



RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving Public Works and Government
Services Canada/Réception des
soumissions\Travaux publics et Services
gouvernementaux Canada
See herein for bid submission
instructions/
Voir la présente pour les
instructions sur la présentation
d'une soumission
NA
Manitoba

REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right
of Canada, in accordance with the terms and conditions
set out herein, referred to herein or attached hereto, the
goods, services, and construction listed herein and on any
attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la
Reine du chef du Canada, aux conditions énoncées ou
incluses par référence dans la présente et aux annexes
ci-jointes, les biens, services et construction énumérés
ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet Liquid Nitrogen Delivery - Alberta	
Solicitation No. - N° de l'invitation W7702-206224/B	Date 2020-06-05
Client Reference No. - N° de référence du client W7702-206224	
GETS Reference No. - N° de référence de SEAG PW-\$WPG-005-11040	
File No. - N° de dossier WPG-9-42103 (005)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2020-06-23	Time Zone Fuseau horaire Central Daylight Saving Time CDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Guilford, Alison	Buyer Id - Id de l'acheteur wpg005
Telephone No. - N° de téléphone (204) 228-7215 ()	FAX No. - N° de FAX (204) 983-7796
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF NATIONAL DEFENCE Bldg 560 Receiving 560 Mount Sorrell Road Ralston Alberta T0J2N0 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Public Works and Government Services Canada - Western
Region
Victory Building/Édifice Victory
Room 310/pièce 310
269 Main Street/269 rue Main
Winnipeg
Manitoba
R3C 1B3

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

This bid solicitation cancels and supersedes previous bid solicitation number W7702-206224/A dated 2020-04-20 with a closing of 2020-06-02 at 14:00 (CDT). A debriefing or feedback session will be provided upon request to bidders/offerors/suppliers who bid on the previous solicitation.

THIS DOCUMENT CONTAINS A SECURITY REQUIREMENT.

TABLE OF CONTENTS

PART 1 - GENERAL INFORMATION	3
1.1 INTRODUCTION.....	3
1.2 SUMMARY	3
1.3 DEBRIEFINGS	3
PART 2 - BIDDER INSTRUCTIONS	4
2.1 STANDARD INSTRUCTIONS, CLAUSES AND CONDITIONS.....	4
2.2 SUBMISSION OF BIDS.....	4
2.3 ENQUIRIES - BID SOLICITATION.....	4
2.4 APPLICABLE LAWS.....	5
PART 3 - BID PREPARATION INSTRUCTIONS.....	5
3.1 BID PREPARATION INSTRUCTIONS	5
PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION	6
4.1 EVALUATION PROCEDURES.....	6
4.2 BASIS OF SELECTION.....	6
PART 5 - CERTIFICATIONS AND ADDITIONAL INFORMATION	6
5.1 CERTIFICATIONS REQUIRED WITH THE BID	7
5.2 CERTIFICATIONS PRECEDENT TO CONTRACT AWARD AND ADDITIONAL INFORMATION	7
PART 6 - SECURITY REQUIREMENTS.....	8
6.1 SECURITY REQUIREMENTS	8
PART 7 - RESULTING CONTRACT CLAUSES	8
7.1 REQUIREMENT	8
7.2 STANDARD CLAUSES AND CONDITIONS.....	10
7.3 SECURITY REQUIREMENTS	10
7.4 TERM OF CONTRACT	10
7.5 AUTHORITIES	11
7.6 PAYMENT	12
7.7 INVOICING INSTRUCTIONS	13
7.8 CERTIFICATIONS AND ADDITIONAL INFORMATION.....	14
7.9 APPLICABLE LAWS.....	14
7.10 PRIORITY OF DOCUMENTS	14
7.11 FOREIGN NATIONALS (FOREIGN CONTRACTOR)	14
7.12 INSURANCE - SPECIFIC REQUIREMENTS	14
7.13 SACC MANUAL CLAUSES.....	15
ANNEX A	16
REQUIREMENT.....	16
ANNEX B	19

Solicitation No. - N° de l'invitation
W7702-206224/B

Amd. No. - N° de la modif.
002

Buyer ID - Id de l'acheteur
wpg005

Client Ref. No. - N° de réf. du client
W7702-206224

File No. - N° du dossier
WPG-9-42103

CCC No./N° CCC - FMS No./N° VME

BASIS OF PAYMENT	19
ANNEX C	26
SECURITY REQUIREMENTS CHECK LIST	26
ANNEX D	29
INSURANCE REQUIREMENTS.....	29
ANNEX E	31
DND 626 TASK AUTHORIZATION FORM.....	31
ANNEX F	32
TASK AUTHORIZATION USAGE REPORT	32
ANNEX G TO PART 3 OF THE BID SOLICITATION	33
ELECTRONIC PAYMENT INSTRUMENTS.....	33

PART 1 - GENERAL INFORMATION

1.1 Introduction

The bid solicitation is divided into seven parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Bidder Instructions: provides the instructions, clauses and conditions applicable to the bid solicitation;
- Part 3 Bid Preparation Instructions: provides Bidders with instructions on how to prepare their bid;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria that must be addressed in the bid, and the basis of selection;
- Part 5 Certifications and Additional Information: includes the certifications and additional information to be provided;
- Part 6 Security Requirements: includes specific requirements that must be addressed by Bidders; and
- Part 7 Resulting Contract Clauses: includes the clauses and conditions that will apply to any resulting contract.

The Annexes include the Requirement, the Basis of Payment, the Security Requirements Checklist, the Electronic Payment Instruments, the Insurance Requirements, DND 626 Task Authorization Form and any other annexes.

1.2 Summary

The Department of National Defence, R&D Canada Suffield Research Centre located in Ralston, Alberta has a requirement for the supply of all labour, materials, equipment, transportation, and supervision required for the supply and delivery of Liquid Nitrogen, storage tank repair and annual inspection of storage tanks on a scheduled basis (Firm Rate), and on a "as and when requested" basis (Task Authorization Form - DND 626).

The work will be performed at Suffield Research Centre (SRC), in Ralston Alberta.

The period of the Contract is from August 1, 2020 to July 31, 2026.

There are security requirements associated with this requirement. For additional information, consult Part 6 - Security, Financial and Other Requirements, and Part 7 - Resulting Contract Clauses. For more information on personnel and organization security screening or security clauses, Bidders should refer to the [Contract Security Program](http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html) of Public Works and Government Services Canada (<http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html>) website.

1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2019-03-04) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of [2003](#), Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days
Insert: 120 days

2.2 Submission of Bids

Bids must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit specified below by the date and time indicated on page 1 of the bid solicitation:
PWGSC Western Region Bid Receiving Unit

Only bids submitted using epost Connect service will be accepted. The Bidder must send an email requesting to open an epost Connect conversation to the following address:

roreceptionSoumissions.wrbidreceiving@tpsgc-pwgsc.gc.ca

Note: Bids will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation, as detailed in Standard Instructions [2003](#), or to send bids through an epost Connect message if the bidder is using its own licensing agreement for epost Connect.

