



RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Travaux publics et Services gouvernementaux
Canada
Voir dans le document/
See herein
NA
Québec
NA

REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION

Proposal To: Public Works and Government Services Canada

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Proposition aux: Travaux Publics et Services Gouvernementaux Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet Cylinder rental and propane distr.	
Solicitation No. - N° de l'invitation W0130-19B017/A	Date 2020-04-29
Client Reference No. - N° de référence du client W0130-19B017	
GETS Reference No. - N° de référence de SEAG PW-\$MTA-490-15721	
File No. - N° de dossier MTA-9-42274 (490)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2020-06-09	Time Zone Fuseau horaire Heure Avancée de l'Est HAE
F.O.B. - F.A.B. Specified Herein - Précisé dans les présentes Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input checked="" type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Sirois, Richard	Buyer Id - Id de l'acheteur mta490
Telephone No. - N° de téléphone (514) 718-5993 ()	FAX No. - N° de FAX (514) 496-3822
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: MINISTERE DE LA DEFENSE NATIONALE 6769 NOTRE-DAME EST MONTREAL Québec H1N2E9 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address

Raison sociale et adresse du fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Travaux publics et Services gouvernementaux Canada
Place Bonaventure, portail Sud-Oue
800, rue de La Gauchetière Ouest
7e étage, suite 7300
Montréal
Québec
H5A 1L6

Delivery Required - Livraison exigée Voir doc.	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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PART 1 - GENERAL INFORMATION

1.1 Security Requirements

There is no security requirement applicable to the Request for Proposal (RFP).

1.2 Requirement

The requirement is detailed in Annex "A".

1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.4 epost Connect service

This bid solicitation allows bidders to use the epost Connect service provided by Canada Post Corporation to transmit their bid electronically. Bidders must refer to Part 2 entitled Bidder Instructions, and Part 3 entitled Bid Preparation Instructions, of the bid solicitation, for further information.

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2019-03-04), Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

2.2 Submission of Bids

Bids must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit specified below by the date and time indicated on page 1 of the bid solicitation:

Bidders must send their bid to the following location:

PWGSC Québec Region Bid Receiving Unit

Only bids submitted using epost Connect service will be accepted. The Bidder must send an email requesting to open an epost Connect conversation to the following address: TPSGC.RQReceptionSoumissions-QRSupplyTendersReception.PWGSC@tpsgc-pwgsc.gc.ca

Note: Bids will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation, as detailed in Standard Instructions [2003](#), or to send bids through an epost Connect message if the bidder is using its own licensing agreement for epost Connect.

It is the Bidder's responsibility to ensure the request for opening an epost Connect conversation is sent to the email address above at least six days before the solicitation closing date.

Bids transmitted by facsimile or hardcopy to PWGSC will not be accepted.

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than **ten (10) calendar days** before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Quebec.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

The Bidder must submit its bid electronically in accordance with section 08 of the 2003 standard instructions. The epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation.

The bid must be gathered per section and separated as follows:

Section I: Technical Bid
Section II: Financial Bid
Section III: Certifications

Bids transmitted by facsimile or hardcopy will not be accepted.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment.

3.1.1 Electronic Payment of Invoices – Bid

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "C" Electronic Payment Instruments, to identify which ones are accepted.

If Annex "C" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.2 Exchange Rate Fluctuation

C3011T (2013-11-06), Exchange Rate Fluctuation

3.1.3 SACC Manual Clauses

Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Financial Evaluation

4.1.1.1 Financial Evaluation (Annex "B") basis of payment.

Price paid by the tenderer to his supplier (producer)

The supplier's propane price must correspond only to the price paid for propane from the producer and must include the carbon tax.

Price offered by the tenderer (distributor)

The bidder's price (price before adding the producer price) must include all transport and unloading costs, collection costs, delivery to destination, carbon tax as well as profit. The price per liter must also include service after installation and replacement of defective parts.

