



No of Page/ N° de page	_____
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**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

See Section 1. Voir Section 1.
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**STANDARD REQUEST FOR BID**

**INVITATION À SOUMISSIONNER - STANDARD**

The Bidder offers to provide to Canada the goods, services or both listed in the bid solicitation in accordance with the conditions set out in the bid solicitation and the prices set out in the bid.

This bid solicitation is issued in accordance with the conditions of the Supply Arrangement E60PQ-140003/PQ.

Le soumissionnaire offre de fournir au Canada les biens, services ou les deux énumérés dans la demande de soumissions aux conditions prévues dans la demande de soumissions et aux prix indiqués dans la soumission.

Cette demande de soumissions est émise conformément aux conditions de l'arrangement en matière d'approvisionnement E60PQ-140003/PQ.

<b>Solicitation No. - N° de la demande</b>  M4500 0 4975	<b>Amendment No. - N° de modification</b>
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<b>Solicitation closes – La demande prend fin :</b>  at – à See Section 1 Voir Section 1 on – le See Section 1 Voir Section 1	<b>File No. - N° de dossier</b>  12 :30 PM  June 2, 2020
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<b>Date of Solicitation – Date de la demande</b> May 21, 2020
<b>Address inquiries to – Adresser toute demande de renseignement à :</b>  See Section 2, Article 4.1. Voir Section 2, Article 4.1
<b>Destination</b>  See Section 2, Annex A. Voir Section 2, Annexe A.

**Instructions:**  
Municipal taxes are not applicable.  
Unless otherwise specified in the bid solicitation, all prices quoted must be net prices in Canadian funds including Canadian customs duties, excise taxes, must be FOB, including all delivery charges to destination(s) as indicated. The amount for Applicable Taxes is to be shown as a separate item.

**Instructions:**  
Les taxes municipales ne s'appliquent pas.  
Sauf indication contraire dans la demande de soumissions, tous les prix indiqués doivent être des prix nets, en dollars canadiens, comprenant les droits de douane canadiens, la taxe d'accise et doivent être FAB, y compris tous frais de livraison à la (aux) destination(s) indiqué(s). Le montant des taxes applicables doit apparaître séparément.

<b>Supplier Name and Address – Nom et adresse du fournisseur</b>
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur
<b>Name and title of person authorized to sign on behalf of supplier (type or print)</b> Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'impression)
Signature : _____ Date : _____



## TABLE OF CONTENTS

Section 1 – Invitation and Instructions to Bidders

Section 2 – Resulting Contract including a list of required goods and services

### **SECTION 1 – INVITATION AND INSTRUCTIONS TO BIDDERS**

#### **Step 1. For Tier 2 and Tier 3 only (If Tier 1, skip this step and proceed with step 2)**

Is this a Manufacturer Product Specific Procurement? *No*

#### **Step 2. Competitive or Non-Competitive**

For competitive Requirements **when only one bid is received:**

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

For Competitive Requirements when only one bid is received:

The Bidder must provide the following information AFTER bid closing, if requested to do so by Canada:

- One or more of the following price justifications:
  1. a current published price list indicating the percentage discount available to Canada; or
  2. a copy of paid invoices for the like quality and quantity of the goods, services or both sold to other customers; or
  3. a price breakdown showing the cost of direct labour, direct materials, purchased items, engineering and plant overheads, general and administrative overhead, transportation, etc., and profit; or
  4. any other supporting documentation as requested by Canada.

For Non-Competitive Requirements:

The Bidder must provide the following information WITH the bid:

- One or more of the following price justifications:
  1. a current published price list indicating the percentage discount available to Canada; or
  2. a copy of paid invoices for the like quality and quantity of the goods, services or both sold to other customers; or
  3. a price breakdown showing the cost of direct labour, direct materials, purchased items, engineering and plant overheads, general and administrative overhead, transportation, etc., and profit; or
  4. any other supporting documentation as requested by Canada.

#### **Step 3. General or PSAB**

**Terms of the RFB:**

This RFB is issued pursuant to the Supplier's Furniture for Workspaces Supply Arrangement (SA) that forms part of the series of SAs issued by PWGSC with the number E60PQ-140003/PQ. The terms and conditions in the Supplier's SA apply to and form part of this RFB. Bidders who submit a bid agree to be bound by those terms and conditions as well as the terms and conditions in this RFB.

