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Bid Receiving Public Works and Government
Services Canada/Réception des soumissions Travaux
publics et Services gouvernementaux Canada
Pacific Region

Revision to a Request for Supply Arrangement - Révision à une demande pour un arrangement en matière d'approvisionnement

The referenced document is hereby revised; unless
otherwise indicated, all other terms and conditions of
the Solicitation remain the same.

Ce document est par la présente révisé; sauf
indication contraire, les modalités de l'invitation
demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Public Works and Government Services Canada -
Pacific Region
401 - 1230 Government Street
Victoria, B. C.
V8W 3X4

Title - Sujet Generators and Associated Equipment	
Solicitation No. - N° de l'invitation E6VIC-200003/A	Date 2020-05-27
Client Reference No. - N° de référence du client E6VIC-200003	Amendment No. - N° modif. 002
File No. - N° de dossier VIC-9-42038 (239)	CCC No./N° CCC - FMS No./N° VME
GETS Reference No. - N° de référence de SEAG PW-\$VIC-239-7769	
Date of Original Request for Supply Arrangement 2019-07-16 Date de demande pour un arrangement en matière d'app. originale	
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2021-02-01	
Address Enquiries to: - Adresser toutes questions à: Large, Kathy	Buyer Id - Id de l'acheteur vic239
Telephone No. - N° de téléphone (250) 216-4455 ()	FAX No. - N° de FAX () -
Delivery Required - Livraison exigée	
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	
Security - Sécurité This revision does not change the security requirements of the solicitation. Cette révision ne change pas les besoins en matière de sécurité de l'invitation.	

Instructions: See Herein

Instructions: Voir aux présentes

Acknowledgement copy required Accusé de réception requis	Yes - Oui <input type="checkbox"/>	No - Non <input type="checkbox"/>
The Offeror hereby acknowledges this revision to its Offer. Le proposant constate, par la présente, cette révision à son offre.		
Signature	Date	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
For the Minister - Pour le Ministre		

Amendment #2

This amendment is being issued to modify the bid submission requirements.

Delete: Entire Document

Insert: As below

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E6VIC-200003/A
Client Ref. No. - N° de réf. du client
E6VIC-200003

Amd. No. - N° de la modif.
002
File No. - N° du dossier

Buyer ID - Id de l'acheteur
VIC 239
CCC No./N° CCC - FMS No./N° VME

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PART 1 - GENERAL INFORMATION

1.1 Introduction

The Request for Supply Arrangements (RFSA) is divided into six parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Supplier Instructions: provides the instructions applicable to the clauses and conditions of the RFSA;
- Part 3 Arrangement Preparation Instructions: provides Suppliers with instructions on how to prepare the arrangement to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the arrangement and the basis of selection;
- Part 5 Certifications and Additional Information: includes the certifications and additional information to be provided; and
- Part 6 6A, Supply Arrangement, 6B, Bid Solicitation, and 6C, Resulting Contract Clauses:
- 6A, includes the Supply Arrangement (SA) with the applicable clauses and conditions;
 - 6B, includes the instructions for the bid solicitation process within the scope of the SA;
 - 6C, includes general information for the conditions which will apply to any contract entered into pursuant to the SA.

The Annexes include the Statement of Work, the Basis of Payment, the Reporting Requirements, and any other annexes.

1.2 Summary

For the provision of, but not limited to, all labour, materials, tools, equipment, transportation, and supervision necessary for the rental and related servicing and maintenance of various sized generators, trailers and other related goods. Services will be required on an "as and when requested" basis for use by various Federal Government Departments and Agencies in British Columbia and the Yukon Territory.

The intent is to develop a pre-qualified vendor list with their associated inventory list so that Canada can respond expeditiously in urgent situations. It may also be used for non-urgent requirements.

The requirement is being broken down by zones. Bidders may bid on 1 or more zones. The zones are as follows:

ZONE 1 – Greater Vancouver and Fraser Valley (including the Lower Mainland from Whistler to Hope), including but not limited to:

Vancouver	Richmond
North Vancouver	White Rock
West Vancouver	Mission
Tsawwassen	Maple Ridge
Horseshoe Bay	Chilliwack, including local training areas i.e. Pierce Creek, Columbia

Whistler	Valley, Volkes Range etc.
Squamish	Abbotsford
Port Moody	Agassiz
Port Coquitlam	Hope
Langley	New Westminster
Delta	Aldergrove
Surrey	Powell River
	Little River – Powell River Ferry Terminal