It is the Bidder's responsibility to ensure the request for opening an epost Connect conversation is sent to the email address above at least six days before the solicitation closing date.

Bids transmitted by facsimile or hardcopy to PWGSC will not be accepted.

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than ten (10) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

The Bidder must submit its bid electronically in accordance with section 08 of the 2003 standard instructions. The epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation.

The bid must be gathered per section and separated as follows:

- Section I: Technical Bid
- Section II: Financial Bid
- Section III: Certifications

Bids transmitted by facsimile or hardcopy will not be accepted.

Section I: Technical Bid

In their technical bid, Bidders should demonstrate their understanding of the requirements contained in the bid solicitation and explain how they will meet these requirements. Bidders should demonstrate their capability in a thorough, concise and clear manner for carrying out the work.

The technical bid should address clearly and in sufficient depth the points that are subject to the evaluation criteria against which the bid will be evaluated. Simply repeating the statement contained in the bid solicitation is not sufficient. In order to facilitate the evaluation of the bid, Canada requests that Bidders address and present topics in the order of the evaluation criteria under the same headings. To avoid duplication, Bidders may refer to different sections of their bids by identifying the specific paragraph and page number where the subject topic has already been addressed.

Section II: Financial Bid

3.1.1 Bidders must submit their financial bid in accordance with the Basis of Payment in Annex B.

3.1.2 Electronic Payment of Invoices – Bid

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex G Electronic Payment Instruments, to identify which ones are accepted.

If Annex G Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.3 Exchange Rate Fluctuation

[C3011T](#) (2013-11-06), Exchange Rate Fluctuation

Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

- a) Ability to perform the full scope of the work as described in Annex A, Requirement and the entirety of this solicitation package.
- b) Must have and provide a copy of Transportation of Dangerous Goods Certificate (permit).
- c) Provision of pricing as per the instructions in Annex B, Basis of Payment.

4.1.2 Financial Evaluation

4.1.2.1 Mandatory Financial Criteria

SACC Manual Clause [A0222T](#) (2014-06-26), Evaluation of Price-Canadian/Foreign Bidders

4.2 Basis of Selection

4.2.1 Mandatory Technical Criteria

SACC Manual Clause [A0031T](#) (2010-08-16), Basis of Selection – Mandatory Technical Criteria

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue, whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the Integrity declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame specified will render the bid non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid list at the time of contract award.

PART 6 - SECURITY REQUIREMENTS

6.1 Security Requirements

1. Before award of a contract, the following conditions must be met:
 - (a) the Bidder must hold a valid organization security clearance as indicated in Part 7 - Resulting Contract Clauses;
 - (b) the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work sites must meet the security requirements as indicated in Part 7 - Resulting Contract Clauses;
 - (c) the Bidder must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites;
2. Bidders are reminded to obtain the required security clearance promptly. Any delay in the award of a contract to allow the successful Bidder to obtain the required clearance will be at the entire discretion of the Contracting Authority.
3. For additional information on security requirements, Bidders should refer to the [Contract Security Program](http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html) of Public Works and Government Services Canada (<http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html>) website.

PART 7 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

7.1 Requirement

The Contractor must perform the Work in accordance with the Requirement at Annex A.

7.1.1 Task Authorization

The Work or a portion of the Work to be performed under the Contract will be on an "as and when requested basis" using a Task Authorization (TA). The Work described in the TA must be in accordance with the scope of the Contract.

7.1.1.1 Task Authorization Process

1. The Procurement Authority will provide the Contractor with a description of the task using the DND 626, Task Authorization Form.
2. The Task Authorization (TA) will contain the details of the activities to be performed, a description of the deliverables, and a schedule indicating completion dates for the major activities or submission dates for the deliverables. The TA will also include the applicable basis(bases) and methods of payment as specified in the Contract.
3. The Contractor must provide the Procurement Authority, within 1 calendar day of its receipt, the proposed total estimated cost for performing the task and a breakdown of that cost, established in accordance with the Basis of Payment specified in the Contract.
4. The Contractor must not commence work until a TA authorized by the Procurement Authority has been received by the Contractor. The Contractor acknowledges that any work performed before a TA has been received will be done at the Contractor's own risk.

7.1.1.2 Task Authorization Limit

The Procurement Authority may authorize individual task authorizations up to a limit of **\$to be inserted at contract award**. Applicable Taxes included, inclusive of any revisions.

Any task authorization to be issued in excess of that limit must be authorized by the Contracting Authority before issuance.

7.1.1.3 Canada's Obligation - Portion of the Work - Task Authorizations

SACC Manual Clause [B9031C](#) (2011-05-16), Canada's Obligation - Portion of the Work - Task Authorizations

7.1.1.4 Periodic Usage Reports - Contracts with Task Authorizations

The Contractor must compile and maintain records on its provision of services to the federal government under authorized Task Authorizations issued under the Contract.

The Contractor must provide this data in accordance with the reporting requirements detailed below or in Annex F. If some data is not available, the reason must be indicated. If services are not provided during a given period, the Contractor must still provide a "nil" report.

The data must be submitted on a quarterly basis to the Contracting Authority.

The quarterly periods are defined as follows:

- 1st quarter: July 1 to September 30;
- 2nd quarter: October 1 to December 31;
- 3rd quarter: January 1 to March 31; and
- 4th quarter: April 1 to June 30.

The data must be submitted to the Contracting Authority no later than 15 calendar days after the end of the reporting period.

Reporting Requirement- Details

A detailed and current record of all authorized tasks must be kept for each contract with a task authorization process. This record must contain

For each authorized task:

- i. the authorized task number or task revision number(s);
- ii. a title or a brief description of each authorized task;
- iii. the total estimated cost specified in the authorized Task Authorization (TA) of each task, exclusive of Applicable Taxes;
- iv. the total amount, exclusive of Applicable Taxes, expended to date against each authorized task;
- v. the start and completion date for each authorized task; and
- vi. the active status of each authorized task, as applicable.

For all authorized tasks:

- i. the amount (exclusive of Applicable Taxes) specified in the contract (as last amended, as applicable) as Canada's total liability to the contractor for all authorized TAs; and
- ii. the total amount, exclusive of Applicable Taxes, expended to date against all authorized TAs.

7.1.1.5 Task Authorization - Department of National Defence

The administration of the Task Authorization process will be carried out by the DND Procurement Authority. This process includes monitoring, controlling and reporting on expenditures of the contract with task authorizations to the Contracting Authority.

7.2 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

7.2.1 General Conditions

[2030](#) (2018-06-21), General Conditions - Higher Complexity - Goods, apply to and form part of the Contract.

7.3 Security Requirements

7.3.1 The following security requirements (SRCL and related clauses provided by the Contract Security Program) apply and form part of the Contract.