The WTCM is the Workspaces Terms and Conditions Manual that contains all terms and conditions in full text that form part of individual RFBs under this SA.

The Bidder must provide the following information WITH the bid:

- The information requested by Canada in Annex A herein.

The Bidder must also provide the information at article 4 below at the time indicated in article 3.

**Security Requirement:**

1. Conditions
  - a. the Bidder must hold a valid organization security (VOS) clearance as indicated in Annex B;
  - b. the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work site(s) must meet the security requirement as indicated in Annex B.
2. For additional information on security requirements, bidders should refer to the Canadian Industrial Security Directorate (CISD), Industrial Program of Public Works and Government Services Canada (<http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html>) website.
3. The conditions in article 1 above must be met by the Bidder (the checked box applies):
  - a.  by the closing date of the bid;
  - b.  before the award of a contract. Bidders are reminded to obtain the required security clearance promptly. Any delay in the award of a contract to allow the successful bidder to obtain the required clearance will be at the entire discretion of the Contracting Authority.
4. Bidders are to supply the following information, as a minimum, to demonstrate compliance with the Security Requirement.
  - a. The Bidder's valid VOS clearance number issued by CISD;
  - b. The name of all individuals who will require access to classified or protected information, assets or sensitive work sites. It is desirable to also include their date of birth, their middle name, and their security clearance number issued by CISD.

<b>RFB Issued by:</b>	
Identified User's (IU) Department/Agency/Crown Corporation: Contact for this RFB:	See Section 2, article 4.1 below.
<b>RFB Closing - Submit Bid:</b> Bids must be submitted on the date and at the time indicated below.	
By no later than date and time:	a. June 2, 2020 b. <b>12:30 PM</b> ADT(Atlantic Daylight Time) HAA (heure avancée de l'Atlantique)
To physical location (if applicable)	RCMP H Div HQ Bid Receiving/Réception des sousmissions <i>Procurement &amp; Materiel Management</i> 80 Garland Avenue Mailstop 66 Dartmouth NS B3B 0J8
<b>RFB Enquiries</b>	
Unless a different period is listed in the adjacent column, Bidders may submit enquires about the RFB to the Contracting Authority two business days prior to the RFB closing date. Enquiries received after the timeline indicated may not be answered.	<u>  2  </u> business days

**SECTION 2 - RESULTING CONTRACT CLAUSES**

<b>1.</b>	<b>Terms and Conditions of the Contract</b>
	The terms and conditions of Parts 6B and 6C of the Supplier's SA within the series E60PQ-140003/PQ apply to and form part of this Contract.
<b>2.</b>	<b>Security Requirement</b> (the checked article applies)
2.1	The applicable security requirement(s) is (are) set out in the Security Requirement Check List attached as Annex B of this contract. The Contractor must fulfill the security requirements by meeting the terms below.
a.	<b>Contractor may be escorted; possession of security clearance not required.</b> Contractor personnel MAY NOT ENTER NOR PERFORM WORK ON sites where PROTECTED or CLASSIFIED information or assets are kept, without an escort provided by the department or agency for which the work is being performed.
b.	<b>X Possession of security clearance(s) is required.</b> The Contractor must meet the security clearance requirements contained in the clausing in Annex B herein.
c.	<b>There is no security requirement associated with this contract.</b>
<b>3.</b>	<b>Requirement</b>
3.1	The Contractor must perform the Work listed in Annex A herein.
<b>4.</b>	<b>Authorities</b>
4.1	<b>Contracting Authority (IU)</b>
	Name: <b>Rosalee Parsons</b>
	Title: <b>Team Leader</b>
	Department/Agency/Crown Corporation: <b>Royal Canadian Mounted Police</b>
	Address: <b>80 Garland Avenue, Dartmouth NS B3B 0J8</b>
	Telephone No.: <b>(902) 720-5112</b>
	E-mail address: <b>rosalee.parsons@rcmp-grc.gc.ca</b>
4.2	<b>Project Authority [To be completed at contract award]</b>

