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**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

THIS DOCUMENT CONTAINS A SECURITY  
REQUIREMENT / DOCUMENT CONTIENT DES  
EXIGENCES RELATIVES À LA SÉCURITÉ

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Consultant Services Division/Division des services  
d'experts-conseils  
L'Esplanade Laurier  
4th floor, East Tower  
140 O'Connor Street  
Ottawa  
Ontario  
K1A 0S5

<b>Title - Sujet</b> Architectural and Engineering Servi	
<b>Solicitation No. - N° de l'invitation</b> EP751-202885/A	<b>Amendment No. - N° modif.</b> 001
<b>Client Reference No. - N° de référence du client</b> 20202885	<b>Date</b> 2020-04-29
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$FE-178-78649	
<b>File No. - N° de dossier</b> fe178.EP751-202885	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2020-05-25</b>	
<b>Time Zone</b> Fuseau horaire Eastern Daylight Saving Time EDT	
<b>F.O.B. - F.A.B.</b>	
<b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Matende, Robinah	<b>Buyer Id - Id de l'acheteur</b> fe178
<b>Telephone No. - N° de téléphone</b> (873) 353-8472 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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**AMENDMENT 001**

This amendment is issued in order to make changes and to answer the following questions:

The following changes to SRE 3.1.1 are effective immediately

### 3.1.1 Licensing, Certification or Authorization

The Proponent must be authorized to provide **both** architectural and ~~multidisciplinary~~ engineering services, licensed, or eligible to be licensed, certified or otherwise authorized to provide the necessary professional services to the full extent that may be required by provincial law in the province of British Columbia and Manitoba, at time of work. If the firm is unable to be licensed in both architecture **and** engineering, consider forming a Joint Venture in order to meet this requirement.

The following changes to SRE 3.1.2 are effective immediately

### 3.1.2 Consultant Team Identification

The consultant team to be identified must include the following. The information is to be provided as per Appendix B, Team Identification Format.

a) Proponent (prime consultant)

- Must be licensed **or eligible to be licensed** in both Architecture and Engineering. Consider forming Joint Ventures if necessary to meet this requirement.

## Western Architecture and Engineering Questions and Answers

Question Response/ Réponse	
<b>Q1</b>	<p>I was hoping you could help me with is section 3.1.1 of the Mandatory/Rated Requirements and Evaluation section. It states:  <i>"The Proponent must be authorized to provide both architectural and multidisciplinary engineering services, licensed, or eligible to be licensed, certified or otherwise authorized to provide the necessary professional services to the full extent that may be required by provincial law in the province of British Columbia and Manitoba, at time of work. If the firm is unable to be licensed in both architecture and engineering, consider forming a Joint Venture in order to meet this requirement."</i></p> <p>1) if the lead proponent can be a joint venture between an <b>architectural firm</b> and a <b>firm that offers one of the required engineering services</b></p> <p>2) or if the lead proponent must be a joint venture between an <b>architectural firm</b> and a <b>firm that offers all the required engineering services</b></p> <p>3) or if the lead proponent must be a collective joint venture <b>between an architectural firm and several firms</b>, each providing an engineering specialty?</p>
<b>R1</b>	<p>Options 1, 2 and 3 would meet the requirement.</p> <p>It should be noted that the proponent must be able to provide <b>all</b> architectural and engineering services required in the contract (including environmental and geotechnical engineering) while maintaining compliance with regulations of professional regulatory bodies.</p> <p>The Consultant, as part of their Proposal, must have professional and commercial liability insurance in compliance with provincial regulations for all architectural and engineering services as General Condition (GC) 9 - Indemnification and Insurance</p>
<b>Q2</b>	<p>Section 3.1.1 Mandatory Requirements identifies the following:  <i>"The Proponent must be authorized to provide both architectural and multidisciplinary engineering services... If the firm is unable to be licensed in both architecture and engineering, consider forming a Joint Venture..."</i></p> <p>There are a significant number of architectural firms with the capacity to complete both the Sidney and Winnipeg projects, and with the design experience that has been requested, but without in-house engineering. Similarly there are Engineering firms who have the experience and qualifications and have worked with various architecture firms to complete complex projects like these. This requirement appears to only limit the RFP to a very few number of large multi-national firms and does not appear to have a benefit to receiving the best bids from qualified consultants.</p> <p>We would ask that this requirement be removed from the mandatory requirements, or get an explanation on how this benefits the Government of Canada and the project as a whole.</p>
<b>R2</b>	<p>PSPC requires a proponent who is authorized to provide both architectural and engineering services.</p> <p>The proponent must be able to provide <b>all</b> architectural and engineering disciplines listed in the contract while maintaining compliance with regulations of professional regulatory bodies including any requirements for professional liability insurance.</p> <p>The Consultant, as part of their Proposal, must have professional liability insurance in compliance with provincial regulations for all architectural and engineering services required under the resulting contract</p>
<b>Q3</b>	<p>With respect to section 3.2.1 "Experience and Achievement", section 3.2.1.4.d states: "For a Joint Venture, experience by any member of the Joint Venture will be evaluated as experience of the Proponent."</p> <p>It is unclear if under a Joint Venture, project experience can be provided for the various members of the Joint Venture, whether all members of the Joint Venture worked on that project or not. The intention is to show that the team as a whole has experience working together on complex projects, but they may not have worked on each project together. How will this be evaluated and in this case, should more than 3 projects be provided for evaluation?</p>