ZONE 1 Postal Codes

V2S, V2T, V3G, V4X, V0M, V2Z, V4W, V5A, V5B, V5C, V5G, V5H, V5J, V5M, V5P, V5R, V5S, V5W, V5X, V2P, V2R, V4Z, V3H, V3J, V3K, V4C, V4E, V4G, V4K, V4L, V4M, V7R, V0X, V2Y, V2Z, V3A, V4W, V2W, V2X, V3Y, V4R, V2V, V4S, V3L, V3M, V3N, V5E, V7G, V7H, V7J, V7K, V7L, V7M, V7N, V7P, V7R, V7S, V7T, V7V, V7W, V3C, V3E, V3H, V6V, V6W, V6X, V6Y, V7A, V7B, V7C, V7E, V6J, V6K, V6L, V6M, V6N, V6P, V1M, V3R, V3S, V3T, V3V, V3W, V3X, V3Z, V4N, V8B, V4L, V5K, V5L, V5N, V5T, V5V, V5Y, V5Z, V6A, V6B, V6C, V6E, V6G, V6H, V6R, V6S, V6T, V6Z, V7X, V7Y, V0M, V0N, V0T, V0X, V8E, V4A, V4B, V4P, V8A

ZONE 2 – Vancouver Island (including the Gulf Islands), including but not limited to:

Seal Bay	Victoria
Nanaimo	Port Alberni
Rocky Point	Campbell River
Albert Head	Mount Washington
Tofino	Little River – Powell River Ferry Terminal
Canadian Forces Base Esquimalt, Victoria BC	Mount Washington
19 Wing Comox, Lazo BC	Port McNeil
	Coombs

ZONE 2 Postal Codes

V0R, V9C, V9H, V0P, V8M, V9A, V9J, V9M, V9N, V9L, V9G, V9R, V9S, V9T, V9V, V9W, V9X, V9Y, V0Y, V0N, V8K, V8L, V9Z, V0R, V9K, V8N, V8P, V8R, V8S, V8T, V8V, V8W, V8X, V8Y, V8Z, V9A, V9B, V9C, V9E, V0R, V0S

ZONE 3 – Central British Columbia, including but not limited to:

Kelowna	Castlegar
Penticton	Merritt
Cranbrook	Revelstoke
Salmon Arm	Williams Lake
Creston	100 Mile House
Trail	Kamloops
Vernon, BC, including local training areas within Vernon Cadet	Nelson
Camp boundaries, and Bennetts Ranch located approx. 40km	Summerland
South of Camp and Cherryville Range located approx. 54km East	Princeton
of Camp	Kimberley

Golden
Ferne
Sparwood

Grand Forks
Oliver

ZONE 3 Postal Codes

V0K, V1N, V0G, V1C, V0B, V0A, V0H, V1S, V2B, V2C, V2E, V2H, V0A, V0E, V0K, V1P, V1V, V1W, V1X, V1Y, V1Z, V4T, V0H, V1A, V4V, V1K, V1L, V0H, V2A, V0E, V1E, V0B, V0H, V1R, V1T, V1B, V1H, V2G

ZONE 4 – Northern British Columbia, including but not limited to:

Burns Lake
New Hazelton
Prince George
Prince Rupert
Terrace
Kitimat
Houston

Chetwynd
Quesnel
Dawson Creek
Mackenzie
Vanderhoof
Fort St John
Smithers
Tumbler Ridge

ZONE 4 Postal Codes

V0J, V0C, V1G, X0G, V1J, V0J, V8C, V0J, V2K, V2L, V2M, V2N, V8J, V0V, V2J, V8G, V0L, V2G

ZONE 5 – Yukon Territory, including but not limited to:

Whitehorse, YT

ZONE 5 Postal Codes

V0W

1.2.1 Trade Agreements

N/A.

1.2.2 The requirement covered by the bid solicitation of any resulting supply arrangement may be subject to a preference for Canadian services or may be limited to Canadian services.

1.2.3 The Request for Supply Arrangements (RFSA) is to establish supply arrangements for the delivery of the requirement detailed in the RFSA to the Identified Users across Canada, including areas subject to Comprehensive Land Claims Agreements (CLCAs).

1.2.4 This RFSA allows suppliers to use the epost Connect service provided by Canada Post Corporation to transmit their arrangement electronically. Suppliers must refer to Part 2 of the RFSA entitled Supplier Instructions and Part 3 of the RFSA entitled Arrangement Preparation Instructions for further information on using this method.

1.3 Security Requirements

N/A

1.4 Canadian Content

The goods and/or services covered by the Supply Arrangement may be limited to Canadian services as defined in clause [A3050T](#).

SACC Manual clause [A3050T](#) (2018-12-06) Canadian Content Definition

1.5 Debriefings

Suppliers may request a debriefing on the results of the request for supply arrangements process. Suppliers should make the request to the Supply Arrangement Authority within 15 working days of receipt of the results of the request for supply arrangements process. The debriefing may be in writing, by telephone or in person.

1.6 Use of an e-Procurement Solution (EPS)

Canada is currently developing an online EPS for faster and more convenient ordering of goods and services. In support of the anticipated transition to this system and how it may impact any resulting Supply Arrangement that is issued under this solicitation, refer to 6.12 Transition to an e-Procurement Solution (EPS).

The Government of Canada's [press release](#) provides additional information.