<p><i>The Project Authority (PA) is the representative of the department or agency for whom the Work is being carried out under the Contract including the provision to approve the authority to proceed for delivery and installation and is responsible for all matters concerning the technical content of the Work under the Contract.</i></p> <p><i>In addition, the PA is also responsible for ensuring that the Supplier's employees and subcontractors requiring access to the site adhere to the allocated time for the Supplier to access the site to deliver and install the furniture in accordance with the master schedule held by the General Contractor (a representative of Canada or a service provider(s) under contract with the Government of Canada).</i></p>					
Name:					
Title:					
Department/Agency/Crown Corporation:					
Address:					
Telephone No.:					
E-mail address:					
4.3	<p><b>Contractor's Representative</b></p> <p>As set out in Annex A, Table 9 below.</p>				
5.	<p><b>Method of Payment</b></p> <p>The checked box applies. If the Contractor's SA indicates acceptance for payment by credit card, that method may be used in conjunction with the following.</p> <table border="1"> <tr> <td>X</td> <td>Single Payment</td> </tr> <tr> <td></td> <td>Multiple Payment</td> </tr> </table>	X	Single Payment		Multiple Payment
X	Single Payment				
	Multiple Payment				
6.	<p><b>Invoicing</b></p> <p>Further to the Invoicing terms of the WTCM document, the Contractor will deliver the original and one copy of the invoice to the following address for certification and payment:</p> <p>Name of the organization and contact: <i>[To be completed at contract award]</i></p> <p>Address:</p>				
7.	<p><b>Defence Contract. This clause applies if the box below is checked.</b></p> <table border="1"> <tr> <td><input type="checkbox"/></td> <td>The Contract is a defence contract within the meaning of the <a href="#">Defence Production Act</a>, R.S.C. 1985, c. D-1.</td> </tr> </table>	<input type="checkbox"/>	The Contract is a defence contract within the meaning of the <a href="#">Defence Production Act</a> , R.S.C. 1985, c. D-1.		
<input type="checkbox"/>	The Contract is a defence contract within the meaning of the <a href="#">Defence Production Act</a> , R.S.C. 1985, c. D-1.				

**ANNEX A  
REQUIREMENT and BASIS OF PAYMENT**

1. Category Selection

**Combined Categories Rule:**

For reasons of compatibility, the following categories will be combined for evaluation and contract award purposes:

The rule only applies to the categories below that are checked. The unchecked categories will be evaluated separately and may be awarded to multiple suppliers;

Category 1

Category 2

Category 5

**\* Exception: when using the Cat 1, 2, 5 combined categories rule, IU's may calculate the percentage of NSA product allowed (as defined in their solicitation document) against the total quantity of the combined categories.**

**Design Upgrade Rule:**

The IU may exercise an option to upgrade products up to 20% of each Category product total before Applicable Taxes after contract award.

The Design Upgrade amount is used at the discretion of the Project Authority (PA) **prior to the manufacturing/ordering of the products**, the PA will provide the Contractor with a written notice of Canada's Design Upgrade choices for each of the product(s) to be upgraded. The Contractor will provide the pricing of the upgraded product(s) to a maximum of 20% of each Category Contract Price of Table 8. The Contracting Authority will issue an amendment to the contract with the Design Upgrades and pricing.

The Supplier certifies that all the Design Upgraded products offered will conform to all specifications and meet the testing requirements detailed in the Specifications of the Supply Arrangement.

Design Upgrade: is the process of replacing a product with a more innovative or enhanced version of the same product.

**NSA:**

**NSA products can be incorporated in the RFB and must not exceed 30% of the firm quantity by category. NSA items must be added to the category that is most closely related and must be generic.**

The requirement includes the following category (ies) of work ):

a. Category 1 – Interconnecting Panels and Freestanding Systems

Category 1a – Interconnecting Panels (Refer to Annex C)

- Category 1b – Supporting components and freestanding furniture

**RULE:** Metal Storage

Identified Users may procure metal storage products forming part of Category 1 when the metal storage products will be part of a requirement for a workstation(s)/work point(s). If this rule does not apply, Category 3 must be used for the metal storage products forming part of this category.

- b.  Category 2 – Freestanding Height Adjustable Desk / Table Products

- c.  Category 3 – Metal Filing and Storage Cabinets

**RULE:** High Storage Products

Identifying the maximum height of the Personal Storage Towers, Wardrobes and Storage Cabinets is acceptable as per 6B. 4.1 of the SA.

Maximum Height for product #(s) \_\_\_\_\_ at article 3 of this Annex is \_\_\_\_\_.

