



**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À:**

Public Works and Government Services / Travaux  
publics et services gouvernementaux  
Kingston Procurement  
Des Acquisitions Kingston  
86 Clarence Street, 2nd floor  
Kingston  
Ontario  
K7L 1X3  
Bid Fax: (613) 545-8067

**REQUEST FOR PROPOSAL  
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right  
of Canada, in accordance with the terms and conditions  
set out herein, referred to herein or attached hereto, the  
goods, services, and construction listed herein and on any  
attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la  
Reine du chef du Canada, aux conditions énoncées ou  
incluses par référence dans la présente et aux annexes  
ci-jointes, les biens, services et construction énumérés  
ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

<b>Title - Sujet</b> ADCP Penetrometer	
<b>Solicitation No. - N° de l'invitation</b> W6448-21C010/A	<b>Date</b> 2020-05-01
<b>Client Reference No. - N° de référence du client</b> W6448-21-C010	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$KIN-519-8072	
<b>File No. - N° de dossier</b> KIN-9-52220 (519)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2020-06-15</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Daylight Saving Time EDT
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Choquette, Herb	<b>Buyer Id - Id de l'acheteur</b> kin519
<b>Telephone No. - N° de téléphone</b> (613) 536-4874 ( )	<b>FAX No. - N° de FAX</b> (613) 545-8067
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> Department of National Defence 46 Centurion Rd - Bldg Z-106 Petawawa, ON K8H 2X3	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Public Works and Government Services / Travaux publics et  
services gouvernementaux  
Kingston Procurement  
Des Acquisitions Kingston  
86 Clarence Street, 2nd floor  
Kingston  
Ontario  
K7L 1X3

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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## **PART 1 - GENERAL INFORMATION**

### **1.1 Requirement**

The Department of National Defence requires 4 Automatic Dynamic Cone Penetrometers (ADCP) and associated training as specified in Annex "A". The Contract term will be from date of award to 31 March 2022.

### **1.2 Debriefings**

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

### **1.3 Trade Agreements**

The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), the Canada-European Union Comprehensive Economic and Trade Agreement (CETA), and the Canadian Free Trade Agreement (CFTA).

### **1.4 epost Connect service**

This bid solicitation requires bidders to use the epost Connect service provided by Canada Post Corporation to transmit their bid electronically. Bidders must refer to Part 2 entitled Bidder Instructions, and Part 3 entitled Bid Preparation Instructions, of the bid solicitation, for further information.

## **PART 2 - BIDDER INSTRUCTIONS**

### **2.1 Standard Instructions, Clauses and Conditions**

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2019-03-04) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

### **2.2 Submission of Bids**

#### **Submission of Bids**

Bids must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit specified below by the date and time indicated on page 1 of the bid solicitation:

#### **PWGSC Ontario Region Bid Receiving Unit**

Only bids submitted using epost Connect service will be accepted. The Bidder must send an email requesting to open an epost Connect conversation to the following address:  
[TSPGC.orreceptiondessaoumissions-orbidreceiving.PWGSC@tpsgc-pwgsc.gc.ca](mailto:TSPGC.orreceptiondessaoumissions-orbidreceiving.PWGSC@tpsgc-pwgsc.gc.ca)

Note: Bids will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation, as detailed in Standard Instructions [2003](#), or to send bids through an epost Connect message if the bidder is using its own licensing agreement for epost Connect.

**It is the Bidder's responsibility to ensure the request for opening an epost Connect conversation is sent to the email address above at least six days before the solicitation closing date.**

Bids transmitted by facsimile or hardcopy to PWGSC will not be accepted.

### **2.3 Enquiries - Bid Solicitation**

All enquiries must be submitted in writing to the Contracting Authority no later than 10 calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

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KIN-9-52220

Buyer ID - Id de l'acheteur  
KIN519  
CCC No./N° CCC - FMS No./N° VME

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## **2.4 Applicable Laws**

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

## **PART 3 - BID PREPARATION INSTRUCTIONS**

### **3.1 Bid Preparation Instructions**

The Bidder must submit its bid electronically in accordance with section 08 of the 2003 standard instructions. The epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation.

The bid must be gathered per section and separated as follows:

- Section I: Technical Bid
- Section II: Financial Bid
- Section III: Certifications
- Section IV: Additional Information

Bids transmitted by facsimile or hardcopy will not be accepted.

#### **Section I: Technical Bid**

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

#### **Section II: Financial Bid**

Bidders must submit their financial bid in accordance with the Basis of Payment.

