



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada

1713 Bedford Row
Halifax, N.S./Halifax, (N.É.)
Halifax
Nova Scotia
B3J 1T3
Bid Fax: (902) 496-5016

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet Aluminum Gangways	
Solicitation No. - N° de l'invitation F5561-200022/A	Date 2020-05-08
Client Reference No. - N° de référence du client F5561-20-0022	
GETS Reference No. - N° de référence de SEAG PW-\$HAL-308-10985	
File No. - N° de dossier HAL-9-83258 (308)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2020-05-26	Time Zone Fuseau horaire Atlantic Daylight Saving Time ADT
F.O.B. - F.A.B. Specified Herein - Précisé dans les présentes Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input checked="" type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: LaBrash, Rachelle	Buyer Id - Id de l'acheteur hal308
Telephone No. - N° de téléphone (902) 401-2080 ()	FAX No. - N° de FAX (902) 496-5016
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF FISHERIES AND OCEANS 05C - WAREHOUSE #1 13 AKERLEY BLVD DARTMOUTH NOVA SCOTIA B3B1J6 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Atlantic Region Acquisitions/Région de l'Atlantique
Acquisitions
1713 Bedford Row
Halifax, N.S./Halifax, (N.É.)
Halifax
Nova Scot
B3J 1T3

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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PART 1 - GENERAL INFORMATION

1.1 Security Requirements

There is no security requirement applicable to this solicitation.

1.2 Statement of Work

The Department of Fisheries and Oceans has a requirement for the fabrication and delivery of two (2) 20 foot aluminum gangways and two (2) 30 foot aluminum gangways for the CCGS Sir William Alexander and CCGS Edward Cornwallis, as detailed in Annex A – Statement of Work. Delivery DDP to Canadian Coast Guard Warehouse 05C, Warehouse #1, c/o CCGS Sir William Alexander/CCGS Edward Cornwallis, 13 Akerley Blvd, Dartmouth, NS B3J 1J6.

1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.4 Trade Agreements

The requirement is subject to the provisions of the Canadian Free Trade Agreement (CFTA).

1.5 epost Connect service

This bid solicitation allows bidders to use the epost Connect service provided by Canada Post Corporation to transmit their bid electronically. Bidders must refer to Part 2 entitled Bidder Instructions, and Part 3 entitled Bid Preparation Instructions, of the bid solicitation, for further information.

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2019-03-04) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

2.2 Submission of Bids

Bids must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by one of the methods below and by the date and time indicated on page 1 of the bid solicitation:

- A. Hard Copy:
Bid Receiving Unit
Public Works and Government Services Canada

1713 Bedford Row,
Halifax, N.S. B3J 1T3

B. ePost connect:

TSPGC.RARceptionSoumissionsNE-ARBidReceivingNS.PWGSC@tpsgc-pwgsc.gc.ca

*Note: Bids will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation, as detailed in Standard Instructions 2003, or to send bids through an epost Connect message if the bidder is using its own licensing agreement for epost Connect.

**Bidders must initiate an epost Connect conversation at least 6 days in advance of the tender closing date.

C. Via Fax:

Facsimile number: (902) 496-5016

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than five (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Nova Scotia.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

2.5 Welding Certification

1. Welding must be performed by a welder certified by the Canadian Welding Bureau (CWB) for the following Canadian Standards Association (CSA) standards:
 - a. CSA W47.2 Aluminum (current version), Certification of Companies for Fusion Welding of Aluminum (Minimum Division Level 2.0).

2. Before contract award and within two (2) calendar days of the written request by the Contracting Authority, the successful Bidder must submit evidence demonstrating its or its subcontractor's certification by CWB in accordance with the CSA welding standards.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Canada requests that Bidders provide their bid in separately bound sections as follows:

Section I: Financial Bid (1 hard copy)

Section II: Certifications (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that Bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

Section II: Certifications

Bidders must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Financial Evaluation

The price of the bid will be evaluated in Canadian dollars, applicable taxes excluded, DDP to Canadian Coast Guard Warehouse 05C, Warehouse #1, 13 Akerley Blvd, Dartmouth, NS B3J 1J6. Canadian customs duties and excise taxes included.

4.2 Basis of Selection

A bid must comply with all requirements of the bid solicitation to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the *Ineligibility and Suspension Policy* (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide with its bid the required documentation, as applicable, to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the *Ineligibility and Suspension Policy* (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

There is no security requirement applicable to this contract.