PART 2 - SUPPLIER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

The 2008 standard instructions is amended as follows:

- Section 08, entitled Submission of arrangements, is amended as follows:
 - subsection 2. is deleted entirely and replaced with the following:
 2. epost Connect
 - a. Unless specified otherwise in the RFSA, arrangements may be submitted by using the [epost Connect service](#) provided by Canada Post Corporation.
 - i. PWGSC, National Capital Region: The only acceptable email address to use with epost Connect for responses to RFSA's issued by PWGSC headquarters is:

tpsgc.dgareceptiondessoumissions-abbidreceiving.pwgsc@tpsgc-pwgsc.gc.ca

or if applicable, the email address identified in the RFSA.
 - ii. PWGSC regional offices: The only acceptable email address to use with epost Connect for responses to RFSA's issued by PWGSC regional offices is identified in the RFSA.
 - b. To submit an arrangement using epost Connect service, the Supplier must either:

- i. send directly its arrangement only to specified PWGSC Bid Receiving Unit using its own licensing agreement for epost Connect provided by Canada Post Corporation; or
 - ii. send as early as possible, and in any case, at least six business days prior to the RFSA closing date and time, (in order to ensure a response), an email that includes the RFSA number to the specified PWGSC Bid Receiving Unit requesting to open an epost Connect conversation. Requests to open an epost Connect conversation received after that time may not be answered.
- c. If the Supplier sends an email requesting epost Connect service to the specified Bid Receiving Unit in the RFSA, an officer of the Bid Receiving Unit will then initiate an epost Connect conversation. The epost Connect conversation will create an email notification from Canada Post Corporation prompting the Supplier to access and action the message within the conversation. The Supplier will then be able to transmit its arrangement afterward at any time prior to the RFSA closing date and time.
- d. If the Supplier is using its own licensing agreement to send its arrangement, the Supplier must keep the epost Connect conversation open until at least 30 business days after the RFSA closing date and time
- e. The RFSA number should be identified in the epost Connect message field of all electronic transfers.
- f. It should be noted that the use of epost Connect service requires a Canadian mailing address. Should a supplier not have a Canadian mailing address, they may use the Bid Receiving Unit address specified in the RFSA in order to register for the epost Connect service.
- g. For arrangements transmitted by epost Connect service, Canada will not be responsible for any failure attributable to the transmission or receipt of the arrangement including, but not limited to, the following:
 - i. receipt of garbled, corrupted or incomplete arrangement;
 - ii. availability or condition of the epost Connect service;
 - iii. incompatibility between the sending and receiving equipment;
 - iv. delay in transmission or receipt of the arrangement;
 - v. failure of the Supplier to properly identify the arrangement;
 - vi. illegibility of the arrangement;
 - vii. security of arrangement data; or
 - viii. inability to create an electronic conversation through the epost Connect service.
- h. The Bid Receiving Unit will send an acknowledgement of the receipt of arrangement document(s) via the epost Connect conversation, regardless of whether the conversation was initiated by the supplier using its own license or the Bid Receiving Unit. This acknowledgement will confirm only the receipt of arrangement document(s) and will not confirm if the attachments may be opened nor if the content is readable.
- i. Suppliers must ensure that they are using the correct email address for the Bid Receiving Unit when initiating a conversation in epost Connect or communicating with the Bid Receiving Unit and should not rely on the accuracy of copying and pasting the email address into the epost Connect system.
- j. An arrangement transmitted by epost Connect service constitutes the formal arrangement of the Supplier and must be submitted in accordance with section 05.

All instructions, clauses and conditions identified in the Request for Supply Arrangements (RFSA) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](#)

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Suppliers who submit an arrangement agree to be bound by the instructions, clauses and conditions of the RFSA and accept the clauses and conditions of the Supply Arrangement and resulting contract(s).

The [2008](#) (2018-05-22), Standard Instructions - Request for Supply Arrangements - Goods or Services, are incorporated by reference into and form part of the RFSA.

Subsection 5.4 of [2008](#), Standard Instructions - Request for Supply Arrangements - Goods or Services, is amended as follows:

Delete: 60 days

Insert: 120 days

2.2 Submission of Arrangements

Arrangements must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit specified below by the date and time indicated on page 1 of the RFSA:

PWGSC Pacific Region Bid Receiving Unit

Only arrangements submitted using epost Connect service will be accepted. The Supplier must send an email requesting to open an epost Connect conversation to the following address:

TPSGC.RPReceptiondessoumissions-PRBidReceiving.PWGSC@tpsgc-pwgsc.gc.ca

Note: Arrangements will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation, as detailed in Standard Instructions [2008](#), or to send arrangements through an epost Connect message if the Supplier is using its own licensing agreement for epost Connect.

It is the Supplier's responsibility to ensure the request for opening an epost Connect conversation is sent to the email address above at least six days before the Request for Supply Arrangements closing date.

Transmission of arrangements by facsimile or hardcopy to PWGSC will not be accepted.

