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Gatineau, Québec K1A 0S5  
Bid Fax: (819) 997-9776

**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

THIS DOCUMENT CONTAINS A SECURITY  
REQUIREMENT / DOCUMENT CONTIENT DES  
EXIGENCES RELATIVES À LA SÉCURITÉ

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Consultant Services Division/Division des services  
d'experts-conseils  
L'Esplanade Laurier  
4th floor, East Tower  
140 O'Connor Street  
Ottawa  
Ontario  
K1A 0S5

<b>Title - Sujet</b> Architectural and Engineering Servi	
<b>Solicitation No. - N° de l'invitation</b> EP751-202885/A	<b>Amendment No. - N° modif.</b> 004
<b>Client Reference No. - N° de référence du client</b> 20202885	<b>Date</b> 2020-05-25
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$FE-178-78649	
<b>File No. - N° de dossier</b> fe178.EP751-202885	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2020-06-08</b>	
<b>Time Zone</b> Fuseau horaire Eastern Daylight Saving Time EDT	
<b>F.O.B. - F.A.B.</b>	
<b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Matende, Robinah	<b>Buyer Id - Id de l'acheteur</b> fe178
<b>Telephone No. - N° de téléphone</b> (873) 353-8472 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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Amd. No. - N° de la modif.

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EP751-202885/A

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FE178.EP751-202885

## AMENDMENT 004

This amendment is issued in order to answer the following questions:

Question / Answer	Architectural and Engineering Questions and Answers
Q27	<p>Please clarify whether or not both the LEED and Green Globe certification requirements are to be met or alternately that the proponent has a choice of which sustainability program to satisfy?</p> <p>The requirement mentions ..LEED/Green globe certification.... Are we to provide both certifications in both sustainable design programs or do we have the option to choose either one of these sustainable design systems during the course of the project?</p>
A27	<p>Refer to Project Brief sections 3.3, 11.9.3 and 17.1(i). The Consultant is required to determine the sustainability standard, sustainability attributes associated with the design, and obtain the sustainability certification at the end of the project.</p> <p><b>3.3 Sustainable Development</b></p> <p><i>a) Deliver the Project using integrated design principles addressing concepts of sustainable development supporting the targeting carbon-neutral buildings during design stages; and</i></p> <p><i>b) Include comprehensive consideration of sustainability attributes with environmental factors such as reduction of energy, water, and waste; affordability over the complete facility lifecycle.</i></p> <p>Section 17 (i) states: "Submit and obtain LEED/Green Globes certification; and..."</p>
Q28	<p>Please confirm that given the uncertainty surrounding travel related to COVID-19 that the meetings and presentations can be carried out virtually and therefore travel time and costs for presentation are not required at this time.</p>
A28	<p>Conducting meetings and presentations virtually as a result of COVID-19 pandemic is permitted and expected. Post COVID-19, as determined by the Government of Canada, meetings and presentations are to be provided as per the contract.</p>
Q29	<p>a) Please confirm that the 'Time specialist' cited in the chart for 'Time Based fee' within Appendix E -price proposal form is the optional professional scheduler requested elsewhere?</p> <p>b) Please clarify that there is no other 'fees for service ' form for the balance of scheduling services required?</p>
A29	<p>a) The Time specialist is the optional professional scheduler. Optional time management services are required as indicated in Project Brief Appendix E Section 2.1 <i>Scheduling Specialist Subconsultant Services</i></p>
Q30	<p>(a) Please confirm that the 'Cost specialist 'cited in the chart for 'Time based Fee' within Appendix E-Price Proposal form is a cost estimating consultant? (b) Further please clarify that there is no other 'Fees for services' form for the typical milestone cost estimating services required.</p>
A30	<p>a) The Cost specialist is the optional cost estimating consultant. Optional cost management services are required as indicated in Project Brief Appendix E Section 1.</p> <p>b) No</p>
Q31	<p>a) We understand that the Schematic Design is complete and is being reviewed internally. We would like to get a copy of this schematic Design so that we can full assess the project requirements and work required?</p> <p>b) Please confirm that the Authors of the Schematic Design, who have privileged information and advanced notice of this opportunity, are conflicted out of submitting an proposal response to this opportunity or joining any proponent team.</p>
A31	<p>a) Yes, the schematic design is available for download. Please contact the Contracting Authority, providing an e-mail address and a link will sent to you to be able to download the Schematic design report.</p> <p>b) <i>The authors of the Schematic Design document and the information available to them were reviewed and PSPC determined that no conflict of interest or unfair advantage as described in R1410 GI25 (2012-07-16) exists. The authors were not involved in the development of the bid solicitation and all information related to the bid solicitation that may have been available to the authors of the Schematic Design document has been made available to all Proponents.</i></p> <p><i>Please see below</i></p> <p><b>R1410T GI25 (2012-07-16) Conflict of interest—unfair advantage,</b></p> <p>1. <i>In order to protect the integrity of the procurement process, Proponents are advised that Canada may reject a proposal in the following circumstances:</i></p> <p>a. <i>if the Proponent, any of its sub-consultants, any of their respective employees or former employees was involved in any manner in the preparation of the bid solicitation or in any situation of conflict of interest or appearance of conflict of interest;</i></p>