- d.  Category 4 – Wood Veneer – Freestanding Products

- e.  Category 5 – Ancillary and Lighting Products

- f.  Category 6 - Support Space – Collaborative Furniture

**RULE:** Category 6 can be further subdivided by space or like product in order to increase or allow competition. Space is defined as a location available for a particular purpose such as a meeting room space or a collaborative space. Like products are defined as products with similar design and construction. If NSA products form part of the requirement, the IU must validate the 30% NSA prior to subdividing the category. **NSA products can be added to any subdivide or in its own subdivide.**

The IU must identify how Category 6 will be subdivided in the Product Table for Category 6.

- g.  NSA Product(s) – Category(ies): 2

## 2. Product and Pricing Tables

Site Inspection Date: To be coordinated with Project Authority after contract award. (Refer to Annex A article 4 of the SA for Site Inspection and Documentation instructions.)

INSTRUCTIONS TO BIDDERS: Bidders are to complete Sections B of the tables identified by the IU in this article as well as Tables 8 and 9. **Bidders must provide a complete product offering for each category, or CAT 6 sub-divide they wish to submit a bid in order to be compliant.**

**\*\*Refer to article 6A.7 for instructions on how to submit products that are not approved in product listing.\*\***

In a resulting contract, the term “Bid” means the Supplier’s commitment, the term “Bidder” means “Contractor”.

Product Category(ies): 1 and 2

Table 1 – Product Table

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
#	GoCUID	Description of Product <i>(Additional product details may be inserted, if required as per 6B. 4.1 of the SA)</i>	Qty	Supplier Part Number	Firm Unit Price** \$	Extended Total [Qty x Price] \$
<b>Category 1A</b>						
	Refer to Annex C and Floor Plans.					\$
<b>Category 1A</b>						
1	PAELSAxxxFA24	16H 24W Removable Face Tile - Fabric 10 Tile Finish GR1 Tile Finish - Grade 1 Fabric	50		\$	\$
2	PAELSAxxxFA30	16H 30W Removable Face Tile - Fabric 10 Tile Finish GR1 Tile Finish - Grade 1 Fabric	2		\$	\$
3	PAELSAxxxFA36	16H 36W Removable Face Tile – Fabric 10 Tile Finish GR1 Tile Finish - Grade 1 Fabric	4		\$	\$
4	PAELSAxxxFA42	16H 42W Removable Face Tile - Fabric 10 Tile Finish GR1 Tile Finish - Grade 1 Fabric	24		\$	\$
5	PAELWAxxxFA24	8H 24W Removable Face Tile - Fabric 10 Tile Finish GR1 Tile Finish - Grade 1 Fabric	2		\$	\$
6	PAELWAxxxFA30	8H 30W Removable Face Tile - Fabric 10 Tile Finish GR1 Tile Finish - Grade 1 Fabric	2		\$	\$
7	PAELWAxxxFA42	8H 42W Removable Face Tile - Fabric 10 Tile Finish GR1 Tile Finish - Grade 1 Fabric	2		\$	\$
8	PAFRBHNP24	34H 24W Monolithic Acoustical Panel 10-01 Inside Finish IS-GR1 Inside Finish - Grade 1 Fabric 10-02 Outside Finish OS-GR1 Outside Finish - Grade 1 Fabric 45 Metal Raceway Cover ConfiguratioNnPBLK No Punchout Black	24		\$	\$
9	PAFRBHNP30	34H 30W Monolithic Acoustical Panel 10-01 Inside Finish IS-GR1 Inside Finish - Grade 1 Fabric 10-02 Outside Finish OS-GR1 Outside Finish - Grade 1 Fabric 45 Metal Raceway Cover ConfiguratioNnPBLK No Punchout Black	1		\$	\$
10	PAFRBHNP36	34H 36W Monolithic Acoustical Panel 10-01 Inside Finish IS-GR1 Inside Finish - Grade 1 Fabric 10-02 Outside Finish OS-GR1 Outside Finish - Grade 1 Fabric 45 Metal Raceway Cover ConfiguratioNnPBLK No Punchout Black	1		\$	\$
11	PAFRBHNP42	34H 42W Monolithic Acoustical Panel 10-02 Outside Finish OS-GR1 Outside Finish – Grade 1 Fabric 45 Metal Raceway Cover ConfiguratioNnPBLK No Punchout Black	2		\$	\$
12	PAFRBHPB24	34H 24W Monolithic Acoustical Panel with Vertical Wire Channel 10-01 Inside Finish IS-GR1 Inside Finish - Grade 1 Fabric 10-02 Outside Finish OS-GR1 Outside Finish - Grade 1 Fabric 45 Metal Raceway Cover ConfiguratioPn2BLK Punchouts Both Side Black	2		\$	\$
13	PAFRBHPB30	34H 30W Monolithic Acoustical Panel with Vertical Wire Channel 10-01 Inside Finish IS-GR1 Inside Finish - Grade 1 Fabric 10-02 Outside Finish OS-GR1 Outside Finish - Grade 1 Fabric 45 Metal Raceway Cover ConfiguratioPn2BLK Punchouts Both Side Black	1		\$	\$