2.3 Former Public Servant - Notification

Service contracts awarded to former public servants in receipt of a pension or a lump sum payment must bear the closest public scrutiny and reflect fairness in the spending of public funds. Therefore, the bid solicitation will require that you provide information that, were you to be the successful bidder, your status with respect to being a former public servant in receipt of a pension or a lump sum payment, will be required to report this information on the departmental websites as part of the published proactive disclosure reports generated in accordance with Treasury Board policies and directives on contracts with former public servants, [Contracting Policy Notice 2012-2](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

2.4 Federal Contractors Program for Employment Equity - Notification

The Federal Contractors Program (FCP) for employment equity requires that some contractors make a formal commitment to Employment and Social Development Canada (ESDC) - Labour to implement employment equity. In the event that this Supply Arrangement would lead to a contract subject to the

Federal Contractors Program (FCP) for employment equity, the bid solicitation and resulting contract templates would include such specific requirements. Further information on the Federal Contractors Program (FCP) for employment equity can be found on [Employment and Social Development Canada \(ESDC\) - Labour's](#) website.

2.5 Enquiries - Request for Supply Arrangements

All enquiries must be submitted in writing to the Supply Arrangement Authority no later than **FIVE (5)** calendar days before the Request for Supply Arrangements (RFSA) closing date. Enquiries received after that time may not be answered.

Suppliers should reference as accurately as possible the numbered item of the RFSA to which the enquiry relates. Care should be taken by Suppliers to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that Suppliers do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Suppliers. Enquiries not submitted in a form that can be distributed to all Suppliers may not be answered by Canada.

2.6 Applicable Laws

The Supply Arrangement (SA) and any contract awarded under the SA must be interpreted and governed, and the relations between the parties determined, by the laws in force in British Columbia.

Suppliers may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of the arrangement, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Suppliers.

PART 3 - ARRANGEMENT PREPARATION INSTRUCTIONS

3.1 Arrangement Preparation Instructions

The Supplier must submit its arrangement electronically in accordance with section 08 of the 2008 standard instructions. The epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation. The arrangement must be gathered per section and separated as follows:

Section I: Technical Arrangement
Section II: Financial Arrangement
Section III: Certifications
Section IV: Additional Information

Arrangements transmitted by facsimile or hardcopy will not be accepted.

Section I: Technical Arrangement

In the technical arrangement, Suppliers should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Certifications

Suppliers must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

N/A

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive.

4.1.1.2 Supporting Information

In the event that the Bidder fails to submit any supporting information pursuant to technical evaluation criteria, the Contracting Authority may request it thereafter in writing, including after the closing date of the bid solicitation. It is mandatory that the Bidder provide the supporting information within three (3) business days of the written request or within such period as specified or agreed to by the Contracting Authority the written notice to the Bidder.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Suppliers must provide the required certifications and additional information to be issued a supply arrangement (SA).

The certifications provided by Suppliers to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare an arrangement non-responsive, or will declare a contractor in default if any certification made by the Supplier is found to be untrue whether made knowingly or unknowingly during the arrangement evaluation period, or during the period of any supply arrangement arising from this RFSA and any resulting contracts.

The Supply Arrangement Authority will have the right to ask for additional information to verify the Supplier's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Supply Arrangement Authority will render the arrangement non-responsive, or constitute a default under the Contract.

5.1 Certifications Required with the Arrangement

Suppliers must submit the following duly completed certifications as part of their arrangement.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all suppliers must provide with their arrangement, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to the Issuance of a Supply Arrangement and Additional Information

The certifications and additional information listed below should be submitted with the arrangement, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Supply Arrangement Authority will inform the Supplier of a

time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the arrangement non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real procurement agreement of the [Ineligibility and Suspension Policy \(http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html\)](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html), the Supplier must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Additional Certifications Precedent to Issuance of a Supply Arrangement

5.2.3 Canadian Content Certification

This procurement is limited to Canadian services.

The Offeror certifies that:

() the services offered are Canadian services as defined in paragraph 4 of clause A3050T.

5.2.3.1 SACC Manual clause A3050T (2014-11-27), Canadian Content Definition

For more information on how to determine the Canadian content for a mix of goods, a mix of services or a mix of goods and services, consult Annex 3.6 (9), Example 2, of the *Supply Manual*.

PART 6 - SUPPLY ARRANGEMENT AND RESULTING CONTRACT CLAUSES

A. SUPPLY ARRANGEMENT

6.1 Arrangement

The Supply Arrangement covers the Work described in the Statement of Work at Annex "A".

6.2 Security Requirements

6.2.1 There is no security requirement applicable to the Supply Arrangement.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Supply Arrangement and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

[2020 \(2017-09-21\), General Conditions - Supply Arrangement - Goods or Services, apply to and form part of the Supply Arrangement.](#)

6.3.2 Supply Arrangement Reporting

The Supplier must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Supply Arrangement. This data must include all purchases, including those paid for by a Government of Canada Acquisition Card.