1. The Contractor must, at all times during the performance of the Contract, hold a valid **Designated Organization Screening (DOS)**, issued by the Contract Security Program (CSP), Public Works and Government Services Canada (PWGSC).
2. The Contractor personnel requiring access to sensitive site(s) must **EACH** hold a valid **RELIABILITY STATUS**, granted or approved by the CSP, PWGSC. Until the security screening of the Contractor personnel required by this Contract has been completed satisfactorily by the CSP, PWGSC, the Contractor personnel **MAY NOT ENTER** sites without an escort.
3. Subcontracts which contain security requirements are **NOT** to be awarded without the prior written permission of the CSP, PWGSC.
4. The Contractor must comply with the provisions of the:
 - a) Security Requirements Check List and security guide (if applicable), attached at Annex C;
 - b) *Industrial Security Manual* (Latest Edition).

7.4 Term of Contract

7.4.1 Period of the Contract

The period of the Contract is from August 1, 2020 to July 31, 2026.

7.4.2 Delivery Points

Delivery of the requirement will be made to delivery point(s) specified at Annex A of the Contract.

Solicitation No. - N° de l'invitation
W7702-206224/B

Amd. No. - N° de la modif.
002

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Client Ref. No. - N° de réf. du client
W7702-206224

File No. - N° du dossier
WPG-9-42103

CCC No./N° CCC - FMS No./N° VME

7.5 Authorities

7.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Alison Guilford
Procurement Specialist
Public Works and Government Services Canada
Procurement Branch | Western Region
Suite 310, 269 Main Street
Winnipeg, MB R3C 1B3

Telephone: 204-228-7215
Facsimile: 204-983-7796
E-mail address: alison.guilford@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

7.5.2 Procurement Authority

The Procurement Authority for the Contract is: ***To be inserted at Contract Award***

The Procurement Authority is the representative of the department or agency for whom the Work is being carried out under the Contract. The Procurement Authority is responsible for the implementation of tools and processes required for the administration of the Contract. The Contractor may discuss administrative matters identified in the Contract with the Procurement Authority however the Procurement Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of Work can only be made through a contract amendment issued by the Contracting Authority.

7.5.3 Technical Authority

The Technical Authority for the Contract is: ***To be inserted at Contract Award***

The Technical Authority named above is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

7.5.4 Contractor's Representative

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: ____-____-_____
Facsimile: ____-____-_____
E-mail address: _____

7.6 Payment

7.6.1 Basis of Payment - Firm Unit Price

For the work described in Pricing Schedule 1 in Annex B:

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit price of **\$(to be determined)**. Customs duties are included and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

For the firm price portion of the Work only, Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

7.6.1.1 Limitation of Price

SACC Manual clause [C6000C](#) (2017-08-17) Limitation of Price

7.6.2 Basis of Payment - Limitation of Expenditure - Task Authorizations

For the Work described in Pricing Schedule 2 of Annex B:

The Contractor will be reimbursed for the costs reasonably and properly incurred in the performance of the Work specified in the authorized Task Authorization (TA), as determined in accordance with the Basis of Payment in Annex B to the limitation of expenditure specified in the authorized TA.

Canada's liability to the Contractor under the authorized TA must not exceed the limitation of expenditure specified in the authorized TA. Customs duties are included and Applicable Taxes are extra.

No increase in the liability of Canada or in the price of the Work specified in the authorized TA resulting from any design changes, modifications or interpretations of the Work will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been authorized, in writing, by the Contracting Authority before their incorporation into the Work.

7.6.2.1 Limitation of Expenditure

1. Canada's total liability to the Contractor under the Contract must not exceed **\$(to be determined)**. Customs duties are included and Applicable Taxes are extra.
2. No increase in the total liability of Canada or in the price of the Work resulting from any design changes, modifications or interpretations of the Work, will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been approved, in writing, by the Contracting Authority before their incorporation into the Work. The Contractor must not perform any work or provide any service that would result in Canada's total liability being exceeded before obtaining the written approval of the Contracting Authority. The Contractor must notify the Contracting Authority in writing as to the adequacy of this sum:
 - a. when it is 75 percent committed, or
 - b. four (4) months before the contract expiry date, or
 - c. as soon as the Contractor considers that the contract funds provided are inadequate for the completion of the Work,

whichever comes first.

-
3. If the notification is for inadequate contract funds, the Contractor must provide to the Contracting Authority a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

7.6.3 Multiple Payments

SACC Manual clause [H1001C](#) (2008-05-12) Multiple Payments

7.6.4 SACC Manual clauses

SACC Manual clause [A9117C](#) (2007-11-30) T1204 - Direct Request by Customer Department
SACC Manual clause [C2000C](#) (2007-11-30) Taxes - Foreign-based Contractor
SACC Manual clause [C2610C](#) (2007-11-30) Customs Duties - Department of National Defence - Importer

7.6.5 Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);
- f. Large Value Transfer System (LVTS) (Over \$25M)

7.6.6 Discretionary Audit

SACC Manual clause [C0705C](#) (2010-01-11) Discretionary Audit

7.7 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Each invoice must be supported by:

- .1 All invoices submitted for payment shall show:
 - a. a copy of the manifest report/bulk slip shall accompany invoices for liquid nitrogen supply;
 - b. a copy of time sheets to support the time claimed;
 - c. Requisition Number, DND 626 Task Authorization Form (Requisition on Contract);
 - d. Public Works and Government Services Canada (PWGSC) Contract Number,; and
 - e. same address as on PWGSC contract.
- .2 Invoices for repairs and services are to include a breakdown as follows:
 - a. Rates of pay and hours of work for each tradesman;
 - b. An itemized list of materials used, by cost, shall be shown on all invoices submitted for payment;
 - c. Extended total;
 - d. Good and Services Tax (GST/HST) shall be shown as a separate item;
 - e. Where subcontracting is involved a copy of subcontractor's invoice shall accompany the invoice against the requisition.
 - f. Where discount or markup is applicable, indicate separately.

.3 Invoices submitted for payment against this contract that are not properly identified will be returned to the Contractor for proper annotation before certification for payment is made.

2. Invoices must be distributed as follows:

- a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

7.8 Certifications and Additional Information

7.8.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

7.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

7.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2030 (2018-06-21), Higher Complexity - Goods;
- (c) Annex A, Requirement;
- (d) Annex B, Basis of Payment;
- (e) Annex C, Security Requirements Check List;
- (f) Annex D, Insurance Requirements;
- (g) the signed Task Authorizations (including all of its annexes, if any);
- (h) the Contractor's bid dated _____, (*insert date of bid*).