14	PAFRBHPB36	34H 36W Monolithic Acoustical Panel with Vertical Wire Channel 10-01 Inside Finish IS-GR1 Inside Finish - Grade 1 Fabric 10-02 Outside Finish OS-GR1 Outside Finish - Grade 1 Fabric 45 Metal Raceway Cover ConfiguratioPn2BLK Punchouts Both Side Black	1		\$	\$
15	PAFRBHPB42	34H 42W Monolithic Acoustical Panel with Vertical Wire Channel 10-01 Inside Finish IS-GR1 Inside Finish - Grade 1 Fabric 10-02 Outside Finish OS-GR1 Outside Finish - Grade 1 Fabric 45 Metal Raceway Cover ConfiguratioPn2BLK Punchouts Both Side Black	11		\$	\$
16	PAFRSAPA24	16H 24W Over Panel Frame - SLOTTED	25		\$	\$
17	PAFRSAPA30	16H 30W Over Panel Frame - SLOTTED	1		\$	\$
18	PAFRSAPA36	16H 36W Over Panel Frame - SLOTTED	2		\$	\$
19	PAFRSAPA42	16H 42W Over Panel Frame - SLOTTED	12		\$	\$
20	PAFRWAPA24	8H 24W Over Panel Frame - SLOTTED	1		\$	\$
21	PAFRWAPA30	8H 30W Over Panel Frame - SLOTTED	1		\$	\$
22	PAFRWAPA36	8H 42W Over Panel Frame - SLOTTED	1		\$	\$
<b>Category 2</b>						
23	2WSSREXXL24L 42BELXX Comp 1/3	23D 40W Extended Range Electric Rectangular Height Adjustable Table SF Top Finish Option HP High Pressure 20 High Pressure Laminate ASNHP Asian Night 45 Top Edge TUN Tungsten 50 Base Display and Sound Option JNTUN Tungsten leg WITH Display and NO Sound Option 55 Grommet Option GRMT No Grommet	6		\$	\$
24	2WSSREXXL24L 42BELXX Comp 2/3	Under Work Surface Wire Manager	6		\$	\$
25	2WSSREXXL24L 42BELXX Comp 3/3	54" Cable Snake	6		\$	\$
26	2WSSREXXL24L 48BELXX Comp 1/3	23D 46W Extended Range Electric Rectangular Height Adjustable Table SF Top Finish Option HP High Pressure 20 High Pressure Laminate ASNHP Asian Night 45 Top Edge ASE Asian Night 50 Base Display and Sound Option JNTUN Tungsten Leg WITH Display and NO Sound Option 55 Grommet Option GRMTN No Grommet	1		\$	\$
27	2WSSREXXL24L 48BELXX Comp 2/3	Under Work Surface Wire Manager	2		\$	\$
28	2WSSREXXL24L 48BELXX Comp 3/3	54" Cable Snake	1		\$	\$

NSA products <i>(must not exceed 30% of the firm quantity by category)</i>					
The Supplier signs, and certifies that all the NSA products offered will conform to all specifications and meet the testing requirements detailed at Annex D.					
Section A - IU REQUIREMENT			Section B – SUPPLIER’S BID		
#	NSA Product(s) Description	Qty	Supplier Part Number	Firm Unit Price** \$	Extended Total [Qty x Price] \$
30	Work surface with no flex lip/no scoops. Actual dimensions 23"D x 70"W. HP High Pressure Laminate	1		\$	\$
31	work surface with no flex lip/no scoops. Actual dimensions 29"D x 64"W. HP High Pressure Laminate	1		\$	\$
32	FreeFit Bracket (pair)	12		\$	\$
33	66W Transaction Worksurface SF Worksurface Finish HP High Pressure Laminate with PVC Edge	1		\$	\$
34	23D 64W Crank Rectangular Height Adjustable Table SF Top Finish Option HP High Pressure 55 Grommet Option GRMTN No Grommet	6		\$	\$
35	23D 70W Crank Rectangular Height Adjustable Table SF Top Finish Option HP High Pressure 55 Grommet Option GRMTN No Grommet	1		\$	\$
			Product Total	\$	\$