The Supplier must provide this data in accordance with the reporting requirements detailed in Annex "D". If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Supplier must still provide a "NIL" report.

The data must be submitted on a quarterly basis to the Supply Arrangement Authority.

The quarterly reporting periods are defined as follows:

- 1st quarter: April 1 to June 30;
- 2nd quarter: July 1 to September 30;
- 3rd quarter: October 1 to December 31;
- 4th quarter: January 1 to March 31.

The data must be submitted to the Supply Arrangement Authority no later than thirty (30) calendar days after the end of the reporting period.

6.4 Term of Supply Arrangement

6.4.1 Period of the Supply Arrangement

The period for awarding contracts under the Supply Arrangement is from date of award to September 30, 2021.

6.4.2 Comprehensive Land Claims Agreements (CLCAs)

The Supply Arrangement (SA) is for the delivery of the requirement detailed in the SA to the Identified Users across Canada, including areas subject to Comprehensive Land Claims Agreements (CLCAs).

6.4.3 Delivery Points

Delivery of the requirement will be made to delivery point(s) specified at Annex "A" of the Supply Arrangement.

6.5 Authorities

6.5.1 Supply Arrangement Authority

The Supply Arrangement Authority is:

Name: Kathy Large
Title: Supply Specialist
Public Works and Government Services Canada
Acquisitions Branch
Directorate: Pacific Region
Address: 401-1230 Government St. Victoria, BC V8W 3X4

Telephone: 250-216-4455
E-mail address: Kathy.large@pwgsc-tpsgc.gc.ca

The Supply Arrangement Authority is responsible for the issuance of the Supply Arrangement, its administration and its revision, if applicable.

6.5.2 Supplier's Representative

Name & Title	Address	Email	Phone

6.6 Identified Users

The Identified Users include any government department, agency or Crown Corporation listed in Schedules I, I.1, II, III, of the [Financial Administration Act](#), R.S.C., 1985, c. F-11.

6.7 On-going Opportunity for Qualification

A Notice will be posted for the duration of the arrangement on the Government Electronic Tendering Service (GETS) to allow new Suppliers to become qualified. Existing qualified Suppliers, who have been issued a supply arrangement, will not be required to submit a new arrangement.

Due to the resources required to evaluate the arrangements, Canada has reserved the right to conduct the arrangements in cycles, no less than every six months. The schedule below outlines the closing dates for each evaluation.

2019-2020 Dates:

Submission Closing Date	Refresh
August 1, 2019 at 2:00 PM	August 15, 2019
February 3, 2020 at 2:00 PM	February 17, 2020
August 4, 2020 at 2:00 PM	August 18, 2020
February 1, 2021 at 2:00 PM	February 15, 2021

6.8 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the articles of the Supply Arrangement;
- (b) the general conditions [2020](#) (2017-09-21), General Conditions - Supply Arrangement - Goods or Services
- (c) Annex A, Statement of Work;
- (d) Annex B, Basis of Payment;
- (e) the Supplier's arrangement dated _____.

6.9 Certifications and Additional Information

6.9.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Supplier in its arrangement or precedent to issuance of the Supply Arrangement (SA), and the ongoing cooperation in providing additional information are conditions of issuance of the SA and failure to comply will constitute the Supplier in default. Certifications are subject to verification by Canada during the entire period of the SA and of any resulting contract that would continue beyond the period of the SA.

6.9.2 SACC Manual Clauses

M3060C (2008-05-12), Canadian Content Certification

6.10 Applicable Laws

The Supply Arrangement (SA) and any contract resulting from the SA must be interpreted and governed, and the relations between the parties determined, by the laws in force in British Columbia.

6.11 Transition to an e-Procurement Solution (EPS)

During the period of the Supply Arrangement, Canada may transition to an EPS for more efficient processing and management of individual contracts for any or all of the SA's applicable goods and services. Canada reserves the right, at its sole discretion, to make the use of the new e-procurement solution mandatory.

Canada agrees to provide the Supplier with at least a three-month notice to allow for any measures necessary for the integration of the Supply Arrangement into the EPS. The notice will include a detailed information package indicating the requirements, as well as any applicable guidance and support.

If the Supplier chooses not to provide the supply arrangement of their goods or services through the e-procurement solution, the Supply Arrangement may be set aside by Canada.

6.12 Insurance – No Specific Requirement

The Contractor is responsible for deciding if insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any insurance acquired or maintained by the Contractor is at its own expense and for its own benefit and protection. It does not release the Contractor from or reduce its liability under the Contract.

6.13 Hazardous Waste Disposal

The Contractor must dispose of any hazardous waste removed or uncovered in the performance of the Work in accordance with any applicable law.