##### **3.1.1 Electronic Payment of Invoices – Bid**

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex E Electronic Payment Instruments, to identify which ones are accepted.

If Annex E Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

##### **3.1.2 Exchange Rate Fluctuation**

C3011T (2013-11-06), Exchange Rate Fluctuation

#### **Section III: Certifications**

Bidders must submit the certifications and additional information required under Part 5.

## PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

### 4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

#### 4.1.2 Technical Evaluation, Mandatory Technical Criteria

Bidders must provide a technical proposal that demonstrates their proposed equipment meets or exceeds all of the mandatory technical criteria listed below or they will be considered non-compliant and will not receive any further consideration in the tender process. The bidder may attach additional pages to this form if required, to provide more detailed information. Simply stating that they do comply, or using the same wording as the criteria will not be considered sufficient to demonstrate compliance with the criteria.

Item #	Ref. (Annex A)	Mandatory Requirements	Proof of Compliance
1	3.1.1 (a)	Equipment mounts on a Class 3 or 4 trailer hitch receiver.	
2	3.1.1 (b)	Hammer is 8kg (17.6lbs).	
3	3.1.2 (a)	Non-hydraulic automatic hammer drive train.	
4	3.1.2 (b)	Automatic hammer blows at a rate between 20 and 40 blows per minute.	
5	3.1.2 (c)	High Torque motor for automatic DCP rod extraction.	
6	3.1.3 (a)	Runs off 12V and/or 24V DC vehicle power.	
7	3.1.4 (a)	Mounting Frame must be compatible with class 3 or 4 trailer hitch.	
8	3.1.4 (b)	Able to fold to a "stow" position by means of an electric motor or manually for short haul movement.	
9	3.2.1 (a)	Software must be Windows 10 based.	

### 4.2 Mandatory Financial Criteria

The Bidder must submit firm unit prices for all items in accordance with Annex B, in Canadian dollars, Harmonized Sales Taxes are excluded, DDP CFB Petawawa Incoterms 2010, transportation costs included, all applicable Customs Duties and Excise taxes included.

#### 4.2.1 Financial Evaluation

The bidder's unit price for each item will be multiplied by the associated annual usage to calculate the extended item price. The extended item price for all years and items will be added together to calculate the Evaluated Price.

### 4.3 Basis of Selection

#### 4.3.1 Basis of Selection - Firm Requirement, Mandatory Technical Criteria

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The bidder whose technical proposal is compliant with all of the Mandatory Technical Criteria and has the lowest Evaluated Price will be recommended for contract award.

## **PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION**

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

### **5.1 Certifications Required with the Bid**

Bidders must submit the following duly completed certifications as part of their bid.

#### **5.1.1 Integrity Provisions - Declaration of Convicted Offences**

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

### **5.2 Certifications Precedent to Contract Award and Additional Information**

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

#### **5.2.1 Integrity Provisions – Required Documentation**

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real procurement agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

#### **5.2.2 Federal Contractors Program for Employment Equity - Bid Certification**

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

## **PART 6 - RESULTING CONTRACT CLAUSES**

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

### **6.1 Security Requirements**

There are no security requirements.

### **6.2 Requirement**

The Contractor must provide the items detailed under the Requirement at Annex A.

#### **6.2.1 Optional Goods and/or Services**

The Contracting Authority may exercise the option at any time before the expiry of the Contract by sending a written notice to the Contractor.

### **6.3 Standard Clauses and Conditions**

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

#### **6.3.1 General Conditions**

[2010AA](#) (2018-06-21), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

### **6.4 Term of Contract**

#### **6.4.1 Period of the Contract**

The period of the Contract is from contract award to 31 March 2022

### **6.5 Authorities**

#### **6.5.1 Contracting Authority**

The Contracting Authority for the Contract is:

Name: Herb Choquette  
Title: Supply Team Leader  
Public Services and Procurement Canada  
Acquisitions Branch  
Address: 86 Clarence Street, 2<sup>nd</sup> Floor  
Kingston, Ontario, K7L 1X3  
  
Telephone: (613) 536-4874  
Facsimile: (613) 545-8067  
E-mail address: [Herb.Choquette@PWGSC.gc.ca](mailto:Herb.Choquette@PWGSC.gc.ca)

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

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### 6.5.2 Project Authority

The Project Authority for the Contract is: **[To be added into Contract by PSPC]**

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_  
  
Telephone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_  
Facsimile: \_\_\_\_ - \_\_\_\_ - \_\_\_\_  
E-mail address: \_\_\_\_\_

