



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

Bid Receiving - PWGSC / Réception des soumissions -  
TPSGC

11 Laurier St. / 11 rue Laurier

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

Gatineau

Québec

K1A 0S5

Bid Fax: (819) 997-9776

**Revision to a Request for a Standing Offer**

**Révision à une demande d'offre à commandes**

Regional Master Standing Offer (RMSO)

Offre à commandes maître régionale (OCMR)

The referenced document is hereby revised; unless  
otherwise indicated, all other terms and conditions of  
the Offer remain the same.

Ce document est par la présente révisé; sauf  
indication contraire, les modalités de l'offre demeurent  
les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**

Raison sociale et adresse du  
fournisseur/de l'entrepreneur

**Issuing Office - Bureau de distribution**

Commercial Acquisitions & Fast Track Procurement  
Div/Div des Acquisitions commerciales et achats en  
régime accéléré  
L'Esplanade Laurier,  
East Tower 7th Floor  
140 O'Connor, Street,  
Ottawa  
Ontario  
K1A 0R5

<b>Title - Sujet</b> DND Pre-packaged Meals Requirements		
<b>Solicitation No. - N° de l'invitation</b> W8484-219775/C		<b>Date</b> 2020-05-12
<b>Client Reference No. - N° de référence du client</b> W8484-219775		<b>Amendment No. - N° modif.</b> 002
<b>File No. - N° de dossier</b> pd152.W8484-219775	<b>CCC No./N° CCC - FMS No./N° VME</b>	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$PD-152-78713		
<b>Date of Original Request for Standing Offer</b> Date de la demande de l'offre à commandes originale		2020-05-08
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2020-05-14</b>		<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Daylight Saving Time EDT
<b>Address Enquiries to: - Adresser toutes questions à:</b> Jackson, Kristine		<b>Buyer Id - Id de l'acheteur</b> pd152
<b>Telephone No. - N° de téléphone</b> (343) 542-6608 ( )	<b>FAX No. - N° de FAX</b> ( ) -	
<b>Delivery Required - Livraison exigée</b>		
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>		
<b>Security - Sécurité</b> This revision does not change the security requirements of the Offer. Cette révision ne change pas les besoins en matière de sécurité de la présente offre.		

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Acknowledgement copy required</b> <b>Accusé de réception requis</b>	<b>Yes - Oui</b> <input type="checkbox"/>	<b>No - Non</b> <input type="checkbox"/>
<b>The Offeror hereby acknowledges this revision to its Offer.</b> <b>Le proposant constate, par la présente, cette révision à son offre.</b>		
<b>Signature</b>	<b>Date</b>	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
<b>For the Minister - Pour le Ministre</b>		

**REMARQUE:** En raison de l'urgence due au COVID-19, la traduction n'a pas été possible. Nous apprécions votre compréhension. Veuillez contacter la personne-ressource de SPAC si vous avez des questions.

**Regards,**

**Kristine Jackson**

Autorité contractante, Direction générale des approvisionnements  
Services publique et Approvisionnement Canada / Gouvernement du Canada  
[kristine.jackson@tpsgc-pwgsc.gc.ca](mailto:kristine.jackson@tpsgc-pwgsc.gc.ca)

Contracting Authority, Acquisitions Branch  
Public Services and Procurement Canada / Government of Canada  
[kristine.jackson@pwgsc-tpsgc.gc.ca](mailto:kristine.jackson@pwgsc-tpsgc.gc.ca)

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***This amendment number 02 is raised to answer questions from the Industry;***

**1. Answer questions raised from the Industry.**

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**1. Answer questions raised from the Industry.**

**Question 1:**

The address provided in the RFPO W8484-219775/C to open an Epost Connect conversation doesn't work.

**2.2 Submission of Offers**

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Offer Receiving Unit by the date, time and place indicated in the RFSO.

Note: Epost Connect offers closing at the Offer Receiving Unit in the National Capital Region (NCR) the email address is:

[tpsgc.dgareceptiondessoumissions-abofferreceiving.pwgsc@tpsgc-pwgsc.gc.ca](mailto:tpsgc.dgareceptiondessoumissions-abofferreceiving.pwgsc@tpsgc-pwgsc.gc.ca)

Note: Offers will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation, as detailed in Standard Instructions 2006, or to send offers through an epost Connect message if the Offeror is using its own licensing agreement for epost Connect.

Due to the nature of the Request for Standing Offers, transmission of offers by facsimile to PWGSC will not be accepted.

Delivery has failed to these recipients or groups:

[tpsgc.dgareceptiondessoumissions-abofferreceiving.pwgsc@tpsgc-pwgsc.gc.ca](mailto:tpsgc.dgareceptiondessoumissions-abofferreceiving.pwgsc@tpsgc-pwgsc.gc.ca) ([tpsgc.dgareceptiondessoumissions-abofferreceiving.pwgsc@tpsgc-pwgsc.gc.ca](mailto:tpsgc.dgareceptiondessoumissions-abofferreceiving.pwgsc@tpsgc-pwgsc.gc.ca))

The email address you entered couldn't be found. Please check the recipient's email address and try to resend the message. If the problem continues, please contact your email admin.