7.11 Foreign Nationals (Foreign Contractor)

SACC Manual clause [A2001C](#) (2006-06-16), Foreign Nationals (Foreign Contractor)

7.12 Insurance – Specific Requirements

The Contractor must comply with the insurance requirements specified in Annex D. The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. For Canadian-based Contractors, coverage must be placed with an Insurer licensed to carry out business in Canada, however, for Foreign-based Contractors, coverage must be placed with an Insurer with an A.M. Best Rating no less than "A-". The

Solicitation No. - N° de l'invitation
W7702-206224/B

Amd. No. - N° de la modif.
002

Buyer ID - Id de l'acheteur
wpg005

Client Ref. No. - N° de réf. du client
W7702-206224

File No. - N° du dossier
WPG-9-42103

CCC No./N° CCC - FMS No./N° VME

Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

7.13 SACC Manual Clauses

SACC Manual clause [A9019C](#) (2011-05-16) Hazardous Waste Disposal

SACC Manual clause [A9062C](#) (2011-05-16) Canadian Forces Site Regulations

SACC Manual clause [B1501C](#) (2018-06-21) Electrical equipment

SACC Manual clause [B1505C](#) (2016-01-28) Shipment of Dangerous Goods/Hazardous Products

SACC Manual clause [B7500C](#) (2006-06-16) Excess Goods

SACC Manual clause [D3010C](#) (2016-01-28) Delivery of Dangerous Goods/Hazardous Products

SACC Manual clause [D3014C](#) (2007-11-30) Transportation of Dangerous Goods/Hazardous Products

SACC Manual clause [D3015C](#) (2014-09-25) Dangerous Goods / Hazardous Products - Labelling and Packaging Compliance

ANNEX A

REQUIREMENT

1. TITLE

SUPPLY & DELIVER LIQUID NITROGEN TO FILL OUTSIDE BULK TANK. PIPING SYSTEM INSPECTION, SERVICING AND REPAIRS

2. BACKGROUND

Defence Research and Development Canada (DRDC) - Suffield Research Centre (SRC) stores low pressure liquid nitrogen for use by multiple research sections in various cryogenic applications in support of the research conducted. SRC has a delivery requirement for 19,000 – 25,000 m³ (36,650 liters) of liquid nitrogen annually. Delivery is anticipated at approximately every 4-5 weeks to refill an outside bulk tank with a capacity of 3000 m³ capacity. An inspection of the refrigerated piping and associated nitrogen tank ancillary equipment and components is required. There may also be a requirement for repair or parts replacement to the bulk tank system or associated piping.

3. ACRONYMS

ABSA	Alberta Boiler Safety Association
DRDC	Defence Research and Development Canada
TA	Technical Authority

4. TASKS

4.1. SUPPLY AND DELIVERY

The Contractor must supply and deliver liquid nitrogen to fill a 3000m³ bulk tank to capacity. Upon completion of filling the bulk tank vessel, the Contractor must ensure that the pressure in the bulk tank vessel is maintained between 55-56 pounds per square inch gauge.

4.1.1. ROUTINE DELIVERY

The Contractor must deliver liquid nitrogen in accordance with the pre-arranged delivery schedule provided by the Technical Authority (TA).

The estimated number of deliveries not to exceed for this task is indicated in the basis of payment.

4.1.2. SHORT NOTICE DELIVERY (“AS AND WHEN REQUESTED”)

The Contractor must deliver liquid nitrogen, as required, outside of the pre-arranged delivery schedule.

The estimated number of delivers not to exceed for this task is indicated in the basis of payment

4.2. ANNUAL INSPECTION

The Contractor must complete an annual inspection of the liquid nitrogen bulk tank vessel, as detailed in their quality plan conforming to the Alberta Boiler Safety Association (ABSA) requirements for ASME B31.5 Refrigeration Piping and Heat Transfer Components for pressure piping. The service technician conducting the inspection must be qualified under the quality plan. The Contractor must prepare a report describing the results of this annual inspection including but not limited to any recommended repairs required.

4.3. REPAIR SERVICES (“AS AND WHEN REQUESTED”)

The Contractor must provide repair services for the bulk tank system and liquid nitrogen piping system, which includes, but is not limited to, the associated components and pressure relief valves. Prior to conducting any repairs, the Contractor must provide the TA with a written estimate which includes the total estimated price for parts and labour for the repair. Upon approval of the estimate by the TA, the Contractor must provide the necessary supplies, personnel, equipment, tools, materials and all other items or services needed to perform the repair. The Contractor must demonstrate full functional operation of the system prior to departing the site.

5. DELIVERABLES

5.1. DELIVERABLES FOR TASKS 4.1.1 AND 4.1.2

Supply and delivery of liquid nitrogen, filling the bulk tank vessel to capacity. Bulk slip indicating the date of the fill and quantity of liquid nitrogen provided.

5.2. DELIVERABLES FOR TASK 4.2

Written inspection report detailing the results of the inspection. One report to be sent to the TA in electronic Word format.

5.3. DELIVERABLES FOR TASK 4.3

Written quotes: hard copy delivered to the TA or .pdf format emailed to the TA.

The services rendered and the replacement of defective parts make up the deliverable.

6. DATE OF DELIVERY

Deliverable 5.1 for Task 4.1.1 – as scheduled by the TA.

Deliverable 5.1 for Task 4.1.2 – within 5 calendar days of receiving a request from the TA.

Deliverable 5.2 for Task 4.2 – within 14 calendar days of completing the inspection.

Deliverable 5.3 for Task 4.3 – quotes within 5 calendar days, repairs as arranged by the TA.

7. LANGUAGE OF WORK

English.

Solicitation No. - N° de l'invitation
W7702-206224/B

Amd. No. - N° de la modif.
002

Buyer ID - Id de l'acheteur
wpg005

Client Ref. No. - N° de réf. du client
W7702-206224

File No. - N° du dossier
WPG-9-42103

CCC No./N° CCC - FMS No./N° VME

8. LOCATION OF WORK

Defence R&D Canada Suffield Research Centre
Building 001, CFB Suffield
Ralston, Alberta T0J 2N0
Canada

9. TRAVEL

The Contractor is not required to travel outside of the Medicine Hat/Suffield corridor. Any costs associated with attending the DRDC site will not be reimbursed.

Solicitation No. - N° de l'invitation
W7702-206224/B

Amd. No. - N° de la modif.
002

Buyer ID - Id de l'acheteur
wpg005

Client Ref. No. - N° de réf. du client
W7702-206224

File No. - N° du dossier
WPG-9-42103

CCC No./N° CCC - FMS No./N° VME

ANNEX B

BASIS OF PAYMENT

- All Firm Unit Prices must include all costs associated with providing the service in accordance with Annex "A", Requirement
 - All expenses associated with travel to/from the worksite are the responsibility of the Contractor
- All Firm Unit Prices do not include applicable taxes. Applicable taxes will be added as a separate line item to any invoices issued as a result of a Contract.
 - GST extra (to be included as a separate line item on the invoice)
- A price must be entered for each line item. If there is no charge please indicate \$0.00
- Changes to the pricing table(s) is not permitted
- Estimated quantities are for evaluation purposes only
- FOB Destination

**** PRICES MUST BE PROVIDED FOR ALL ITEMS, FOR ALL PERIODS. FAILURE TO DO SO WILL RESULT IN YOUR BID BEING CONSIDERED NON-RESPONSIVE ****

DATES:

Year 1	2020-08-01 to 2021-07-31
Year 2	2021-08-01 to 2022-07-31
Year 3	2022-08-01 to 2023-07-31
Year 4	2023-08-01 to 2024-07-31
Year 5	2024-08-01 to 2025-07-31
Year 6	2025-08-01 to 2026-07-31