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	<p><i>b. if the Proponent, any of its sub-consultants, any of their respective employees or former employees had access to information related to the bid solicitation that was not available to other Proponents and that would, in Canada's opinion, give or appear to give the Proponent an unfair advantage.</i></p> <p><i>2. The experience acquired by a Proponent who is providing or has provided the goods and services described in the bid solicitation (or similar goods or services) will not, in itself, be considered by Canada as conferring an unfair advantage or creating a conflict of interest. This Proponent remains however subject to the criteria established above.</i></p>
<b>Q32</b>	Can you please confirm the definition of the term "Proponent" as it relates to key individuals for Architectural and Engineering Services (presumably A/S/M/E/C) compared to the who would be a "subconsultant" as stated in this definition?
<b>A32</b>	Refer to Proponent Instructions (PI2 – Definitions), Appendix A and the "Sub-Consultant" definition in R1210D which states that a "Sub-Consultant" means any Architect, Professional Engineer, or other specialist engaged by the Consultant for the Services included in the Agreement;
<b>Q33</b>	Please confirm the difference between "Key Sub Consultants/Specialist Firms" noted in 3.1.2 b) (who appear to not be included in the Proponent definition) and "Key Individuals" noted in 3.1.2 c) which lists conventional subconsultants for a laboratory building.
<b>A33</b>	Refer to Proponent Instructions (PI2 – Definitions) and Appendix A  "Key Individuals": Specific roles or individuals identified as such in the SRE 3.2 – Rated Requirements  Proponent is responsible for identifying the Key-Subconsultants/ Key Specialist Firms
<b>Q34</b>	Are the "Key Individuals" listed in 3.1.2 c) to be exclusive to one team?
<b>A34</b>	No
<b>Q35</b>	Can you confirm the address/location of the site?
<b>A35</b>	The address/location cannot be disclosed at this time. Documents (Schematic Design, etc.) available for download provide details regarding the site.
<b>Q36</b>	The site is quite large and consists of 3 legal parcels. Is topography of the entire area required or is new development limited to certain parts of the site?
<b>A36</b>	Please refer to section 2 of the Schematic Design.
<b>Q37</b>	There are numerous existing buildings on site. Is the location of all the existing building needed or is the focus on a particular part of the site?
<b>A37</b>	Primary consideration would be given to buildings that require consideration for site planning or potentially impacted by construction. Please refer to section 2 of the Schematic Design for further details on the site.
<b>Q38</b>	For the buildings that require a survey, is it just the footprint location or do you require more detail for any or all of the structures?
<b>A38</b>	The survey requirement would be determined during design.
<b>Q39</b>	Can you provide a detailed scope of work for surveying and topography?
<b>A39</b>	Please refer to question Q40.
<b>Q40</b>	With regard to the legal survey – is it a matter of confirming the existing boundaries and finding or re-setting corner posts or is there a need/desire to consolidate the parcels into one?
<b>A40</b>	Consolidating parcels into one is not anticipated at this time.
<b>Q41</b>	What restrictions might we encounter for access to all parts of the site for the surveyor? Are there places that the surveyor will not be allowed to access or time required to complete a security process?
<b>A41</b>	The surveyor will have access to all areas required for them to complete the required surveys. If the work requires an escort, one will be provided so as to not impact the ability for the surveyor to complete their work.