#### Answer 1:

As per SACC Clause 2006 ( hyperlink: <https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/1/2006/23#transmission-by-facsimile> ) :

#### 08 (2019-03-04) Transmission by facsimile or by epost Connect

##### 1. Facsimile

- a. Unless specified otherwise in the RFSO, offers may be submitted by facsimile.
  - i. PWGSC, National Capital Region: The only acceptable facsimile number for responses to RFSOs issued by PWGSC headquarters is 819-997-9776 or, if applicable, the facsimile number identified in the RFSO.
  - ii. PWGSC regional offices: The facsimile number for responses to RFSOs issued by PWGSC regional offices is identified in the RFSO.
- b. For offers transmitted by facsimile, Canada will not be responsible for any failure attributable to the transmission or receipt of the faxed offer including, but not limited to, the following:
  - i. receipt of garbled, corrupted or incomplete offer;
  - ii. availability or condition of the receiving facsimile equipment;
  - iii. incompatibility between the sending and receiving equipment;
  - iv. delay in transmission or receipt of the offer;
  - v. failure of the Offeror to properly identify the offer;
  - vi. illegibility of the offer; or
  - vii. security of offer data.
- c. An offer transmitted by facsimile will constitute the formal offer of the Offeror and must be submitted in accordance with section 05.

##### 2. epost Connect

- a. Unless specified otherwise in the RFSO, offers may be submitted by using the [epost Connect service](#) provided by Canada Post Corporation.
  - i. PWGSC, National Capital Region: The only acceptable email address to use with epost Connect for responses to RFSOs issued by PWGSC headquarters is: [tpsgc.dgareceptiondessoumissions-abbidreceiving.pwgsc@tpsgc-pwgsc.gc.ca](mailto:tpsgc.dgareceptiondessoumissions-abbidreceiving.pwgsc@tpsgc-pwgsc.gc.ca), or if applicable, the email address identified in the RFSO.
  - ii. PWGSC regional offices: The only acceptable email address to use with epost Connect for responses to RFSOs issued by PWGSC regional offices is identified in the RFSO.
- b. To submit an offer using epost Connect service, the Offeror must either:
  - i. send directly its offer only to the specified PWGSC Bid Receiving Unit using its own licensing agreement for epost Connect provided by Canada Post Corporation; or

- ii. send as early as possible, and in any case, at least six business days prior to the RFSO closing date and time, (in order to ensure a response), an email that includes the RFSO number to the specified PWGSC Bid Receiving Unit requesting to open an epost Connect conversation. Requests to open an epost Connect conversation received after that time may not be answered.
- c. If the Offeror sends an email requesting epost Connect service to the specified Bid Receiving Unit in the RFSO, an officer of the Bid Receiving Unit will then initiate an epost Connect conversation. The epost Connect conversation will create an email notification from Canada Post Corporation prompting the Offeror to access and action the message within the conversation. The Offeror will then be able to transmit its offer afterward at any time prior to the RFSO closing date and time.
- d. If the Offeror is using its own licensing agreement to send its offer, the Offeror must keep the epost Connect conversation open until at least 30 business days after the RFSO closing date and time.
- e. The RFSO number should be identified in the epost Connect message field of all electronic transfers.
- f. It should be noted that the use of epost Connect service requires a Canadian mailing address. Should an offeror not have a Canadian mailing address, they may use the Bid Receiving Unit address specified in the RFSO in order to register for the epost Connect service.
- g. For offers transmitted by epost Connect service, Canada will not be responsible for any failure attributable to the transmission or receipt of the offer including, but not limited to, the following:
  - i. receipt of a garbled, corrupted or incomplete offer;
  - ii. availability or condition of the epost Connect service;
  - iii. incompatibility between the sending and receiving equipment;
  - iv. delay in transmission or receipt of the offer;
  - v. failure of the Offeror to properly identify the offer;
  - vi. illegibility of the offer;
  - vii. security of offer data; or,
  - viii. inability to create an electronic conversation through the epost Connect service.
- h. The Bid Receiving Unit will send an acknowledgement of the receipt of offer document(s) via the epost Connect conversation, regardless of whether the conversation was initiated by the supplier using its own license or the Bid Receiving Unit. This acknowledgement will confirm only the receipt of offer document(s) and will not confirm if the attachments may be opened nor if the content is readable.
- i. Offerors must ensure that they are using the correct email address for the Bid Receiving Unit when initiating a conversation in epost Connect or communicating with the Bid Receiving Unit and should not rely on the accuracy of copying and pasting the email address into the epost Connect system.
- j. An offer transmitted by epost Connect service constitutes the formal offer of the Offeror and must be submitted in accordance with section 05.

**Question 2:**

Is a menu needed with the bid?

Page 37 of the RFP:

8.2 The Contractor must provide the menus to the Project Authority for their approval no later than five (5) business days following issuance of the Standing Offer.

Page 2 of the attachment:

3	Menus	
3.1	The Offeror must submit a draft 7-day rotation menu for Standard meals only. The menu must comply with the requirements set in Appendix 1 to Annex A.	The Offeror must provide a draft 7-day rotation menu for Standard meals only with their bid. The menu must include all of the elements identified in Appendix 1 to Annex A.

**Answer 2:**

As per Attachment 1 to Part 4, the Offeror must provide a 7-day rotation menu for Standard Meals with their bid. The menu will be used for evaluation purposes and will be evaluated against the requirements and guidelines included in Appendix 1 to Annex A.

As per Annex A, Statement of Requirement, following issuance of a Standing Offer, the Contractor will have up to five (5) business days to provide final menus for Standard Meals, Flights Meals, and Individual cold/box meals. The final menus will have to meet the requirements included in section 8. Menus of Annex A, Statement of Requirement as well as the requirements and guidelines included in Appendices 1 to 3 to Annex A.

**ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.**