Solicitation No. - N° de l'invitation
W7702-206224/B

Amd. No. - N° de la modif.
002

Buyer ID - Id de l'acheteur
wpg005

Client Ref. No. - N° de réf. du client
W7702-206224

File No. - N° du dossier
WPG-9-42103

CCC No./N° CCC - FMS No./N° VME

Year 1 (2021-08-01 to 2021-07-31)

PRICING SCHEDULE 1 - SCHEDULED SERVICES					
A	B	C	D	E	F
Item	Description	Estimated Quantity (per year)	Unit of Issue	Unit Price (\$)	Extended Price (\$)
TASK 4.1 – Supply and Delivery					
4.1.1	Routine Delivery	12	2800L	\$ _____ /L	\$
TASK 4.2 – Annual Inspection					
4.2.1	Annual Inspection	1	Each	\$ _____ /Inspection	\$
SUBTOTAL 1 (ROUTINE DELIVERY + ANNUAL INSPECTION)					\$
PRICING SCHEDULE 2 – “AS AND WHEN REQUESTED” SERVICES					
A	B	C	D	E	F
TASK 5.1 – Supply and Delivery					
4.1.2	Short Notice Delivery	3000L	Litres	\$ _____ /L	\$
4.1.3	Call-Out Fee	1 trip per year	Trip	\$ _____ /Trip	\$
TASK 4.3 – Repair Services					
4.3.1	Repair Services Labour Rate	10 hours per year	hours	\$ _____ /Hour	\$
4.3.2	Repair Services Call-Out Fee	2 trips per year	trip	\$ _____ /Trip	\$
4.3.3	Repair: Additional services, equipment, material and replacement parts as per Task 5.3 must be provided at the contractors price list with a discount of ___% (other than free issue)	\$1000	%	_____ %	\$
SUBTOTAL 2 (SHORT NOTICE DELIVERY+CALL-OUT-FEE+ REPAIR SERVICES LABOUR RATE + REPAIR SERVICES CALL-OUT FEE + REPAIR ADDITIONAL SERVICES, EQUIP, MATEIRAL AND REPLACEMENT PARTS)					\$
SUBTOTAL 1 + SUBTOTAL 2					\$

Solicitation No. - N° de l'invitation
W7702-206224/B

Amd. No. - N° de la modif.
002

Buyer ID - Id de l'acheteur
wpg005

Client Ref. No. - N° de réf. du client
W7702-206224

File No. - N° du dossier
WPG-9-42103

CCC No./N° CCC - FMS No./N° VME

Year 2 (2021-08-01 to 2022-07-31)

PRICING SCHEDULE 1 - SCHEDULED SERVICES					
A	B	C	D	E	F
Item	Description	Estimated Quantity (per year)	Unit of Issue	Unit Price (\$)	Extended Price (\$)
TASK 4.1 – Supply and Delivery					
4.1.1	Routine Delivery	12	2800L	\$ _____/L	\$ _____
TASK 4.2 – Annual Inspection					
4.2.1	Annual Inspection	1	Each	\$ _____/Inspection	\$ _____
SUBTOTAL 1 (ROUTINE DELIVERY + ANNUAL INSPECTION)					\$ _____
PRICING SCHEDULE 2 – “AS AND WHEN REQUESTED” SERVICES					
A	B	C	D	E	F
TASK 5.1 – Supply and Delivery					
4.1.2	Short Notice Delivery	3000L	Litres	\$ _____/L	\$ _____
4.1.3	Call-Out Fee	1 trip per year	Trip	\$ _____/Trip	\$ _____
TASK 4.3 – Repair Services					
4.3.1	Repair Services Labour Rate	10 hours per year	hours	\$ _____/Hour	\$ _____
4.3.2	Repair Services Call-Out Fee	2 trips per year	trip	\$ _____/Trip	\$ _____
4.3.3	Repair: Additional services, equipment, material and replacement parts as per Task 5.3 must be provided at the contractors price list with a discount of ___% (other than free issue)	\$1000	%	_____ %	\$ _____
SUBTOTAL 2 (SHORT NOTICE DELIVERY+CALL-OUT-FEE+ REPAIR SERVICES LABOUR RATE + REPAIR SERVICES CALL-OUT FEE + REPAIR ADDITIONAL SERVICES, EQUIP, MATEIRAL AND REPLACEMENT PARTS)					\$ _____
SUBTOTAL 1 + SUBTOTAL 2					\$ _____

Solicitation No. - N° de l'invitation
W7702-206224/B

Amd. No. - N° de la modif.
002

Buyer ID - Id de l'acheteur
wpg005

Client Ref. No. - N° de réf. du client
W7702-206224

File No. - N° du dossier
WPG-9-42103

CCC No./N° CCC - FMS No./N° VME

Year 3 (2022-08-01 to 2023-07-31)

PRICING SCHEDULE 1 - SCHEDULED SERVICES					
A	B	C	D	E	F
Item	Description	Estimated Quantity (per year)	Unit of Issue	Unit Price (\$)	Extended Price (\$)
TASK 4.1 – Supply and Delivery					
4.1.1	Routine Delivery	12	2800L	\$ _____ /L	\$ _____
TASK 4.2 – Annual Inspection					
4.2.1	Annual Inspection	1	Each	\$ _____ /Inspection	\$ _____
SUBTOTAL 1 (ROUTINE DELIVERY + ANNUAL INSPECTION)					\$ _____
PRICING SCHEDULE 2 – “AS AND WHEN REQUESTED” SERVICES					
A	B	C	D	E	F
TASK 5.1 – Supply and Delivery					
4.1.2	Short Notice Delivery	3000L	Litres	\$ _____ /L	\$ _____
4.1.3	Call-Out Fee	1 trip per year	Trip	\$ _____ /Trip	\$ _____
TASK 4.3 – Repair Services					
4.3.1	Repair Services Labour Rate	10 hours per year	hours	\$ _____ /Hour	\$ _____
4.3.2	Repair Services Call-Out Fee	2 trips per year	trip	\$ _____ /Trip	\$ _____
4.3.3	Repair: Additional services, equipment, material and replacement parts as per Task 5.3 must be provided at the contractors price list with a discount of ___% (other than free issue)	\$1000	%	_____ %	\$ _____
SUBTOTAL 2 (SHORT NOTICE DELIVERY+CALL-OUT-FEE+ REPAIR SERVICES LABOUR RATE + REPAIR SERVICES CALL-OUT FEE + REPAIR ADDITIONAL SERVICES, EQUIP, MATEIRAL AND REPLACEMENT PARTS)					\$ _____
SUBTOTAL 1 + SUBTOTAL 2					\$ _____

Solicitation No. - N° de l'invitation
W7702-206224/B

Amd. No. - N° de la modif.
002

Buyer ID - Id de l'acheteur
wpg005

Client Ref. No. - N° de réf. du client
W7702-206224

File No. - N° du dossier
WPG-9-42103

CCC No./N° CCC - FMS No./N° VME

Year 4 (2023-08-01 to 2024-07-31)