B. BID SOLICITATION

6.1 Bid Solicitation Documents

Canada will use the following bid solicitation templates based on the estimated dollar value and complexity of the requirement:

- Contract against a Supply Arrangement (Low Dollar Value Template);
- Medium Complexity (MC) for medium complexity requirements

A copy of the standard procurement template(s) can be requested by suppliers from the Supply Arrangement Authority or the Contracting Authority, as applicable.

Note: References to the Low Dollar Value Template and MC templates in PWGSC Requests for Supply Arrangements are provided as examples only. The latest versions of the template and terms and conditions will be used at time of bid solicitation.

The bid solicitation will contain as a minimum the following:

- (a) security requirements (*if applicable*);
- (b) a complete description of the Work to be performed;
- (c) 2003, Standard Instructions - Goods or Services - Competitive Requirements; **OR** 2004, Standard Instructions - Goods or Services - Non-competitive Requirements;

Subsection 3.a) of Section 01, Integrity Provisions - Bid of the Standard Instructions (*insert, as applicable: 2003 or 2004*) incorporated by reference above is deleted in its entirety and replaced with the following:

- a. at the time of submitting an arrangement under the Request for Supply Arrangements (RFSA), the Bidder has already provided a list of names, as requested under the *Ineligibility and Suspension Policy*. During this procurement process, the Bidder must immediately inform Canada in writing of any changes affecting the list of directors."
- (d) bid preparation instructions;
- (e) instructions for the submission of bids (address for submission of bids, bid closing date and time);
- (f) evaluation procedures and basis of selection;
- (g) conditions of the resulting contract.

6.2 Bid Solicitation Process

6.2.1 Bids will be solicited for specific requirements within the scope of the Supply Arrangement (SA) from Suppliers who have been issued a SA.

6.2.2 The bid solicitation will be sent directly to Suppliers.

Solicitation Procedure Matrix

The length of the solicitation period, the minimum number of suppliers that must receive a bid solicitation, and the notification obligations are determined by the value of each specific requirement.

The following matrix outlines the responsibilities of the Identified User and PSPC when conducting the bid solicitation process.

	Requirement Value Threshold	Minimum Number of Suppliers Solicited
Tier 1	Up to and including \$40,000	-
Tier 2	Between \$40,001 and \$400,000	All Suppliers in the Zone
Tier 3	\$400,001 and above	All Suppliers in the Zone

When a Request for Proposal/Quotation is required to all suppliers in a single zone, Canada reserves the right to contact only those suppliers who have indicated that they have all of the required goods in their inventory.

Provided a Client has the legal authority to contract, it may choose to award contracts under this SA in accordance with the Tier 1 or Tier 2 Contract Limitations described below. All contracts for Clients

without authority to contract under Tier 1 or Tier 2 and Tier 3 requirements will be managed by Public Services and Procurement Canada.

Solicitation Period

The procuring entity shall, consistent with its own reasonable needs, provide a reasonable period of time for suppliers to prepare and submit responsive tenders, taking into account such factors as the nature and complexity of the procurement, the time necessary for transmitting tender documentation by non-electronic means, and the urgency of the requirement.

The following forms must be used for the first page of the bid solicitation document and the first page of the resulting contract document. These forms are available on the [Electronic Forms Catalogue](http://publiservice-app.tpsgc-pwgsc.gc.ca/forms/text/search_for_forms-e.html) (http://publiservice-app.tpsgc-pwgsc.gc.ca/forms/text/search_for_forms-e.html) website.

PWGSC-TPSGC 9400-3, Bid Solicitation
PWGSC-TPSGC 9400-4, Contract

C. RESULTING CONTRACT CLAUSES

6.1 General

The conditions of any contract awarded under the Supply Arrangement will be in accordance with the resulting contract clauses of the template used for the bid solicitation.

For any contract to be awarded using the template:

- a) **Contract against a Supply Arrangement** (for low dollar value requirements), general conditions **2029** (2016-04-04), General Conditions - Goods or Services (Low Dollar Value) will apply to the resulting contract;
- b) **MC** (for medium complexity requirements), general conditions 2010C (2018-06-21), General Conditions: Services (medium complexity) will apply to the resulting contract.

A copy of the template(s) can be provided upon request by contacting the Strategic Policy Integration Division by sending a query to TPSGC.Outilsdapprovisionnement-ProcurementTools.PWGSC@tpsgc-pwgsc.gc.ca.

Note: References to the Contract against a Supply Arrangement and MC templates in PWGSC Requests for Supply Arrangements are provided as examples only. The latest versions of the template and terms and conditions will be used at time of bid solicitation.

ANNEX "A" – STATEMENT OF WORK

GENERATORS, ELECTRICAL DISTRIBUTION & TRAILERS

1. SCOPE:

For the provision of, but not limited to, all labour, materials, tools, equipment, transportation, and supervision necessary for the rental and related servicing and maintenance of various sized generators, trailers and other related goods. Services will be required on an "as and when requested" basis for use by various Federal Government Departments and Agencies in British Columbia and the Yukon Territory. The intent is to develop a pre-qualified vendor list with their associated inventory list so that Canada can respond expeditiously in urgent situations.

