



Procurement and Contracting Services
30 Victoria Street
Gatineau, Quebec K1A 0M6

REQUEST FOR PROPOSAL AMENDMENT

The Request for Proposal is hereby amended; unless otherwise indicated, all other terms and conditions of the Request for Proposal remain the same.

RFP Amendment No. 6	RFP Amendment Date: May 13, 2020
Office of the Chief Electoral Officer File No. ECLP-RFP-19-0819	
Title: EC10391 – Carbonless Paper (2 part – white/yellow Letter Format) and EC10396 – Carbonless Paper (3 part – white/yellow/ pink Legal Format)	
Request for Proposal Closing Date: May 27, 2020 at 1:00 p.m. (Gatineau time)	
ENQUIRIES – address enquiries to the Contracting Authority: Office of the Chief Electoral Officer of Canada Procurement and Contracting Services 30 Victoria Street Gatineau, Quebec K1A 0M6	
Attention: Luc Potvin	Email: proposition-proposal@elections.ca

Part 1. Interpretation

- 1.1** Elections Canada hereby amends in accordance with this amendment the Request for Proposal bearing number ECLP-RFP-19-0819 and dated March 12, 2020 (the “RFP”). This amendment hereby forms part of the RFP.
- 1.2** Unless defined herein or unless the context otherwise requires, all of the words and phrases defined in the RFP and used in this amendment shall have the same meanings assigned to them in the RFP.

Part 2. Questions and Answers

The following question(s) have been asked in response to the Request for Proposal and Elections Canada hereby answers as follows:

2.1 Question No. 7

Question:

A set of 3 sheets of carbonless paper, are they glued together or scattered?

Answer:

The carbonless paper will be used in laser printers to create many forms. Since a laser printer can only print a single sheet at a time, each set of 3 sheets must not be glued together.

In addition, to ensure the proper transfer of handwriting once printed, the sheets must be pre-assembled in reverse order, as outlined in Annex A – Statement of Work.

Part 3. Amendments

3.1 Amendment to the closing date of the Request for Proposal

The Request for Proposal is hereby amended as follows:

On Page 1 of the RFP:

(A) Request for Proposal Closing Date:

Delete: May 20, 2020 at 1:00 p.m. (Gatineau time)

Insert: **May 27, 2020 at 1:00 p.m.** (Gatineau time)

(B) Elections Canada Proposal Receiving Unit:

New Temporary Business Hours:

Tuesday, Wednesday and Thursday from 9:00 a.m. to 1:00 p.m. only. Closed between 12:00 p.m. and 12:30 p.m.