**Table 2 - Delivery**

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID	
Product Item # from Table 1	Location	Desired Date** (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will supply and deliver as per below**	Firm Lot Price \$
1	RCMP 1445 Regent St. Fredericton NB E3B 4Z8	On or before 2020/07/31	[Normal]	: weeks  <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$

<p>*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5</p> <p>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.</p>	Delivery Total:	\$
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**Table 3 – Installation**

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID	
Product Item # from Table 1	Location	Desired Date** (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will install as per below**	Firm Lot Price \$
	RCMP 1445 Regent St. Fredericton NB E3B 4Z8	On or before 2020/07/31	[Normal]	_____ : weeks from date of supply and delivery  <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
<p>*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5</p> <p>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized installation date taking into consideration the installation time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.</p>				Installation Total:	\$

**Table 4 – Optional Product**       Not Applicable

**Table 5 – Optional Delivery**       Not Applicable

**Table 6 – Optional Installation**       Not Applicable

**Table 7 – Standard Finishes and Canada’s Facilities to Accommodate the Delivery and Certifications**

<b>1.</b>	<b>Standard Finishes</b>
1.1	<p>IU is to consult the Supplier’s Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada’s finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada’s choice of specific finishes(s). No additional charge will be applied to Canada.</p>
<b>2.</b>	<b>Canada’s Facilities to Accommodate the Delivery</b>
	<i>The Supplier’s employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i>

	<i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i>	
2.1	Loading Dock/Location	
A	Location	1445 Regent St. Fredericton NB E3B 4Z8
B	Dock	There is a dock.
C	Lift	does not exist
D	Door	
E	Freight Elevator	There is a freight elevator
F	Other (specify, if any)	
<b>3.</b>	<b>Continuance of Certifications</b>	
	The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces.  Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.	
3.1	Integrity Provisions	
3.2	Federal Contractor's Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

**Table 8 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)**

1	<b>Firm Product Total (Table 1)</b>	\$
2	<b>Firm Delivery Total (Table 2)</b>	\$
3	<b>Firm Installation Total (Table 3)</b>	\$
4	Hardware Total as per article 1.5 of Annex A-1 of SA	\$
5	<b>Total Evaluated (Bid) Price* (1 + 2 + 3 + 4 )</b>	\$
6	<b>Contract Price(1+2+3+4):</b> <i>[applicable at contract award only]</i>	\$
7	<b>Applicable Tax(es):</b> <i>[applicable at contract award only]</i>	\$
8	<b>Total Estimated Cost (6+7):</b> <i>[applicable at contract award only]</i>	\$

\* Applicable taxes extra.

**Table 9 – Bidder's Authorized Representative**

1.	Bidder's Authorized Representative for the Bid and the Contract		
	Name:	Telephone:	
		E-Mail:	
		Other:	

**Product Category: 3**

**Table 1 – Product Table**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
#	GoCUID	Description of Product <i>(Additional product details may be inserted, if required as per 6B. 4.1 of the SA)</i>	Qty	Supplier Part Number	Firm Unit Price** \$	Extended Total [Qty x Price] \$
<b>Category 3</b>						
36	3PMOBFXXP15D24XXYK	23D 12 Series BF Mobile Pedestal with seat cushion. GR01 Upholstery Grade 01	8		\$	\$
37	3TDWCSXXPM24D2454XK	2 File Personal Tower. Two file personal tower includes ventilated 24"D x 50"H wardrobe section on the left with a locker compartment and 2 file drawers on the right.	1		\$	\$
38	3TDWCSXXPM24D2456XK	2 File Personal Tower. Two file personal tower includes ventilated 24"D wardrobe section on the left with a locker compartment and 2 file drawers on the right. Storage tower has one adjustable shelf and one fixed shelf. Full height coat storage is 7" wide with ventilation. Tower comes with 3 locks - one for the drawers, one for the storage compartment and one for the coat locker.	4		\$	\$
39		2 File Personal Tower. Two file personal tower includes ventilated 24"D wardrobe section on the right with a locker compartment and 2 file drawers on the left. Storage tower has one adjustable shelf and one fixed shelf. Full height coat storage is 7" wide with ventilation. Tower comes with 3 locks - one for the drawers, one for the storage compartment and one for the coat locker.	2		\$	\$
				Product Total		\$