6.2 Statement of Work

The Department of Fisheries and Oceans has a requirement for the fabrication and delivery of two (2) 20 foot aluminum gangways and two (2) 30 foot aluminum gangways for the CCGS Sir William Alexander and the CCGS Edward Cornwallis, as detailed in Annex A – Statement of Work. Delivery DDP to Canadian Coast Guard Warehouse 05C, Warehouse #1, c/o CCGS Sir William Alexander/CCGS Edward Cornwallis, 13 Akerley Blvd, Dartmouth, NS B3J 1J6.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

2010A (2018-06-21), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

6.4 Term of Contract

6.4.1 Period of the Contract

The period of the Contract is from date of Contract award to December 1, 2020 inclusive.

6.4.2 Delivery Date

All the deliverables are requested to be delivered DDP to Canadian Coast Guard Warehouse, Dartmouth, N.S. on or before September 1, 2020.

The contractor's best delivery date is: _____. (To be completed by bidder)

6.4.3 Shipping Instructions

Goods must be consigned to the destination specified in the Contract and delivered:

Delivered Duty Paid (DDP) to Canadian Coast Guard Warehouse 05C, Warehouse #1, 13 Akerley Blvd, Dartmouth, NS B3J 1J6. Incoterms 2010 for shipments from a commercial contractor. The contractor is responsible for all delivery charges, administration, costs and risks of transport and customs clearance, including payment of customs duties and applicable taxes to the destination.

6.5 Authorities

6.5.1 Contracting Authority

Solicitation No. - N° de l'invitation
F5561-200022/A
Client Ref. No. - N° de réf. du client
F5561-20-0022

Amd. No. - N° de la modif.
File No. - N° du dossier
HAL-9-83258

Buyer ID - Id de l'acheteur
HAL308
CCC No./N° CCC - FMS No./N° VME

The Contracting Authority for the Contract is:

Name: Rachelle LaBrash
Title: Supply Specialist
Public Works and Government Services Canada
Acquisitions Branch
Address: 1713 Bedford Row, Halifax, NS B3J 1T3

Telephone: (902) 401-2080
Facsimile: (902) 496-5016
E-mail address: rachelle.labrash@pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Project Authority *(will be provided at contract award)*

The Project Authority for the Contract is:

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone : ____ ____ _____
Facsimile: ____ ____ _____
E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative *(Bidder to complete)*

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone : ____ ____ _____
Facsimile: ____ ____ _____
E-mail address: _____

6.6 Payment

6.6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit prices, as specified in Annex B for a cost of \$ _____ *(insert the amount at contract award)*. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.6.2 Limitation of Price

SACC *Manual* clause C6000C (2011-05-16) Limitation of Price

6.6.3 Single Payment

Canada will pay the Contractor upon completion and delivery of the Work in accordance with the payment provisions of the Contract if:

- a. an accurate and complete invoice and any other documents required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- b. all such documents have been verified by Canada;
- c. the Work delivered has been accepted by Canada.

6.6.4 Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);
- f. Large Value Transfer System (LVTS) (Over \$25M)

6.7 Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed. Invoices must be distributed as follows:

- a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
- b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract

6.8 Certifications and Additional Information

6.8.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Nova Scotia.

6.10 Priority of Documents.

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2018-06-21), General Conditions - Goods (Medium Complexity);
- (c) Annex A, Statement of Work;
- (d) Annex B, Basis of Payment;
- (e) the Contractor's bid dated _____.

6.11 SACC Manual Clauses

B7500C (2006-06-16) Excess Goods
D0018C (2007-11-30) Delivery and Unloading
A9068C (2010-01-11) Government Site Regulations

6.12 Inspection and Acceptance

The Technical Authority is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Statement of Work and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

6.13 Insurance

The Contractor is responsible for deciding if insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any insurance acquired or maintained by the Contractor is at its own expense and for its own benefit and protection. It does not release the Contractor or reduce its liability under the Contract.

ANNEX A - Statement of Work

The Department of Fisheries and Oceans has a requirement for the fabrication and delivery of two (2) 20 foot aluminum gangways and two (2) 30 foot aluminum gangways for the CCGS Sir William Alexander and the CCGS Edward Cornwallis, as detailed in the Statement of Work below:

CCGS Sir William Alexander & Edward Cornwallis

Portable Gangway Fabrication Specification

Specification Number: 20-SO36-005-4

Revision: 1

Requisition Number: F5561-200022



ATLANTIC REGION CCGS Sir William Alexander & Edward Cornwallis Portable Gangway Fabrication

1. The purpose of this specification is for the Contractor to fabricate two aluminum 20ft portable gangways and two aluminum 30ft portable gangway.