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

### 6.5.3 Contractor's Representative

#### General enquiries:

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Facsimile: \_\_\_\_\_  
E-mail address: \_\_\_\_\_

#### Delivery follow-up:

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Facsimile: \_\_\_\_\_  
E-mail address: \_\_\_\_\_

## 6.6 Payment

### 6.6.1 Basis of Payment – Firm Unit Prices

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit prices, as specified in Annex B, for a cost of \$ \_\_\_\_\_ **(PWGSC will insert the amount at contract award)**. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

## 6.6.2 Single Payments

SACC Manual clause [H1000C](#) (2008-05-12) Single Payment

## 6.6.3 Taxes - Foreign-based Contractor (if applicable)

SACC Manual clause [C2000C](#) (2007-11-30) Taxes - Foreign-based Contractor

## 6.6.4 Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);

## 6.7 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

2. Invoices must be distributed as follows:

- a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
- b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

## 6.8 Certifications and Additional Information

### 6.8.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

## 6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in \_\_\_\_\_ (*insert the name of the province or territory as specified by the Bidder in its bid, if applicable*).

## 6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions [2010C](#) (2018-06-21), General Conditions - Services (Medium Complexity);
- (c) Annex A, Requirement;
- (d) Annex B, Basis of Payment; and
- (e) the Contractor's bid dated \_\_\_\_\_ .

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#### **6.11 Insurance - No Specific Requirement**

SACC Manual clause G1005C (2016-01-28) Insurance - No Specific Requirement

#### **6.12 Inspection and Acceptance**

The Project Authority is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Statement of Work and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

#### **6.13 Foreign Nationals (Canadian Contractor OR Foreign Contractor)**

SACC Manual clause [A2000C](#) (2006-06-16) Foreign Nationals (Canadian Contractor); OR  
SACC Manual clause [A2001C](#) (2006-06-16) Foreign Nationals (Foreign Contractor)

## ANNEX "A", REQUIREMENT

### 1.0 BACKGROUND

- 1.1 The Department of National Defence requires 4 Automatic Dynamic Cone Penetrometers (ADCP). This statement of work describes the requirements for the Automatic Dynamic Cone Penetrometer.

### 2.0 SCOPE

- 2.1 This specification sets forth the requirements for the purchase of four Automatic Dynamic Cone Penetrometers (ADCPs);
- 2.2 The ADCP system complete, must be mounted via class 3 or 4 trailer hitch receiver; and
- 2.3 The equipment provided must be new, furnished with all specified materials and software when delivered. Used, reconditioned, left over or discontinued equipment will not accepted.

### 3.0 EQUIPMENT

#### 3.1 Automatic Dynamic Cone Penetrometer:

##### 3.1.1 Technical Specifications:

- (a) Be constructed of corrosion resistant material;
- (b) Mountable on Class 3 or 4 trailer hitch receiver;
- (c) Utilizes a hammer that is 8kg (17.6lbs); and
- (d) Utilizes 48in DCP drive rod.

##### 3.1.2 Performance Requirements:

- (a) Non-hydraulic automatic hammer drive train;
- (b) Automatic hammer blows at a rate of 20-40 blows per minute;
- (c) Can be operated by one person;
- (d) Able to sustain constant operation for up to 30 min constant duration;
- (e) Drive train able to disengage for manual operation;
- (f) Measure density of soil ranging from fine soil grain to soil with large amounts of angular aggregate up to 2in diameter as defined by the USCS (Unified Soil Classification System);
- (g) Drive and hammer assembly enclosed to protect user;
- (h) High torque motor for automatic DCP rod extraction; and

- 
- (i) Manual disengagement of extraction motor for manual extraction.

3.1.3 Electrical Architecture: ADCP power and electrical architecture must:

- (a) Utilize 12V and/or 24V DC vehicle power;
- (b) Fuse panels accessible for fuse replacement in the field;
- (c) Manual emergency stop button;
- (d) All cables, connections must be weather proofed to minimum IP54 standard; and
- (e) Data output cables must be USB family connections weather proofed to minimum IP54 standard.

3.1.4 Mobility Requirements: The ADCP must:

- (a) Able to be disassembled and stored in hardened plastic cases (no more than 3);
- (b) Mounting frame must be compatible on trailer Class 3 or Class 4 hitch; and
- (c) Able to fold to a "stow" position via electric or manual power for short haul movement.

3.2 Software:

3.2.1 ADCP Operating Software: Included Software must:

- (a) Must be windows 10 based;
- (b) Come installed on end user device;
- (c) Software must be capable of data output in .csv file format, capable of export to PCASE (Pavement-Transportation Computer Assisted Structural Engineering (PCASE) software program); and
- (d) Software must be capable of providing near real time or real time data observable during equipment operation.