**Table 2 - Delivery**

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID	
Product Item # from Table 1	Location	Desired Date** (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will supply and deliver as per below**	Firm Lot Price \$
1	RCMP 1445 Regent St. Fredericton NB E3B 4Z8	On or before 2020/07/31	[Normal]	_____ : weeks  <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5  **The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.				Delivery Total:	\$

**Table 3 – Installation**

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID	
Product Item # from Table 1	Location	Desired Date** (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will install as per below**	Firm Lot Price \$
	RCMP 1445 Regent St. Fredericton NB E3B 4Z8	On or before 2020/07/31	[Normal]	_____ : weeks from date of supply and delivery  <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5  **The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized installation date taking into consideration the installation time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.				Installation Total:	\$

Table 4 – Optional Product  Not Applicable

Table 5 – Optional Delivery  Not Applicable

Table 6 – Optional Installation  Not Applicable

**Table 7 – Standard Finishes and Canada’s Facilities to Accommodate the Delivery and Certifications**

<b>1.</b>	<b>Standard Finishes</b>	
1.1	<p>IU is to consult the Supplier’s Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada’s finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada’s choice of specific finishes(s). No additional charge will be applied to Canada.</p>	
<b>2.</b>	<b>Canada’s Facilities to Accommodate the Delivery</b>	
	<p><i>The Supplier’s employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p> <p><i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i></p>	
2.1	Loading Dock/Location	
A	Location	1445 Regent St. Fredericton NB E3B 4Z8
B	Dock	There is a dock.
C	Lift	does not exist
D	Door	
E	Freight Elevator	There is a freight elevator
F	Other (specify, if any)	
<b>3.</b>	<b>Continuance of Certifications</b>	
	<p>The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder’s members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder’s SA for Work Spaces.</p> <p>Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.</p>	
3.1	Integrity Provisions	
3.2	Federal Contractor’s Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

**Table 8 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)**

1	<b>Firm Product Total (Table 1)</b>	\$
2	<b>Firm Delivery Total (Table 2)</b>	\$
3	<b>Firm Installation Total (Table 3)</b>	\$
4	Hardware Total as per article 1.5 of Annex A-1 of SA	\$
5	<b>Total Evaluated (Bid) Price* (1 + 2 + 3 + 4 )</b>	\$
6	<b>Contract Price(1+2+3+4): [applicable at contract award only]</b>	\$
7	<b>Applicable Tax(es): [applicable at contract award only]</b>	\$
8	<b>Total Estimated Cost (6+7): [applicable at contract award only]</b>	\$

\* Applicable taxes extra.

**Table 9 – Bidder’s Authorized Representative**

1.	Bidder’s Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:
		Other:

**ANNEX B**  
**SECURITY REQUIREMENTS**

A. The security requirements set out in the attached Security Requirements Check List (SRCL) apply to and form part of the Contract.



**ANNEX C  
FLOOR PLAN(S)**

**INSTRUCTIONS TO BIDDERS:**

*For Category 1a products, the Bidders must provide:*

- a) *Completed floor plan(s) with proposed SA approved products;*
- b) *A product listing of proposed SA approved products offered at floor plan(s).  
As a minimum the product listing must include the following information:  
-Supplier part numbers including NSA products forming part of this category;  
-brief product descriptions;  
-quantities;  
-firm unit prices.*

*\*\*\*\*\* Products from categories other than Category 1a shown on floor plan are for information purposes only\*\*\*\*\**

*By submitting a bid, the Bidder certifies that their submission includes all components and quantities for Category 1a, in accordance with the floor plans, panel details, panel matrices and/or workstation layouts stipulated in Annex C.*

***\*At contract award, "By submitting a bid, the Bidder" becomes "The Contractor".***

**Category 1a Requirement:**

**1) Floor Plan(s)**

*\*\*\*See attached pdf and/or AutoCAD floor plan\*\*\**

**ANNEX D**  
**Additional Specifications, Certifications**

**1. Certifications**

**.1 NSA Product Conformance**

**1.1 NSA Product Conformance** *(Required precedent to Issuance of a contract)*

The Supplier certifies that all the NSA products offered will conform to all specifications indicated in Annex A and D of the RFB, and meet the testing and performance requirements found at ANNEX A-1 and A-2 of the Supply Arrangement, as applicable.

