



QUESTIONS AND ANSWERS

Title:	Health Professionals and Academic Specialists – Subject matter Experts on First Nations Health Selection of various health professionals and academic specialists as members of the Non-Insured Health Benefits (NIHB) Medical Supplies and Equipment Advisory Committee (MSEAC)
Solicitation Number:	1000213742
QUESTION 1:	Must a Supplier propose a resource for all 19 Streams?
ANSWER 1:	No, a Supplier must submit separate bid for each of the streams he wishes to bid on. Supplier cannot submit a bid including multiple streams. Refer to solicitation document, more specifically PART 3 - BID PREPARATION, INSTRUCTIONS Section I: Technical Bid.
QUESTION 2:	Does the crown anticipate adding any additional streams health care specialist not previously identified?
ANSWER 2:	Yes, the Crown has added the following two (2) new streams: Stream 20: Dietitian Stream 21: Midwife Refer to solicitation document Amendment 1.
QUESTION 3:	How many contracts does the Crown anticipate awarding?
ANSWER 3:	The Crown anticipates awarding one (1) contract per stream for a total of 21 possible contracts.
QUESTION 4:	How do I submit a proposal?
ANSWER 4:	A bid must be submitted electronically only to Indigenous Services Canada (ISC) by the date, time and email address indicated on page 1 of the bid solicitation.



QUESTION 5:

Is there a way, I may speak to you, either via telephone or video conferencing?

ANSWER 5:

No. To ensure that there will be no question of preferential treatment, all communication must be done in writing so that all suppliers have access to the same information at the same time. All questions must be submitted in writing to the Contracting Authority, Christine Madore: christine.madore@canada.ca. Then the Contracting Authority will post the Questions and Answers at the following address: <https://buyandsell.gc.ca/procurement-data/tender-notice/PW-20-00913798>.

QUESTION 6:

It appears the website is geared towards businesses submitting proposals. I would like to know if I can submit a bid under my name rather than submitting the business I work for?

ANSWER 6:

Yes, you can submit a proposal as a sole proprietorship. If your proposal is deemed successful (compliant), the following mandatory information will be required prior to contract award:

Full Legal Name

Complete Billing Address

Social Insurance Number

Telephone Number

If you are interested in making your information widely available to federal government buyers who can use it to identify potential suppliers for the goods and services they require, you can register in the Supplier Registration Information (SRI) system at the following address:

<https://srisupplier.contractscanada.gc.ca/index-eng.cfm?af=ZnVzZWJfdGlvbj1yZWdpc3Rlci5pbmRybyZpZD03>

QUESTION 7:

Where is the information regarding what should be included in the proposal? What is required of the position?

ANSWER 7:

Refer to the solicitation document available, at the bottom of the page, at the following address: <https://buyandsell.gc.ca/procurement-data/tender-notice/PW-20-00913798>. The work to be performed is identified under Annex A - Statement of Work.

QUESTION 8:

Can I submit my resume?

ANSWER 8:

You cannot just submit a resume, this is a competitive process. If you are interested in this Request for Proposal (RFP), you must consult the solicitation document available, at the bottom of the page, at the following address: <https://buyandsell.gc.ca/procurement-data/tender-notice/PW-20-00913798>. Bidders



are responsible to meet the criteria stipulated in the bid solicitation.

If you need help understanding the federal procurement process or registering as a supplier, contact the Office of Small and Medium Enterprises: <https://buyandsell.gc.ca/for-businesses/contacts-for-businesses/office-of-small-and-medium-enterprises-osme-regional-offices>

QUESTION 9:

Can I add my name to the List of Interested Suppliers (LIS) and what does it mean?

ANSWER 9:

Yes, however, this tender is open to all. The LIS for a specific tender notice does not replace or affect the tendering procedures in place for the procurement. Businesses are still required to respond to bid solicitations and to compete based on established bid criteria. For more information, please read the List of Interested Suppliers Terms of Use: <https://buyandsell.gc.ca/procurement-data/tenders/about-tenders#lis-terms-of-use>

Suppliers who demonstrate an interest in this Request for proposal (RFP) are strongly encouraged to consult the solicitation document available, at the bottom of the page, at the following address: <https://buyandsell.gc.ca/procurement-data/tender-notice/PW-20-00913798> and to submit their bid electronically only to Indigenous Services Canada (ISC) by the date, time and email address indicated on page 1 of the bid solicitation.

QUESTION 10:

In Section II Financial Bid, the bottom of the column asks for an "average rate" and states $(A \times B) + (C \times D) / 4$. I'm assuming that means the average rate of all four contract periods correct?

ANSWER 10:

Yes, it is the average rate of the Initial Contract Period, including Option Contract Period 1 to 3, excluding the San'yas Indigenous Cultural Safety Online Training and the Travel and Living Expenses.

QUESTION 11:

I have a letter of good standing from my governing body dated October 1, 2019. Due to covid-19 restrictions our head office has reduced hours. I continue to be in good standing of course but just want to confirm that this date would not be considered "stale" by the evaluation committee.

ANSWER 11:

The requirement is for the healthcare professional to be in good standing with their regulatory body, and this is updated yearly. The documentation required to support this requirement is a letter. Given the unusual circumstance of the pandemic, if obtaining a letter is not feasible, then please include your most recent letter, and indicate the reason why this information is not current in the submission. The confirmation for registration with membership in good standing must be provided before the contract award.



QUESTION 12:

I am interested in bidding for this proposal. May I please request sponsorship for security clearance. I would like to ensure that I am organized and streamlined in my proposal and process.

ANSWER 12:

There is no sponsorship for Bidders to obtain a security clearance. Only winning Bidders will be granted a security clearance which will be processed internally within the department prior to contract award.

QUESTION 13:

In regards to the Technical Evaluation, M2, R1, R2, R3, R4, R5 and R6. There is a request to provide contact information regarding Project Authority. For a period of time, I provided my services under a Sole Proprietorship, after that I have provided my services under a General Partnership, which I am co-owner of. In the above roles, I have provided contracts to various First Nation health stations/communities and First Nation Independent Schools in the past six years. Due to the complex cultural environment in these communities, there has been high staff turnover for all staff over the years. Would it be appropriate to put myself and my business partner as the Project Authority?

ANSWER 13:

No, it would not be appropriate to add your name or your partner's name as the Project Authority. The Project Authority must be the person for which you performed the work.

QUESTION 14:

I am operating an approved Aboriginal business. I am interested in responding to the RFP. Could you clarify how the proposal should be completed as I have not done one of these before. Do I simply complete the mandatory technical criteria or are there other requirements?

ANSWER 14:

There is no specific template on how the proposal should be completed. As a potential bidder, you are responsible to ensure you prepare and submit a proposal that meets all the criteria stipulated in the bid solicitation.

If you need help understanding the federal procurement process, contact the Office of Small and Medium Enterprises: <https://buyandsell.gc.ca/for-businesses/contacts-for-businesses/office-of-small-and-medium-enterprises-osme-regional-offices>