4.1.1.2 Evaluation of price - Canadian/Foreign Bidders

1. Bidders must submit firm prices, customs duties, excise taxes and Applicable Taxes excluded.
2. Unless the bid solicitation specifically requires bids to be submitted in Canadian currency, bids submitted in foreign currency will be converted to Canadian currency for evaluation purposes. The rate given by the Bank of Canada in effect on the bid solicitation closing date, or on another date specified in the bid solicitation, will be applied as a conversion factor to the bids submitted in foreign currency.
3. Bidders must provide prices Delivered at Place (DAP) Montreal and St-Hubert (see Annex "A"), according to Incoterms 2010 for shipments from a commercial contractor. Bids will be assessed on an DAP basis.

4.1.1.3 Calculation method used (Annex "B") – Baiss of payment

In order to determine the lowest price, the calculation method well be as follows:

1. The price of the distributor (do not include the price of the producer) **will be multiplied by 2900 liters** (amount corresponding to the average consumption per month) – (Part 1 of Annex "B" – Basis of payment).
2. The price in Part 2 is the price per cylinder / month. **This amount will be multiplied by the estimated quantities.**
3. The price in Part 3 is the price per cage / month. **This amount will be multiplied by the estimated quantity.**
4. The prices obtained in Part 1, Part 2 and Part 3 will be added together to obtain the total amount.

For Parts 1, 2 and 3 of Annex "B" – Basis of Payment, for financial evaluation purposes, **a price is required**. Failure to do so will result in the bid being declared non-responsive.

The prices offered for Part 4 and Part 5 of Annex "B" – Basis of Payment will not be considered in evaluation, **but these parts must be completed**. Failure to do so will result in the being declared non-responsive.

Exemple of evaluation

PART 1 – PROPANE (Estimated quantity for this region : 35000 liters / year)				Total for evaluation
DESCRIPTION	UNIT PRICE / LITER	UNIT PRICE / LITER	UNIT PRICE / LITER	
	year(1) firm	year(2) firm	year(3) option	
Distributor price only. (price which will be added to the producer price at the time of invoicing).	<u>0.20</u> \$ / liter	<u>0.20</u> \$ / liter	<u>0.20</u> \$ / liter	<u>1 740.00</u> \$ The producer price is not evaluated.

Total for the evaluation (estimated on 2900 lts)

$(0.20\$+0.20\$+0.20\$) \times 2900 \text{ lts} = 1\ 740.00\$$

PART 2 – TANK RENTAL					Total for evaluation
	ESTIMATED QUANTITY	YEAR(1) FIRM	YEAR(2) FIRM	YEAR(3) OPTION	
DESCRIPTION		MONTH PRICE	MONTH PRICE	MONTH PRICE	
33.3 LBS	184 cylinders	<u>5.00</u> \$/EA	<u>5.00</u> \$/EA	<u>5.00</u> \$/EA	<u>2 760.00</u> \$
100 LBS	14 cylinders	<u>10.00</u> /EA	<u>10.00</u> /EA	<u>10.00</u> /EA	<u>420.00</u> \$

$(5.00\$+5.00\$+5.00\$) \times 184 \text{ cylinders} = 2760.00\$$
 $(10.00\$+10.00\$+10.00\$) \times 14 \text{ cylinders} = 420.00\$$

PART 3 – CAGE RENTAL					Total for evaluation
	ESTIMATED QUANTITY	YEAR(1) FIRM	YEAR(2) FIRM	YEAR(3) OPTION	
DESCRIPTION		MONTH PRICE	MONTH PRICE	MONTH PRICE	
	28 cages	<u>15.00</u> /EA	<u>15.00</u> /EA	<u>15.00</u> /EA	<u>1 260.00</u> \$

$(15.00\$+15.00\$+15.00\$) \times 28 \text{ cages} = 1\ 260.00\$$

Total Part 1,2 et 3 (1 740.00\$ + 2 760.00\$ + 420.00\$ + 1 260.00\$) = 6 180.00\$

Grand total for financial evaluation: **6 180.00\$**

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File No. - N° du dossier
MTA-9-42274

Buyer ID - Id de l'acheteur
MTA490
CCC No./N° CCC - FMS No./N° VME

4.2 Basis of Selection

A bid must comply with all requirements of the bid solicitation to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.2.1 Integrity Provisions – Required Documentation (See Annex “D”)

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the “FCP Limited Eligibility to Bid” list at the time of contract award.