PRICING SCHEDULE 1 - SCHEDULED SERVICES					
A	B	C	D	E	F
Item	Description	Estimated Quantity (per year)	Unit of Issue	Unit Price (\$)	Extended Price (\$)
TASK 4.1 – Supply and Delivery					
4.1.1	Routine Delivery	12	2800L	\$ /L	\$
TASK 4.2 – Annual Inspection					
4.2.1	Annual Inspection	1	Each	\$ /Inspection	\$
SUBTOTAL 1 (ROUTINE DELIVERY + ANNUAL INSPECTION)					\$
PRICING SCHEDULE 2 – “AS AND WHEN REQUESTED” SERVICES					
A	B	C	D	E	F
TASK 5.1 – Supply and Delivery					
4.1.2	Short Notice Delivery	3000L	Litres	\$ _____/L	\$
4.1.3	Call-Out Fee	1 trip per year	Trip	\$ _____/Trip	\$
TASK 4.3 – Repair Services					
4.3.1	Repair Services Labour Rate	10 hours per year	hours	\$ _____/Hour	\$
4.3.2	Repair Services Call-Out Fee	2 trips per year	trip	\$ _____/Trip	\$
4.3.3	Repair: Additional services, equipment, material and replacement parts as per Task 5.3 must be provided at the contractors price list with a discount of ___% (other than free issue)	\$1000	%	_____%	\$
SUBTOTAL 2 (SHORT NOTICE DELIVERY+CALL-OUT-FEE+ REPAIR SERVICES LABOUR RATE + REPAIR SERVICES CALL-OUT FEE + REPAIR ADDITIONAL SERVICES, EQUIP, MATEIRAL AND REPLACEMENT PARTS)					\$
SUBTOTAL 1 + SUBTOTAL 2					\$

Solicitation No. - N° de l'invitation
W7702-206224/B

Amd. No. - N° de la modif.
002

Buyer ID - Id de l'acheteur
wpg005

Client Ref. No. - N° de réf. du client
W7702-206224

File No. - N° du dossier
WPG-9-42103

CCC No./N° CCC - FMS No./N° VME

Year 5 (2024-08-01 to 2025-07-31)

PRICING SCHEDULE 1 - SCHEDULED SERVICES					
A	B	C	D	E	F
Item	Description	Estimated Quantity (per year)	Unit of Issue	Unit Price (\$)	Extended Price (\$)
TASK 4.1 – Supply and Delivery					
4.1.1	Routine Delivery	12	2800L	\$ _____ /L	\$
TASK 4.2 – Annual Inspection					
4.2.1	Annual Inspection	1	Each	\$ _____ /Inspection	\$
SUBTOTAL 1 (ROUTINE DELIVERY + ANNUAL INSPECTION)					\$
PRICING SCHEDULE 2 – “AS AND WHEN REQUESTED” SERVICES					
A	B	C	D	E	F
TASK 5.1 – Supply and Delivery					
4.1.2	Short Notice Delivery	3000L	Litres	\$ _____ /L	\$
4.1.3	Call-Out Fee	1 trip per year	Trip	\$ _____ /Trip	\$
TASK 4.3 – Repair Services					
4.3.1	Repair Services Labour Rate	10 hours per year	hours	\$ _____ /Hour	\$
4.3.2	Repair Services Call-Out Fee	2 trips per year	trip	\$ _____ /Trip	\$
4.3.3	Repair: Additional services, equipment, material and replacement parts as per Task 5.3 must be provided at the contractors price list with a discount of ___% (other than free issue)	\$1000	%	_____ %	\$
SUBTOTAL 2 (SHORT NOTICE DELIVERY+CALL-OUT-FEE+ REPAIR SERVICES LABOUR RATE + REPAIR SERVICES CALL-OUT FEE + REPAIR ADDITIONAL SERVICES, EQUIP, MATEIRAL AND REPLACEMENT PARTS)					\$
SUBTOTAL 1 + SUBTOTAL 2					\$

Solicitation No. - N° de l'invitation
W7702-206224/B

Amd. No. - N° de la modif.
002

Buyer ID - Id de l'acheteur
wpg005

Client Ref. No. - N° de réf. du client
W7702-206224

File No. - N° du dossier
WPG-9-42103

CCC No./N° CCC - FMS No./N° VME

Year 6 (2025-08-01 to 2026-07-31)

PRICING SCHEDULE 1 - SCHEDULED SERVICES					
A	B	C	D	E	F
Item	Description	Estimated Quantity (per year)	Unit of Issue	Unit Price (\$)	Extended Price (\$)
TASK 4.1 – Supply and Delivery					
4.1.1	Routine Delivery	12	2800L	\$ _____ /L	\$ _____
TASK 4.2 – Annual Inspection					
4.2.1	Annual Inspection	1	Each	\$ _____ /Inspection	\$ _____
SUBTOTAL 1 (ROUTINE DELIVERY + ANNUAL INSPECTION)					\$ _____
PRICING SCHEDULE 2 – “AS AND WHEN REQUESTED” SERVICES					
A	B	C	D	E	F
TASK 5.1 – Supply and Delivery					
4.1.2	Short Notice Delivery	3000L	Litres	\$ _____ /L	\$ _____
4.1.3	Call-Out Fee	1 trip per year	Trip	\$ _____ /Trip	\$ _____
TASK 4.3 – Repair Services					
4.3.1	Repair Services Labour Rate	10 hours per year	hours	\$ _____ /Hour	\$ _____
4.3.2	Repair Services Call-Out Fee	2 trips per year	trip	\$ _____ /Trip	\$ _____
4.3.3	Repair: Additional services, equipment, material and replacement parts as per Task 5.3 must be provided at the contractors price list with a discount of ___% (other than free issue)	\$1000	%	_____ %	\$ _____
SUBTOTAL 2 (SHORT NOTICE DELIVERY+CALL-OUT-FEE+ REPAIR SERVICES LABOUR RATE + REPAIR SERVICES CALL-OUT FEE + REPAIR ADDITIONAL SERVICES, EQUIP, MATEIRAL AND REPLACEMENT PARTS)					\$ _____
SUBTOTAL 1 + SUBTOTAL 2					\$ _____

Solicitation No. - N° de l'invitation
W7702-206224/B

Amd. No. - N° de la modif.
002

Buyer ID - Id de l'acheteur
wpg005

Client Ref. No. - N° de réf. du client
W7702-206224

File No. - N° du dossier
WPG-9-42103

CCC No./N° CCC - FMS No./N° VME

ANNEX C

SECURITY REQUIREMENTS CHECK LIST



Contract Number / Numéro du contrat W7702-206224
Security Classification / Classification de sécurité Unclassified