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<b>R3</b>	<p>As stated in section 3.2.1.4.d "For a Joint Venture, experience by <b>any</b> member of the Joint Venture will be evaluated as experience of the Proponent."</p> <p>This applies even if all members of the joint venture did not work on the given project.</p> <p>As stated in section 3.2.1.2: "Canada will evaluate 3 a) to f), listed below, for each of the three distinct representative projects. If more than two representative laboratory projects are submitted, only the first two will be evaluated. If more than one representative complex project is submitted, only the first will be evaluated."</p>
<b>Q4</b>	With respect to "SC1 – Security Requirement", must the security clearances of individuals be completed prior to the submission of this proposal? Or proof of company security clearance with an understanding that only those with active clearance would be able to work on the project at that time? Given the current issues around Covid-19 and the possibility that this is slowing down government screening.
<b>R4</b>	<p>The Proponent must have a valid security clearance prior to contract award, as indicated in SC1.</p> <p>The successful proponent's personnel, sub-consultants and sub-consultant's personnel must meet the mandatory security clearance during the course of the contract as indicated in sections PI10 and SC1.</p>
<b>Q5</b>	Is the referenced document "CFIA Sidney Centre for Plant Health – Schematic Design 100% Submission (October 2018)" available for download?
<b>R5</b>	<p>Yes, the schematic design is available for download.</p> <p>Please contact the <a href="#">Contracting Authority</a>, providing an e-mail address and a link will sent to you to be able to download the schematic design report.</p>
<b>Q6</b>	<p>Concerning: 8.6 Sidney Centre for Plant Health - Refer to the following documents:</p> <ul style="list-style-type: none"> <li>• CFIA Sidney Centre for Plant Health – Schematic Design 100% Submission (October 2018)</li> <li>• Report of Findings – Phase I Environmental Site Assessment, CFIA Centre for Plant Health (March 2018)</li> <li>• Environmental Assessment Update CFIA Sidney Centre for Plant Health (November 2018)</li> <li>• CFIA Centre for Plant Health and Sidney Campus GHG Options Analysis (December 2018)</li> <li>• Containment Standards for Facilities Handling Plant Pests</li> </ul> <p><a href="https://www.inspection.gc.ca/plant-health/plant-pests-invasivespecies/biocontainment/containment-standards/eng/1412353866032/1412354048442">https://www.inspection.gc.ca/plant-health/plant-pests-invasivespecies/biocontainment/containment-standards/eng/1412353866032/1412354048442</a></p> <p>Can you please send the links to these documents or send them out via an addendum?</p>
<b>R6</b>	Please contact the <a href="#">Contracting Authority</a> , providing an e-mail address and a link will sent to you to be able to download the documents.
<b>Q7</b>	Please confirm that the key individuals as defined by 3.1.2 c) are not all required to be part of the Proponent/Joint Venture.
<b>R7</b>	Key individuals may be subcontractors.
<b>Q8</b>	Item 3.1.1 (Licensing, Certification or Authorization) indicates that "the Proponent must be authorized to provide both architectural and multidisciplinary engineering services". It is not specific which engineering services are required to be held by the individual proponent or the Joint venture, simply that they are to be multi-disciplinary. Please confirm which disciplines are required to be provided by the Proponent.
<b>R8</b>	Please refer to Q1.
<b>Q9</b>	Can a multi-service company provide both an engineering or architectural scope and fulfill the independent commissioning agent role?
<b>R9</b>	No the commissioning agent must be independent from the firms performing design work.
<b>Q10</b>	Given the current COVID-19 pandemic, is it possible to make this proposal an electronic submission?
<b>R10</b>	Yes, we will allow for electronic submission of bids. An amendment containing both the instructions on how to sign up for Epost and the changes required to our tender documents will be posted on <a href="#">Buyandsell.gc.ca</a>
<b>Q11</b>	Would it be possible to receive the submission forms in Word format?
<b>R12</b>	The PDF can be converted into a Word document using a conversion software such as Adobe Acrobat Pro etc.
<b>Q13</b>	In light of COVID 19 and stay at home orders in the province of Ontario will the government consider allowing for electronic submissions via MERX or another portal?
<b>R13</b>	Yes, we will allow for electronic submission of bids. An amendment containing both the instructions on how to sign up for Epost and the changes required to our tender documents will be posted on <a href="#">Buyandsell.gc.ca</a>