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

6.1.1 There is no security requirement applicable to the Contract.

6.2 Requirement

The Contractor must provide the items detailed under the "Requirement" at Annex "A".

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

[2010A](#) (2018-06-21), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

6.4 Term of Contract

6.4.1 Period of the Contract

The period of the Contract is from date of Contract to _____ inclusive. (Will be indicated when the contract is awarded).

6.4.2 Delivery Date

All the deliverables must be received as and when required.

6.4.3 Option to Extend the Contract

The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to one (1) additional of one (1) year period(s) from _____ to _____ (Will be indicated when the contract is awarded) under the same conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment.

Canada may exercise this option at any time by sending a written notice to the Contractor at least 30 calendar days before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.

6.4.4 Delivery Points

Delivery of the requirement will be made to delivery point(s) specified at Annex "A" of the Contract.

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Richard Sirois
Title: Supply Specialist
Public Works and Government Services Canada
Acquisitions Branch

Telephone: (514) 718-5993
E-mail address: richard.sirois@tpsgc-pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Project Authority

The Project Authority for the Contract is: [\(Will be indicated when the contract is awarded\).](#)

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: _____
Facsimile: _____
E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative [\(To be completed by the bidder\)](#)

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: _____
Facsimile: _____
E-mail address: _____

6.6 Payment

6.6.1 Basis of Payment: Cost reimbursable – Limitation of expenditure

The Contractor will be paid for its costs reasonably and properly incurred in the performance of the Work, in accordance with the Basis of payment in annex "B", to a limitation of expenditure of \$_____ (Will be indicated when the contract is awarded). Customs duties are excluded and Applicable Taxes are extra.

6.6.2 Limitation of Expenditure

1. Canada's total liability to the Contractor under the Contract must not exceed \$_____ (Will be indicated when the contract is awarded). Customs duties are excluded and Applicable Taxes are extra.
2. No increase in the total liability of Canada or in the price of the Work resulting from any design changes, modifications or interpretations of the Work, will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been approved, in writing, by the Contracting Authority before their incorporation into the Work. The Contractor must not perform any work or provide any service that would result in Canada's total liability being exceeded before obtaining the written approval of the Contracting Authority. The Contractor must notify the Contracting Authority in writing as to the adequacy of this sum:
 - a. when it is 75% committed, or
 - b. four months before the contract expiry date, or
 - c. as soon as the Contractor considers that the contract funds provided are inadequate for the completion of the Work,

whichever comes first.

3. If the notification is for inadequate contract funds, the Contractor must provide to the Contracting Authority a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

6.6.3 Multiple Payments

SACC Manual clauses [H1001C](#) (2008-05-12), Multiple Payments

6.6.4 SACC Manual Clauses

[C2505C](#) (2008-05-12), Propane – Provincial fuel Tax Excluded

[C2000C](#) (2007-11-30), Taxes – foreign-based Contractor

6.6.5 Electronic Payment of Invoices – Contract (See Annex "C")

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);

6.7 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Each invoice must be supported by:

- a. a copy of the **producer's invoice**
2. Invoices must be distributed as follows:
 - a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

6.8 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in _____ (To be completed by the bidder. Insert the name of the province or territory in CANADA).