2. BACKGROUND:

This instrument may be used to respond to urgent situations such as floods, and fires and as such, delivery may be required outside of regular office hours, and delivery locations may be remote and it may be used during periods of extreme hot and/or cold weather. It may also be used for non-urgent requirements.

3. LOCATIONS:

The requirement is being broken down by zones:

ZONE 1 – Greater Vancouver and Fraser Valley (including the Lower Mainland from Whistler to Hope and the Sunshine Coast);

ZONE 2 – Vancouver Island (including the Gulf Islands);

ZONE 3 – Central British Columbia;

ZONE 4 – Northern British Columbia; and

ZONE 5 – Yukon Territory.

Inventory Suggestions:

Please provide portable electrical equipment (ie portable generators and light trailers) in the following range of sizes:

- Generators from 5Kw to 500Kw
- Self-contained light stands from 5Kw-15Kw
- Ancillary electrical equipment such as power distribution units, breakers, cabling, lighting, and supporting equipment such as fuel tanks.
- Ancillary services to support the supply, delivery, maintenance and operation of such equipment.

Generators (except 10K) should:

1. Have a cooling system (either air or liquid cooled)
2. Include a minimum 200 gallon (or capacity for 24 hrs continuous running) fuel tank housed in a "dog-house" type enclosure
3. Have electric start, 110/220 volt capacity
4. Be skid-mounted or trailer mounted and environmentally housed
5. Have the ability to be equipped with 600V, 480V and 208V 3 Phase systems (for all generators 20Kw and larger)
6. Have the ability to be equipped with 100 amp, 600 volt, 4 wire, 4 pole, lock-type receptacle outlet.
7. Have the ability to be equipped with 30 amp, 125-250 volt, 4 prong, twist-type lock receptacles.
8. Have the ability to be equipped with 30 amp, 120-208 volt, 5 prong, twist-type lock receptacles.
9. Have the ability to be equipped with two (2) 30 amp, 125-250 volt, 4 prong twist lock male cord ends.

10. Have the ability to be equipped with two (2) 30 amp, 120-209 volt, 5 prong twist lock male cord ends.
11. Have the ability to be equipped with two (2) 100 amp, 120-208 volt, 4 wire, 4 pole male cord ends
12. Have two (2) ground rods plus ground wire

10KW Generators should have the following:

1. 10 KW Generators should be built on skids or trailer mounted and include an environmental container to prevent fluid spillage.
2. A balanced hook on top of the unit, and/or forklift inserts under the unit, to allow for movement by a forklift;
3. Noise muffler;
4. A 3 Phase - 4 Wire Power distribution load center - complete with minimum 2 x 15 AMP - 125 Volt Weather Proof (WP) Duplex Receptacles;
5. A 30 AMP - 120/208 Volt, 3 Phase WP power outlet.

Trailer Mounted Floodlights should:

1. Include mast, floodlights, and generator set
2. Be self-contained (The generator should not require any external power source)
3. Power output should be no less than five (5) kilowatts for the small light trailers.
4. Power output should be no less than fifteen (15) kilowatts for the larger light trailers.
5. Each lamp should have a minimum of four (4) 1000 watt bulbs per fixture, lamp type MH
6. The unit should be capable of being towed by a one-tonne commercial vehicle with a pintle eyelet (trailer hitch or ball) Trailer must be capable of being towed by commercial standard pintle eyelet or trailer hitch. Must specify the weight of trailer and towing system required.
7. The unit generator frequency should be 60 Hertz and can be either 120/240 Volts AC as long as the convenience plug is 110 Volts
8. The fuel tank capacity of the units should be capable of holding enough fuel for a minimum of ten (10) hours of continuous maximum rated operation.
9. The units must be licensed and insured for towing on highways within Canada.
10. Should specify a MINIMUM height vs MAX. ie must support a an extended mast height range with range of 5m – 20m +/- 20%

Responsibilities of Canada

The Client Department will:

1. Provide as much notice as possible in urgent situations
2. Provide the specifications for required voltage at the time of the Request for Quotation
3. Be responsible for equipment that is lost or damaged during the rental period, unless it is determined that such damage is caused by the malfunction of the rental unit
4. Be responsible for daily checks of temperature, engine oil levels, and report any oil or fuel leakage to the Contractor within 24 hours
5. Be responsible for removing the ground rods (pulling from the ground) at the end of the exercises.

The Contractor is responsible for:

1. Delivery and pick up of the unit(s). Delivery will include off-loading, on-loading, and any required initial installation at site.
2. All maintenance and repairs of the units during the rental period
3. A rental unit which is deemed to be unserviceable for a period of four (4) hours or more will be replaced by the Contractor within twenty-four (24) hours of notification with a unit equivalent or better.
4. The provision of a direct contact line to the Service Representative.
5. The provision of a flatbed truck with a live roll and winch while Service Representative is on site (for removal of any unserviceable units).