**SECURITY REQUIREMENTS CHECK LIST (SRCL)
LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)**

1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine		2. Branch or Directorate / Direction générale ou Direction	
DND/DRDC Suffield		DRDC Suffield Research Centre	
a) Subcontract Number / Numéro du contrat de sous-traitance		3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant	
Brief Description of Work / Brève description du travail Provide liquid nitrogen supplies, piping system inspection and repairs for DRDC Suffield			
a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-il accès à des marchandises contrôlées?		<input checked="" type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui
b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?		<input checked="" type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui
Indicate the type of access required / Indiquer le type d'accès requis			
a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c)		<input checked="" type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui
b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé.		<input type="checkbox"/> No Non	<input checked="" type="checkbox"/> Yes Oui
c) Is this a commercial courier or delivery requirement with no overnight storage? S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?		<input checked="" type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui
a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès			
Canada <input type="checkbox"/>	NATO / OTAN <input type="checkbox"/>	Foreign / Étranger <input type="checkbox"/>	
b) Release restrictions / Restrictions relatives à la diffusion			
No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>	All NATO countries Tous les pays de l'OTAN <input type="checkbox"/>	No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>	
Not releasable À ne pas diffuser <input type="checkbox"/>	Restricted to: / Limité à: <input type="checkbox"/>	Restricted to: / Limité à: <input type="checkbox"/>	
Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:	
c) Level of information / Niveau d'information			
PROTECTED A <input type="checkbox"/>	NATO UNCLASSIFIED <input type="checkbox"/>	PROTECTED A <input type="checkbox"/>	
PROTECTED B <input type="checkbox"/>	NATO NON CLASSIFIÉ <input type="checkbox"/>	PROTÉGÉ A <input type="checkbox"/>	
PROTECTED C <input type="checkbox"/>	NATO RESTRICTED <input type="checkbox"/>	PROTÉGÉ B <input type="checkbox"/>	
CONFIDENTIAL <input type="checkbox"/>	NATO DIFFUSION RESTREINTE <input type="checkbox"/>	PROTÉGÉ C <input type="checkbox"/>	
CONFIDENTIEL <input type="checkbox"/>	NATO CONFIDENTIAL <input type="checkbox"/>	CONFIDENTIAL <input type="checkbox"/>	
SECRET <input type="checkbox"/>	NATO CONFIDENTIEL <input type="checkbox"/>	CONFIDENTIEL <input type="checkbox"/>	
TOP SECRET <input type="checkbox"/>	NATO SECRET <input type="checkbox"/>	SECRET <input type="checkbox"/>	
TRÈS SECRET <input type="checkbox"/>	NATO SECRET <input type="checkbox"/>	SECRET <input type="checkbox"/>	
TOP SECRET (SIGINT) <input type="checkbox"/>	COSMIC TOP SECRET <input type="checkbox"/>	TOP SECRET <input type="checkbox"/>	
TRÈS SECRET (SIGINT) <input type="checkbox"/>	COSMIC TRÈS SECRET <input type="checkbox"/>	TRÈS SECRET <input type="checkbox"/>	
		TOP SECRET (SIGINT) <input type="checkbox"/>	
		TRÈS SECRET (SIGINT) <input type="checkbox"/>	

FBS/SCT 350-103(2004/12)

Security Classification / Classification de sécurité Unclassified
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Contract Number / Numéro du contrat W7702-206224
Security Classification / Classification de sécurité Unclassified

PART A (continued) / PARTIE A (suite)

8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS? No / Non Yes / Oui
If Yes, indicate the level of sensitivity:
Dans l'affirmative, indiquer le niveau de sensibilité :

9. Will the supplier require access to extremely sensitive INFOSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate? No / Non Yes / Oui
Short Title(s) of material / Titre(s) abrégé(s) du matériel :
Document Number / Numéro du document :

PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)

10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis

<input checked="" type="checkbox"/> RELIABILITY STATUS COTE DE FIABILITÉ	<input type="checkbox"/> CONFIDENTIAL CONFIDENTIEL	<input type="checkbox"/> SECRET SECRET	<input type="checkbox"/> TOP SECRET TRÈS SECRET
<input type="checkbox"/> TOP SECRET - SIGINT TRÈS SECRET - SIGINT	<input type="checkbox"/> NATO CONFIDENTIAL NATO CONFIDENTIEL	<input type="checkbox"/> NATO SECRET NATO SECRET	<input type="checkbox"/> COSMIC TOP SECRET COSMIC TRÈS SECRET
<input type="checkbox"/> SITE ACCESS ACCÈS AUX EMPLACEMENTS			

Special comments:
Commentaires spéciaux : For certain aspects of this contract no screening is required. See Security Classification Guide.

NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.
REMARQUE : Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.

10. b) May unscreened personnel be used for portions of the work?
Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail? No / Non Yes / Oui
If Yes, will unscreened personnel be escorted?
Dans l'affirmative, le personnel en question sera-t-il escorté? No / Non Yes / Oui

PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)

INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS

11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises?
Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS? No / Non Yes / Oui

11. b) Will the supplier be required to safeguard COMSEC information or assets?
Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC? No / Non Yes / Oui

PRODUCTION

11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises?
Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ? No / Non Yes / Oui

INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)

11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data?
Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS? No / Non Yes / Oui

11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency?
Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale? No / Non Yes / Oui

Solicitation No. - N° de l'invitation
W7702-206224/B

Amd. No. - N° de la modif.
002

Buyer ID - Id de l'acheteur
wpg005

Client Ref. No. - N° de réf. du client
W7702-206224

File No. - N° du dossier
WPG-9-42103

CCC No./N° CCC - FMS No./N° VME



Contract Number / Numéro du contrat W7702-206224
Security Classification / Classification de sécurité Unclassified

PART C - (continued) / PARTIE C - (suite)

For users completing the form manually use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.
Les utilisateurs qui remplissent le formulaire manuellement doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form online (via the Internet), the summary chart is automatically populated by your responses to previous questions.
Dans le cas des utilisateurs qui remplissent le formulaire en ligne (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

Category Catégorie	PROTECTED PROTÉGÉ			CLASSIFIED CLASSIFIÉ			NATO				COMSEC						
	A	B	C	CONFIDENTIAL CONFIDENTIEL	SECRET	TOP SECRET TRÈS SECRET	NATO RESTRICTED	NATO CONFIDENTIAL	NATO SECRET	COSMIC TOP SECRET COSMIC TRÈS SECRET	PROTECTED PROTÉGÉ			CONFIDENTIAL	SECRET	TOP SECRET TRÈS SECRET	
							NATO DIFFUSION RESTREINTE	NATO CONFIDENTIEL	A		B	C					
Information / Assets Renseignements / Biens Production																	
IT Media / Support TI																	
IT Link / Lien électronique																	

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?
La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE? No / Non Yes / Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.

12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?
La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE? No / Non Yes / Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquer qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).