3.3 End User Device:

3.3.1 Microsoft Surface Tablet: Microsoft Surface Tablet must:

- (a) Microsoft Surface Pro tablet;
- (b) Have minimum 4GB of RAM;
- (c) 128GB memory;
- (d) Windows 10 OS;
- (e) Microsoft Office installed; and
- (f) ADCP Operating System Installed.

3.4 Training: – The following training must be delivered at delivery of when coordinated for a time thereafter:

- (a) Max 2 day ADCP operator training to include:
  - i Setup and operation;
  - ii Maintenance and repairs;
  - iii Field expedient repairs;
  - iv ADCP Operating System Software use and troubleshooting; and
  - v The training location will be in the vicinity of Petawawa, Ontario.

4.0 DELIVERY.

4.1 Delivery of ADCP and ancillary equipment must be delivered within 90 days of contract award. Equipment and software training for operators available within 90 days of equipment and software delivery.

4.2 The delivery addresses for the ADCP must be:

Department of National Defence  
46 Centurion Road, BLDG Z-106  
CFB Petawawa  
Petawawa, ON  
K8H 2X3  
Attn: Sean Nelson, Force Development

4.3 Delivery Quantities: The following delivery quantities must be:

Description	Firm Quantity Year 1
ADCP System	4
ADCP Mounting Frame	4
Microsoft Surface Pro	4
Maximum 2 Day Operator Training Package for 10 operators	1
48in DCP drive rods compatible with ADCP	16

5.0 TECHNICAL DOCUMENTATION. The following technical documentation must be provided with the equipment and included in the quoted price:

- 5.1 Safety and operations manual;
- 5.2 Parts list;
- 5.3 Additional Accessories Price list; and
- 5.4 Special Tools list.

6.0 WARRANTY

6.1 The ADCP drive train, frame and mounting must be covered by a warranty (including parts, labour and shipping) for minimum one (1) years on all structural components.

7.0 OPTIONS

7.1 Qty 4 systems within 18 Months of contract award.

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**ANNEX “B” BASIS OF PAYMENT**

Firm unit prices, all inclusive, in Canadian funds, for equipment and training as stated in Annex “A”, at a location in Petawawa, Ontario, specified and provided by Department of National Defence.

Transportation, Accommodations, Meals, Shipping, are included in the pricing. Applicable Canadian Taxes are not included in the pricing and must be shown as extra line item on all invoices.

**Pricing Periods:**

Year One: date of award to 31 March 2021      Year Two: 1 April 2021 to 31 March 2022

Item	Description	Firm Quantity Year 1	Firm Unit Price Year 1	Optional Quantity Year 2	Firm Unit Price Year 2
1	ADCP System	4	\$ _____	4	\$ _____
2	ADCP Mounting Frame	4	\$ _____	4	\$ _____
3	Microsoft Surface Pro	4	\$ _____	4	\$ _____
4	Maximum 2 Day Operator Training Package for 10 operators	1	\$ _____	1	\$ _____
5	48in DCP drive rods compatible with ADCP	16	\$ _____	16	\$ _____

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## **ANNEX “C” to PART 3 OF THE BID SOLICITATION**

### **ELECTRONIC PAYMENT INSTRUMENTS**

*As indicated in Part 3, clause 3.1.2, the Bidder must identify which electronic payment instruments they are willing to accept for payment of invoices.*

The Bidder accepts any of the following Electronic Payment Instrument(s):

- VISA Acquisition Card;
- MasterCard Acquisition Card;
- Direct Deposit (Domestic and International);
- Electronic Data Interchange (EDI);
- Wire Transfer (International Only);

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## ANNEX "D", ADDITIONAL CERTIFICATION INFORMATION

### 1. Board of Directors

In accordance with the [Ineligibility and Suspension Policy](#), Section 17, Bidders are required to provide a list of their Board of Directors before contract award. Bidders are requested to provide this information in their bid.

Director Name/Position - \_\_\_\_\_

### 2. Procurement Business Number (PBN)

In accordance with Section 2, Procurement Business Number, of the Standard Instructions, Suppliers are required to have a Procurement Business Number (PBN) before Contract award.

Procurement Business Number - \_\_\_\_\_

Suppliers may register for a PBN online at [Supplier Registration Information](#). For non-Internet registration, suppliers may contact the InfoLine at 1-800-811-1148 to obtain the telephone number of the nearest Supplier Registration Agent.