On site Deliveries:

- The Contractor will be responsible for the delivery, offloading and assembly of all requirements to the site specified in Contract.
- In the event that a replacement and/or repairs are required, the replacement units should be delivered and offloaded to the same site as the original order, unless otherwise agreed upon between the Contractor and Canada.

Out of Zone Rentals:

- From time to time Canada may contact suppliers outside of their zone. This is rare and would be as a result of urgent operational requirements arising from natural disasters (fire, flood, ice storms etc.)
- Canada may from time to time transport units to other locations out of the established geographical area.

Servicing/Repairs

- Canada will not pay for repairs deemed damaged or caused by malfunction of the rental unit.

Response Time - Emergency Repairs/Replacements

In case of emergency the Contractor will respond to Canada within two (2) hours of notification from the Site Authority with an estimated time frame for service or repair. Service or repair should commence no later than 8 hours from notification acknowledgment.

General Instructions

1. Fuel charges will not form part of this Supply Arrangement and will not be charged or paid under the Contract
2. Usages: Expected usages will be highest during spring (Mar/Apr / May) and summer (June/July/Aug)
3. The Contractor should submit invoices for repair or replacement costs for damage or loss caused by Canada within 30 days of the final day of the rental period.
4. The Contractor is responsible for, and must remain compliant of all Provincial Department of Highways and Transportation standards, laws and policies to ensure the safe transportation of all goods to and from Contractor point of origin.

Appendix 1- Inventory List

It is requested that supporting technical documentation, such as, but not limited to, specification sheets, technical brochures, inventory screen shots, catalogues, photographs or illustrations be provided with the bid at solicitation close.

- If published supporting technical documentation is not available, the Bidder should prepare a written narrative complete with a detailed explanation of how its bid demonstrates compliance.
- When required, Canada may only solicit suppliers who can offer the required services in their entirety.
- Pickup and delivery of all items are required
- If applicable, units must be stocked with propane
- Canada reserves the right to rent items not listed below but which may be required.

Please provide inventory of items related to generators and accessories. If the space below is not sufficient, please use additional pages.

Item #	Performance Specification Description	Description (Including inventory, features, footprint, electrical hookup required)	Zone(s) Please indicate for which zone the items are being offered
1	5 KW generators		
2	10 KW generators		
3	20 KW generators		
4	30 KW generators		
5	50 KW generators		
6	75 KW generators		
7	100 KW generators		
8	500 KW generators		
9	Other Generators	1. 2. 3.	
10	15 KW Light Trailers		

Solicitation No. - N° de l'invitation
E6VIC-200003/A
Client Ref. No. - N° de réf. du client
E6VIC-200003

Amd. No. - N° de la modif.
002
File No. - N° du dossier

Buyer ID - Id de l'acheteur
VIC 239
CCC No./N° CCC - FMS No./N° VME

11	5 KW Light Trailers		
12	Other Trailers	1. 2. 3.	
13	Accessories such as other related peripheral items such as additional cords, power distribution units, additional fuel tanks etc.		
14	Electric Heaters (complete with wiring and distribution hoses)		
15	Other Related Items Not Listed Above:		

DEPOT LOCATIONS:

Please indicate the depot locations in each zone by City. If there are multiple locations, please indicate which goods are located at which physical location.

- 1.
- 2.
- 3.

After-Hours Emergency Contact Information:

NAME	PHONE	E-MAIL

Solicitation No. - N° de l'invitation
E6VIC-200003/A
Client Ref. No. - N° de réf. du client
E6VIC-200003

Amd. No. - N° de la modif.
002
File No. - N° du dossier

Buyer ID - Id de l'acheteur
VIC 239
CCC No./N° CCC - FMS No./N° VME

ANNEX "B" – SUPPLY ARRANGEMENT REPORTING

Reporting period _____ to _____,
dates Month Month Year

Solicitation Number	Successful Award? Yes/No	\$ Value of successful Contract

Total number of solicitations responded to for reporting period	
Total number of successful contracts for reporting period	
Total value of successful contracts for reporting period	

Solicitation No. - N° de l'invitation
E6VIC-200003/A
Client Ref. No. - N° de réf. du client
E6VIC-200003

Amd. No. - N° de la modif.
002
File No. - N° du dossier

Buyer ID - Id de l'acheteur
VIC 239
CCC No./N° CCC - FMS No./N° VME

ANNEX "C" – SUPPLIER'S GENERAL INFORMATION

1. Supplier's Representatives

Name and telephone number of the person responsible for:

General Enquiries/Contracts:

Name: _____
Telephone No. _____
Facsimile No. _____
E-mail address: _____

After Hours/Emergency Contacts:

Name: _____
Telephone No. _____
Cell Phone/Pager No. _____

2. Regional Contact for Contracts (if applicable):

Location	Contact Name	Phone Number
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

1. Procurement Business Number

PBN: _____