\_\_\_\_\_  
Supplier's Signature

\_\_\_\_\_  
Date

**NSA Product Conformance Certification** *(applies after contract award)*

The Supplier warrants that the NSA Product Conformance Certification submitted by the Supplier with its bid is accurate and complete. The Supplier must keep proper records and documentation relating to the NSA product conformance and the testing requirements in this Annex, as applicable. The Supplier must not, without obtaining the prior written consent of the SAA, dispose of any such records or documentation until the expiration of the Contract or the expiry date of the Warranty, whichever is later. All such records and documentation must at all times during the retention period be open to audit, inspection and examination by the representatives of Canada, who may make copies and take extracts.

In addition, the Supplier must provide representatives of the SAA access to all locations where any part of the Work is being performed at any time during working hours. Representatives of the SAA may examine and test the Work as they see fit. The Supplier must provide all assistance and access to facilities, test pieces, samples and documentation that the representatives of the SAA may reasonably require for the carrying out of the inspection, which may also include the submission of test reporting documentation as listed in Annex A and D. The Supplier must forward such test pieces, samples and/or documentation that may also include letters of certification from the laboratories to such person or location as the representatives of the SAA specifies.



Public Works and  
Government Services  
Canada

Travaux publics et  
Services gouvernementaux  
Canada

PURCHASING OFFICE - BUREAU DES ACHATS

**CONTRACT – CONTRAT**

Use "Canada accepts your bid" when you issued an RFB document, with Sections 1 and 2 completed, and the bidder has submitted a bid document.

Canada accepts your bid to provide to Canada the goods, services or both described in the Contract in accordance with the conditions and at the prices set out in the Contract.

Le Canada accepte votre soumission de fournir au Canada les biens, services ou les deux décrits dans le contrat conformément aux conditions et aux prix prévus au contrat.

Use "You are Requested" when you conducted a verbal solicitation, did not send a RFB document to the bidder with Section 2 completed, and you did not review terms and conditions of Section 2 with the bidder

You are requested to sell to the Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the supplies and services listed herein and on any attached sheets at the price or prices set out therefor.

Nous vous demandons de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans les présentes et aux annexes ci-jointes, les articles et les services énumérés dans les présentes et sur toute feuille ci-annexée, au(x) prix indiqué(s).

Supplier to sign for a "You are Requested" contract only.

The vendor hereby accepts this contract Le fournisseur accepte le présent contrat	
Name, title of person authorized to sign (type or print) Nom et titre du signataire autorisé (caractère d'impression)	
Signature	Date

Return signed copy forthwith - Prière de retourner une copie dûment signée immédiatement

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File No. – N° de dossier	
Date of Contract – Date du Contrat	
Contract No. - N° du contrat	Amendment No. - N° de modification
Client Reference No. (optional) - N° du référence du client (facultatif)	
Financial Code(s) – Code(s) financier(s)	
Duty - Droits <input checked="" type="checkbox"/> Included Inklus <input type="checkbox"/> Excluded En sus	GST - TPS/ HST – TVH <input checked="" type="checkbox"/> Included Inklus <input type="checkbox"/> Excluded En sus
FOB – FAB DESTINATION	
Destination See Section 2, Annex A. Voir Section 2, Annexe A.	
Invoices - Original and two copies must be completed and sent to: Factures – L'original et deux copies doivent être remplis et envoyés à : See Section 2, Article 6. Voir Section 2, Article 6.	
Address inquiries to : - Adresser toute demande de renseignements à : See Section 2, Article 4.1. Voir Section 2, Article 4.1.	
Area Code and Telephone No. Code régional et N° de téléphone	Facsimile No. N° de télécopieur
Total estimated cost – Coût total estimatif	
For the Minister – Pour le Ministre	