TBS/SCT 350-103(2004/12)

Security Classification / Classification de sécurité Unclassified
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ANNEX D

INSURANCE REQUIREMENTS

Commercial General Liability Insurance

1. The Contractor must obtain Commercial General Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence and in the annual aggregate.
2. The Commercial General Liability policy must include the following:
 - a. Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada should read as follows: Canada, as represented by Public Works and Government Services Canada.
 - b. Bodily Injury and Property Damage to third parties arising out of the operations of the Contractor.
 - c. Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.
 - d. Personal Injury: While not limited to, the coverage must include Violation of Privacy, Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.
 - e. Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.
 - f. Blanket Contractual Liability: The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions.
 - g. Employees and, if applicable, Volunteers must be included as Additional Insured.
 - h. Employers' Liability (or confirmation that all employees are covered by Worker's compensation (WSIB) or similar program)
 - i. Broad Form Property Damage including Completed Operations: Expands the Property Damage coverage to include certain losses that would otherwise be excluded by the standard care, custody or control exclusion found in a standard policy.
 - j. Notice of Cancellation: The Contractor will provide the Contracting Authority thirty (30) days prior written notice of policy cancellation or any changes to the insurance policy.
 - k. If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.

Solicitation No. - N° de l'invitation
W7702-206224/B

Amd. No. - N° de la modif.
002

Buyer ID - Id de l'acheteur
wpg005

Client Ref. No. - N° de réf. du client
W7702-206224

File No. - N° du dossier
WPG-9-42103

CCC No./N° CCC - FMS No./N° VME

- I. Owners' or Contractors' Protective Liability: Covers the damages that the Contractor becomes legally obligated to pay arising out of the operations of a subcontractor.

Automobile Liability Insurance

1. The Contractor must obtain Automobile Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence.
2. The policy must include the following:
 - a. Third Party Liability - \$2,000,000 Minimum Limit per Accident or Occurrence
 - b. Accident Benefits - all jurisdictional statutes
 - c. Uninsured Motorist Protection
 - d. Notice of Cancellation: The Contractor will provide the Contracting Authority thirty (30) days prior written notice of policy cancellation or any changes to the insurance policy.

Solicitation No. - N° de l'invitation
W7702-206224/B

Amd. No. - N° de la modif.
002

Buyer ID - Id de l'acheteur
wpg005

Client Ref. No. - N° de réf. du client
W7702-206224

File No. - N° du dossier
WPG-9-42103

CCC No./N° CCC - FMS No./N° VME

ANNEX E

DND 626 TASK AUTHORIZATION FORM

 National Défense nationale		TASK AUTHORIZATION AUTORISATION DES TÂCHES	
All invoices/progress claims must show the reference Contract and Task numbers. Toutes les factures doivent indiquer les numéros du contrat et de la tâche.			Contract no. - N° du contrat <hr/>
			Task no. - N° de la tâche <hr/>
Amendment no. - N° de la modification	Increase/Decrease - Augmentation/Réduction	Previous value - Valeur précédente	
To - À	TO THE CONTRACTOR You are requested to supply the following services in accordance with the terms of the above reference contract. Only services included in the contract shall be supplied against this task. Please advise the undersigned if the completion date cannot be met. Invoices/progress claims shall be prepared in accordance with the instructions set out in the contract. À L'ENTREPRENEUR Vous êtes pitié de fournir les services suivants en conformité des termes du contrat mentionné ci-dessus. Seuls les services mentionnés dans le contrat doivent être fournis à l'appui de cette demande. Prière d'aviser le signataire si le livraison ne peut se faire dans les délais prescrits. Les factures doivent être établies selon les instructions énoncées dans le contrat.		
Delivery location - Expédié à	Vous êtes pitié de fournir les services suivants en conformité des termes du contrat mentionné ci-dessus. Seuls les services mentionnés dans le contrat doivent être fournis à l'appui de cette demande. Prière d'aviser le signataire si le livraison ne peut se faire dans les délais prescrits. Les factures doivent être établies selon les instructions énoncées dans le contrat.		
Delivery/Completion date - Date de livraison/achèvement	Date _____ for the Department of National Defence pour le ministère de la Défense nationale		
Contract item no. N° d'article du contrat	Services	Cost Prix	
		GST/HST TPS/TVH	
		Total	
APPLICABLE ONLY TO PWGSC CONTRACTS: The Contract Authority signature is required when the total value of the DND 626 exceeds the threshold specified in the contract. NE S'APPLIQUE QU'ÀUX CONTRATS DE TPSGC : La signature de l'autorité contractante est requise lorsque la valeur totale du formulaire DND 626 est supérieure au seuil précisé dans le contrat.			
_____ for the Department of Public Works and Government Services pour le ministère des Travaux publics et services gouvernementaux			

DND 626 (01-05)

Design: Form Management 885-000
Conception: Gestion des formulaires 093-0002

Solicitation No. - N° de l'invitation
W7702-206224/B

Amd. No. - N° de la modif.
002

Buyer ID - Id de l'acheteur
wpg005

Client Ref. No. - N° de réf. du client
W7702-206224

File No. - N° du dossier
WPG-9-42103

CCC No./N° CCC - FMS No./N° VME

ANNEX F

TASK AUTHORIZATION USAGE REPORT

The Contractor must provide quarterly Task Authorization (TA) usage reports. The Contractor agrees that it is their responsibility to implement a system for tracking TAs under this Contract for the purposes of providing usage reports. This is to ensure that the Limitation of Expenditure indicated for "as and when requested" Work under this Contract is not exceeded.

Each Task Authorization Usage Report must include all the completed TAs for goods and services supplied under this Contract.

Task Authorization Usage Report Submission Schedule:

WORK PERIOD START DATE (Quarterly)	WORK PERIOD END DATE	REPORT DUE
July 1	September 30	October 15
October 1	December 31	January 15
January 1	March 31	April 15
April 1	June 30	July 15

Contract Number:	W7702-206224
Period:	

The Contractor hereby offers to provide information on completed TAs using the following format:

TASK AUTHORIZATION NO.	DOLLAR VALUE (GST INCLUDED)	CUMULATIVE DOLLAR VALUE (GST INCLUDED)	COMMENTS
Total Dollar Value of TAs for this Period:			
Accumulated TAs to Date (Cumulative Dollar Value + Period Dollar Value):			

Check this box if you are submitting a NIL **REPORT** (We have not done any business with the Federal Government under this contract, for this period).

Please send all reports to the attention of the Contracting Officer: Alison Guilford
E-mail address : TPSGC.ROPAequipedesoutien-WRAPSupportTeam.PWGSC@tpsgc-pwgsc.gc.ca

Solicitation No. - N° de l'invitation
W7702-206224/B

Amd. No. - N° de la modif.
002

Buyer ID - Id de l'acheteur
wpg005

Client Ref. No. - N° de réf. du client
W7702-206224

File No. - N° du dossier
WPG-9-42103

CCC No./N° CCC - FMS No./N° VME

ANNEX G to PART 3 OF THE BID SOLICITATION

ELECTRONIC PAYMENT INSTRUMENTS

The Bidder accepts to be paid by any of the following Electronic Payment Instrument(s):

- VISA Acquisition Card;
- MasterCard Acquisition Card;
- Direct Deposit (Domestic and International);
- Electronic Data Interchange (EDI);
- Wire Transfer (International Only);
- Large Value Transfer System (LVTS) (Over \$25M)