2. Technical description

- 2.1. The Contractor must fabricate two aluminum 20ft gangways and two aluminum 30ft gangways as per the attached TC approved drawings J17073-S02 (20ft Aluminum Gangway) and J17073-S01 (30ft Aluminum Gangway). These drawings are design level drawings and are not fabrication drawings. Actual fabrication of the gangways may differ from the design drawings. The contractor must follow the standards for fabrication, testing, and inspection described in ISO 7016-2015. Any deviation from the design level drawings must be approved by the CGTA prior to fabrication.
- 2.2. The Contractor must provide all materials required for the fabrication of the gangways.
- 2.3. The Contractor must follow ISO Standard 7016-2015 Standard for aluminum shore gangways for seagoing vessels and SOLAS II-1/3-9.
- 2.4. Gangway fabrication and the storage of all required materials must be conducted at the Contractors facility.

3. References

- 3.1. J17073-S01 (30ft Aluminum Gangway)
- 3.2. J17073-S02 (20ft Aluminum Gangway)
- 3.3. J17073-TC Approval letter
- 3.4. ISO 7016-2015
- 3.5. SOLAS II-1/3-9

4. Proof of Performance

- 4.1. Once fabrication of the gangways is complete, the Contractor must hire a certified Non-destructive testing (NDT) inspector to inspect the welds on the gangways using liquid penetrant inspection (LPI). The Contractor must provide the CGTA (Coast Guard Technical Authority) with the results of the NDT testing prior to the CGTA's acceptance of the gangways. Contractor must include the cost of all NDT required in their bid.
- 4.2. The Contractor must perform all acceptance tests laid out in ISO 7016-2015 and provide the test results to the CGTA prior to acceptance of the gangways. The gangways must be permanently marked with a rating plate as per the ISO 7016-2015 Standard prior to delivery.
- 4.3. The Contractor must allow the CGTA to visually inspect the gangways prior to acceptance.
- 4.4. After acceptance tests in section 4.1 are completed, the Contractor must carry out an additional LPI inspection of all welds and high stress areas to ensure no cracks have developed during load testing. The contractor must provide the CGTA with results of the NDT testing prior to the CGTA's acceptance of the gangways.
- 4.5. Any defects identified during the NDT testing must be corrected at the contractor's expense prior to acceptance of the gangways.

5. Deliverables

- 5.1. Two aluminum 20ft portable gangways and two aluminum 30ft portable gangways, both permanently marked with rating plates that follow all of the ISO-7016-2015 Standards and follow the design level drawings listed in section 3.1.
- 5.2. A load test certificate for each gangway must be provided to the CGTA.
- 5.3. All NDT test results for the gangways and gangway welds must be provided to the CGTA.

Note: All reports, drawings, and other deliverables will become property of CCG for future use as CCG deems necessary.

ANNEX B - Basis of Payment

The bidder **must bid on line items 1, 2, and 3** in order to be considered for contract award.

The bidder must submit firm prices in Canadian dollars, customs duties included and applicable taxes extra. Delivery is Delivered Duty Paid (DDP) Incoterms 2010. The contractor is responsible for all delivery charges, administration, costs and risks of transport and customs clearance, including payment of customs duties and taxes to the destination.

(To be completed by Bidder)

Item	Work Description	Unit of Issue (A)	Estimated Quantity (B)	Price per Unit (C)	Extended Price (D) (BxC=D)
1	Fabricate two (2) 20 foot aluminum gangways for the CCGS Sir William Alexander and the CCGS Edward Cornwallis (as fully detailed in Annex A)	EA	2	\$	\$
2	Fabricate two (2) 30 foot aluminum gangways for the CCGS Sir William Alexander and the CCGS Edward Cornwallis (as fully detailed in Annex A)	EA	2	\$	\$
3	Delivery DDP Incoterms 2010 Canadian Coast Guard Warehouse 05C, Warehouse #1, c/o CCGS Sir William Alexander/CCGS Edward Cornwallis 13 Akerley Blvd Dartmouth, NS B3J 1J6	LS	1	\$	\$
Evaluated Price = Sum Total of (D) 1 to (D) 3: \$					HST extra

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Buyer ID - Id de l'acheteur
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CCC No./N° CCC - FMS No./N° VME

ANNEX “D” to PART 3 OF THE BID SOLICITATION

ELECTRONIC PAYMENT INSTRUMENTS

As indicated in Part 3, clause 3.1.2, the Bidder must identify which electronic payment instruments they are willing to accept for payment of invoices.

The Bidder accepts any of the following Electronic Payment Instrument(s):

- VISA Acquisition Card;
- MasterCard Acquisition Card;
- Direct Deposit (Domestic and International);
- Electronic Data Interchange (EDI);
- Wire Transfer (International Only);
- Large Value Transfer System (LVTS) (Over \$25M)