6.9 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2018-06-21), General Conditions - Goods (Medium Complexity);
- (c) Annex A, Requirement;
- (d) Annex B, Basis of payment;
- (e) the Contractor's bid dated _____ (*insert date of bid*) (*If the bid was clarified or amended, insert at the time of contract award: " , as clarified on _____ " or " , as amended on _____ " and insert date(s) of clarification(s) or amendment(s)*)

6.10 **SACC Manual Clauses**

[A2000C](#) (2006-06-16), Foreign Nationals (Canadian Contractor);

[A2001C](#) (2006-06-16), Foreign Nationals (Foreign Contractor);

[A9020C](#) (2006-06-16), Cylinder Hook-up;

[A9062C](#) (2011-05-16), Canadian forces site Regulations;

[B1505C](#) (2016-01-28), Shipment of Dangerous Goods/Hazardous Products;

[D3010C](#) (2016-01-28), Delivery of Dangerous Goods/Hazardous Products;

[D3015C](#) (2014-09-25), Dangerous Goods/Hazardous Products – Labelling and Packaging Compliance;

[G1005C](#) (2016-01-28), Insurance – No Specific Requirement.

ANNEX "A" REQUIREMENT

To supply liquefied petroleum gas (PROPANE) in bulk to the Department of National Defence (DND) sites located in the greater Montreal area on an as and when required basis.

The requirements include:

- Supplying DND with propane as well as any other equipment required for the distribution of propane to the buildings, as necessary;
- Providing and maintaining the tanks and bottles;
- Renting tanks, bottles and cages as well as any other equipment required; and
- Providing inspection and certification services for the tanks and bottles belonging to the federal government.

ADRESSES AND LOCATIONS

Montreal:

6363 Notre Dame St. East
Montreal, QC H1N 3R2

St-Hubert:

4820 Leckie,
St-Hubert, QC J3Z 1H4

Delivery site	Building	Cage rentals	Cylinder rentals	Frequency of delivery
Montreal	2 North	2	13 (33 lbs)	monthly
Montreal	3 South	3	19 (33 lbs)	monthly
Montreal	4 North	2	9 (33 lbs)	monthly
Montreal	5 South	1	7 (33 lbs)	weekly
Montreal	6 North	2	10 (33 lbs)	weekly
Montreal	7 South	2	17 (33 lbs)	monthly
Montreal	7 West	1	8 (33 lbs)	every 2 weeks
Montreal	9 South	1	10 (33 lbs)	weekly
Montreal	10 South	3	18 (33 lbs)	weekly
Montreal	11 North	1	13 (33 lbs)	monthly
Montreal	13 North	1	13 (33 lbs)	weekly
Montreal	220 South	1	11 (33 lbs)	weekly
Montreal	Consol depot ZL20	3	17 (33 lbs)	weekly
Montreal	RTC Laval (Bellerose Street)	2	6 (33 lbs)	On request as needed
St-Hubert	Hangar 3 West	2	13 (33 lbs)	monthly
St-Hubert	34 Fd Svcs	0	14 (100 lbs)	monthly, as needed

The addresses listed above are the locations of federal services that need or will need bulk propane and related services.

Other locations may be added during the term of the contract and the frequency of delivery is approximate.

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Price Adjustments – Bulk Propane – Annex B - Part 1

The total price of propane per litre quoted herein for bulk propane is subject to revision upwards or downwards to cover changes in the price of the supplier's (producer's) propane. All invoices issued to the Department of National Defence must be accompanied by a copy of the document showing the price of the producer's propane (e.g., BP Canada Energy Company etc.).

Calculation of the price of propane:

- a) Producer's price + **Distributor's price** = price per litre.
 - The distributor's price includes transportation and off-loading, pick-up charges, delivery at destination, carbon tax and profit.

The following charges are always shown separately on invoices:

- a) Price per litre
- b) Hazardous material fees
- c) Goods and Services Tax (GST)
- d) Quebec Sales Tax (QST)

Tanks/Bottles

At the end of the standing offer period, it is the supplier's responsibility to remove at no cost its tanks and/or bottles, to empty them and to offer the client department a credit for the remaining propane. The credit shall be based on the price of propane at the time of the removal.

