@ellisdon.com](mailto:mlaurin@ellisdon.com)) a copy of the CISO granting letter or Security Status Report which will validate that the company requesting access to the project has clearance at the appropriate level.

The EllisDon Security Manager would also require the names, date of births, and clearance information for any workers that require access to perform work on site. Once clearances have been verified, the names will be added to the site access list.

Every company performing work on the project will be required to review the EllisDon Safety Guidelines package and complete all associated safety documentation for their scope of work.

The following safety documents are to be submitted to EllisDon **prior** to commencing work:

- 1) Initial WSIB clearance certificate
- 2) Employers Registration in Construction (Form 016-1000E – Ontario, <https://www.labour.gov.on.ca/english/hs/forms/>)
- 3) Company Safety Policy
- 4) Company Safety Program
- 5) Subcontractor Pre-Qualification Summary (Form A)
- 6) Subcontractor Safety Acknowledgement & Declaration Of Competent Supervision (Form B)
- 7) A site specific Job Hazard Assessment for the scope of work
- 8) A site specific Fall Protection and Rescue Plan (as applicable to scope).
- 9) Current Safety Data Sheets (SDS) for products that are to be brought to site (less than 3 years old).
- 10) Review of the EllisDon Site Specific Safety Plan and BGIS OHS Building Plan and completion of the associated Acknowledgement Form.

All workers will be required to complete the EllisDon Site Specific Safety Orientation & Security Briefing prior to commencing any work on site. Provide EllisDon at least 24 hours' notice prior to orientation training. All workers will be required to provide **hard copy proof of training** for the following at time of orientation:

- 1) WHMIS training (**Mandatory**)
- 2) MOL 4-Step Worker Awareness or MOL 5-Step Supervisor Awareness training (<https://www.labour.gov.on.ca/english/hs/training/>) (**Mandatory**)
- 3) Fall Protection Awareness Training (**Mandatory**)
- 4) Working at Heights Training – As of April 1<sup>st</sup>, 2017 - This training requirement is for workers on construction projects in Ontario who use any of the following methods of fall protection: travel restraint systems, fall restricting systems, fall arrest systems, safety nets and work belts or safety belts. (**Based on scope of work**)
- 5) Certificates of Qualifications (**Based on scope of work**)

**ANNEX FOR INFORMATION PURPOSES ONLY**  
**DOCUMENTATION TO BE FILLED OUT UPON AWARD**

**6)** All other required training (ex. Aerial Work Platform, Powder Actuated Tools, etc) that is pertinent to the scope of work.

A copy of safety training must be made available at the time of Orientation. Those individuals who do not provide safety training records shall be refused access to the site.

Any individual on site must wear, at minimum, the following PPE:

- A minimum of long pants, shirt with minimum 4 inch sleeve (no sleeveless shirts, tank tops or netshirts)
- 6" CSA "Green Triangle" Safety Boots
- CSA Hi-Visibility garment ( ex. vest, shirt or jacket)
- Hard Hat
- Safety Glasses
- Any other PPE pertinent to their tasks

Individuals who have successfully completed the EllisDon safety & security orientation and provided all safety training records will have a site-specific security badge created at the security trailer located off of Sussex Drive. This security trailer will also be the designated access point for signing in/out of the project.