Labelling

The labels on the tanks must comply with the WHMIS 2015 standard. For more information, see the following Web pages:

- a) Commission des normes, de l'équité de la santé et la sécurité du travail: (WHMIS)
<https://www.csst.qc.ca/prevention/reptox/simdut-2015/Pages/etiquette-fournisseur.aspx>
- b) TDG regulations:
<https://www.tc.gc.ca/eng/tdg/clear-menu-497.htm>

ANNEX "B" BASIS OF PAYMENT

GREATER MONTREAL AREA

An offeror wishing to offer the good in this administrative region must provide the prices and/or percentages for all worksheets (Parts 1 to 5) in Annex B1. Failure to do so will render the bid non-responsive.

PART 1, PART 2 AND PART 3 WILL BE TAKEN INTO CONSERATION IN THE FINANCIAL EVALUATION

PART 1 – PROPANE (Quantity estimated for this region: 35,000 litres/year)			
DESCRIPTION	UNIT PRICE / LITRE firm year (1)	UNIT PRICE / LITRE firm year (2)	UNIT PRICE / LITRE option year (3)
Distributor's price only. (will be added to the producer's price at invoicing only).	\$ _____ /litre	\$ _____ /litre	\$ _____ /litre The producer price will not be evaluated.

PART 2 – TANK RENTALS				
	ESTIMATED QUANTITY	FIRM YEAR (1)	FIRM YEAR (2)	OPTION YEAR (3)
DESCRIPTION		PRICE/MONTH	PRICE/MONTH	PRICE/MONTH
33.3 LBS	184 cylinders	\$ _____ /EA	\$ _____ /EA	\$ _____ /EA
100 LBS	14 cylinders	\$ _____ /EA	\$ _____ /EA	\$ _____ /EA

PART 3 – CAGE RENTALS				
	ESTIMATED QUANTITY	FIRM YEAR (1)	FIRM YEAR (2)	OPTION YEAR (3)
DESCRIPTION		PRICE/MONTH	PRICE/MONTH	PRICE/MONTH
	28 cages	\$ _____ /EA	\$ _____ /EA	\$ _____ /EA

GREATER MONTREAL AREA (continued)

PART 4 AND PART 5 WILL NOT BE TAKEN INTO CONSERATION IN THE FINANCIAL EVALUATION.

PART 4 – LOSS OR IRREPARABLE DAMAGE

DESCRIPTION	LOSS OR IRREPARABLE DAMAGE (tanks belonging to the supplier)		
	Price/Tank		
	Firm year (1)	Firm year (2)	Option year (3)
33.3 LBS	\$	\$	\$
100 LBS	\$	\$	\$

PART 5 – HAZARDOUS MATERIAL FEES AND ET DISCOUNT ON PARTS

	Firm year (1)	Firm year (2)	Option year (3)
HAZARDOUS MATERIAL FEES: (throughout the duration of the standing offer)	\$ _____	\$ _____	\$ _____
DISCOUNT ON PARTS: (as a percentage, according to the latest retail price list)	_____ %	_____ %	_____ %

***The contract will be awarded in Canadian dollars.**

****The amounts must be indicated before taxes.**

Solicitation No. - N° de l'invitation
W0130-19B017/A
Client Ref. No. - N° de réf. du client
W0130-19-B017

Amd. No. - N° de la modif.
File No. - N° du dossier
MTA-9-42274

Buyer ID - Id de l'acheteur
MTA490
CCC No./N° CCC - FMS No./N° VME

ANNEX "C" ELECTRONIC PAYMENT INSTRUMENTS

The Bidder accepts any of the following Electronic Payment Instrument(s):

- VISA Acquisition Card;

- MasterCard Acquisition Card;

- Direct Deposit (Domestic and International);

